



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 120-260-038

### EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Josh Hansel

Location of Emergency: Centralia Correctional Center - Dietary

Vendor: Premier Mechanical and Automation, Inc. (30178)

Address: 3185 North High Street City: Jackson State: MO Zip: 63755

### Emergency Purchase Details

Emergency Category (select the appropriate option(s) from the checklist below):

- Involving threat to public health or public safety
- Immediate expenditure is necessary for repairs to State property to protect against further loss or damage
- To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues
- To insure integrity of State records

Describe the scope of the emergency. Show justification for the need of an emergency contract, the selection of the vendor, and explain why the need for work cannot be met through a competitive process:

On April 8, 2021, the Illinois Department of Corrections ("IDOC") notified the Capital Development Board ("CDB") that the boiler serving the Dietary with hot water and steam at Centralia Correctional Center has once again failed. Centralia Correctional Center's service contractor was called to inspect the boiler and have concluded that the boiler and pump pit cannot be repaired. As a result, the Dietary is unable to use (9) steam kettles to cook or the dishwasher. All meals are being served on styrofoam at this time. The Dietary staff is currently trying to make adjustments to meet the operational needs; however, they are unable to cook noodles, rice, vegetables, etc. CDB attempted repairs via a small contract in December of 2019. Although the repairs were successful, they were considered temporary as the boiler and associated equipment are original to the building and are thought to be from the early 1980s. The projected service life for this type of equipment was 15 years, and it's approaching 40. Various safety devices and other components of the steam system have also failed or become unreliable. Therefore, an emergency declaration is necessary in order to provide and install a new boiler for the Dietary, in order to prevent or minimize serious disruption in critical State services and to prevent the threat to public health and safety. Premier Mechanical and Automation, Inc. was chosen for this emergency work as they are familiar with the boiler and scope of work as a result of their previous inspection/repair work, and they can respond immediately to this request for emergency services.

Describe the scope of work or services provided to include special limitations, conditions and incorporated documents:

The scope of work provides for removing and replacing the dietary boiler and associated safety devices and condensate pumps as recommended and specified by the A/E of record. Asbestos or other hazardous materials may be encountered. Additionally, the scope includes assisting the A/E with determining whether the existing failed boiler can be repaired in the interim, and if so, providing construction services to repair the existing boiler. Other construction services to provide temporary boiler options may be necessary and are included in this scope. Incorporated documents include the March 2009 Standard Documents for Construction & Supplement and any drawings and specifications provided by the A/E of record. Services provided under this procurement should not exceed \$110,000.00, which is a place-holder prior to entering into a Construction Contract, without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office. Final Actual Costs will be reported upon project completion and project close-out.

In accordance with 30 ILCS 500/50-35, all contractors, and each subcontractor to be used whose contract/subcontract exceeds an annual value of \$50,000, shall submit financial disclosures and certifications as a material term of the contract. In accordance with section 00 21 50 of the Standard Documents for Construction, the General Contractor shall perform no less than 20% of work with its own staff. Each other trade shall perform no less than 40% of work with its own staff. Work with own staff includes direct labor and supervision, as well as material purchases where the material is installed by the contractor.



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Was authorization to proceed verbally given?  Yes  No, receipt of this signed Notice authorizes the vendor to begin work

If Yes is checked above, explain who authorized the work, when, under what conditions or limitations and for what scope.

Expected Start Date: Apr 9, 2021 Estimated End Date: Jul 7, 2021

Amount of this expenditure is: \$110,000.00 Actual or Estimated: Estimated

#### Signatures

I am making this statement and providing it to the CPO Office, the Auditor General, and the Procurement Policy Board in compliance with the Illinois Procurement Code and within 10 days after award of the contract.

I have authorized the emergency procurement in accordance with the requirements of the Illinois Procurement Code (30 ILCS 500) and the applicable administrative rule. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2021.04.09 13:08:04 -05'00' Title: Executive II

SPO/CPO Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM  
Date: 2021.04.09 13:15:19 -05'00' Date: Apr 9, 2021