



CHIEF PROCUREMENT OFFICE

Art Moore, Capital Development Board

Reference #: 120-175-134

EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Mark Hendricks

Location of Emergency: Menard Correctional Center - Inmate Dining Building

Vendor: Joiner Sheet Metal & Roofing, Inc. (30846)

Address: 205 Madison Street City: Highland State: IL Zip: 62249

Emergency Purchase Details

Emergency Category (select the appropriate option(s) from the checklist below):

- Involving threat to public health or public safety
- Immediate expenditure is necessary for repairs to State property to protect against further loss or damage
- To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues
- To insure integrity of State records

Describe the scope of the emergency. Show justification for the need of an emergency contract, the selection of the vendor, and explain why the need for work cannot be met through a competitive process:

The Menard Correctional Center's South Inmate Dining Room (Building No. C0522) has a failed roofing system, causing several leaks throughout the building. The roofing system is beyond repair and needs replaced as soon as possible in order to protect the interior surfaces and furnishings of the building. Further deterioration of the roofing system could also lead to structural damage to the building. Whenever it rains the dining room floods heavily, making it impossible to utilize the facility due to the unsanitary environment for the staff and inmates. Considering the time frames needed for design, bidding and award procedures, replacement of the roof at Menard Correctional Center's Inmate Dining Room under the existing processes would likely not begin until next Spring. For this reason, an emergency purchase is necessary to expedite the replacement of the roof and protect against the threat to public health and safety, to minimize serious disruption in critical state services and to protect against further damage to the building. Joiner Sheet Metal & Roofing, Inc. was selected because they are very familiar with the site, have recently completed other roof work on another section of the same building, have the necessary security clearance, and can provide immediate services for this emergency situation.

Describe the scope of work or services provided to include special limitations, conditions and incorporated documents:

The scope of work provides for removing and replacing approximately 13,000 square feet of EPDM and removing approximately 7,000 of shingle roofing and replacing it with standing seam metal roofing. The scope also provides for replacing all attendant accessories including trim, edge metal, gutters and downspouts. Incorporated documents include the March 2009 Standard Documents for Construction & Supplement and the drawings and specifications provided the A/E of record and approved by CDB. Services provided under this procurement should not exceed \$50,000.00, which is a place-holder prior to entering into a Construction Contract, without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office.

Was authorization to proceed verbally given? Yes No, receipt of this signed Notice authorizes the vendor to begin work

If Yes is checked above, explain who authorized the work, when, under what conditions or limitations and for what scope.

Expected Start Date: Aug 24, 2018 Estimated End Date: Nov 21, 2018

Amount of this expenditure is: \$500,000.00 Actual or Estimated: Estimated



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Signatures

I am making this statement and providing it to the CPO Office, the Auditor General, and the Procurement Policy Board in compliance with the Illinois Procurement Code and within 10 days after award of the contract.

I have authorized the emergency procurement in accordance with the requirements of the Illinois Procurement Code (30 ILCS 500) and the applicable administrative rule. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles Date: 2018.08.24 08:36:23 -05'00' Title: Executive II

SPO/CPO Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM DN: cn=US, ou=State of Illinois, ou=CMS, ou=People, ou=BM&Z, serialNumber=20355529, c=GERALD STEVEN BURLINGHAM Date: 2018.08.24 08:51:12 -05'00' Date: Aug 24, 2018



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Reference #: 120-175-134

EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Mark Hendricks

Location of Emergency: Menard Correctional Center - Inmate Dining Building

Vendor: Joiner Sheet Metal & Roofing, Inc. (30846)

Address: 205 Madison Street City: Highland State: IL Zip: 62249

Extension Justification

Original Emergency Term Start Date: Aug 24, 2018 Original Emergency Term End Date: Nov 21, 2018

Amount of original: \$525,103.00 (Contract Amount) Actual or Estimated: Estimated

Extension Hearing Date: Nov 13, 2018 Requested Extension End Date: Mar 31, 2019

Amount of extension expenditure: N/A: Time Only Actual or Estimated: _____

Describe the scope of the original emergency (supply, service, etc.):

The scope of work provides for removing and replacing approximately 13,000 square feet of EPDM and removing approximately 7,000 square feet of shingle roofing and replacing it with standing seam metal roofing. The scope also provides for replacing all attendant accessories including trim, edge metal, gutters and downspouts.

Describe the scope of the extension (supply, service, etc.). Show justification for extending the original emergency contract, and explain why the extension need cannot be met through a competitive process:

The scope of work currently remains the same and includes removing and replacing approximately 13,000 square feet of EPDM and removing approximately 7,000 square feet of shingle roofing and replacing it with standing seam metal roofing. The A/E of record has finalized plans and specifications for Joiner Sheet Metal & Roofing to complete the work. Joiner is currently working on site. The project team is also discussing the deterioration of the mortar and how it might affect the reworking of the flashing to provide ventilation to the shingled roof which may result in a change order. CDB requires Joiner Sheet Metal & Roofing's continued participation because of their familiarity with the site and recommendations provided by the A/E to date, and scope. CDB is requesting an emergency purchase extension through March 31, 2019 to allow for completion of the emergency work, including any weather related delays and close-out of the contract.

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description

Signatures

I am requesting an extension of the requested emergency contract. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles
Date: 2018.10.25 08:37:49 -05'00' Title: Executive II

State of Illinois Chief Procurement Office for the Capital Development Board

NOTICE OF HEARING

 X Emergency Extension

The Office of the Chief Procurement Officer will hold a public hearing to hear testimony and receive comments on the proposed contract(s) as described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at www.purchase.state.il.us/. Click "Illinois Bid" and enter Procurement Bulletin Reference # in the search box.

HEARING DETAILS

DATE: Tuesday, November 13, 2018
TIME: 10:30 a.m.
LOCATIONS: 401 S. Spring St.
3rd Floor, Conference Room A,
Wm. Stratton Building
Springfield, IL 62706

For those who wish to attend this hearing via teleconference, please call in to the number below:
1-888-494-4032
Access Code: 1079279306

HEARING CONTACT PERSON

NAME: Gerald Burlingham
TITLE: State Purchasing Officer, Illinois Capital Development Board
ADDRESS: 401 S. Spring St., Springfield, IL 62706
PHONE: 217-836-0185
FAX: 217-558-1399
E-MAIL: gerald.burlingham@Illinois.gov

TESTIMONY

Anyone wishing to testify—please notify the HEARING CONTACT PERSON of desire to testify in advance if possible.

PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

Agency: Illinois Capital Development Board

Brief Descriptions:

The Office of the Chief Procurement Officer for the Capital Development Board will hold a public hearing to hear testimony and receive comments on the proposed contract extensions for Brown Electric Construction Co., Joiner Sheet Metal and Roofing, Inc., Pyramid Electric Contractors, Inc., and WRF Engineers, LLC.

Brown Electric Construction Co. is currently providing emergency upgrades to the domestic water system at the Quincy Veterans Home in Quincy, IL. CDB #040-010-109, IPB #22042074

Joiner Sheet Metal & Roofing, Inc. is currently providing construction services for emergency roofing repairs at the Menard Correctional Center. CDB project #120-175-134, IPB #22042892

WRF Engineers, LLC and Pyramid Electrical Contractors, Inc. are currently providing both electrical inspections and repairs at the Centralia Correctional Center. CDB #120-260-033, IPB #22042904



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Hearing Disposition

Hearing Date: Nov 13, 2018 Hearing Location: 401 S. Spring St., Springfield, IL, 3rd Floor Conference Room A

The State posted to the Illinois Procurement Bulletin a description of the State's need, the justification for emergency extension, and information regarding opportunity to submit comments and testify at a public hearing.

Notice of the hearing was posted to the Illinois Procurement Bulletin at least (14) days in advance of hearing and was also posted outside the hearing room no less than two business days prior to the hearing. The hearing was held to hear testimony and receive comments on extending the procurement.

Hearing Narrative:

CDB Project Manager Mark Hendricks provided a current status update. The project is approximately 60% complete with the roof work and materials are on site. However, they have discovered a need to tuckpoint portions of the masonry. A Change Order is coming for that tuckpointing. The requested extension is to accommodate this Change Order and complete the roof work. Regional Manager Tim Patrick added that the original plan is to provide venting for the roof and discovered the need for tuckpointing at that time. SPO Michael Hays concurs with PM Hendricks and recommends to approve this extension request. Follow up documentation obtained after the hearing identifies an extension cost estimated to be \$76,499.24. These costs are still under review by Estimating and are subject to change. CPO Addition.

Signatures

Hearing Officer recommends approval of the extension request.

Hearing Officer Signature: MICHAEL E HAYS Digitally signed by MICHAEL E HAYS Date: 2018.11.14 08:45:01 -06'00' Date: Nov 14, 2018

After a complete review of the circumstances relating to the need for extending the existing emergency contract, CPO approval is given to extend for a period not to exceed 130 calendar days.

CPO Signature: Arthur L Moore Digitally signed by Arthur L Moore DN: c=US, o=State of Illinois, ou=CMS, ou=People, ou=MM-MZ, serialNumber=70143150, cn=Arthur L Moore Date: 2018.11.15 11:52:48 -06'00' Date: Nov 15, 2018



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EMERGENCY PURCHASE FINAL COST AND TERM

Agency: Capital Development Board Point of Contact: Mark Hendricks

Location of Emergency: Menard Correctional Center - Inmate Dining Building

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Address: 205 Madison Street City: Highland State: IL Zip: 62249

Final Costs and Term

Final total cost of supplies and services: \$601,602.24 Final total term of contract: 138 Days

I am reporting the final costs and term for the referenced emergency contract to the CPO and the Auditor General.

Agency Signature: Chris Miles Digitally signed by Chris Miles
Date: 2019.02.27 08:08:24 -06'00' Title: Executive II

Printed Name: Chris R. Miles Date: Feb 27, 2019