

EMERGENCY PURCHASE AFFIDAVIT

Reference # 321-055-130

Chief Procurement Officer (CPO) making a procurement under Illinois Procurement Code (30 ILCS 500/20-30) shall file affidavit with Procurement Policy Board and Auditor General within 10 days.

Agency: Capital Development Board Division:

Address: 401 South Spring Street

City: Springfield State: IL Zip: 62706

Vendor #1: Globetrotters Engineering Corporation (5041)

Address: 300 S. Wacker Drive, Suite 300

City: Chicago State: IL Zip: 60606

Vendor #2: Voris Mechanical, Inc. (15831 )

Address: 370 Windy Point Drive

City: Glendale Heights State: IL Zip: 60139

State of Illinois ) : SS
County of Sangamon

I, Gus Behnke being duly sworn, solemnly swear and affirm that I am Chief Fiscal Officer.

I have authorized the emergency procurement in accordance with standards as established by law and rule in fulfillment of the emergency purchase affidavit provisions of Illinois Procurement Code [30 ILCS 500/20-30] as follows.

- checkboxes for: Involving threat to public health or public safety, Immediate expenditure is necessary for repairs to State property to protect against further loss of or damage, To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues, To insure integrity of State records, Quick purchase as provided by Section 20-30 (d) of the Illinois Procurement Code

The conditions and circumstances requiring this emergency purchase, including reason for selection of the particular contractor are:

The Elgin Mental Health Center's Dietary Building has a cooling system that has failed and no longer provides air conditioning to the building. The cooling system is over 50 years old and it is no longer feasible to provide repair work on an obsolete system. An immediate design and installation of a new cooling system is necessary to ensure air conditioning can be provided to the building before the next cooling season in order to protect against the threat to public health and safety, to minimize serious disruption in critical state services and to protect against further loss or damage to State property.

Vendor #1 has been selected to provide an abbreviated specification and observation of construction for the emergency replacement of a chiller serving the Dietary Building at Elgin Mental Health Center. The existing unit is a steam-fired absorption chiller with associated pumps, piping, condenser water system, and cooling tower. The site personnel prefer that this unit be replaced with a packaged electric air-cooled chiller, pumps, piping, glycol, and associated controls and commissioning. The design professional will review the existing configuration, operation, and capacity of all associated utilities, connections, and controls to provide an efficient and trouble free system at completion. Asbestos or other hazardous materials may be encountered. Vendor #1 was chosen because of their experience, proximity to the site and positive performance on prior CDB projects.

Vendor #2 will provide labor and material for the cooling system replacement work, including any asbestos abatement, as specified by Vendor #1. Vendor #2 was selected because they are in close proximity to the site and can provide services immediately.

Considering the time frames needed for the negotiation and execution of an A/E contract, design, standard bidding procedures, and lead times on equipment, repairs at the Elgin Mental Health Center under the existing processes would likely not begin for several months. For this reason, emergency purchases are necessary to ensure the replacement of the cooling system is conducted in an expedited manner so that air conditioning is in place before the next cooling season.

Vendor #1 Expected Start Date: September 27, 2017 Expected End Date: December 25, 2017

Vendor #2 Expected Start Date: September 27, 2017 Expected End Date: December 25, 2017

Extension of previous emergency purchase: Yes or No



## Emergency Memorandum

To: Capital Programs  
Capital Development Board

From: William Strahle, IDHS

Date: September 25, 2017

Subject: Emergency Purchase Request

The DHS Elgin Mental Health Center is requesting that the Capital Development Board take action to procure, on an emergency basis, one or more contacts to address an emergency need of the State.

This situation meets the following condition(s) for use as set forth in 30 ILCS 500/20-30:

- There exists a threat to public health or public safety.
- Immediate expenditure is necessary for repairs to State property in order to protect against further loss or damage.
- It is necessary to prevent or minimize serious disruption in critical State services that affect health, safety, or the collection of substantial state revenues.
- It is necessary to insure the integrity of State records.

Specific justification for the emergency conditions listed above are as follows:

The cooling system absorber at the Dietary/Stores building has failed and can no longer air condition the building.

Please describe the emergency.

The absorber and associated cooling tower provides cooling for the dietary/stores building. The absorber was installed in 1968 and the cooling tower has been replaced twice since 1968. CDB professional engineers determined in 2012 the mechanical systems of this building had gone well beyond their useful life cycle. The absorber is the only source of air condition for this building.

William Strahle, Agency Procurement Officer for the Illinois Department of Human Services

(Please give official title and office.)

***We understand that CDB will coordinate with its CPO who will make all appropriate postings to the Procurement Bulletin and will file all necessary affidavits and updates with the Auditor General.***

# NOTICE OF HEARING

  X   Emergency Extension

The Office of the Chief Procurement Officer will hold a public hearing to hear testimony and receive comments on the proposed contract(s) as described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at [www.purchase.state.il.us/](http://www.purchase.state.il.us/). Click "Illinois Bid" and enter Procurement Bulletin Reference # in the search box.

## HEARING DETAILS

DATE: November 15, 2017  
TIME: 10:30 A.M.  
LOCATIONS: 401 S. Spring St.  
Third Floor, Conference Room A, Stratton Building  
Springfield, IL 62706

For those wishing to attend this hearing via teleconference:  
Call in: 1-888-494-4032  
Access code: 1079279306

## HEARING CONTACT PERSON

NAME: Gerald Burlingham  
TITLE: State Purchasing Officer, Illinois Capital Development Board  
ADDRESS: 401 S. Spring St., Springfield, IL 62706  
PHONE: 217-836-0185  
FAX: 217-558-1399  
E-MAIL: gerald.burlingham@Illinois.gov

## TESTIMONY

Anyone wishing to testify—please notify the HEARING CONTACT PERSON of desire to testify in advance if possible.

## PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

Agency: Illinois Capital Development Board  
Vendor: Voris Mechanical, Inc.  
Globetrotters Engineering Corp.

Brief Descriptions: Emergency Absorber replacement. Elgin Mental Health Center. CDB Project # 321-055-130

Request is to extend the contract from December 25, 2017 to August 10, 2018 due to extended lead times for replacement equipment and materials.

Procurement Bulletin Reference: 22041406

**State of Illinois Chief Procurement Office for the Capital Development Board**

**(To be posted with Notice Addendum after Hearing)  
HEARING DISPOSITION**

Requesting Agency/University: CDB

Project Title: Emergency Absorber  
Replacement PN# 321-055-130

Department/Bureau/Section: Construction

IPB Reference #: 22041406

Hearing Date/Time: November 15, 2017, 10:30 a.m.

Hearing Location: Stratton Building, 3rd Floor,  
Conference Room A.

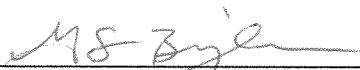
The State posted to the Illinois Procurement Bulletin a description of the State's need, the justification for emergency extension, and information regarding opportunity to submit comments and testify at a public hearing.

Notice of the hearing was posted to the Illinois Procurement Bulletin at least (14) days in advance of hearing and was also posted outside the hearing room no less than 48 hours prior to the hearing. A Public Hearing was held on November 15, 2017, to hear testimony and receive comments on extending the emergency contracts for Voris Mechanical Inc. who are providing emergency construction services and Globetrotters Engineering Group who are providing Engineering Services at the Elgin Mental Health Center. A recording of the hearing is available and will be published on the IPB.

Steve Halm, CDB Project Manager, provided a current status of the project.

Status: They are requesting and extension to allow ample time to receive the materials, installation, and project close-out requirements. Demolition and underground preparatory work is currently being conducted. Lead time for the replacement Absorber and Chiller units is 14 weeks. Additionally, Asbestos has been discovered on the steam piping and fittings. Asbestos removal design is currently being developed. Due to this newly discovered condition, the anticipated substantial completion is expected to be in mid-March 2018. However, the upcoming winter months may impact this schedule.

Hearing Officer, Gerald (Jerry) Burlingham recommends extending the contracts of Globetrotters Engineering Group and Voris Mechanical, Inc., from December 25, 2017 to August 10, 2018 to allow ample time to receive the required materials, asbestos removal, and for final commissioning, final billing documents, and drawings to be submitted on this emergency project.


  
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Gerald S. Burlingham, CPPO  
State Purchasing Officer, Hearing Officer

11-16-17  
\_\_\_\_\_

Date

After a complete review of the circumstances relating to the need for extending the existing emergency contract, CPO approval is given to extend for a period not to exceed 264 calendar days.

  
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Art Moore, Chief Procurement Officer  
Chief Procurement Office for the Capital Development Board

11/16/17  
\_\_\_\_\_

Date



# CHIEF PROCUREMENT OFFICE

Art Moore, Capital Development Board

Reference #: 321-055-130

## EMERGENCY PURCHASE FINAL COST AND TERM

Agency: Capital Development Board Point of Contact: Steve Halm

Location of Emergency: Elgin Mental Health Center

Vendor: Globetrotters Engineering Corporation (5041)

Address: 300 S. Wacker Drive, Suite 200 City: Chicago State: IL Zip: 60606

### Final Costs and Term

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Final total cost of supplies and services: \$77,092.63 Final total term of contract: 198 Days

I am reporting the final costs and term for the referenced emergency contract to the CPO and the Auditor General.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2018.08.08 16:32:45 -05'00' Title: Executive II

Printed Name: Chris Miles Date: August 8, 2018



# CHIEF PROCUREMENT OFFICE

Art Moore, Capital Development Board

Reference #: 321-055-130

## EMERGENCY PURCHASE FINAL COST AND TERM

Agency: Capital Development Board Point of Contact: Steve Halm

Location of Emergency: Elgin Mental Health Center

Vendor: Voris Mechanical, Inc. (15831)

Address: 370 Windy Point Drive City: Glendale heights State: IL Zip: 60139

### Final Costs and Term

Final total cost of supplies and services: \$710,164.80 Final total term of contract: 198 days

I am reporting the final costs and term for the referenced emergency contract to the CPO and the Auditor General.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2018.08.08 16:31:41 -05'00' Title: Executive II

Printed Name: Chris Miles Date: August 8, 2018