

The Illinois Procurement Code requires that every person that has entered into a multi-year contract in excess of \$50,000, and every subcontractor with a multi-year subcontract in excess of \$50,000 shall certify, by **July 1** of each fiscal year covered by the contract after the initial fiscal year, to the responsible Chief Procurement Officer whether it continues to satisfy the certification requirements of Article 50 pertaining to eligibility for a contract award. 30 ILCS 500/50-2. To find a full copy of the Illinois Procurement Code [click here](#).

If a contractor or subcontractor is not able to truthfully certify that it continues to meet all requirements, it shall provide with its certification a detailed explanation of the circumstances leading to the change in certification status. **In addition to the explanation, new financial disclosures and standard certification forms will be required.** A contractor or subcontractor that makes a material false statement, in addition to any other penalties or consequences prescribed by law, is subject to liability under the Illinois False Claims Act.

Note: Contractors and Subcontractors with an approved Illinois Procurement Gateway (IPG) registration number as of April 1st are considered to have met the requirements of Article 50-2 and are not required to complete this form.

NOTE TO PRIME CONTRACTORS USING SUBCONTRACTORS: If you are a prime contractor using a subcontractor, you are required to have each of your subcontractors that has a multi-year subcontract (work that spans longer than one year) in excess of \$50,000 complete this form. Persons or businesses that only provide goods or supplies that are incidental to the performance of the prime contract are not considered subcontractors for the purposes of the Illinois Procurement Code and are not required to complete this form. Please return completed forms to CDB.Contracts@Illinois.gov.

1. CONTRACT INFORMATION

Please include all CDB Multi-Year projects in the table below. An attachment in substantially similar format may be provided if needed.

CDB Project #	CDB Contract #	Vendor Name	If Subcontractor, List Prime Contractor	Contract Start Date	Contract End Date

2. CERTIFICATION - NO CHANGE IN CERTIFICATION STATUS

I certify as legal representative of the contracting Vendor that Vendor continues to satisfy the Illinois Procurement Code's certification and/or other requirements found in 30 ILCS 500/50. Original or copy of handwritten signature is required.

Vendor Signature _____ Date:

Vendor Printed Name Title:

3. CERTIFICATION - CHANGE IN CERTIFICATION STATUS

I certify as legal representative of the contracting Vendor that Vendor no longer meets the the Illinois Procurement Code's certification and/or other requirements found in 30 ILCS 500/50. I have provided below a detailed explanation (and attached additional pages as necessary) of the circumstances leading to the change in certification status. Original or copy of handwritten signature is required.

Vendor Signature _____ Date:

Vendor Printed Name Title:

4. EXPLANATION FOR CHANGE IN CERTIFICATION STATUS (attach additional pages as necessary)