



CHIEF PROCUREMENT OFFICE

Art Moore, Capital Development Board

Reference #: 120-260-033

EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Mark Hendricks

Location of Emergency: Centralia Correctional Center

Vendor: WRF Engineers LLC (31623)

Address: 112 North Kansas Street City: Edwardsville State: IL Zip: 62025

Emergency Purchase Details

Emergency Category (select the appropriate option(s) from the checklist below):

- Involving threat to public health or public safety
- Immediate expenditure is necessary for repairs to State property to protect against further loss or damage
- To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues
- To insure integrity of State records

Describe the scope of the emergency. Show justification for the need of an emergency contract, the selection of the vendor, and explain why the need for work cannot be met through a competitive process:

A recent inspection of two buildings at Centralia Correctional Center has uncovered some very serious and potentially life threatening safety issues concerning the electrical infrastructure. Of major concern is missing ground wires, ground wires connected to the wrong terminals, equipment not bonded, and various other code violations that pose a serious threat to the occupants and staff of the facility. Given the age and layout of the facility it is highly probably that all of the buildings comprising the facility are affected. The Department of Corrections has asked that CDB declare an emergency to repair the electrical system throughout the facility as soon as possible to prevent the threat to public health and safety, to minimize serious disruption in critical state services and to protect against further loss or damage to the facility. This project began through the emergency selection of an Architect/Engineer ("A/E"); this exempts the selection from a 14-day solicitation required through Qualifications-Based Selection ("QBS"). Considering the time frames needed for the selection, negotiation and execution of A/E contracts followed by bidding and award procedures, electrical repairs at Centralia Correctional Center under the existing processes would likely not begin for several months. For this reason, emergency purchases are necessary to repair the electrical system as quickly as possible. WRF Engineers, LLC was selected because they have good prior performance on previous CDB projects and are relatively close to the site.

Describe the scope of work or services provided to include special limitations, conditions and incorporated documents:

The scope of work provides for inspecting and correcting grounding deficiencies throughout the facility. The current system uses the conduit as the equipment grounding conductor which appears to be in good condition however, many code violations were observed including transformers not grounded/bonded properly, branch circuit grounds connected to neutral terminals, missing equipment ground terminals, ungrounded water pipes, etc. All transformers, panelboards, switchboards, etc. should be inspected for proper grounding. Anticipated work includes the following: transformer bonding jumpers, grounding electrode conductors, grounding bushings on panel feeders, equipment ground terminals in all panels, and moving ground wires from neutrals to new grounds. Incorporated documents include the March 2009 Standard Documents for Construction & Supplement and the March 2009 Design and Construction Manual & Supplement. Services provided under this procurement should not exceed \$50,000.00, which is a place-holder prior to the negotiation of a Professional Services Agreement, without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office. The professional services shall be performed on a Time and Material basis.



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Was authorization to proceed verbally given? Yes No, receipt of this signed Notice authorizes the vendor to begin work

If Yes is checked above, explain who authorized the work, when, under what conditions or limitations and for what scope.

Expected Start Date: Aug 29, 2018 Estimated End Date: Nov 26, 2018

Amount of this expenditure is: \$50,000.00 Actual or Estimated: Estimated

Signatures

I am making this statement and providing it to the CPO Office, the Auditor General, and the Procurement Policy Board in compliance with the Illinois Procurement Code and within 10 days after award of the contract.

I have authorized the emergency procurement in accordance with the requirements of the Illinois Procurement Code (30 ILCS 500) and the applicable administrative rule. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles Date: 2018.08.29 09:16:27 -05'00' Title: Executive II

SPO/CPO Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM DN: cn=US, o=State of Illinois, ou=CA, ou=People, ou=BM-02, serialNumber=70355520, cn=GERALD STEVEN BURLINGHAM Date: 2018.08.29 09:42:05 -05'00' Date: Aug 29, 2018



CHIEF PROCUREMENT OFFICE

Art Moore, Capital Development Board

Reference #: 120-260-033

EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Mark Hendricks

Location of Emergency: Centralia Correctional Center

Vendor: WRF Engineers LLC (31623)

Address: 112 North Kansas Street City: Edwardsville State: IL Zip: 62025

Extension Justification

Original Emergency Term Start Date: Aug 29, 2018 Original Emergency Term End Date: Nov 26, 2018

Amount of original: \$42,900.00 (Contract Amount) Actual or Estimated: Estimated

Extension Hearing Date: Nov 13, 2018 Requested Extension End Date: Feb 28, 2019

Amount of extension expenditure: N/A - Time Only Actual or Estimated: _____

Describe the scope of the original emergency (supply, service, etc.):

The scope of work provides for inspecting and correcting grounding deficiencies throughout the facility. The current system uses the conduit as the equipment grounding conductor which appears to be in good condition however, many code violations were observed including transformers not grounded/bonded properly, branch circuit grounds connected to neutral terminals, missing equipment ground terminals, ungrounded water pipes, etc. All transformers, panelboards, switchboards, etc. should be inspected for proper grounding. Anticipated work includes the following: transformer bonding jumpers, grounding electrode conductors, grounding bushings on panel feeders, equipment ground terminals in all panels, and moving ground wires from neutrals to new grounds.

Describe the scope of the extension (supply, service, etc.). Show justification for extending the original emergency contract, and explain why the extension need cannot be met through a competitive process:

The scope of the extension remains the same as outlined in the above scope for the original emergency. WRF Engineers continues to work with Pyramid Electrical Contractors, Inc. to inspect and correct ground deficiencies. The project team has completed 16 out of 45 buildings. The project team is also working with facility staff on scheduling the shut down of additional buildings so work continues to proceed. CDB requires WRF Engineers LLC's continued participation to ensure proper documentation, observation during Construction and assistance with Final Acceptance/Closeout of this project. CDB is requesting an emergency purchase extension through February 28, 2019 to allow for completion of the emergency work and close-out of the contract.

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description

Signatures

I am requesting an extension of the requested emergency contract. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles
Date: 2018.10.25 08:42:23 -05'00' Title: Executive II

State of Illinois Chief Procurement Office for the Capital Development Board

NOTICE OF HEARING

 X Emergency Extension

The Office of the Chief Procurement Officer will hold a public hearing to hear testimony and receive comments on the proposed contract(s) as described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at www.purchase.state.il.us/. Click "Illinois Bid" and enter Procurement Bulletin Reference # in the search box.

HEARING DETAILS

DATE: Tuesday, November 13, 2018
TIME: 10:30 a.m.
LOCATIONS: 401 S. Spring St.
3rd Floor, Conference Room A,
Wm. Stratton Building
Springfield, IL 62706

For those who wish to attend this hearing via teleconference, please call in to the number below:
1-888-494-4032
Access Code: 1079279306

HEARING CONTACT PERSON

NAME: Gerald Burlingham
TITLE: State Purchasing Officer, Illinois Capital Development Board
ADDRESS: 401 S. Spring St., Springfield, IL 62706
PHONE: 217-836-0185
FAX: 217-558-1399
E-MAIL: gerald.burlingham@Illinois.gov

TESTIMONY

Anyone wishing to testify—please notify the HEARING CONTACT PERSON of desire to testify in advance if possible.

PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

Agency: Illinois Capital Development Board

Brief Descriptions:

The Office of the Chief Procurement Officer for the Capital Development Board will hold a public hearing to hear testimony and receive comments on the proposed contract extensions for Brown Electric Construction Co., Joiner Sheet Metal and Roofing, Inc., Pyramid Electric Contractors, Inc., and WRF Engineers, LLC.

Brown Electric Construction Co. is currently providing emergency upgrades to the domestic water system at the Quincy Veterans Home in Quincy, IL. CDB #040-010-109, IPB #22042074

Joiner Sheet Metal & Roofing, Inc. is currently providing construction services for emergency roofing repairs at the Menard Correctional Center. CDB project #120-175-134, IPB #22042892

WRF Engineers, LLC and Pyramid Electrical Contractors, Inc. are currently providing both electrical inspections and repairs at the Centralia Correctional Center. CDB #120-260-033, IPB #22042904



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Hearing Disposition

Hearing Date: Nov 14, 2018 Hearing Location: 401 S. Spring St., Springfield, IL, 3rd Floor Conference Room A

The State posted to the Illinois Procurement Bulletin a description of the State's need, the justification for emergency extension, and information regarding opportunity to submit comments and testify at a public hearing.

Notice of the hearing was posted to the Illinois Procurement Bulletin at least (14) days in advance of hearing and was also posted outside the hearing room no less than two business days prior to the hearing. The hearing was held to hear testimony and receive comments on extending the procurement.

Hearing Narrative:

CDB Project Manager Mark Hendricks provided a current status update. Pyramid and WRF Engineers continue to work their way through the buildings at the Centralia facility. The extension request is due to the need for building shutdowns and is taking longer than expected. Working in occupied buildings impacts the timing for inspections and repairs. Mark Hardy, PPB, asked if inmates were moved from building to building. PM Hendricks replied that this is a minimum security facility and that inmates were on lockdown. He pointed out that with all the security measures, this results in about a 5 1/2 work day for the crews. Hardy asked if this was enough of a time extension to complete the project and Hendricks replied that most residential buildings were done and remaining buildings such as Dietary, Medical, Vo Tech, Admin, and Academics, etc, have work arounds. RM Tim Patrick pointed out that WRF has identified those buildings and coordinated with Administration on the shutdowns. Discussion continued regarding the number of buildings (approximately 50) and that about half were completed. RM Patrick also noted that the project included the documentation of the electrical system, panels, etc. SPO Michael Hays concurs with PM Hendricks and recommends to approve this extension request.

Signatures

Hearing Officer recommends approval of the extension request.

Hearing Officer Signature: MICHAEL E HAYS Digitally signed by MICHAEL E HAYS Date: 2018.11.14 09:13:29 -06'00' Date: Nov 14, 2018

After a complete review of the circumstances relating to the need for extending the existing emergency contract, CPO approval is given to extend for a period not to exceed 94 calendar days.

CPO Signature: Arthur L Moore Digitally signed by Arthur L Moore DN: c=US, o=State of Illinois, ou=CMS, ou=People, ou=MM-MZ, serialNumber=70143150, cn=Arthur L Moore Date: 2018.11.15 11:36:28 -06'00' Date: Nov 15, 2018



CHIEF PROCUREMENT OFFICE

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EMERGENCY PURCHASE FINAL COST AND TERM

Agency: Capital Development Board Point of Contact: Mark Hendricks

Location of Emergency: Centralia Correctional Center

Vendor: WRF Engineers LLC (31623)

Address: 112 North Kansas Street City: Edwardsville State: IL Zip: 62025

Final Costs and Term

Final total cost of supplies and services: \$11,626.86 Final total term of contract: 156 Days

I am reporting the final costs and term for the referenced emergency contract to the CPO and the Auditor General.

Agency Signature: Chris Miles Digitally signed by Chris Miles
Date: 2019.05.08 15:19:31 -05'00' Title: Executive II

Printed Name: Chris Miles Date: May 8, 2019