



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-000-095

### EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Ludeman Developmental Center

Vendor: The Bowa Group, Inc. (33104)

Address: 7050 S. Stony Island Avenue City: Chicago State: IL Zip: 60649

### Emergency Purchase Details

Emergency Category (select the appropriate option(s) from the checklist below):

- Involving threat to public health or public safety
- Immediate expenditure is necessary for repairs to State property to protect against further loss or damage
- To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues
- To insure integrity of State records

Describe the scope of the emergency. Show justification for the need of an emergency contract, the selection of the vendor, and explain why the need for work cannot be met through a competitive process:

In preparation for patients that are receiving mental health treatment at Ludeman Developmental Center, who might potentially be diagnosed with Covid-19 or show similar symptoms, the Department of Human Services is requesting emergency purchases from CDB to assess and renovate space in Homes 4, 8, 33, 46 and 48 at Ludeman Developmental Center for isolation rooms. This project began through an Emergency Selection of an Architect/Engineer ("A/E"); this exempts the selection from a 14-day solicitation required through Qualifications-Based Selection ("QBS"). Considering the time frames needed for the selection, negotiation and execution of an A/E contract, followed by bidding and award procedures, renovation work at Ludeman Developmental Center under the existing processes would likely not begin for several months. For this reason, emergency purchases are necessary to provide renovation work for the implementation of isolation rooms as quickly as possible in order to protect against the threat to public health and safety and to minimize a serious disruption in critical State services. The Bowa Group, Inc., located in Chicago, IL was selected to provide construction services as they have the necessary experience for this work, are relatively in close proximity to the site and they can respond immediately to this request for emergency services.

Describe the scope of work or services provided to include special limitations, conditions and incorporated documents:

The scope of work provides for construction services for the implementation of isolation space to meet the specific needs of the facility as directed by the Architect/Engineer of record and approved by CDB. Incorporated documents include the March 2009 Standard Documents for Construction & Supplement and design documents provided by the Architect/Engineer. Services provided under this procurement should not exceed \$100,000.00, which is a place-holder prior to entering into a Construction Contract, without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office. Final Actual Costs will be reported upon project completion and project close-out.

Was authorization to proceed verbally given?  Yes  No, receipt of this signed Notice authorizes the vendor to begin work

Expected Start Date: Mar 27, 2020 Estimated End Date: Jun 21, 2020

Amount of this expenditure is: \$100,000.00 Actual or Estimated: Estimated



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Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Ludeman Developmental Center

Vendor: The Bowa Group, Inc. (33104)

Address: 7050 S. Stony Island Avenue City: Chicago State: IL Zip: 60649

### Signatures

I am making this statement and providing it to the CPO Office, the Auditor General, and the Procurement Policy Board in compliance with the Illinois Procurement Code and within 10 days after award of the contract.

I have authorized the emergency procurement in accordance with the requirements of the Illinois Procurement Code (30 ILCS 500) and the applicable administrative rule. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: **Chris Miles** Digitally signed by Chris Miles Date: 2020.03.27 12:46:16 -05'00' Title: Executive II

SPO/CPO Signature: **GERALD STEVEN BURLINGHAM** Digitally signed by GERALD STEVEN BURLINGHAM Date: 2020.03.27 13:07:34 -05'00' Date: Mar 27, 2020



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-000-095

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Ludeman Developmental Center

Vendor: The Bowa Group, Inc. (33104)

Address: 7050 S. Stony Island Avenue City: Chicago State: IL Zip: 60649

### Extension Justification

Original Emergency Term Start Date: Mar 27, 2020 Original Emergency Term End Date: Jun 21, 2020

Amount of original: \$3,484,946.00 (Current Contract) Actual or Estimated: Estimated

Extension Hearing Date: Jun 17, 2020 Requested Extension End Date: Sep 30, 2020

Amount of extension expenditure: N/A - Time Only Actual or Estimated: \_\_\_\_\_

Describe the scope of the original emergency (supply, service, etc.):

The original scope of work provided for construction services for the implementation of isolation space to meet the specific needs of the facility as directed by the Architect/Engineer of record and approved by CDB. The isolation space was provided in Homes 4, 8, 33, 46 and 48, as well as Infirmary 62 which was inadvertently left out of the initial narrative above.

Describe the scope of the extension (supply, service, etc.). Show justification for extending the original emergency contract, and explain why the extension need cannot be met through a competitive process:

The scope of work remains the same. The project team has delivered 59 isolation rooms in six buildings. Temporary equipment, which included the installation of 6 Dedicated Outdoor Air Systems ("DOAS"), 6 diesel powered generators, and temporary duct work was provided on 04/18/2020. All temporary equipment was then removed and replacement with permanent equipment that included backup power as required by CDC guidelines. The permanent solutions were 95% complete as of 04/19/2020. This included providing 6 DOAS, 5 backup generators, connection for building 62 to existing backup power, 5 new gas lines, and meters from Nicor, 5 new primary and secondary 3 phase power installed by ComEd along with other support equipment. CDB requests an extension through September 30, 2020 to complete all remaining physical work, including any punch-list items, and to allow for complete close-out of this time and material contract. CDB requires The Bowa Group, Inc.'s continued participation as they are most familiar with the scope, and they have brought the project to substantial completion.

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description

### Signatures

I am requesting an extension of the requested emergency contract. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2020.05.29 15:56:24 -05'00' Title: Executive II

## NOTICE OF HEARING

  X   Emergency Extension

The Office of the Chief Procurement Officer for the Capital Development Board will hold a public hearing to hear testimony and receive comments on the proposed emergency contract(s) extensions as described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at <https://www2.illinois.gov/cdb/procurement/Pages/EmergencyProcurementContracts.aspx>

### HEARING DETAILS

DATE: Wednesday, June 17, 2020

TIME :10:00 a.m.

LOCATION: via WebEx teleconference

Those who wish to attend this hearing via WebEx teleconference please call the number below:

1-312-535-8110

Meeting Access # 133-574-4215

### HEARING CONTACT PERSON

NAME: Gerald Burlingham

TITLE: State Purchasing Officer, Illinois Capital Development Board

ADDRESS:401 S. Spring St., Springfield, IL 62706

PHONE:217-836-0185

FAX:217-558-1399

E-MAIL:gerald.burlingham@Illinois.gov

### TESTIMONY

Anyone wishing to testify—please notify the HEARING CONTACT PERSON of desire to testify in advance if possible.

### PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

Knight EA, Construct Emergency Isolation Rooms, Ludeman and Shapiro Development Centers, 321-000-095  
Bowa Group, Construct Emergency Isolation Rooms, Ludeman Development Center, 321-000-095

Livewire Electrical Systems, Inc, Construct Emergency Isolation Rooms, Shapiro Development Center, 321-000-095



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-000-095

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Ludeman Developmental Center

Vendor: The Bowa Group, Inc. (33104)

Address: 7050 S. Stony Island Avenue City: Chicago State: IL Zip: 60649

### Hearing Disposition

Hearing Date:  Hearing Location:

The State posted to the Illinois Procurement Bulletin a description of the State's need, the justification for emergency extension, and information regarding opportunity to submit comments and testify at a public hearing.

Notice of the hearing was posted to the Illinois Procurement Bulletin at least (14) days in advance of hearing and was also posted outside the hearing room no less than two business days prior to the hearing. The hearing was held to hear testimony and receive comments on extending the procurement.

Hearing Narrative:

The following individuals attended the Public Hearing: Andrea Bauer, CDB-Region1 Manager; Chris Miles, CDB Emergency Coordinator; Jeff Bedwell, Engineer, Knight E/A, Inc.; Becky Smith, CDB- Contract Executive,; Nosa Ehi, Owner, Bowa Construction; Leonard McGee, CDB-Project Manager; Ron Wright, CDB- Construction Administrator; and Ms. Erica (no last name given), a private citizen.

The PM provided a current status: The Bowa Group has delivered 59 isolation rooms in six buildings. The permanent solutions included providing 6 Direct Outside Air Supply Units (DOAS), 5 backup generators, 5 new gas lines and meters from Nicor, 5 new primary and secondary 3 phase power lines installed by ComEd, installing temporary protection measures to protect residents from construction equipment on site, installing permanent protection measures to prevent residents from tampering with the newly installed Direct Outside Air Supply (DOAS) units, and installing other support equipment as required by CDC guidelines.

The contractor is currently compiling over 20 subcontractors financial disclosures and certifications for submission. They are also in the process of receiving, reviewing and validating subcontractor invoices, creating project close-out documentation , landscape restoration documentation, and final billing documents.

At the time the request for extension was submitted, a reasonably accurate estimate of additional cost could not be developed but was anticipated and should have been noted in the request.

A Change Order will be submitted in the near future to add funds to the project as Subcontractor invoices continue to be received and validated by the Contractor, the PM, and the AE.

The estimated amount which includes contingencies will be approximately \$2,755,400.00, however the PM does not anticipate all of the additional funds to be used.

All parties felt the additional time requested is reasonable and realistic to accomplish any outstanding tasks.

SPO Burlingham concurs and recommends approval to extend The Bowa Group's contract to September 30,2020



# CHIEF PROCUREMENT OFFICE

Art Moore, Capital Development Board

Reference #: 321-000-095

## EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Ludeman Developmental Center

Vendor: The Bowa Group, Inc. (33104)

Address: 7050 S. Stony Island Avenue City: Chicago State: IL Zip: 60649

### Signatures

Hearing Officer recommends approval of the extension request.

Hearing Officer Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2020.06.17 13:38:08 -05'00' Date: Jun 17, 2020

After a complete review of the circumstances relating to the need for extending the existing emergency contract, CPO approval is given to extend for a period not to exceed 101 calendar days.

CPO Signature: Arthur L Moore Digitally signed by Arthur L Moore Date: 2020.06.18 11:19:03 -05'00' Date: Jun 18, 2020



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-000-095

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Ludeman Developmental Center

Vendor: The Bowa Group, Inc. (33104)

Address: 7050 S. Stony Island Avenue City: Chicago State: IL Zip: 60649

### Extension Justification

Original Emergency Term Start Date: Mar 27, 2020 Original Emergency Term End Date: Sep 30, 2020

Amount of original: \$6,200,000.00 (Current Contract) Actual or Estimated: Estimated

Extension Hearing Date: Sep 17, 2020 Requested Extension End Date: Nov 30, 2020

Amount of extension expenditure: N/A - Time Only Actual or Estimated: \_\_\_\_\_

Describe the scope of the original emergency (supply, service, etc.):

The original scope of work provided for construction services for the implementation of isolation space to meet the specific needs of the facility as directed by the Architect/Engineer of record and approved by CDB. The isolation space was provided in Homes 4, 8, 33, 46 and 48, as well as Infirmary 62 which was inadvertently left out of the initial narrative above.

Describe the scope of the extension (supply, service, etc.). Show justification for extending the original emergency contract, and explain why the extension need cannot be met through a competitive process:

The scope of work remains the same. The project team has delivered 59 isolation rooms in six buildings. Remaining work includes 29 work items among the six buildings where isolation rooms were created and the processing of the substantial completion and final acceptance package. CDB feels it is prudent to consider extending the emergency declaration to account for any delays in the completion of the remaining physical work and the complete close-out of this time and material contract, including the potential for any agreed upon last minute changes to the contract amount when reviewing the final invoice once submitted. Therefore, CDB requests consideration to extend The Bowa Group's contract through November 30, 2020. CDB requires The Bowa Group, Inc.'s continued participation as they are most familiar with the scope, and they have brought the project to substantial completion.

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description

### Signatures

I am requesting an extension of the requested emergency contract. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2020.09.03 13:40:23 -05'00' Title: Executive II

## NOTICE OF HEARING

  X   Emergency Extension

The Office of the Chief Procurement Officer for the Capital Development Board will hold a public hearing to hear testimony and receive comments on the proposed emergency contract(s) extensions as described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at <https://www2.illinois.gov/cdb/procurement/Pages/EmergencyProcurementContracts.aspx>

### HEARING DETAILS

DATE: Thursday, September 17, 2020

TIME :2:00 p.m.

LOCATION: via WebEx teleconference

Those who wish to attend this hearing via WebEx teleconference please call the number below:

1-312-535-8110

Meeting Access # 133 088 7675

### HEARING CONTACT PERSON

NAME: Gerald Burlingham

TITLE: State Purchasing Officer, Illinois Capital Development Board

ADDRESS:401 S. Spring St., Springfield, IL 62706

PHONE:217-836-0185

FAX:217-558-1399

E-MAIL:gerald.burlingham@Illinois.gov

### TESTIMONY

Anyone wishing to testify—please notify the HEARING CONTACT PERSON of desire to testify in advance if possible.

### PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

Knight EA, Construct Emergency Isolation Rooms, Ludeman and Shapiro Development Centers, 321-000-095  
Bowa Group, Construct Emergency Isolation Rooms, Ludeman Development Center, 321-000-095

Livewire Electrical Systems, Inc, Construct Emergency Isolation Rooms, Shapiro Development Center, 321-000-095





# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-000-095

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Ludeman Developmental Center

Vendor: The Bowa Group, Inc. (33104)

Address: 7050 S. Stony Island Avenue City: Chicago State: IL Zip: 60649

### Hearing Disposition

Hearing Date:  Hearing Location:

The State posted to the Illinois Procurement Bulletin a description of the State's need, the justification for emergency extension, and information regarding opportunity to submit comments and testify at a public hearing.

Notice of the hearing was posted to the Illinois Procurement Bulletin at least (14) days in advance of hearing and was also posted outside the hearing room no less than two business days prior to the hearing. The hearing was held to hear testimony and receive comments on extending the procurement.

Hearing Narrative:

A hearing was conducted and the following individuals were in attendance: Jerry Burlingham, CPO-SPO; Chris Miles, CDB Emergency Coordinator; Leonard McGee, CDB Project Manager (PM); Andrea Bauer, CDB Regional Manager; Becky Smith, CDB-CE; Russ Schaeffer, DHS; Ron Wright, CDB Const. Admin; Jeff Bedwell, Knight E/A; Ninette Paradiso, Knight E/A; Shreya Kothari, The Bowa Group; Edward Kmetz, The Bowa Group; Tamara Pusateri, Livewire; William Colden, Shapiro Dev Center.

The PM provided the current status of both locations of this project. Only minor work remains at this location. Work includes 29 work items among the six buildings where isolation rooms were created. This work involves minor landscaping, seeding, placement of paving bricks, installation of protective fencing, and spreading crushed gravel around the installed equipment to provide proper drainage of precipitation.

The contractor is working diligently to complete the above mentioned items. They are also pressing forward to compile and provide the required documentation for invoicing and project close-out. This is the first time this contractor has performed work under an Emergency, and they have performed admirably and provided their services in a timely and professional manner.

CDB is requesting to extend The Bowa Group's contract to account for any delays in the completion of the remaining physical work and the complete close-out of this time and material contract, including the potential for any agreed upon last minute changes to the contract amount when reviewing the final invoice once submitted.

The Bowa Groups current NTE contract is \$6,200,000.00 and no additional change orders are pending at this time.

SPO Burlingham recommends approval to extend The Bowa Group's contract to November 30, 2020.



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-000-095

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Ludeman Developmental Center

Vendor: The Bowa Group, Inc. (33104)

Address: 7050 S. Stony Island Avenue City: Chicago State: IL Zip: 60649

#### Signatures

Hearing Officer recommends approval of the extension request.

Hearing Officer Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2020.09.18 11:31:33 -05'00' Date: Sep 18, 2020

After a complete review of the circumstances relating to the need for extending the existing emergency contract, CPO approval is given to extend for a period not to exceed  calendar days.

CPO Signature: Arthur L Moore Digitally signed by Arthur L Moore Date: 2020.09.18 12:22:19 -05'00' Date: Sep 18, 2020



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-000-095

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Ludeman Developmental Center

Vendor: The Bowa Group, Inc. (33104)

Address: 7050 S. Stony Island Avenue City: Chicago State: IL Zip: 60649

### Extension Justification

Original Emergency Term Start Date: Mar 27, 2020 Original Emergency Term End Date: Nov 30, 2020

Amount of original: \$6,200,000.00 (Current Contract) Actual or Estimated: Estimated

Extension Hearing Date: Nov 19, 2020 Requested Extension End Date: Jan 31, 2021

Amount of extension expenditure: N/A - Time Only Actual or Estimated: \_\_\_\_\_

Describe the scope of the original emergency (supply, service, etc.):

The original scope of work provided for construction services for the implementation of isolation space to meet the specific needs of the facility as directed by the Architect/Engineer of record and approved by CDB. The isolation space was provided in Homes 4, 8, 33, 46 and 48, as well as Infirmary 62 which was inadvertently left out of the initial narrative above.

Describe the scope of the extension (supply, service, etc.). Show justification for extending the original emergency contract, and explain why the extension need cannot be met through a competitive process:

The scope of work remains the same. The project team has delivered 59 isolation rooms in six buildings at Ludeman. All physical work is said to be completed as of October 21, 2020. All that remains is the approval of invoicing, which may include the processing of a change order for additional funds, followed by the processing of close-out documentation. CDB feels it is prudent to consider extending the emergency declaration to account for any delays in the complete close-out of this time and material contract, including the potential for any agreed upon last minute changes to the contract amount when reviewing the final invoice once submitted, or any need for physical corrective work. Therefore, CDB requests consideration to extend The Bowa Group's contract through January 31, 2021. CDB requires The Bowa Group, Inc.'s continued participation as they are most familiar with the scope, and they have brought the project to substantial completion.

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description

### Signatures

I am requesting an extension of the requested emergency contract. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2020.11.02 11:30:40 -06'00' Title: Executive II

## NOTICE OF HEARING

  X   Emergency Extension

The Office of the Chief Procurement Officer for the Capital Development Board will hold a public hearing to hear testimony and receive comments on the proposed emergency contract(s) extensions as described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at <https://www2.illinois.gov/cdb/procurement/Pages/EmergencyProcurementContracts.aspx>

### HEARING DETAILS

DATE: Thursday November 19, 2020

TIME: 10:30 a.m.

LOCATION: via WebEx teleconference

Those who wish to attend this hearing via WebEx teleconference please call the number below:

1-312-535-8110

Meeting Access # 177 114 5399

### HEARING CONTACT PERSON

NAME: Gerald Burlingham

TITLE: State Purchasing Officer, Illinois Capital Development Board

ADDRESS: 401 S. Spring St., Springfield, IL 62706

PHONE: 217-836-0185

FAX: 217-558-1399

E-MAIL: gerald.burlingham@Illinois.gov

### TESTIMONY

Anyone wishing to testify—please notify the HEARING CONTACT PERSON of desire to testify in advance if possible.

### PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

Knight EA, Construct Emergency Isolation Rooms, Ludeman and Shapiro Development Centers, 321-000-095  
Bowa Group, Construct Emergency Isolation Rooms, Ludeman Development Center, 321-000-095

Livewire Electrical Systems, Inc, Construct Emergency Isolation Rooms, Shapiro Development Center, 321-000-095



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-000-095

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Ludeman Developmental Center

Vendor: The Bowa Group, Inc. (33104)

Address: 7050 S. Stony Island Avenue City: Chicago State: IL Zip: 60649

### Hearing Disposition

Hearing Date:  Hearing Location:

The State posted to the Illinois Procurement Bulletin a description of the State's need, the justification for emergency extension, and information regarding opportunity to submit comments and testify at a public hearing.

Notice of the hearing was posted to the Illinois Procurement Bulletin at least (14) days in advance of hearing and was also posted outside the hearing room no less than two business days prior to the hearing. The hearing was held to hear testimony and receive comments on extending the procurement.

Hearing Narrative:

A public hearing was held on November 12, 2020 via WebEx with the following individuals attending: Andrea Bauer, CDB Regional Manager; Ken Morris, Deputy Chief Procurement Officer; Shon Harris, Livewire Electric; Shreya Kothari, Bowa Group; Chris Miles, CDB Emergency Coordinator; Becky Smith, CDB Contract Executive; Leonard McGee, CDB Project Manager (PM); Ninette Paradiso, Knight E/A.

The PM provided a current project status. The project team has delivered 59 isolation rooms in six buildings at Ludeman. All physical work is said to be completed as of October 21, 2020.

All that remains is the approval of invoicing, which includes the processing of a change order for additional funds, followed by the processing of close-out documentation.

In the previous extension hearing conducted on September 17, 2020, the PM stated, without objection, that additional Change Orders to Bowa Group would not be necessary. On October 14, 2020, Bowa Group notified the PM that their work would exceed the current NTE \$6.2M dollar Time & Material contract.

Estimated overage is currently \$2.1 Million dollars.

A Change Order with all required invoices, time sheets, and labor rate validations is currently being reviewed by the entire CDB Professional Services-Estimating team.

The PM stated the cause for this lack of administrative oversight, by all parties, may be a result of requiring the work to be expedited, and the contractor being unfamiliar with CDB documentation requirements. The PM also applauded Bowa Group for their hard work, professionalism, and delivering a quality product.

The PM stressed that all parties reconcile and validate their final costs prior to December 15, 2020 so Federal Reimbursements can be captured. (Approx .65cents per dollar spent)

SPO Burlingham recommends approval to extend Bowa Groups contract to January 31, 2021.



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-000-095

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Ludeman Developmental Center

Vendor: The Bowa Group, Inc. (33104)

Address: 7050 S. Stony Island Avenue City: Chicago State: IL Zip: 60649

#### Signatures

Hearing Officer recommends approval of the extension request.

Hearing Officer Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2020.11.19 15:10:53 -06'00' Date: Nov 19, 2020

After a complete review of the circumstances relating to the need for extending the existing emergency contract, CPO approval is given to extend for a period not to exceed  calendar days.

CPO Signature: Arthur L Moore Digitally signed by Arthur L Moore Date: 2020.11.23 14:09:37 -06'00' Date: Nov 23, 2020



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-000-095

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Ludeman Developmental Center

Vendor: The Bowa Group, Inc. (33104)

Address: 7050 S. Stony Island Avenue City: Chicago State: IL Zip: 60649

### Extension Justification

Original Emergency Term Start Date: Mar 27, 2020 Original Emergency Term End Date: Jan 31, 2021

Amount of original: \$6,200,000.00 (Current Contract) Actual or Estimated: Estimated

Extension Hearing Date: Jan 28, 2021 Requested Extension End Date: Jun 30, 2021

Amount of extension expenditure: N/A - Time Only Actual or Estimated: \_\_\_\_\_

Describe the scope of the original emergency (supply, service, etc.):

The original scope of work provided for construction services for the implementation of isolation space to meet the specific needs of the facility as directed by the Architect/Engineer of record and approved by CDB. The isolation space was provided in Homes 4, 8, 33, 46 and 48, as well as Infirmary 62 which was inadvertently left out of the initial narrative above.

Describe the scope of the extension (supply, service, etc.). Show justification for extending the original emergency contract, and explain why the extension need cannot be met through a competitive process:

The scope of work remains the same. The project team has delivered 59 isolation rooms in six buildings at Ludeman. All physical work is said to be complete as of October 21, 2020. The CDB Project Manager has stated that the reason for extending the contracts is to allow the billings to actually reflect the true expenditures on the project. The project team has been working with all levels of management from each contractor to gather the needed backup documentation that each of the contractor's subcontractors, supplies, rental companies must provide. CDB feels it is prudent to consider extending the emergency declaration to account for any further delays in the complete close-out of this time and material contract, including the potential for any agreed upon last minute changes to the contract amount when reviewing the invoices. Therefore, CDB requests consideration to extend The Bowa Group's contract through June 30, 2021. CDB requires The Bowa Group, Inc.'s continued participation as they are most familiar with the scope, and they have brought the project to substantial completion.

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description

### Signatures

I am requesting an extension of the requested emergency contract. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2021.01.14 14:18:45  
-06'00' Title: Executive II

## NOTICE OF HEARING

  X   Emergency Extension

The Office of the Chief Procurement Officer for the Capital Development Board will hold a public hearing to hear testimony and receive comments on the proposed emergency contract(s) extensions as described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at <https://www2.illinois.gov/cdb/procurement/Pages/EmergencyProcurementContracts.aspx>

### HEARING DETAILS

DATE: Thursday, January 28, 2021

TIME: 10:30 a.m.

LOCATION: via WebEx teleconference

Those who wish to attend this hearing via WebEx teleconference please call the number below:

1-312-535-8110

Meeting Access # 177 949 4658

### HEARING CONTACT PERSON

NAME: Gerald Burlingham

TITLE: State Purchasing Officer, Illinois Capital Development Board

ADDRESS: 401 S. Spring St., Springfield, IL 62706

PHONE: 217-836-0185

FAX: 217-558-1399

E-MAIL: [gerald.burlingham@Illinois.gov](mailto:gerald.burlingham@Illinois.gov)

### TESTIMONY

Anyone wishing to testify—please notify the HEARING CONTACT PERSON of desire to testify in advance if possible.

### PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

Knight EA, Construct Emergency Isolation Rooms, Ludeman and Shapiro Development Centers, 321-000-095  
Bowa Group, Construct Emergency Isolation Rooms, Ludeman Development Center, 321-000-095

Livewire Electrical Systems, Inc, Construct Emergency Isolation Rooms, Shapiro Development Center, 321-000-095





# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-000-095

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Ludeman Developmental Center

Vendor: The Bowa Group, Inc. (33104)

Address: 7050 S. Stony Island Avenue City: Chicago State: IL Zip: 60649

### Hearing Disposition

Hearing Date:  Hearing Location:

The State posted to the Illinois Procurement Bulletin a description of the State's need, the justification for emergency extension, and information regarding opportunity to submit comments and testify at a public hearing.

Notice of the hearing was posted to the Illinois Procurement Bulletin at least (14) days in advance of hearing and was also posted outside the hearing room no less than two business days prior to the hearing. The hearing was held to hear testimony and receive comments on extending the procurement.

Hearing Narrative:

A hearing was conducted with the following individuals attending via WebEx: Chris Miles, CDB Emergency Coordinator; Leonard McGee, CDB Project Manager (PM); Andrea Bauer, CDB-Regional Manager; Shreya Kothari, Bowa Group; Bob Oxley, CDB Professional Services-Estimating; Charla Travis, Livewire Electric; Josh Craggs, CDB Professional Services-Estimating; J. Bedwell, Knight E/A; Ninnette Paradiso, Knight E/A; Becky Smith, CDB Contract Executive.

The PM provided the reasoning to support the contract extension.

Despite Substantial Completion being achieved in June 2020 for the Shapiro Development Center and in September 2020 for the Ludeman Development Center, additional time is needed for the review of invoices and pay applications from the contractors and their respective subcontractors.

Since past pay applications have contained hundreds of unorganized documents, CDB estimator's are taking painstaking efforts to ensure they are accurately reviewed, and the prices are fair and reasonable. To achieve this, additional time is required beyond the typical review process.

The project team has been working with all levels of management from each contractor and subcontractor to gather the required backup documentation to support and validate all billing invoices.

CDB requires The Bowa Group, Inc.'s continued participation as they are most familiar with the scope, and they have brought the project to substantial completion.

As this is the fourth (4th) extension, SPO Burlingham recommends limiting the extension to 90 days with hopes to revive a sense of urgency with the project teams to submit the correct documentation so these projects can be properly closed out.

All parties agreed to this time-line and have agreed to provide the needed emphasis and attention to close out this project.

Recommend The Bowa Group's contract be extended until May 2, 2021.



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-000-095

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Ludeman Developmental Center

Vendor: The Bowa Group, Inc. (33104)

Address: 7050 S. Stony Island Avenue City: Chicago State: IL Zip: 60649

#### Signatures

Hearing Officer recommends approval of the extension request.

Hearing Officer Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2021.01.28 11:52:54 -06'00' Date: Jan 28, 2021

After a complete review of the circumstances relating to the need for extending the existing emergency contract, CPO approval is given to extend for a period not to exceed  calendar days.

CPO Signature: Arthur L Moore Digitally signed by Arthur L Moore Date: 2021.01.29 09:10:44 -06'00' Date: Jan 29, 2021



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-000-095

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Ludeman Developmental Center

Vendor: The Bowa Group, Inc. (33104)

Address: 7050 S. Stony Island Avenue City: Chicago State: IL Zip: 60649

### Extension Justification

Original Emergency Term Start Date: Mar 27, 2020 Original Emergency Term End Date: May 2, 2021

Amount of original: \$6,200,000.00 (Current Contract) Actual or Estimated: Estimated

Extension Hearing Date: Apr 29, 2021 Requested Extension End Date: Jul 31, 2021

Amount of extension expenditure: N/A - Time Only Actual or Estimated: \_\_\_\_\_

Describe the scope of the original emergency (supply, service, etc.):

The original scope of work provided for construction services for the implementation of isolation space to meet the specific needs of the facility as directed by the Architect/Engineer of record and approved by CDB. The isolation space was provided in Homes 4, 8, 33, 46 and 48, as well as Infirmary 62 which was inadvertently left out of the initial narrative above.

Describe the scope of the extension (supply, service, etc.). Show justification for extending the original emergency contract, and explain why the extension need cannot be met through a competitive process:

The scope of work remains the same. The project team has delivered 59 isolation rooms in six buildings at Ludeman. All physical work is said to be complete as of October 21, 2020. The project team continues to work toward completion of project close-out and is working will all levels of management from each contractor to gather the needed backup documentation that each of the contractor's subcontractors, supplies, rental companies must provide in order to process accurate invoices. Additionally, the CDB Project Manager has indicated that change orders are forthcoming. Therefore, CDB feels it is prudent to consider extending the emergency declaration to allow additional time to close-out of this time and material contract, including the potential for agreed upon last minute changes to the contract amount when reviewing the invoices. CDB requests consideration to extend The Bowa Group's contract through July 31, 2021. CDB requires The Bowa Group, Inc.'s continued participation as they are most familiar with the scope, and they have brought the project to substantial completion.

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description

### Signatures

I am requesting an extension of the requested emergency contract. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2021.04.14 09:16:32 -05'00' Title: Executive II

## NOTICE OF HEARING

  X   Emergency Extension

The Office of the Chief Procurement Officer for the Capital Development Board will hold a public hearing to hear testimony and receive comments on the proposed emergency contract(s) extensions as described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at <https://www2.illinois.gov/cdb/procurement/Pages/EmergencyProcurementContracts.aspx>

### HEARING DETAILS

DATE: Thursday, April 29, 2021

TIME: 10:30 a.m.

LOCATION: via WebEx teleconference

Those who wish to attend this hearing via WebEx teleconference please call the number below:

1-312-535-8110

Meeting Access # 133 801 2083

### HEARING CONTACT PERSON

NAME: Gerald Burlingham

TITLE: State Purchasing Officer, Illinois Capital Development Board

ADDRESS: 401 S. Spring St., Springfield, IL 62706

PHONE: 217-836-0185

FAX: 217-558-1399

E-MAIL: gerald.burlingham@Illinois.gov

### TESTIMONY

Anyone wishing to testify—please notify the HEARING CONTACT PERSON of desire to testify in advance if possible.

### PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

Knight EA, Construct Emergency Isolation Rooms, Ludeman and Shapiro Development Centers, 321-000-095  
Bowa Group, Construct Emergency Isolation Rooms, Ludeman Development Center, 321-000-095

Livewire Electrical Systems, Inc, Construct Emergency Isolation Rooms, Shapiro Development Center, 321-000-095



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-000-095

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Ludeman Developmental Center

Vendor: The Bowa Group, Inc. (33104)

Address: 7050 S. Stony Island Avenue City: Chicago State: IL Zip: 60649

### Hearing Disposition

Hearing Date:  Hearing Location:

The State posted to the Illinois Procurement Bulletin a description of the State's need, the justification for emergency extension, and information regarding opportunity to submit comments and testify at a public hearing.

Notice of the hearing was posted to the Illinois Procurement Bulletin at least (14) days in advance of hearing and was also posted outside the hearing room no less than two business days prior to the hearing. The hearing was held to hear testimony and receive comments on extending the procurement.

Hearing Narrative:

The scope of work remains the same. The project team has delivered 59 isolation rooms in six buildings at Ludeman. All physical work is said to be complete as of October 21, 2020.

The project team continues to work toward completion of project close-out and is working with all levels of management from each contractor to gather the needed backup documentation that each of the contractor's subcontractors, supplies, rental companies must provide in order to process accurate invoices.

The CDB Project Manager has indicated that change orders are forthcoming as one subcontractor is reluctant to provide the required documentation to validate their invoices.

Therefore, CDB feels it is prudent to consider extending the emergency declaration to allow additional time to close-out of this time and material contract, including the potential for agreed upon last minute changes to the contract amount when reviewing the invoices. CDB requests consideration to extend The Bowa Group's contract through July 31, 2021.

CDB requires The Bowa Group, Inc.'s continued participation as they are most familiar with the scope, and they have brought the project to substantial completion.

SPO Burlingham concurs and recommends approval to extend this contract to July 31, 2021.

### Signatures

Hearing Officer recommends approval of the extension request.

Hearing Officer Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2021.04.29 11:08:11 -05'00' Date: Apr 29, 2021

After a complete review of the circumstances relating to the need for extending the existing emergency contract, CPO approval is given to extend for a period not to exceed  calendar days.

CPO Signature: Arthur L Moore Digitally signed by Arthur L Moore Date: 2021.04.29 11:45:55 -05'00' Date: Apr 29, 2021