



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 120-260-038

### EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Josh Hansel

Location of Emergency: Centralia Correctional Center - Dietary

Vendor: Premium Mechanical and Automation, Inc. (30178)

Address: 3185 North High Street City: Jackson State: MO Zip: 63755

### Emergency Purchase Details

Emergency Category (select the appropriate option(s) from the checklist below):

- Involving threat to public health or public safety
- Immediate expenditure is necessary for repairs to State property to protect against further loss or damage
- To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues
- To insure integrity of State records

Describe the scope of the emergency. Show justification for the need of an emergency contract, the selection of the vendor, and explain why the need for work cannot be met through a competitive process:

On April 8, 2021, the Illinois Department of Corrections ("IDOC") notified the Capital Development Board ("CDB") that the boiler serving the Dietary with hot water and steam at Centralia Correctional Center has once again failed. Centralia Correctional Center's service contractor was called to inspect the boiler and have concluded that the boiler and pump pit cannot be repaired. As a result, the Dietary is unable to use (9) steam kettles to cook or the dishwasher. All meals are being served on styrofoam at this time. The Dietary staff is currently trying to make adjustments to meet the operational needs; however, they are unable to cook noodles, rice, vegetables, etc. CDB attempted repairs via a small contract in December of 2019. Although the repairs were successful, they were considered temporary as the boiler and associated equipment are original to the building and are thought to be from the early 1980s. The projected service life for this type of equipment was 15 years, and it's approaching 40. Various safety devices and other components of the steam system have also failed or become unreliable. Therefore, an emergency declaration is necessary in order to provide and install a new boiler for the Dietary, in order to prevent or minimize serious disruption in critical State services and to prevent the threat to public health and safety. Premier Mechanical and Automation, Inc. was chosen for this emergency work as they are familiar with the boiler and scope of work as a result of their previous inspection/repair work, and they can respond immediately to this request for emergency services.

Describe the scope of work or services provided to include special limitations, conditions and incorporated documents:

The scope of work provides for removing and replacing the dietary boiler and associated safety devices and condensate pumps as recommended and specified by the A/E of record. Asbestos or other hazardous materials may be encountered. Additionally, the scope includes assisting the A/E with determining whether the existing failed boiler can be repaired in the interim, and if so, providing construction services to repair the existing boiler. Other construction services to provide temporary boiler options may be necessary and are included in this scope. Incorporated documents include the March 2009 Standard Documents for Construction & Supplement and any drawings and specifications provided by the A/E of record. Services provided under this procurement should not exceed \$110,000.00, which is a place-holder prior to entering into a Construction Contract, without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office. Final Actual Costs will be reported upon project completion and project close-out.

In accordance with 30 ILCS 500/50-35, all contractors, and each subcontractor to be used whose contract/subcontract exceeds an annual value of \$50,000, shall submit financial disclosures and certifications as a material term of the contract. In accordance with section 00 21 50 of the Standard Documents for Construction, the General Contractor shall perform no less than 20% of work with its own staff. Each other trade shall perform no less than 40% of work with its own staff. Work with own staff includes direct labor and supervision, as well as material purchases where the material is installed by the contractor.



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Was authorization to proceed verbally given?  Yes  No, receipt of this signed Notice authorizes the vendor to begin work

If Yes is checked above, explain who authorized the work, when, under what conditions or limitations and for what scope.

Expected Start Date: Apr 9, 2021 Estimated End Date: Jul 7, 2021

Amount of this expenditure is: \$110,000.00 Actual or Estimated: Estimated

#### Signatures

I am making this statement and providing it to the CPO Office, the Auditor General, and the Procurement Policy Board in compliance with the Illinois Procurement Code and within 10 days after award of the contract.

I have authorized the emergency procurement in accordance with the requirements of the Illinois Procurement Code (30 ILCS 500) and the applicable administrative rule. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles Date: 2021.04.09 13:08:04 -05'00' Title: Executive II

SPO/CPO Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2021.04.09 13:15:19 -05'00' Date: Apr 9, 2021



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 120-260-038

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Josh Hansel

Location of Emergency: Centralia Correctional Center - Dietary

Vendor: Premium Mechanical and Automation, Inc. (30178)

Address: 3185 North High Street City: Jackson State: MO Zip: 63755

### Extension Justification

Original Emergency Term Start Date: Apr 9, 2021 Original Emergency Term End Date: Jul 7, 2021

Amount of original: \$110,000.00 Actual or Estimated: Estimated

Extension Hearing Date: Jun 17, 2021 Requested Extension End Date: Aug 31, 2021

Amount of extension expenditure: N/A - Time Only Actual or Estimated: \_\_\_\_\_

Describe the scope of the original emergency (supply, service, etc.):

The scope of work remains the same and provides for removing and replacing the dietary boiler and associated safety devices and condensate pumps as recommended and specified by the A/E of record. Asbestos or other hazardous materials may be encountered.

Describe the scope of the extension (supply, service, etc.). Show justification for extending the original emergency contract, and explain why the extension need cannot be met through a competitive process:

The project team has completed the shop drawing approval process and has ordered equipment. Site dimensions and installation processes have been determined. The condensate return station and feed water system has been delivered. The replacement boiler is expected to arrive in mid to late June. Site preparation for the installation of the boiler will begin shortly. Once the boiler is delivered, installation is expected to take approximately two weeks. Therefore, the project team is requesting consideration to extend the emergency declaration through August 31, 2021 to allow for all physical work to be completed and close-out of the project to occur. CDB requires Premium Mechanical and Automation, Inc.'s continued participation to provide boiler replacement work, as they are familiar with the site, scope of work, and can continue to work in an expedited manner.

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description

### Signatures

I am requesting an extension of the requested emergency contract. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2021.06.02 15:18:06  
-05'00' Title: Executive II

State of Illinois Chief Procurement Office for the Capital Development Board

NOTICE OF HEARING

  X   Emergency Extension

The Office of the Chief Procurement Officer will hold a public hearing to hear testimony and receive comments on the proposed contract(s) as described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at [www.purchase.state.il.us/](http://www.purchase.state.il.us/). Click "Illinois Bid" and enter Procurement Bulletin Reference # in the search box.

HEARING DETAILS

DATE: Thursday June 17, 2021  
TIME: 2:30 p.m.  
LOCATIONS: This hearing will be conducted via WebEx teleconference.  
For those who wish to attend, please call in to the number below and enter the access code:

# 1-312-535-8110

Access Code: 177 084 9987

HEARING CONTACT PERSON

NAME: Gerald Burlingham  
TITLE: State Purchasing Officer, Illinois Capital Development Board  
ADDRESS: 401 S. Spring St., Springfield, IL 62706  
PHONE: 217-836-0185  
FAX: 217-558-1399  
E-MAIL: gerald.burlingham@Illinois.gov

TESTIMONY

Anyone wishing to testify—please notify the HEARING CONTACT PERSON of desire to testify in advance if possible.

PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

Agency: Illinois Capital Development Board

Vendor: Premium Mechanical and Automation, Inc.

Brief Descriptions:

The Office of the Chief Procurement Officer for the Capital Development Board will hold a public hearing to hear testimony and receive comments on the proposed contract extension for Premium Mechanical and Automation, Inc. This is related to an emergency procurement for boiler replacements at the Centralia Correctional Center CDB Project #120-260-038



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 120-260-038

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Josh Hansel

Location of Emergency: Centralia Correctional Center - Dietary

Vendor: Premium Mechanical and Automation, Inc. (30178)

Address: 3185 North High Street City: Jackson State: MO Zip: 63755

### Hearing Disposition

Hearing Date:  Hearing Location:

The State posted to the Illinois Procurement Bulletin a description of the State's need, the justification for emergency extension, and information regarding opportunity to submit comments and testify at a public hearing.

Notice of the hearing was posted to the Illinois Procurement Bulletin at least (14) days in advance of hearing and was also posted outside the hearing room no less than two business days prior to the hearing. The hearing was held to hear testimony and receive comments on extending the procurement.

Hearing Narrative:

The project team completed the shop drawing approval process in late April and all equipment was ordered. Site dimensions, facility coordination and installation processes and procedures have been determined and agreed upon. The condensate return station, the feed water system, and all other required materials have arrived and are in the contractors possession. The replacement boiler is expected to arrive in the 3rd week of June. Site preparation efforts for the installation of the boiler have already began. Once the boiler is delivered, installation is expected to take approximately two weeks. Therefore, the project team is requesting consideration to extend the emergency declaration through August 31, 2021. The project team feels the extension will provide sufficient time for all physical work to be completed and close-out of the project to occur. SPO Burlingham concurs and recommends approval.

### Signatures

Hearing Officer recommends approval of the extension request.

Hearing Officer Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2021.06.17 14:45:04 -05'00' Date: Jun 17, 2021

After a complete review of the circumstances relating to the need for extending the existing emergency contract, CPO approval is given to extend for a period not to exceed  calendar days.

CPO Signature: Arthur L Moore Digitally signed by Arthur L Moore Date: 2021.06.17 15:09:50 -05'00' Date: Jun 17, 2021



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## Art Moore, Capital Development Board

Reference #: 120-260-038

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Josh Hansel

Location of Emergency: Centralia Correctional Center - Dietary

Vendor: Premium Mechanical and Automation, Inc. (30178)

Address: 3185 North High Street City: Jackson State: MO Zip: 63755

### Extension Justification

Original Emergency Term Start Date: Apr 9, 2021 Original Emergency Term End Date: Aug 31, 2021

Amount of original: \$110,000.00 (Current Contract) Actual or Estimated: Estimated

Extension Hearing Date: Jul 20, 2021 Requested Extension End Date: Nov 30, 2021

Amount of extension expenditure: N/A - Time Only Actual or Estimated: \_\_\_\_\_

Describe the scope of the original emergency (supply, service, etc.):

The scope of work remains the same and provides for removing and replacing the dietary boiler and associated safety devices and condensate pumps as recommended and specified by the A/E of record. Asbestos or other hazardous materials may be encountered.

Describe the scope of the extension (supply, service, etc.). Show justification for extending the original emergency contract, and explain why the extension need cannot be met through a competitive process:

The existing dietary boiler continues to run at a diminished capacity by alternating kettles and dish machine. The project team has indicated that the boiler shipment is not expected until the middle of August. It was originally anticipated that the replacement boiler was to arrive in the middle to late June. Once the boiler is delivered, installation is expected to take approximately two weeks. Therefore, the project team is requesting consideration to further extend the emergency declaration through November 30, 2021 to allow for the modified delivery date of the boiler, all physical work to be completed and close-out of the project to occur. CDB requires Premium Mechanical and Automation, Inc.'s continued participation to provide boiler replacement work, as they are familiar with the site and scope of work, they have ordered all necessary equipment and can continue to work in an expedited manner.

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description

### Signatures

I am requesting an extension of the requested emergency contract. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2021.07.06 08:41:50  
-05'00' Title: Executive II

State of Illinois Chief Procurement Office for the Capital Development Board

NOTICE OF HEARING

  X   Emergency Extension

The Office of the Chief Procurement Officer will hold a public hearing to hear testimony and receive comments on the proposed contract(s) as described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at [www.purchase.state.il.us/](http://www.purchase.state.il.us/). Click "Illinois Bid" and enter Procurement Bulletin Reference # in the search box.

HEARING DETAILS

DATE: Tuesday July 20, 2021  
TIME: 2:30 p.m.  
LOCATIONS: This hearing will be conducted via WebEx teleconference.  
For those who wish to attend, please call in to the number below and enter the access code:

# 1-312-535-8110

Access Code: 177 290 0585

HEARING CONTACT PERSON

NAME: Gerald Burlingham  
TITLE: State Purchasing Officer, Illinois Capital Development Board  
ADDRESS: 401 S. Spring St., Springfield, IL 62706  
PHONE: 217-836-0185  
FAX: 217-558-1399  
E-MAIL: gerald.burlingham@Illinois.gov

TESTIMONY

Anyone wishing to testify—please notify the HEARING CONTACT PERSON of desire to testify in advance if possible.

PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

Agency: Illinois Capital Development Board

Vendor: Premium Mechanical and Automation, Inc.

Brief Descriptions:

The Office of the Chief Procurement Officer for the Capital Development Board will hold a public hearing to hear testimony and receive comments on the proposed contract extension for Premium Mechanical and Automation, Inc. This is related to an emergency procurement for boiler replacements at the Centralia Correctional Center CDB Project #120-260-038





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Reference #: 120-260-038

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Josh Hansel

Location of Emergency: Centralia Correctional Center - Dietary

Vendor: Premium Mechanical and Automation, Inc. (30178)

Address: 3185 North High Street City: Jackson State: MO Zip: 63755

### Hearing Disposition

Hearing Date: Jul 20, 2021 Hearing Location: via WebEx from multiple locations

The State posted to the Illinois Procurement Bulletin a description of the State's need, the justification for emergency extension, and information regarding opportunity to submit comments and testify at a public hearing.

Notice of the hearing was posted to the Illinois Procurement Bulletin at least (14) days in advance of hearing and was also posted outside the hearing room no less than two business days prior to the hearing. The hearing was held to hear testimony and receive comments on extending the procurement.

Hearing Narrative:

On June 1, 2021 the project team was informed that the boiler shipment is not expected until the middle of August. It was originally anticipated that the replacement boiler was to arrive in the middle to late June. Once the boiler is delivered, installation is still expected to take approximately two weeks. The project team is requesting consideration to further extend the emergency declaration through November 30, 2021 to allow for the modified delivery date of the boiler, all physical work to be completed and close-out of the project to occur. SPO Burlingham recommends providing an additional 30 days, and extend Premium Mechanical's contract to December 31, 2021. This would allow for any future delays resulting from material lead times, logistical delivery issues, as well as inclement weather events and the upcoming holiday season. Recommend approval.

### Signatures

Hearing Officer recommends approval of the extension request.

Hearing Officer Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2021.07.20 14:59:11 -05'00' Date: Jul 20, 2021

After a complete review of the circumstances relating to the need for extending the existing emergency contract, CPO approval is given to extend for a period not to exceed 122 calendar days.

CPO Signature: Arthur L Moore Digitally signed by Arthur L Moore Date: 2021.07.21 08:54:19 -05'00' Date: Jul 21, 2021