



CHIEF PROCUREMENT OFFICE

Art Moore, Capital Development Board

Reference #: 120-175-145

EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Mark Hendricks

Location of Emergency: Menard Correctional Center - Roof Repairs and Replacements on Multiple Buildings

Vendor: White & Borgognoni Architects, P.C. (4424)

Address: 212 North Illinois Avenue City: Carbondale State: IL Zip: 62901

Emergency Purchase Details

Emergency Category (select the appropriate option(s) from the checklist below):

- Involving threat to public health or public safety
- Immediate expenditure is necessary for repairs to State property to protect against further loss or damage
- To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues
- To insure integrity of State records

Describe the scope of the emergency. Show justification for the need of an emergency contract, the selection of the vendor, and explain why the need for work cannot be met through a competitive process:

On the evening of October 24, 2021, the Menard Correctional Center, a maximum security facility, experienced severe damage to multiple buildings at the facility from a line of strong storms containing high velocity winds.

The North 2 Cell House, which houses inmates, experienced severe roof damage. The Cell House has a layered shingled roof which was mostly torn off by the high velocity winds. Immediate temporary repairs are necessary to prevent any future storms (rain or snow) from causing damage to the electronic components of the building and to be shielded from potential water infiltration.

Additionally, the roofs of the Tool Control Building aka, "the Scale Building", and Foundry Building were severely damaged by the high winds.

Immediate roof replacement to the Scale Building is necessary.
An entire roof replacement including some structural components are required on the Foundry Building.

Several other buildings have experienced less damage but require assessment and immediate repairs. These are to include but are not limited to the Maintenance Building, Warehouse, and Knit House.

Two additional structures were severely damaged and may require demolition for safety purposes. Structural assessments are forthcoming.

Some security fencing was also damaged by high winds and flying debris. As this is a Maximum security facility, the damaged fencing may require replacement as its buried foundation may not permit normal fence repair procedures.

The Department of Corrections is requesting emergency repairs be performed at various buildings at the facility to stop any water infiltration from causing further damage to infrastructure and any equipment/furniture.

This project began through the emergency selection of an Architect/Engineer ("A/E"); this exempts the selection from a 14-day solicitation required through Qualifications-Based Selection ("QBS"). Considering the time frames needed for the selection, negotiation and execution of an A/E contract followed by bidding and award procedures, an assessment of the storm damage followed by recommendations, design and repairs under the existing processes would likely not begin for several months. For this reason, emergency purchases are necessary to assess and repair the damage caused by the storm as quickly as possible in order to protect



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against the threat to public health and safety, to protect against further loss or damage and to prevent or minimize serious disruption in critical State services. White & Borgognoni Architects, P.C., located in Carbondale, IL, was selected because they are familiar with and are relatively in close proximity to the site, they have an additional project at the site with existing back-ground checks/clearance in place, they have the expertise and experience to complete the work, and they can respond immediately to this request for emergency services.

Describe the scope of work or services provided to include special limitations, conditions and incorporated documents:

The scope of work provides for an assessment of all storm damage, including but not limited to roof failures, and other associated damage from the storm, at Menard Correctional Center to include recommendations and cost estimates. The scope also includes design services to implement agreed upon recommendations for temporary repairs, and permanent repairs if needed. Incorporated documents include the March 2009 Standard Documents for Construction & Supplement and the March 2009 Design and Construction Manual & Supplement. Basic Architectural Services provided under this procurement should not exceed \$150,000.00, which is a placeholder prior to the negotiation of a Professional Services Agreement, without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office. Final Actual Costs will be reported upon project completion and project close-out.

In accordance with 30 ILCS 500/50-35, all contractors, and each subcontractor to be used whose contract/subcontract exceeds an annual value of \$50,000, shall submit financial disclosures and certifications as a material term of the contract. In accordance with section 00 21 50 of the Standard Documents for Construction, the General Contractor shall perform no less than 20% of work with its own staff. Each other trade shall perform no less than 40% of work with its own staff. Work with own staff includes direct labor and supervision, as well as material purchases where the material is installed by the contractor.

Was authorization to proceed verbally given? Yes No, receipt of this signed Notice authorizes the vendor to begin work

If Yes is checked above, explain who authorized the work, when, under what conditions or limitations and for what scope.

Upon approval from the Chief Procurement Office, CDB's QBS Administrator confirmed White & Borgognoni's willingness to participate and authorized the work to begin on October 25, 2021 via telephone.

Expected Start Date: Oct 25, 2021 Estimated End Date: Jan 22, 2022

Amount of this expenditure is: \$150,000.00 Actual or Estimated: Estimated

Signatures

I am making this statement and providing it to the CPO Office, the Auditor General, and the Procurement Policy Board in compliance with the Illinois Procurement Code and within 10 days after award of the contract.

I have authorized the emergency procurement in accordance with the requirements of the Illinois Procurement Code (30 ILCS 500) and the applicable administrative rule. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles Date: 2021.10.27 11:34:26 -05'00' Title: Executive II

SPO/CPO Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2021.10.27 13:13:42 -05'00' Date: Oct 27, 2021