



CHIEF PROCUREMENT OFFICE

Art Moore, Capital Development Board

Reference #: 120-230-138

EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Darnell Barnes

Location of Emergency: Stateville Correctional Center - Rotunda Building

Vendor: Seal Tight Exteriors, Inc. (33189)

Address: 3239 Love Rock Avenue City: Steger State: IL Zip: 60475

Emergency Purchase Details

Emergency Category (select the appropriate option(s) from the checklist below):

- Involving threat to public health or public safety
- Immediate expenditure is necessary for repairs to State property to protect against further loss or damage
- To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues
- To insure integrity of State records

Describe the scope of the emergency. Show justification for the need of an emergency contract, the selection of the vendor, and explain why the need for work cannot be met through a competitive process:

The Illinois Department of Corrections ("IDOC") has notified the Capital Development Board ("CDB") that the Rotunda Building roof has exceeded its life span and is currently leaking in multiple areas. The leaks are causing damage and mold in many of the offices in the Rotunda Building which means they need to be vacated for health and safety concerns. This is creating hardship on facility staff and their daily operations. Therefore, the IDOC is requesting emergency repairs be performed at select areas of the Rotunda Building roof which is allowing water infiltration inside the building and causing damage to masonry walls adjacent to these areas.

This project began through the selection of an Architect/Engineer under the Qualifications Based Selection process to replace the entire roofing system. Although selected, the A/E is not currently under contract. However, because of the extensive leaks in the building, the A/E was procured under a separate small purchase to provide a quick assessment and recommendations for interim solutions until the overall project can be designed and bid through regular processes. CDB and IDOC feel that interim solutions to stop the leaks should be implemented prior to the onset of winter conditions to prevent further damage to the building. Therefore, an emergency declaration is necessary in order to provide interim solutions as recommended by the A/E to include repairs to select areas of the Rotunda Building's roof and masonry walls adjacent to these areas as soon as possible in order to prevent the threat to public safety, to prevent further loss or damage and to prevent serious disruption to critical State services.

Seal Tight Exteriors, Inc., located in Steger, IL was selected to provide limited roofing work and masonry stabilization because they are relatively in close proximity to the site, have the expertise to provide the services being requested, and they can respond immediately to this request for emergency services.

Describe the scope of work or services provided to include special limitations, conditions and incorporated documents:

The scope of work provides for emergency repairs to the Rotunda Building to include limited roofing work and removal and/or stabilization of masonry walls as recommended by the Architect/Engineer of record. Incorporated documents include the March 2009 Standard Documents for Construction & Supplement. Services provided under this procurement should not exceed \$185,000.00, prior to entering into a Construction Contract, without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office. Final Actual Costs will be reported upon project completion and project close-out.

In accordance with 30 ILCS 500/50-35, all contractors, and each subcontractor to be used whose contract/subcontract exceeds an annual value of \$50,000, shall submit financial disclosures and certifications as a material term of the contract. In accordance with section 00 21 50 of the Standard Documents for Construction, the General Contractor shall perform no less than 20% of work with its own staff. Each other trade shall perform no less than 40% of work with its own staff. Work with own staff includes direct labor and



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supervision, as well as material purchases where the material is installed by the contractor.

Was authorization to proceed verbally given? Yes No, receipt of this signed Notice authorizes the vendor to begin work

If Yes is checked above, explain who authorized the work, when, under what conditions or limitations and for what scope.

Expected Start Date: Sep 8, 2021 Estimated End Date: Dec 6, 2021

Amount of this expenditure is: \$185,000.00 Actual or Estimated: Estimated

Signatures

I am making this statement and providing it to the CPO Office, the Auditor General, and the Procurement Policy Board in compliance with the Illinois Procurement Code and within 10 days after award of the contract.

I have authorized the emergency procurement in accordance with the requirements of the Illinois Procurement Code (30 ILCS 500) and the applicable administrative rule. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles Date: 2021.09.08 09:05:07 -05'00' Title: Executive II

SPO/CPO Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2021.09.08 09:24:05 -05'00' Date: Sep 8, 2021