



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-087-050

### EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Mark Hendricks

Location of Emergency: Chester Mental Health Center-Randolph County, IL.

Vendor: Brown Electric, Inc. (20671)

Address: 437 Route 37 City: Goreville State: IL Zip: 62939

### Emergency Purchase Details

Emergency Category (select the appropriate option(s) from the checklist below):

- Involving threat to public health or public safety
- Immediate expenditure is necessary for repairs to State property to protect against further loss or damage
- To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues
- To insure integrity of State records

Describe the scope of the emergency. Show justification for the need of an emergency contract, the selection of the vendor, and explain why the need for work cannot be met through a competitive process:

On August 20, 2019 a survey of the employee duress system at the Chester Mental Health Center was conducted to determine if necessary actions were needed to prevent or minimize a serious disruption of the system. The Chester Mental Health Center is a 28 building maximum security facility established in 1975. The survey indicates the current system is over 24 years old, the original manufacturer is no longer in business, and repair parts are extremely difficult to locate or do not exist. The duress system is used to alert security and medical personnel that additional staff are required at an area immediately to protect both staff and patients and allows for rapid response to any critical situation throughout the facility. An emergency could consist of anything from a staff assault, patient assault, or even a medical emergency. On December 20, 2019 the Department of Human Services requested the Capital Development Board procure an Architect/Engineer and vendor under an emergency purchase to provide repairs or replacement of the facility's employee duress system. Due to the degrading functionality of the system and attempted repairs by facility personnel which have been ineffective, emergency purchases are necessary to protect the health and safety of the residents and State employees at the facility, and to prevent or minimize a serious disruption in critical State services at the facility. Brown Electric, Inc. located in Goreville, Illinois was selected to provide construction services for the replacement of the duress system as they are familiar with CDB requirements, have the necessary expertise to complete the work, are in close proximity to the site, and they can respond immediately to this request for emergency services.

Describe the scope of work or services provided to include special limitations, conditions and incorporated documents:

The scope of work is to provide construction services for the replacement of the employee duress system at Chester Mental Health Center as directed by the architect/engineer of record. Some abatement is possible. Incorporated documents include the March 2009 Standard Documents for Construction & Supplement and design documents provided by the Architect/Engineer of record and approved by CDB. Services provided under this procurement should not exceed \$100,000.00, which is a place-holder prior to entering into a Construction Contract, without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office. Final Actual Costs will be reported upon project completion and project close-out.

Was authorization to proceed verbally given?  Yes  No, receipt of this signed Notice authorizes the vendor to begin work

If Yes is checked above, explain who authorized the work, when, under what conditions or limitations and for what scope.



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Expected Start Date: Jan 9, 2020 Estimated End Date: Apr 7, 2020

Amount of this expenditure is: \$370,000.00 Actual or Estimated: Estimated

#### Signatures

I am making this statement and providing it to the CPO Office, the Auditor General, and the Procurement Policy Board in compliance with the Illinois Procurement Code and within 10 days after award of the contract.

I have authorized the emergency procurement in accordance with the requirements of the Illinois Procurement Code (30 ILCS 500) and the applicable administrative rule. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles Date: 2020.01.09 14:48:19 -06'00' Title: Executive II

SPO/CPO Signature: KENNETH TODD MORRIS Digitally signed by KENNETH TODD MORRIS Date: 2020.01.09 14:51:15 -06'00' Date: Jan 9, 2020



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Reference #: 321-087-050

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Mark Hendricks

Location of Emergency: Chester Mental Health Center-Randolph County, IL.

Vendor: Brown Electric, Inc. (20671)

Address: 437 Route 37 City: Goreville State: IL Zip: 62939

### Extension Justification

Original Emergency Term Start Date: Jan 9, 2020 Original Emergency Term End Date: Jun 30, 2020

Amount of original: \$255,286.59 (Current Contract) Actual or Estimated: Estimated

Extension Hearing Date: Jun 18, 2020 Requested Extension End Date: Sep 30, 2020

Amount of extension expenditure: N/A - Time Only Actual or Estimated: \_\_\_\_\_

Describe the scope of the original emergency (supply, service, etc.):

The scope of work is to provide construction services for the replacement of the employee duress system at Chester Mental Health Center as directed by the architect/engineer of record. Some abatement is possible.

Describe the scope of the extension (supply, service, etc.). Show justification for extending the original emergency contract, and explain why the extension need cannot be met through a competitive process:

The scope of work remains the same as the above. The project team estimates an additional 4 to 5 weeks of work. All equipment is on site. The contractor has pulled wire in 3 of the 6 units. Once all wire is pulled in all 6 units, the hardware must be wired and tested to ensure the hardware is working with the main computer system. The facility has experienced positive cases of COVID-19 including patients and staff in Units B, C and D. When there are positive cases of COVID-19, the contractor self quarantines for 14 days should they be working in the areas where the individuals having COVID-19 work/reside. Additionally, there was approximately a two week shut down by the contractor at the onset of the pandemic. CDB is requesting an emergency purchase extension through September 30, 2020 to allow for completion of the emergency work, any unforeseen conditions or additional need by the project team to quarantine, and close-out of the contract. CDB requires Brown Electric's continued participation because of their familiarity with the site and recommendations provided by the A/E to date, and scope.

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description

### Signatures

I am requesting an extension of the requested emergency contract. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2020.05.29 11:18:22 -05'00' Title: Executive II

## NOTICE OF HEARING

  X   Emergency Extension

The Office of the Chief Procurement Officer for the Capital Development Board will hold a public hearing to hear testimony and receive comments on the proposed emergency contract(s) extensions as described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at <https://www2.illinois.gov/cdb/procurement/Pages/EmergencyProcurementContracts.aspx>

### HEARING DETAILS

DATE: Thursday, June 18, 2020

TIME :2:00 p.m.

LOCATION: via WebEx teleconference

Those who wish to attend this hearing via WebEx teleconference please call the number below:

1-312-535-8110

Meeting Access # 133-292-3603

### HEARING CONTACT PERSON

NAME: Gerald Burlingham

TITLE: State Purchasing Officer, Illinois Capital Development Board

ADDRESS:401 S. Spring St., Springfield, IL 62706

PHONE:217-836-0185

FAX:217-558-1399

E-MAIL:gerald.burlingham@Illinois.gov

### TESTIMONY

Anyone wishing to testify—please notify the HEARING CONTACT PERSON of desire to testify in advance if possible.

### PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

The Farnsworth Group, Renovation of Holly Hall, Alton Mental Health Center, CDB # 321-010-104

Limbaugh Construction, Renovation of Holly Hall, Alton Mental Health Center, CDB # 321-010-104

WRF Engineers, Replace Emergency Duress Notification System, Chester Mental Health Center, CDB # 321-087-050

Brown Electric, , Replace Emergency Duress Notification System, Chester Mental Health Center, CDB # 321-087-050



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### Hearing Disposition

Hearing Date: Jun 18, 2020 Hearing Location: via WebEx from multiple remote locations.

The State posted to the Illinois Procurement Bulletin a description of the State's need, the justification for emergency extension, and information regarding opportunity to submit comments and testify at a public hearing.

Notice of the hearing was posted to the Illinois Procurement Bulletin at least (14) days in advance of hearing and was also posted outside the hearing room no less than two business days prior to the hearing. The hearing was held to hear testimony and receive comments on extending the procurement.

Hearing Narrative:

The following individuals attended the hearing: Mark Hendricks, CDB-Project Manager (PM); Tim Patrick, CDB-Region 3 Manager; Chris Miles, CDB Emergency Coordinator;

The scope of work to replace the emergency duress notification system remains the same. There was an approximate two week shut down by the contractor at the onset of the COVID-19 pandemic. The facility has experienced positive cases of COVID-19 including patients and staff in Units B, C and D. Should the contractor be working in the areas where the individuals who tested positive work or reside, they are required to immediately demobilize and self-quarantine for 14 days. Prior to these delays the project team estimated an additional 4 to 5 weeks of work. That time-line has been greatly affected due to limited access in certain areas. Currently, the contractor has pulled wire in 3 of the 6 units. Once wire is pulled to all 6 units, the hardware must be configured and tested to ensure it is communicating correctly with the main computer system. Currently, Brown Electric's contract is for \$155,286.59. As of this hearing, there are no outstanding Proceed Orders or Change Orders, but it is reasonable to anticipate the contractor will request to be compensated for additional mobilization efforts. The PM originally requested an extension through September 30, 2020. But due to additional delays the team is now requesting Brown Electric's contract be extended to December 31, 2020 to allow for completion of the emergency work, any unforeseen conditions or additional delays, the need for the contractor to self-quarantine, and to submit project close-out documentation. SPO Burlingham concurs with this request and recommends Brown Electric's contract be extended to December 31, 2020.

### Signatures

Hearing Officer recommends approval of the extension request.

Hearing Officer Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2020.06.19 11:42:18 -05'00' Date: Jun 19, 2020

After a complete review of the circumstances relating to the need for extending the existing emergency contract, CPO approval is given to extend for a period not to exceed 184 calendar days.

CPO Signature: Arthur L Moore Digitally signed by Arthur L Moore Date: 2020.06.19 12:06:44 -05'00' Date: Jun 19, 2020