



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 040-050-024

### EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Tim Dietz

Location of Emergency: LaSalle Veterans Home

Vendor: Loescher Heating & Air Conditioning Co. (23051)

Address: 1860 South Walnut Road City: Freeport State: IL Zip: 61032

### Emergency Purchase Details

Emergency Category (select the appropriate option(s) from the checklist below):

- Involving threat to public health or public safety
- Immediate expenditure is necessary for repairs to State property to protect against further loss or damage
- To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues
- To insure integrity of State records

Describe the scope of the emergency. Show justification for the need of an emergency contract, the selection of the vendor, and explain why the need for work cannot be met through a competitive process:

The Capital Development Board (CDB) has procured an Architect/Engineer under existing Qualifications Based Selection processes for design services to replace a generator, boilers, a chiller and other mechanical systems at LaSalle Veterans Home. The project is in the early stages of design and is not scheduled for bidding until June of 2020. On October 15, 2019, facility staff notified CDB that one of the two operating boilers to be replaced has failed. The connected load exceeds the capacity of the remaining operating boiler and the facility is concerned that one boiler will not be able to generate enough heat for the facility once winter temperatures set in. It is unknown whether attempts at repair work on a boiler that has exceeded its useful life and is original to the building will suffice during the winter months, and costs associated with those repairs are not fiscally in the best interest of the State. Considering the time frames needed for design, bidding and award procedures for the overall project, the replacement of the failed boiler under the existing processes would not begin until after the heating season. Therefore, in order to maintain sufficient heat throughout the winter for residents and staff, an emergency declaration is necessary to replace the failed boiler as quickly as possible. The remaining scope of work will be designed and constructed under normal design/bidding processes. Loescher Heating & Air Conditioning Co., located in Freeport, IL, was selected because they have the experience to do this specialized work, are relatively in close proximity to the site and can respond immediately to this request for emergency services.

Describe the scope of work or services provided to include special limitations, conditions and incorporated documents:

The scope of work provides for the replacement of the failed boiler to include any ancillary components as directed by the Architect/Engineer of record. Incorporated documents include the March 2009 Standard Documents for Construction & Supplement and design documents provided by the Architect/Engineer of record and approved by CDB. Services provided under this procurement should not exceed \$100,000.00, which is a place-holder prior to entering into a Construction Contract, without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office. Final Actual Costs will be reported upon project completion and project close-out.

Was authorization to proceed verbally given?  Yes  No, receipt of this signed Notice authorizes the vendor to begin work

If Yes is checked above, explain who authorized the work, when, under what conditions or limitations and for what scope.

Expected Start Date: Nov 7, 2019 Estimated End Date: Feb 4, 2020



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Amount of this expenditure is: \$100,000.00 Actual or Estimated: Estimated

### Signatures

I am making this statement and providing it to the CPO Office, the Auditor General, and the Procurement Policy Board in compliance with the Illinois Procurement Code and within 10 days after award of the contract.

I have authorized the emergency procurement in accordance with the requirements of the Illinois Procurement Code (30 ILCS 500) and the applicable administrative rule. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles Date: 2019.11.07 10:56:17 -06'00' Title: Executive II

SPO/CPO Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2019.11.07 11:15:06 -06'00' Date: Nov 7, 2019



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## EMERGENCY PURCHASE FINAL COST AND TERM

Agency: Capital Development Board Point of Contact: Tim Dietz

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### Final Costs and Term

Final total cost of supplies and services: \$73,792.00 Final total term of contract: 43 Days

I am reporting the final costs and term for the referenced emergency contract to the CPO and the Auditor General.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2020.01.27 09:58:54 -06'00' Title: Executive II

Printed Name: Chris R. Miles Date: Jan 27, 2020