

REVISED EMERGENCY PURCHASE AFFIDAVIT

Reference # 104-235-007

Chief Procurement Officer (CPO) making a procurement under Illinois Procurement Code (30 ILCS 500/20-30) shall file affidavit with Procurement Policy Board and Auditor General within 10 days.

Agency: Capital Development Board Division:

Address: 401 South Spring Street

City: Springfield State: IL Zip: 62706

Vendor #1: Hanson Professional Services, Inc. (28483)

Address: 1525 S. Sixth Street

City: Springfield State: IL Zip: 62703

State of Illinois) : SS
County of Sangamon

I, Gus Behnke being duly sworn, solemnly swear and affirm that I am Chief Fiscal Officer.

I have authorized the emergency procurement in accordance with standards as established by law and rule in fulfillment of the emergency purchase affidavit provisions of Illinois Procurement Code [30 ILCS 500/20-30] as follows.

- ☑ Involving threat to public health or public safety.
☑ Immediate expenditure is necessary for repairs to State property to protect against further loss of or damage
☑ To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues.
☐ To insure integrity of State records
☐ Quick purchase as provided by Section 20-30 (d) of the Illinois Procurement Code

The conditions and circumstances requiring this emergency purchase, including reason for selection of the particular contractor are:

On the evening of July 22, 2017 there was an intense fire at the State Journal-Register Building, located at 313 South 6th street, Springfield, Illinois. The fire caused severe damage to the back dock area and the metal roof deck has sustained catastrophic failure. The metal roof deck is likely to collapse if subjected to the weight of a person. The rooftop air conditioning unit is currently not operating which could cause interior damage if the building experiences excessive heat. Conduits leading to this unit have sustained fire damage. Additionally, if an electrical failure occurs it would cause disruption to the Abraham Lincoln Presidential Museum and the Old State Capitol building as their server room is housed on the 3rd floor of this building. Should a power outage occur, the museum and Old State Capitol would be forced to shut down.

Vendor #1 has been selected to assess, document and recommend corrective actions in response to a July 22, 2017 building fire. Work will focus primarily on life safety issues relative to structural, mechanical, electrical and plumbing systems, with secondary consideration directed to restoring critical MEP systems which sustained fire damage. Follow-on work may be considered for design and restoration of structure and MEP systems. Vendor #1 was chosen because of their experience, proximity to the site location, positive performance on prior CDB projects and ability to immediately provide services.

Considering the time frames needed for the negotiation and execution of an A/E contract, design and standard bidding procedures, corrective actions at the State Journal-Register Building under the existing processes would likely not begin for several months. For this reason, emergency purchases are necessary to ensure life-safety issues and critical systems are addressed and/or repaired as soon as possible.

Vendor #1 Expected Start Date: July 27, 2017 Expected End Date: January 25, 2018

Extension of previous emergency purchase: ☐ Yes or ☑ No

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description.

Vendor #1 Amount of this expenditure is: \$ Actual or \$ 75,790.00 *Estimated

*When only an estimate of cost is available, the actual cost shall be reported immediately after it is determined.

I am duly authorized to make this affidavit. I know and understand the contents of this affidavit and all statements herein are true and correct. This affidavit is made pursuant to and in fulfillment of the requirements of Illinois Procurement Code [30 ILCS 500/20-30].

Gus Behrke / Kathryn Martin
Signature of Affiant
Kathryn Martin
DD of Operations

Subscribed and sworn before me this 23rd day of October 20 17.

Christopher R. Miles
Notary Public



My Commission expires: 11/3/18

Section 20-30. Emergency purchase

(a) Conditions for use. In accordance with standards set by rule, a purchasing agency may make emergency procurements without competitive sealed bidding or prior notice when there exists a threat to public health or public safety, or when immediate expenditure is necessary for repairs to State property in order to protect against further loss of or damage to State property, to prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues, or to ensure the integrity of State records; provided, however, that the term of the term of the emergency purchase shall be limited to the time reasonably needed for a competitive procurement, not to exceed 90 days. A contract may be extended beyond 90 days if the chief procurement officer determines additional time is necessary and that the contract scope and duration are limited to the emergency. Prior to the execution of the extension, the chief procurement officer must hold a public hearing and provide written justification for all emergency contracts. Members of the public may present testimony. Emergency procurements shall be made with as much competition as is practicable under the circumstances. A written description of the basis for the emergency and reasons for the selection of the particular contractor shall be included in the contract file.

(b) Notice. Notice of all emergency procurements shall be provided to the Procurement Policy Board and published in the online electronic Bulletin no later than 3 business days after the contract is awarded. Notice of intent to extend an emergency contract shall be provided to the Procurement Policy Board and published in the online electronic Bulletin at least 14 days before the public hearing. Notice shall include at least a description of the need for the emergency purchase, the contractor, and if applicable, the date, time and location of the public hearing. A copy of this notice and all documents provided at the hearing shall be included in the subsequent Procurement Bulletin. Before the next appropriate volume of the Illinois Procurement Bulletin, the purchasing agency shall publish in the Illinois Procurement Bulletin a copy of each written description and reasons and the total cost of each emergency procurement made during the previous month. When only an estimate of the total cost is known at the time of publication, the estimate shall be identified as an estimate and published. When the actual total cost is determined, it shall also be published in like manner before the 10th day of the next succeeding month.

(c) Affidavits. A chief procurement officer making a procurement under this Section shall file affidavits with the Procurement Policy Board and the Auditor General within 10 days after the procurement setting forth the amount expended, the name of the contractor involved, and the conditions and circumstances requiring the emergency procurement. When only an estimate of the cost is available within 10 days after the procurement, the actual cost shall be reported immediately after it is determined. At the end of each fiscal quarter, the Auditor General shall file with the Legislative Audit Commission and the Governor a complete listing of all emergency procurements reported during that fiscal quarter. The Legislative Audit Commission shall review the emergency procurements so reported and, in its annual reports, advise the General Assembly of procurements that appear to constitute an abuse of this Section.

(d) Quick purchases. The chief procurement officer may promulgate rules extending the circumstances by which a purchasing agency may make purchases under this Section, including but not limited to the procurement of items available at a discount for a limited period of time. (Source: P.A. 90-572, eff. date - See Sec. 99-5.)

For continuation if necessary: Reference # 104-235-007

This Affidavit revises the Affidavit dated July 27, 2017 to reflect Hanson Professional Services, Inc.'s negotiated Professional Services Agreement amount of \$75,790.00 consisting of Additional Services and a Construction Administration Fee. Further, a new contract end date of January 25, 2018 was approved through an emergency extension hearing conducted on October 12, 2017. The purpose of the extension is to allow for Hanson's services to be utilized should any undiscovered conditions arise during immediate repairs provided by Egizii Electric and Henson Robinson via CMS Master Contracts.

State of Illinois Chief Procurement Office for the Capital Development Board

NOTICE OF HEARING

 X Emergency Extension

The Office of the Chief Procurement Officer will hold a public hearing to hear testimony and receive comments on the proposed contract(s) as described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at www.purchase.state.il.us/. Click "Illinois Bid" and enter Procurement Bulletin Reference # in the search box.

HEARING DETAILS

DATE: October 12, 2017
TIME: 10:30 A.M.
LOCATIONS: 401 S. Spring St.
3rd Floor, Conference Room E, Stratton Building
Springfield, IL 62706

For those who wish to attend this hearing via teleconference, please call the number below:
1-888-494-4032
Access Code: 1079279306

HEARING CONTACT PERSON

NAME: Gerald Burlingham
TITLE: State Purchasing Officer, Illinois Capital Development Board
ADDRESS: 401 S. Spring St., Springfield, IL 62706
PHONE: 217-836-0185
FAX: 217-558-1399
E-MAIL: gerald.burlingham@Illinois.gov

TESTIMONY

Anyone wishing to testify—please notify the HEARING CONTACT PERSON of desire to testify in advance if possible.

PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

Agency: Illinois Capital Development Board

Vendor: Hanson Professional Services, Inc.

Brief Descriptions:

The Office of the Chief Procurement Officer for the Capital Development Board will hold a public hearing to hear testimony and receive comments on the proposed extension of the emergency procurement for A/E services from Hanson Professional Services, Inc. They are requesting their contract be extended to January 25, 2018 for CDB Project #: 104-235-007. Illinois Procurement Bulletin Reference #: 22041216

(To be posted with Notice Addendum after Hearing)

State of Illinois Chief Procurement Office for the Capital Development Board

(To be posted with Notice Addendum after Hearing)
HEARING DISPOSITION

Requesting Agency/University: Capital Development Board Project Title: Assess/Repair Fire Damage-
HPA-SJR Building #104-235-007
Department/Bureau/Section: Construction IPB Reference #: 22041216
Hearing Date/Time: October 12, 2017 10:30 a.m. PBC Reference #: _____
Hearing Location: 401 So. Spring St., 3rd Floor, Conf. Rm E.

The State posted to the Illinois Procurement Bulletin a description of the State's need, the justification for emergency extension, and information regarding opportunity to submit comments and testify at a public hearing.

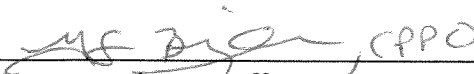
Notice of the hearing was posted to the Illinois Procurement Bulletin at least (14) days in advance of hearing and was also posted outside the hearing room no less than 48 hours prior to the hearing.

A Public Hearing was held on October 12, 2017 to hear testimony and receive comments on extending the contract for Hanson Professional Services, Inc. (Hanson). They are providing emergency architectural services to assess fire damages at the Historical Preservation Agency located in the old State Journal Register Building in Springfield, Il. A recording of the hearing is available and will be published online.

Jerry Norris, CDB Project Manager, provided a brief history and current status of the project.

Status: Work is currently underway to enclose the damaged sections before winter conditions arrive. CDB is awaiting estimates from Egizii Electric and Henson Robinson to complete work under a master contract thru CMS. CDB desires to extend Hanson's contract so they can provide architectural and observation services if undiscovered conditions arise during these repairs. All parties agreed that extending their contract until January 25, 2018 was satisfactory. All attendees were asked if they had any comments. No other persons offered testimony or comments on this project.

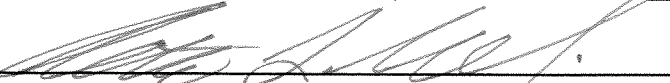
Hearing Officer Jerry Burlingham recommends extending Hanson contract until January 25, 2018 to allow for additional design efforts if needed, final billing documents, and drawings to be submitted on this project.



State Purchasing Officer, Hearing Officer

10-12-17
Date

After a complete review of the circumstances relating to the need for extending the existing emergency contract, CPO approval is given to extend for a period not to exceed 92 days.



Art Moore, Chief Procurement Officer
Chief Procurement Office for the Capital Development Board

10/12/17
Date



Chief Procurement Office Capital Development Board
Art Moore, Chief Procurement Officer

January 31, 2018

Ms. Katie Antonacci
Office of the Auditor General
Iles Park Plaza
740 East Ash
Springfield, Illinois 62703

**RE: Notification of Final Actual Cost for Emergency Procurement
Project Number 104-235-007**

Dear Ms. Antonacci:

Attached please find a revised Emergency Purchase Affidavit, which serves as the notification of the final actual costs of \$41,884.22 for an emergency project undertaken by the Capital Development Board ("CDB").

On the evening of July 22, 2017 there was an intense fire at the building housing the Historical Preservation Agency, located at 313 South 6th street, Springfield, Illinois. The fire caused severe damage to the back dock area and the metal roof deck sustained catastrophic failure. Conduits leading to this unit sustained fire damage as well.

CDB selected Hanson Professional Services, Inc. to assess, document, and recommend corrective actions in response to the building fire. Work focused primarily on life safety issues relative to structural, mechanical, electrical and plumbing systems, with secondary consideration directed to restoring critical MEP systems which sustained fire damage. They were chosen because of their experience, proximity to the site location, positive performance on prior CDB projects and ability to immediately provide services. Repairs were performed under a CMS Master Contract with Egizzi Electric and Henson Robinson.

The emergency was declared under the provisions of Title 44 Illinois Administrative Code, and Section 20-30 of the Illinois Procurement Code [30 ILCS 500/20-30]. If you have any questions, please contact me at (217)-836-0185

Sincerely,

Gerald S. Burlingham, CPPO
State Purchasing Officer – Capital Development Board
Enclosure

401 South Spring Street
316 Stratton Office Building
Springfield, Illinois 62706
(217) 558-2156
(217) 558-1399 Facsimile

REVISED EMERGENCY PURCHASE AFFIDAVIT (FINAL COST)

Reference # 104-235-007

Chief Procurement Officer (CPO) making a procurement under Illinois Procurement Code (30 ILCS 500/20-30) shall file affidavit with Procurement Policy Board and Auditor General within 10 days.

Agency: Capital Development Board Division:

Address: 401 South Spring Street

City: Springfield State: IL Zip: 62706

Vendor #1: Hanson Professional Services, Inc. (28483)

Address: 1525 S. Sixth Street

City: Springfield State: IL Zip: 62703

State of Illinois)
: SS
County of Sangamon

I, Paula Sorensen being duly sworn, solemnly swear and affirm that I am Chief Fiscal Officer.

I have authorized the emergency procurement in accordance with standards as established by law and rule in fulfillment of the emergency purchase affidavit provisions of Illinois Procurement Code [30 ILCS 500/20-30] as follows.

- Involving threat to public health or public safety.
Immediate expenditure is necessary for repairs to State property to protect against further loss of or damage
To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues.
To insure integrity of State records
Quick purchase as provided by Section 20-30 (d) of the Illinois Procurement Code

The conditions and circumstances requiring this emergency purchase, including reason for selection of the particular contractor are:

On the evening of July 22, 2017 there was an intense fire at the State Journal-Register Building, located at 313 South 6th street, Springfield, Illinois. The fire caused severe damage to the back dock area and the metal roof deck has sustained catastrophic failure. The metal roof deck is likely to collapse if subjected to the weight of a person. The rooftop air conditioning unit is currently not operating which could cause interior damage if the building experiences excessive heat. Conduits leading to this unit have sustained fire damage. Additionally, if an electrical failure occurs it would cause disruption to the Abraham Lincoln Presidential Museum and the Old State Capitol building as their server room is housed on the 3rd floor of this building. Should a power outage occur, the museum and Old State Capitol would be forced to shut down.

Vendor #1 has been selected to assess, document and recommend corrective actions in response to a July 22, 2017 building fire. Work will focus primarily on life safety issues relative to structural, mechanical, electrical and plumbing systems, with secondary consideration directed to restoring critical MEP systems which sustained fire damage. Follow-on work may be considered for design and restoration of structure and MEP systems. Vendor #1 was chosen because of their experience, proximity to the site location, positive performance on prior CDB projects and ability to immediately provide services.

Considering the time frames needed for the negotiation and execution of an A/E contract, design and standard bidding procedures, corrective actions at the State Journal-Register Building under the existing processes would likely not begin for several months. For this reason, emergency purchases are necessary to ensure life-safety issues and critical systems are addressed and/or repaired as soon as possible.

Vendor #1 Expected Start Date: July 27, 2017 Expected End Date: January 25, 2018

Extension of previous emergency purchase: Yes or No

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description.

Vendor #1 Amount of this expenditure is: \$ 41,884.22 Actual or \$ *Estimated

*When only an estimate of cost is available, the actual cost shall be reported immediately after it is determined.

I am duly authorized to make this affidavit. I know and understand the contents of this affidavit and all statements herein are true and correct. This affidavit is made pursuant to and in fulfillment of the requirements of Illinois Procurement Code [30 ILCS 500/20-30].

Paula Sorenson
Signature of Affiant

Subscribed and sworn before me this 30th day of January 20 18.

x

Christopher R. Miles
Notary Public



My Commission expires: 11/3/18

Section 20-30. Emergency purchase.

(a) Conditions for use. In accordance with standards set by rule, a purchasing agency may make emergency procurements without competitive sealed bidding or prior notice when there exists a threat to public health or public safety, or when immediate expenditure is necessary for repairs to State property in order to protect against further loss of or damage to State property, to prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues, or to ensure the integrity of State records; provided, however, that the term of the term of the emergency purchase shall be limited to the time reasonably needed for a competitive procurement, not to exceed 90 days. A contract may be extended beyond 90 days if the chief procurement officer determines additional time is necessary and that the contract scope and duration are limited to the emergency. Prior to the execution of the extension, the chief procurement officer must hold a public hearing and provide written justification for all emergency contracts. Members of the public may present testimony. Emergency procurements shall be made with as much competition as is practicable under the circumstances. A written description of the basis for the emergency and reasons for the selection of the particular contractor shall be included in the contract file.

(b) Notice. Notice of all emergency procurements shall be provided to the Procurement Policy Board and published in the online electronic Bulletin no later than 3 business days after the contract is awarded. Notice of intent to extend an emergency contract shall be provided to the Procurement Policy Board and published in the online electronic Bulletin at least 14 days before the public hearing. Notice shall include at least a description of the need for the emergency purchase, the contractor, and if applicable, the date, time and location of the public hearing. A copy of this notice and all documents provided at the hearing shall be included in the subsequent Procurement Bulletin. Before the next appropriate volume of the Illinois Procurement Bulletin, the purchasing agency shall publish in the Illinois Procurement Bulletin a copy of each written description and reasons and the total cost of each emergency procurement made during the previous month. When only an estimate of the total cost is known at the time of publication, the estimate shall be identified as an estimate and published. When the actual total cost is determined, it shall also be published in like manner before the 10th day of the next succeeding month.

(c) Affidavits. A chief procurement officer making a procurement under this Section shall file affidavits with the Procurement Policy Board and the Auditor General within 10 days after the procurement setting forth the amount expended, the name of the contractor involved, and the conditions and circumstances requiring the emergency procurement. When only an estimate of the cost is available within 10 days after the procurement, the actual cost shall be reported immediately after it is determined. At the end of each fiscal quarter, the Auditor General shall file with the Legislative Audit Commission and the Governor a complete listing of all emergency procurements reported during that fiscal quarter. The Legislative Audit Commission shall review the emergency procurements so reported and, in its annual reports, advise the General Assembly of procurements that appear to constitute an abuse of this Section.

(d) Quick purchases. The chief procurement officer may promulgate rules extending the circumstances by which a purchasing agency may make purchases under this Section, including but not limited to the procurement of items available at a discount for a limited period of time. (Source: P.A. 90-572, eff. date - See Sec. 99-5.)

For continuation if necessary:

Reference # 104-235-007

This Affidavit revises the Affidavit dated October 23, 2017 to reflect Hanson Professional Services, Inc.'s final cost amount.