



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-000-095

### EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Shapiro Developmental Center

Vendor: Livewire Electrical Systems, Inc. (32695)

Address: 12900 S. Throop St. City: Calumet Park State: IL Zip: 60827

### Emergency Purchase Details

Emergency Category (select the appropriate option(s) from the checklist below):

- Involving threat to public health or public safety
- Immediate expenditure is necessary for repairs to State property to protect against further loss or damage
- To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues
- To insure integrity of State records

Describe the scope of the emergency. Show justification for the need of an emergency contract, the selection of the vendor, and explain why the need for work cannot be met through a competitive process:

In preparation for patients that are receiving mental health treatment at Shapiro Developmental Center, who might potentially be diagnosed with Covid-19 or show similar symptoms, the Department of Human Services is requesting emergency purchases from CDB to assess and renovate space in Building 603 at Shapiro Developmental Center for isolation rooms. This project began through an Emergency Selection of an Architect/Engineer ("A/E"); this exempts the selection from a 14-day solicitation required through Qualifications-Based Selection ("QBS"). Considering the time frames needed for the selection, negotiation and execution of an A/E contract, followed by bidding and award procedures, renovation work at Shapiro Developmental Center under the existing processes would likely not begin for several months. For this reason, emergency purchases are necessary to provide renovation work for the implementation of isolation rooms as quickly as possible in order to protect against the threat to public health and safety and to minimize a serious disruption in critical State services. Livewire Electrical Systems, Inc., located in Calumet Park, IL was selected to provide construction services as they have the necessary experience for this work, are relatively in close proximity to the site and they can respond immediately to this request for emergency services.

Describe the scope of work or services provided to include special limitations, conditions and incorporated documents:

The scope of work provides for construction services for the implementation of isolation space to meet the specific needs of the facility as directed by the Architect/Engineer of record and approved by CDB. Incorporated documents include the March 2009 Standard Documents for Construction & Supplement and design documents provided by the Architect/Engineer. Services provided under this procurement should not exceed \$100,000.00, which is a place-holder prior to entering into a Construction Contract, without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office. Final Actual Costs will be reported upon project completion and project close-out.

Was authorization to proceed verbally given?  Yes  No, receipt of this signed Notice authorizes the vendor to begin work

Expected Start Date: Mar 27, 2020 Estimated End Date: Jun 21, 2020

Amount of this expenditure is: \$100,000.00 Actual or Estimated: Estimated



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### Signatures

I am making this statement and providing it to the CPO Office, the Auditor General, and the Procurement Policy Board in compliance with the Illinois Procurement Code and within 10 days after award of the contract.

I have authorized the emergency procurement in accordance with the requirements of the Illinois Procurement Code (30 ILCS 500) and the applicable administrative rule. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: **Chris Miles** Digitally signed by Chris Miles Date: 2020.03.27 15:43:17 -05'00' Title: Executive II

SPO/CPO Signature: **GERALD STEVEN BURLINGHAM** Digitally signed by GERALD STEVEN BURLINGHAM Date: 2020.03.27 15:54:39 -05'00' Date: Mar 27, 2020



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-000-095

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Shapiro Developmental Center

Vendor: Livewire Electrical Systems, Inc. (32695)

Address: 12900 S. Throop St. City: Calumet Park State: IL Zip: 60827

### Extension Justification

Original Emergency Term Start Date: Mar 27, 2020 Original Emergency Term End Date: Jun 21, 2020

Amount of original: \$2,019,098.00 (Current Contract) Actual or Estimated: Estimated

Extension Hearing Date: Jun 17, 2020 Requested Extension End Date: Sep 30, 2020

Amount of extension expenditure: N/A - Time Only Actual or Estimated: \_\_\_\_\_

Describe the scope of the original emergency (supply, service, etc.):

The original scope of work provided for construction services for the implementation of isolation space to meet the specific needs of the facility as directed by the Architect/Engineer of record and approved by CDB. The isolation space was provided in Building 603.

Describe the scope of the extension (supply, service, etc.). Show justification for extending the original emergency contract, and explain why the extension need cannot be met through a competitive process:

The scope of work remains the same. The project team has delivered 106 isolation rooms in building 603. All temporary equipment was removed and replaced with permanent equipment including backup power as required by CDC guidelines. Nearing completion of the work, the Director of the facility expressed concern that residents were able to access ductwork and potentially pull it down from the ceiling. Therefore, additional work was asked of the project team to fasten down and/or move any mechanicals to protect the patients and staff from harm. Additional work included shortening the ductwork, moving mechanicals higher above the floor (above 7ft.), removing the HEPA filter units off the floors, and in 8 rooms removing the use of the window units, and moving the HEPA filter through the adjacent non used bathroom by placing a louver in the existing door. During the changes the electrical work was completed for total backup. CDB requests an extension through September 30, 2020 to complete all remaining physical work, including any punch-list items, and to allow for complete close-out of this time and material contract. CDB requires Livewire Electrical Systems, Inc.'s continued participation as they are most familiar with the scope, and they have brought the project to substantial completion.

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description

### Signatures

I am requesting an extension of the requested emergency contract. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2020.05.29 15:58:48  
-05'00' Title: Executive II

## NOTICE OF HEARING

  X   Emergency Extension

The Office of the Chief Procurement Officer for the Capital Development Board will hold a public hearing to hear testimony and receive comments on the proposed emergency contract(s) extensions as described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at <https://www2.illinois.gov/cdb/procurement/Pages/EmergencyProcurementContracts.aspx>

### HEARING DETAILS

DATE: Wednesday, June 17, 2020

TIME :10:00 a.m.

LOCATION: via WebEx teleconference

Those who wish to attend this hearing via WebEx teleconference please call the number below:

1-312-535-8110

Meeting Access # 133-574-4215

### HEARING CONTACT PERSON

NAME: Gerald Burlingham

TITLE: State Purchasing Officer, Illinois Capital Development Board

ADDRESS:401 S. Spring St., Springfield, IL 62706

PHONE:217-836-0185

FAX:217-558-1399

E-MAIL:gerald.burlingham@Illinois.gov

### TESTIMONY

Anyone wishing to testify—please notify the HEARING CONTACT PERSON of desire to testify in advance if possible.

### PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

Knight EA, Construct Emergency Isolation Rooms, Ludeman and Shapiro Development Centers, 321-000-095  
Bowa Group, Construct Emergency Isolation Rooms, Ludeman Development Center, 321-000-095

Livewire Electrical Systems, Inc, Construct Emergency Isolation Rooms, Shapiro Development Center, 321-000-095



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Reference #: 321-000-095

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Shapiro Developmental Center

Vendor: Livewire Electrical Systems, Inc. (32695)

Address: 12900 S. Throop St. City: Calumet Park State: IL Zip: 60827

### Hearing Disposition

Hearing Date:  Hearing Location:

The State posted to the Illinois Procurement Bulletin a description of the State's need, the justification for emergency extension, and information regarding opportunity to submit comments and testify at a public hearing.

Notice of the hearing was posted to the Illinois Procurement Bulletin at least (14) days in advance of hearing and was also posted outside the hearing room no less than two business days prior to the hearing. The hearing was held to hear testimony and receive comments on extending the procurement.

Hearing Narrative:

The following individuals attended the Public Hearing: Andrea Bauer, CDB-Region1 Manager; Chris Miles, CDB Emergency Coordinator; Jeff Bedwell, Engineer, Knight E/A, Inc.; Becky Smith, CDB- Contract Executive;; Nosa Ehi, Owner, Bowa Construction; Leonard McGee, CDB-Project Manager; Ron Wright, CDB- Construction Administrator; and Ms. Erica (no last name given), a private citizen.

The PM provided a current status: Livewire Electric,al Systems, Inc. is currently completing the installation of HVAC controls, providing DHS personnel training for the newly installed Auto Transfer Switch, and are creating the required project close-out documentation and final billing documents.

They are also compiling the required financial disclosures and certifications from over 20 subcontractors in order to be submitted for review.

At the time the request for extension was submitted, a reasonably accurate estimate of additional funds needed could not be developed but was anticipated and should have been noted in the request.

A Change Order request for \$3,680,902.00 was received by the CPO on June 16, 2020. The request is to add funds to the project as Subcontractor invoices continue to be received and validated by the Contractor, the PM, and the AE. The PM does not anticipate all of the additional funds to be used.

Since a member of the public was attending the hearing, the PM explained in detail the billing and payment process for Emergency Contracts being paid on a Time and Material basis. Mr. Wright echoed the PM's explanation to ensure Ms. Erica had a clear understanding of the process.

All parties felt the additional time requested is reasonable and realistic to accomplish any outstanding tasks.  
SPO Burlingham concurs and recommends approval to extend Livewire Electrical System's contract to September 30,2020



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Location of Emergency: Shapiro Developmental Center

Vendor: Livewire Electrical Systems, Inc. (32695)

Address: 12900 S. Throop St. City: Calumet Park State: IL Zip: 60827

#### Signatures

Hearing Officer recommends approval of the extension request.

Hearing Officer Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2020.06.17 14:09:58 -05'00' Date: Jun 17, 2020

After a complete review of the circumstances relating to the need for extending the existing emergency contract, CPO approval is given to extend for a period not to exceed 101 calendar days.

CPO Signature: Arthur L Moore Digitally signed by Arthur L Moore Date: 2020.06.18 11:11:05 -05'00' Date: Jun 18, 2020



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## Art Moore, Capital Development Board

Reference #: 321-000-095

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Shapiro Developmental Center

Vendor: Livewire Electrical Systems, Inc. (32695)

Address: 12900 S. Throop St. City: Calumet Park State: IL Zip: 60827

### Extension Justification

Original Emergency Term Start Date: Mar 27, 2020 Original Emergency Term End Date: Sep 30, 2020

Amount of original: \$5,700,000.00 (Current Contract) Actual or Estimated: Estimated

Extension Hearing Date: Sep 17, 2020 Requested Extension End Date: Nov 30, 2020

Amount of extension expenditure: N/A - Time Only Actual or Estimated: \_\_\_\_\_

Describe the scope of the original emergency (supply, service, etc.):

The original scope of work provided for construction services for the implementation of isolation space to meet the specific needs of the facility as directed by the Architect/Engineer of record and approved by CDB. The isolation space was provided in Building 603.

Describe the scope of the extension (supply, service, etc.). Show justification for extending the original emergency contract, and explain why the extension need cannot be met through a competitive process:

The scope of work remains the same. All physical work is said to be completed as of August 21, 2020. The project team has delivered 106 isolation rooms in building 603. The contractor has fully demobilized. All that remains is the processing of the substantial completion and final acceptance package. However, CDB feels it is prudent to consider extending the emergency declaration to account for any delays in the complete close-out of this time and material contract, including the potential for any agreed upon last minute changes to the contract amount when reviewing the final invoice once submitted or any need for physical corrective work. Therefore, CDB requests consideration to extend Livewire Electrical System, Inc.'s contract through November 30, 2020. CDB requires Livewire Electrical Systems, Inc.'s continued participation as they are most familiar with the scope, they have completed the physical scope of work, and all that remains is close-out.

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description

### Signatures

I am requesting an extension of the requested emergency contract. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2020.09.03 13:35:53 -05'00' Title: Executive II

## NOTICE OF HEARING

  X   Emergency Extension

The Office of the Chief Procurement Officer for the Capital Development Board will hold a public hearing to hear testimony and receive comments on the proposed emergency contract(s) extensions as described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at <https://www2.illinois.gov/cdb/procurement/Pages/EmergencyProcurementContracts.aspx>

### HEARING DETAILS

DATE: Thursday, September 17, 2020

TIME :2:00 p.m.

LOCATION: via WebEx teleconference

Those who wish to attend this hearing via WebEx teleconference please call the number below:

1-312-535-8110

Meeting Access # 133 088 7675

### HEARING CONTACT PERSON

NAME: Gerald Burlingham

TITLE: State Purchasing Officer, Illinois Capital Development Board

ADDRESS:401 S. Spring St., Springfield, IL 62706

PHONE:217-836-0185

FAX:217-558-1399

E-MAIL:gerald.burlingham@Illinois.gov

### TESTIMONY

Anyone wishing to testify—please notify the HEARING CONTACT PERSON of desire to testify in advance if possible.

### PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

Knight EA, Construct Emergency Isolation Rooms, Ludeman and Shapiro Development Centers, 321-000-095  
Bowa Group, Construct Emergency Isolation Rooms, Ludeman Development Center, 321-000-095

Livewire Electrical Systems, Inc, Construct Emergency Isolation Rooms, Shapiro Development Center, 321-000-095





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### Hearing Disposition

Hearing Date:  Hearing Location:

The State posted to the Illinois Procurement Bulletin a description of the State's need, the justification for emergency extension, and information regarding opportunity to submit comments and testify at a public hearing.

Notice of the hearing was posted to the Illinois Procurement Bulletin at least (14) days in advance of hearing and was also posted outside the hearing room no less than two business days prior to the hearing. The hearing was held to hear testimony and receive comments on extending the procurement.

#### Hearing Narrative:

A hearing was conducted and the following individuals were in attendance: Jerry Burlingham, CPO-SPO; Chris Miles, CDB Emergency Coordinator; Leonard McGee, CDB Project Manager (PM); Andrea Bauer, CDB Regional Manager; Becky Smith, CDB-CE; Russ Schaeffer, DHS; Ron Wright, CDB Const. Admin; Jeff Bedwell, Knight E/A; Ninette Paradiso, Knight E/A; Shreya Kothari, The Bowa Group; Edward Kmetz, The Bowa Group; Tamara Pusateri, Livewire; William Colden, Shapiro Dev Center.

The PM provided the current status of both locations of this project.

At Shapiro, all physical work is completed as of August 21, 2020. The project team has delivered 106 isolation rooms in building 603. The contractor has fully demobilized. All that remains is the processing of the substantial completion and final acceptance package.

CDB requests to extend Livewire's contract to account for any delays in the complete close-out of this time and material contract, including the potential for any agreed upon last minute changes to the contract amount when reviewing the final invoice once submitted or any need for physical corrective work.

Livewire's current NTE contract is for \$5,700,000.00 and no change orders are pending.

SSPO Jerry Burlingham recommends approval to extend Livewire Electrical Systems, Inc.'s contract to November 30, 2020.

### Signatures

Hearing Officer recommends approval of the extension request.

Hearing Officer Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2020.09.18 11:54:17 -05'00' Date: Sep 18, 2020

After a complete review of the circumstances relating to the need for extending the existing emergency contract, CPO approval is given to extend for a period not to exceed  calendar days.

CPO Signature: Arthur L Moore Digitally signed by Arthur L Moore Date: 2020.09.18 12:21:21 -05'00' Date: Sep 18, 2020