



Older Adult Services Advisory Committee Nursing Home Conversion Work Group

Date: August 23, 2005

Attending: Mary Kay Buysse, Bill Dart, Donna Ginther, Matt Hartman, Martha Holstein, Marsha Johnson, Myrtle Klauer, Sandy Litwiller, Jean McCain, Jeffrey Mark, Sally Petrone, Gail Poundstone, Lester Robertson, Brian Schwarberg, Terry Sullivan, and Enrique Unanue

- I. Call to order and introductions. (Enrique Unanue)
- II. The minutes/ work plan of the August 4 meeting of the Conversion Subcommittee were read by Enrique Unanue and approved of by the group with no additions or changes being made to the minutes.
- III. The idea of adding to the charge of the committee was discussed. Ideas submitted for consideration were as followed:
 - continuing care license
 - aging in place
 - branding conversions

The group consensus was to add these items to the charge of the group. Matt Hartman and Enrique Unanue will work together to redraft the work plans to accommodate these additional charges/ objectives.
- IV. In light of the additional charge to the committee, the agenda item re: assignment of tasks was delayed until the next meeting of the committee.
- V. The group discussion centered on IHFPB inventory and accuracy of statistics. Further discussion focused on how to acquire more accurate data and comprehension definitions. Discussion of offline beds/ banked beds/ online beds/ staffed beds/ authorized beds.
- VI. Next meeting times and locations were discussed. Accommodation for those who can't travel was brought up and the committee agreed to use locations with teleconferencing capabilities. Sept 28th was agreed to as the date for the next meeting of the Conversion Subcommittee. The location will be Baby Bull's Restaurant in Pontiac. This meeting will be held in conjunction with the meeting of the Services Subcommittee so as to be present for a presentation by Jennifer Novak of the Illinois Housing Development Authority. October 17 was chosen as the date for the second upcoming meeting, also to be held in Pontiac. Enrique volunteered to make outreach to St. James Hospital to use their facility and teleconferencing capability.