



CHIEF PROCUREMENT OFFICE

Art Moore, Capital Development Board

Reference #: 125-003-009

EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Luke Montgomery

Location of Emergency: Illinois Youth Center - Harrisburg

Vendor: HSG Mechanical Contractors, Inc. (25695)

Address: 7689 Gunners Lane City: Carterville State: IL Zip: 62918

Emergency Purchase Details

Emergency Category (select the appropriate option(s) from the checklist below):

- Involving threat to public health or public safety
- Immediate expenditure is necessary for repairs to State property to protect against further loss or damage
- To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues
- To insure integrity of State records

Describe the scope of the emergency. Show justification for the need of an emergency contract, the selection of the vendor, and explain why the need for work cannot be met through a competitive process:

On September 18, 2020, the Chief Engineer at the Illinois Youth Center in Harrisburg notified the Capital Development Board that one of two boilers that serves hot water and steam/heat to the Administration Building, which also houses the School, has failed and is leaking. This boiler was inspected by the Office of the State Fire Marshal on September 9, 2020 and it was concluded that the boiler is in unsatisfactory condition and repairs are necessary within 30 days in order to obtain the appropriate inspection certificate. Although the second boiler is currently operational, the facility does run both boilers simultaneously during peak winter weather to supply enough heat/hot water to the building. CDB contacted HSG Mechanical Contractors, Inc. on September 21, 2020 to assess the failed boiler for repairs and provide recommendations and cost estimates under a small purchase. HSG Mechanical Contractors Inc. has concluded that there is more than one leak in the boiler and that repair costs would exceed \$20,000, and possibly much more depending upon what other conditions are discovered when attempting to make repairs, which is not fiscally prudent compared to the cost to purchase and install a new boiler. HSG Mechanical Contractors, Inc. has researched boilers and found one that can be on site in 6-7 days. The only long lead item is the burner for the boiler which currently stands at 4 weeks. HSG Mechanical Contractors, Inc. can install the boiler upon arrival and then the burner once it is delivered. Therefore, an emergency declaration is necessary in order to provide and install a new boiler for the Administration Building, preferably by November 1, 2020 and before peak winter weather, in order to prevent or minimize serious disruption in critical State services and to prevent the threat to public health and safety. HSG Mechanical Contractors, Inc. was chosen for this emergency work as they are familiar with the boiler and scope of work as a result of their previous inspection, they can provide a boiler quickly, and they can respond immediately to this request for emergency services.

Describe the scope of work or services provided to include special limitations, conditions and incorporated documents:

The scope of work provides for the immediate installation of a boiler of sufficient size in the Administration Building including all ancillary components. Asbestos abatement may be required. Incorporated documents include the March 2009 Standard Documents for Construction & Supplement. Services provided under this procurement should not exceed \$105,900.00, which is a place-holder prior to entering into a Construction Contract, without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office. Final Actual Costs will be reported upon project completion and project close-out.



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Was authorization to proceed verbally given? Yes No, receipt of this signed Notice authorizes the vendor to begin work

If Yes is checked above, explain who authorized the work, when, under what conditions or limitations and for what scope.

On September 21, 2020, SPO Jerry Burlingham authorized CDB via email to contact a vendor able to provide an assessment of the boiler and perform any temporary repairs needed to stabilize its operation. CDB contacted HSG Mechanical Contractors to conduct the assessment.

Expected Start Date: Sep 25, 2020 Estimated End Date: Dec 23, 2020

Amount of this expenditure is: \$105,900.00 Actual or Estimated: Estimated

Signatures

I am making this statement and providing it to the CPO Office, the Auditor General, and the Procurement Policy Board in compliance with the Illinois Procurement Code and within 10 days after award of the contract.

I have authorized the emergency procurement in accordance with the requirements of the Illinois Procurement Code (30 ILCS 500) and the applicable administrative rule. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles Date: 2020.09.25 11:10:35 -05'00' Title: Executive II

SPO/CPO Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2020.09.25 11:32:56 -05'00' Date: Sep 25, 2020