

COVID-19

Capital Development Board Jobsite Safety Procedures

In order to protect our construction and design teams, as well as those who work or live at the facility housing at our jobsites, CDB adopted the following *minimum* safety procedures effective immediately at all active project locations. We understand that some firms may have stronger safety measures in place, and encourage you to continue using or adopt more rigorous protocols.

Please share the information contained in this notice with any subcontractors or consultants under your contractual authority for CDB projects.

WEAR A MASK OR FACE COVERING

Appropriate masks include N95 masks already fitted for an individual's use, surgical masks, and procedure masks. Although masks are preferred, cloth face coverings are acceptable if masks are not available.

PRACTICE SOCIAL DISTANCING

Individuals at the jobsite should maintain at least 6 feet of physical separation. Discuss with your CDB Project Manager if certain work at the jobsite will not allow for social distancing before performing the work.

MONITOR FOR SYMPTOMS & EXPOSURE

Several state facilities are monitoring for symptoms before allowing entry to the facility. If your jobsite is at a facility monitoring for symptoms, abide by the monitoring protocols in place at the facility. If your jobsite is not at a facility monitoring for symptoms, workers on site must self-check for symptoms both before arriving to the jobsite and halfway through each shift.

A sample screening form is attached for your use. Keep screening forms with your records and *do not* submit to CDB.

The Centers for Disease Control and Prevention (CDC) recently expanded the list of symptoms that may indicate COVID-19 illness. These symptoms include:

- + Cough
- + Shortness of Breath
- + Fever
- + Chills
- + Muscle Pain
- + Sore Throat
- + New Loss of Taste or Smell

If symptoms are present, do not come to the jobsite. Follow the guidance provided by the CDC on when you can safely return to work. Please note that the CDC has been updating the symptoms associated with COVID-19. Consult the CDC website on a regular basis for updated COVID-19 symptoms.

DO NOT COME TO THE JOBSITE IF:

- + You have been in close contact within the past 14 days with someone with a positive COVID-19 test result or with a pending COVID-19 test with unknown results; or
- + You have had close contact within the past 14 days with someone who is sick with a cold or the flu and is undiagnosed by a doctor.
- + *Close contact* means, for example, being in the same household, being within 6 feet for more than 10 consecutive minutes, or having physical contact.

PRACTICE GOOD HAND HYGIENE

Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. Wash your hands after using shared tools, equipment, or materials and after touching your face. If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Disinfect shared tools, equipment, or materials when these items are passed from one individual to another and at the beginning and end of each shift. Disinfect high-touch surfaces at the beginning and end of each shift at a minimum. Wear work gloves, and do not touch your face while wearing gloves.

MORE INFORMATION

- + Contact your CDB Project Manager if you have any questions regarding these minimum safety procedures.
- + Centers for Disease Control and Prevention www.cdc.gov/coronavirus
- + Illinois Department of Public Health dph.illinois.gov