



CHIEF PROCUREMENT OFFICE

Art Moore, Capital Development Board

Reference #: 120-075-065

EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Tim Dietz

Location of Emergency: Dixon Correctional Center - X-House

Vendor: O & N Engineering-Development, P.C. (20233)

Address: 1513 W Taylor Street City: Chicago State: IL Zip: 60607

Emergency Purchase Details

Emergency Category (select the appropriate option(s) from the checklist below):

- Involving threat to public health or public safety
- Immediate expenditure is necessary for repairs to State property to protect against further loss or damage
- To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues
- To insure integrity of State records

Describe the scope of the emergency. Show justification for the need of an emergency contract, the selection of the vendor, and explain why the need for work cannot be met through a competitive process:

The Illinois Department of Corrections operates an x-house on the grounds at the Dixon Correctional Center. This x-house is comprised over 112 cells capable of holding maximum security male offenders who are diagnosed as severely mentally ill. As of September 16, 2018 there were 181 offenders located in this housing unit. Given the offenders designation as seriously mentally ill, this is a housing unit that is an integral part of the federal lawsuit challenging the adequacy of mental health treatment within the Illinois Department of Corrections known as Rasha. The Department of Corrections has notified CDB that an offender in this housing unit was able to commit suicide by looping his shoelaces through his cell's air vent cover, thus causing strangulation. In order to prevent other offenders from causing similar acts of self-harm and to protect the safety and security of the staff, replacement air vent covers are needed. In order to properly handle this modification, an architect and engineering firm capable of designing a vent that will not negatively impact the airflow of the current HVAC system is needed. Given the fact that this x-house is needed for the Department's daily operations, a key component in protecting public safety and upholding the constitutional minimums with mental health care, and something that'll protect both staff and offenders' wellbeing, the Illinois Department of Corrections is requesting the Capital Development Board procure vendors under emergency purchases as quickly as possible. This project began through the emergency selection of an Architect/ Engineer ("A/E"); this exempts the selection from a 14-day solicitation required through Qualifications-Based Selection ("QBS"). Considering the time frames needed for the selection, negotiation and execution of an A/E contract followed by bidding and award procedures, the removal and replacement of air vent covers under the existing processes would likely not begin for several months. For this reason, emergency purchases are necessary to protect against the threat to public health and safety and to prevent or minimize serious disruption in critical State services. O & N Engineering-Development, P.C. was selected because they they are currently working on-site, have the necessary discipline to complete the work and can respond immediately.

Describe the scope of work or services provided to include special limitations, conditions and incorporated documents:

The scope of work consists of replacing the existing security air devices with anti-ligature security devices in areas accessible to offenders, evaluating the performance of the existing building air distribution systems, and providing recommendations to increase safety and comfort for all occupants. Incorporated contractual documents include the March 2009 Standard Documents for Construction & Supplement and the March 2009 Design and Construction Manual & Supplement. Services provided under this procurement should not exceed \$50,000.00, which is a place-holder prior to the negotiation of a Professional Services Agreement, without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office.



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Was authorization to proceed verbally given? Yes No, receipt of this signed Notice authorizes the vendor to begin work

If Yes is checked above, explain who authorized the work, when, under what conditions or limitations and for what scope.

Expected Start Date: Sep 25, 2018 Estimated End Date: Dec 23, 2018

Amount of this expenditure is: \$50,000.00 Actual or Estimated: Estimated

Signatures

I am making this statement and providing it to the CPO Office, the Auditor General, and the Procurement Policy Board in compliance with the Illinois Procurement Code and within 10 days after award of the contract.

I have authorized the emergency procurement in accordance with the requirements of the Illinois Procurement Code (30 ILCS 500) and the applicable administrative rule. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles
Date: 2018.09.24 15:32:51 -05'00' Title: Executive II

SPO/CPO Signature: KENNETH TODD MORRIS Digitally signed by KENNETH TODD MORRIS
DN: c=US, o=State of Illinois, ou=CAMS, ou=People, ou=MM-MZ, serialNumber=70355524, cn=KENNETH TODD MORRIS
Date: 2018.09.25 13:05:57 -05'00' Date: Sep 25, 2018



CHIEF PROCUREMENT OFFICE

Art Moore, Capital Development Board

Reference #: 120-075-065

EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Tim Dietz

Location of Emergency: Dixon Correctional Center - X-House

Vendor: O & N Engineering-Development, P.C. (20233)

Address: 1513 W Taylor Street City: Chicago State: IL Zip: 60607

Extension Justification

Original Emergency Term Start Date: Sep 25, 2018 Original Emergency Term End Date: Dec 23, 2018

Amount of original: \$50,000.00 Actual or Estimated: Estimated

Extension Hearing Date: Dec 13, 2018 Requested Extension End Date: May 31, 2019

Amount of extension expenditure: N/A - Time Only Actual or Estimated: _____

Describe the scope of the original emergency (supply, service, etc.):

The scope of work consists of replacing the existing security air devices with anti-ligature security devices in areas accessible to offenders, evaluating the performance of the existing building air distribution systems, and providing recommendations to increase safety and comfort for all occupants.

Describe the scope of the extension (supply, service, etc.). Show justification for extending the original emergency contract, and explain why the extension need cannot be met through a competitive process:

The scope of work remains the same as outlined above. O & N Engineering-Development, P.C. (O & N) has evaluated the air distribution system and provided recommendations for new anti-ligature security air devices outlined in a report dated November 20, 2018. IDOC was initially planning on installing the grilles using facility staff. However, because of the amount of work involved, the number of grilles, and limited staff to keep up with other daily issues that arise, IDOC has asked that CDB procure a contractor to complete the work. There are approximately 448 grilles, each cell having 2 to 4 grilles. The replacement of each grille is estimated to take an hour, which includes grinding off the existing welds to remove the old grille, prepping the opening for the new grille, inserting and welding the new grille from the inside of the chase and painting. Because this work will take place in an occupied correctional facility that provides limited access and will require extensive coordination with the institution to comply with mandatory security protocols, CDB is requesting an emergency purchase extension through May 31, 2019 to allow for design, bidding, completion of the emergency work and close-out of the project. CDB requires O & N's continued participation to provide design and observation services for the installation of the devices and assistance with Final Acceptance/Closeout of this project.

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description

Signatures

I am requesting an extension of the requested emergency contract. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles
Date: 2018.11.29 14:47:03 -06'00' Title: Executive II



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EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Tim Dietz

Location of Emergency: Dixon Correctional Center - X-House

Vendor: O & N Engineering-Development, P.C. (20233)

Address: 1513 W Taylor Street City: Chicago State: IL Zip: 60607

Hearing Disposition

Hearing Date: Dec 13, 2018 Hearing Location: 401 So. Spring St., Wm. Stratton Bldg, 3rd Fl, Conf. Room A, Springfield, IL.

The State posted to the Illinois Procurement Bulletin a description of the State's need, the justification for emergency extension, and information regarding opportunity to submit comments and testify at a public hearing.

Notice of the hearing was posted to the Illinois Procurement Bulletin at least (14) days in advance of hearing and was also posted outside the hearing room no less than two business days prior to the hearing. The hearing was held to hear testimony and receive comments on extending the procurement.

Hearing Narrative:

The PM Tim Dietz provided a current project status and course of action agreed between the A/E and Corrections Center Staff. There are 448 vent grills that will be replaced which are located throughout approximately 200 inmate cells. It is desired to complete work in 5 cells per day. The lead-time for materials is two weeks. Quotes will be received from an approved short-list of contractors on January 17, 2019. Once a contractor is selected, Dixon CC will require two weeks to process background checks and grant access documents for the contractors personnel. At the earliest, work will begin on February 4, 2019. However, as this work is being performed in an occupied correctional facility where the most serious offenders are housed, conforming to the daily security protocol requirements for entry inventory inspections, area access restrictions, and exit inventory inspections, the available time to perform actual work may be reduced to only 5 hours per day. The best case scenario is to be completed by May 31, 2019. It was discussed that the May 31, 2019 end-date would need adjusted if any inmate disruptions or breaches in security protocols occurred during construction, as the entire facility would go into lock-down mode, and all non-corrections personnel would be required to vacate the premises. For these reasons, SPO Burlingham recommends extending O&N Engineering's contract to August 31, 2019 to allow for any delays or unforeseen events.

Signatures

Hearing Officer recommends approval of the extension request.

Hearing Officer Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM
DN: c=US, o=State of Illinois, ou=CMS, ou=People,
ou=BM-BZ, serialNumber=70355529, cn=GERALD
STEVEN BURLINGHAM
Date: 2018.12.13 15:23:25 -06'00' Date: Dec 13, 2018

After a complete review of the circumstances relating to the need for extending the existing emergency contract, CPO approval is given to extend for a period not to exceed 251 calendar days.

CPO Signature: Arthur L Moore Digitally signed by Arthur L Moore
DN: c=US, o=State of Illinois, ou=CMS, ou=People,
ou=MM-MZ, serialNumber=70143150, cn=Arthur
L Moore
Date: 2018.12.14 13:20:32 -06'00' Date: Dec 14, 2018



CHIEF PROCUREMENT OFFICE

Art Moore, Capital Development Board

Reference #: 120-075-065

EMERGENCY PURCHASE FINAL COST AND TERM

Agency: Capital Development Board Point of Contact: Tim Dietz

Location of Emergency: Dixon Correctional Center - X-House

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Address: 1513 W Taylor Street City: Chicago State: IL Zip: 60607

Final Costs and Term

Final total cost of supplies and services: \$11,300.00 Final total term of contract: 296 Days

I am reporting the final costs and term for the referenced emergency contract to the CPO and the Auditor General.

Agency Signature: Chris Miles Digitally signed by Chris Miles
Date: 2019.07.25 15:21:02 -05'00' Title: Executive II

Printed Name: Chris R. Miles Date: Jul 25, 2019