



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 102-779-018

### EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Jerry Norris

Location of Emergency: Eldon Hazlet State Park - Clinton County

Vendor: Lake Contracting, Inc. (18372)

Address: 4650 Stone Church Road City: Addieville State: IL Zip: 62214

### Emergency Purchase Details

Emergency Category (select the appropriate option(s) from the checklist below):

- Involving threat to public health or public safety
- Immediate expenditure is necessary for repairs to State property to protect against further loss or damage
- To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues
- To insure integrity of State records

Describe the scope of the emergency. Show justification for the need of an emergency contract, the selection of the vendor, and explain why the need for work cannot be met through a competitive process:

The Capital Development Board (CDB) has procured the services of Benton & Associates, Inc. under existing Qualifications Based Selection processes for design services to upgrade Eldon Hazlet State Park's sewage treatment systems, including upgrading 8 lift stations along with vaults, pumps, rails, electronic controls and other associated work. The project is in the early stages of design and the full scope of work has not been scheduled for bid.

The sanitary conditions at Eldon Hazlet State Park have worsened substantially over the past several months. Certain portions of the sewage collection and treatment system at Eldon Hazlet have failed, causing a partial shutdown of the State Park and the ability to provide public services. The Imhoff system at the site office complex is completely inoperable. Untreated sewage is being discharged into an open area behind the maintenance building. Additionally, the sanitary lift station which services several rental cottages has failed as well as a lift station which services the campground. DNR continues to use vacuum trucks and private septic haulers to keep the existing lift stations pumped down and prevent a discharge of raw sewage into the local waterways. This practice is becoming more and more expensive and is not sustainable in the long term. Both the rental cottages and campground provide substantial revenue to the State of Illinois. The Department of Natural Resources ("IDNR") has a contractual obligation to their concessionaire to provide utilities, including sewage service, to the 24 rental cottages. In addition, the campground is typically open year-round and is a public service that IDNR is trying to maintain given the current Covid-19 conditions across the State.

The Department of Natural Resources has requested that CDB procure vendors under an emergency declaration to replace the lift stations, install a new force main between the site office and the existing main lift station, and to provide any other services deemed necessary by the Architect/Engineer to prevent the threat to public safety, and to prevent or minimize a serious disruption in critical State services. Considering the time frames needed for design, bidding and award procedures for the overall project, the replacement of the lift stations, installation of the force main and other necessary work described in the below scope under the existing processes would not begin for several months. Therefore, an emergency declaration is necessary to complete the work as quickly as possible. The remaining scope of work will be designed and constructed under normal design/bidding processes. Lake Contracting, Inc., located in Addieville, IL, was selected because they have the experience to do this work, are relatively in close proximity to the site, and can respond immediately to this request for emergency services.

Describe the scope of work or services provided to include special limitations, conditions and incorporated documents:

The scope of work provides for the installation of new packaged lift stations at Allen Branch, Apache, Administration Building and at Cottage 1. Additionally, the Illini lift station will be replaced or eliminated if the existing gravity sewers will allow it to be removed. The Cottage 2 and CSA lift station will be rehabilitated with new pumps and controls. The existing Imhoff system (at the Admin. /



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Maintenance buildings) will be abandoned and removed. The sewer that went to the Imhoff system will be rerouted to the Administration lift station. A force main will be installed from the new Administration lift station to the existing main lift station. Incorporated documents include the March 2009 Standard Documents for Construction & Supplement and design documents provided by the Architect/Engineer of record and approved by CDB. Services provided under this procurement should not exceed \$800,000,00, which is a placeholder prior to entering into a Construction Contract, without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office. Final Actual Costs will be reported upon project completion and project close-out.

Was authorization to proceed verbally given?  Yes  No, receipt of this signed Notice authorizes the vendor to begin work

If Yes is checked above, explain who authorized the work, when, under what conditions or limitations and for what scope.

SPO Gerald Burlingham issued an authorization for CDB to proceed with the selection of Lake Contracting on January 4, 2021 via e-mail. On January 4, 2021, CDB Project Manager Jerry Norris confirmed that Lake Contracting was willing to accept the work.

Expected Start Date: Jan 4, 2021 Estimated End Date: Apr 3, 2021

Amount of this expenditure is: \$800,000.00 Actual or Estimated: Estimated

#### Signatures

I am making this statement and providing it to the CPO Office, the Auditor General, and the Procurement Policy Board in compliance with the Illinois Procurement Code and within 10 days after award of the contract.

I have authorized the emergency procurement in accordance with the requirements of the Illinois Procurement Code (30 ILCS 500) and the applicable administrative rule. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles Date: 2021.01.07 10:25:53 -06'00' Title: Executive II

SPO/CPO Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2021.01.07 10:31:49 -06'00' Date: Jan 7, 2021



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 102-779-018

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Jerry Norris

Location of Emergency: Eldon Hazlet State Park - Clinton County

Vendor: Lake Contracting, Inc. (18372)

Address: 4650 Stone Church Road City: Addieville State: IL Zip: 62214

### Extension Justification

Original Emergency Term Start Date: Jan 4, 2021 Original Emergency Term End Date: Apr 3, 2021

Amount of original: \$800,000.00 (Current Contract) Actual or Estimated: Estimated

Extension Hearing Date: Mar 18, 2021 Requested Extension End Date: Jun 30, 2021

Amount of extension expenditure: N/A - Time Only Actual or Estimated: \_\_\_\_\_

Describe the scope of the original emergency (supply, service, etc.):

The scope of work remains the same and provides for the installation of new packaged lift stations at Allen Branch, Apache, Administration Building and at Cottage 1. Additionally, the Illini lift station will be replaced or eliminated if the existing gravity sewers will allow it to be removed. The Cottage 2 and CSA lift station will be rehabilitated with new pumps and controls. The existing Imhoff system (at the Admin. / Maintenance buildings) will be abandoned and removed. The sewer that went to the Imhoff system will be rerouted to the Administration lift station. A force main will be installed from the new Administration lift station to the existing main lift station.

Describe the scope of the extension (supply, service, etc.). Show justification for extending the original emergency contract, and explain why the extension need cannot be met through a competitive process:

The A/E has finalized plans and sent them to IDPH for approval of the permitting process. The plans were also sent to IDNR for environmental review and approval. Pumps and basins have been ordered and are scheduled for delivery by March 10, 2021. The project team has issued a schedule. Taking into account the delivery and installation of the pump stations, installation of the force main, demolition of the existing Imhoff system, grading, seeding and clean-up, substantial completion is scheduled for April 21, 2021. Therefore, CDB is requesting consideration of an extension through June 30, 2021, to allow for all work to be completed, including final close-out, and additional time for any undiscovered conditions that may arise. CDB requires Lake Contracting, Inc.'s continued participation for construction services, as they are familiar with the project scope, they have started the process of ordering all necessary equipment and will continue to work toward completion of the project in an expedited manner.

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description

### Signatures

I am requesting an extension of the requested emergency contract. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2021.02.17 15:21:40  
-06'00' Title: Executive II

State of Illinois Chief Procurement Office for the Capital Development Board

NOTICE OF HEARING

  X   Emergency Extension

The Office of the Chief Procurement Officer will hold a public hearing to hear testimony and receive comments on the proposed contract(s) as described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at [www.purchase.state.il.us/](http://www.purchase.state.il.us/). Click "Illinois Bid" and enter Procurement Bulletin Reference # in the search box.

HEARING DETAILS

DATE: Thursday March 18, 2021  
TIME: 2:30 p.m.  
LOCATIONS: via WebEx from multiple locations.

For those who wish to attend this hearing via WebEx teleconference, please call in to the number below:  
Phone: 1-312-535-8110  
Access Code: 133 912 7088

HEARING CONTACT PERSON

NAME: Gerald Burlingham  
TITLE: State Purchasing Officer, Illinois Capital Development Board  
ADDRESS: 401 S. Spring St., Springfield, IL 62706  
PHONE: 217-836-0185  
FAX: 217-558-1399  
E-MAIL: gerald.burlingham@Illinois.gov

TESTIMONY

Anyone wishing to testify—please notify the HEARING CONTACT PERSON of desire to testify in advance if possible.

PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

Agency: Illinois Capital Development Board

Vendor: Lake Contracting, Inc.

Brief Descriptions:

The Office of the Chief Procurement Officer for the Capital Development Board will hold a public hearing to hear testimony and receive comments on the proposed contract extension for construction services from Lake Contracting. This is related to an emergency procurement for Emergency Lift Station Repairs at the Eldon Hazlet State Park. CDB #102-779-018