



CHIEF PROCUREMENT OFFICE

Art Moore, Capital Development Board

Reference #: 125-080-003

EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Mohammed Haq

Location of Emergency: Warrenville IYC

Vendor: GSG Consultants, Inc. (29894)

Address: 2942 W. Van Buren Street, Suite 200 City: Chicago State: Il. Zip: 60612

Emergency Purchase Details

Emergency Category (select the appropriate option(s) from the checklist below):

- Involving threat to public health or public safety
- Immediate expenditure is necessary for repairs to State property to protect against further loss or damage
- To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues
- To insure integrity of State records

Describe the scope of the emergency. Show justification for the need of an emergency contract, the selection of the vendor, and explain why the need for work cannot be met through a competitive process:

IYC- Warrenville is a Level 1-Maximum Security facility for juvenile female offenders and was constructed in 1972 for the Illinois Department of Juvenile Justice. There are 12 buildings totaling approximately 65,393 sq. ft. on 36 acres. The gym floor, and adjacent areas including the men's bathroom 153, the corridor by the Medical Center doorway, kitchen hallway and the corridor near the outside door, in the Administrative Building is composed of 12 inch square tile and is in need of replacement due to wear and tear over the years. On September 13, 2018 the tile and adhesive mastic tested positive for containing asbestos. Significant amounts of tile have loosened and have become a hazard to staff and residents. It has been recommended that approximately 6,426 square feet of flooring be removed in the above mentioned areas immediately. The Department of Juvenile Justice requests that the Capital Development Board procure vendors under emergency purchases to assess and remove the asbestos tile and mastic in these areas of the Administration Building. This project began through the emergency selection of an Architect/Engineer ("A/E"); this exempts the selection from a 14-day solicitation required through Qualifications-Based Selection ("QBS"). The time frames needed for the selection, negotiation and execution of A/E contracts followed by bidding and award procedures, for asbestos abatement at IYC -Warrenville under the existing processes would likely not begin for several months. For this reason, emergency purchases are necessary to protect against the threat to public health and safety and to prevent or minimize serious disruption in critical State services. GSG Consultants, Inc. was selected because they have provided environmental services for CDB projects, are currently under contract to conduct asbestos surveys for the northern region of Illinois, and are able respond immediately. Their experience includes providing the asbestos inspections required by the EPA before renovation or demolition.

Describe the scope of work or services provided to include special limitations, conditions and incorporated documents:

The scope of services is to provide asbestos abatement work on the gymnasium floor and adjacent areas that have been identified as having asbestos containing material that have loosened and become a hazard to staff and residents. Incorporated contractual documents include the March 2009 Standard Documents for Construction & Supplement and the March 2009 Design and Construction Manual & Supplement. Services provided under this procurement should not exceed \$20,000.00, which is a place-holder prior to the negotiation of a Professional Services Agreement, without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office.



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Was authorization to proceed verbally given? Yes No, receipt of this signed Notice authorizes the vendor to begin work

If Yes is checked above, explain who authorized the work, when, under what conditions or limitations and for what scope.

SPO Gerald Burlingham provided, via email, authorization for G.S.G. Consultants, Inc., to immediately begin asbestos abatement design on Friday, September 14, 2018.

Expected Start Date: Sep 14, 2018 Estimated End Date: Dec 12, 2018

Amount of this expenditure is: \$15,000.00 Actual or Estimated: Estimated

Signatures

I am making this statement and providing it to the CPO Office, the Auditor General, and the Procurement Policy Board in compliance with the Illinois Procurement Code and within 10 days after award of the contract.

I have authorized the emergency procurement in accordance with the requirements of the Illinois Procurement Code (30 ILCS 500) and the applicable administrative rule. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles Date: 2018.09.18 08:56:18 -05'00' Title: Executive II

SPO/CPO Signature: KENNETH TODD MORRIS Digitally signed by KENNETH TODD MORRIS Date: 2018.09.18 13:05:21 -05'00' Date: Sep 18, 2018



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EMERGENCY PURCHASE FINAL COST AND TERM

Agency: Capital Development Board Point of Contact: Mohammed Haq

Location of Emergency: Warrenville IYC

Vendor: GSG Consultants, Inc. (29894)

Address: 2942 W. Van Buren Street, Suite 200 City: Chicago State: IL Zip: 60612

Final Costs and Term

Final total cost of supplies and services: \$9,430.00 Final total term of contract: 80 Days

I am reporting the final costs and term for the referenced emergency contract to the CPO and the Auditor General.

Agency Signature: Chris Miles Digitally signed by Chris Miles
Date: 2018.12.03 08:12:21 -06'00' Title: Executive II

Printed Name: Chris Miles Date: Dec 3, 2018