



# CHIEF PROCUREMENT OFFICE

Art Moore, Capital Development Board

Reference #: 321-100-125

## EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Shapiro Developmental Center - Administration Building

Vendor: Bulley & Andrews Masonry Restoration, LLC

Address: 1755 W. Armitage Avenue City: Chicago State: IL Zip: 60622

### Emergency Purchase Details

Emergency Category (select the appropriate option(s) from the checklist below):

- Involving threat to public health or public safety
- Immediate expenditure is necessary for repairs to State property to protect against further loss or damage
- To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues
- To insure integrity of State records

Describe the scope of the emergency. Show justification for the need of an emergency contract, the selection of the vendor, and explain why the need for work cannot be met through a competitive process:

The Administration Building at the Shapiro Developmental Center is a 140-year-old structure that is used daily for all administrative functions to operate the facility. The main entrance/exit to the building includes a 3 piece masonry arch over the doorway. The bottom of the stone on the north side of the arch spalled off approx. 1/3 of its thickness. Since breaking off, the entrance door and pedestrians have been protected with a lumber shelter. Directly above the arch is a flat roof that has an un-ballasted EPDM roofing system which is in poor condition and is allowing storm water to enter the masonry then move down to the rack in the arch potentially contributing to spall during freeze/thaw conditions. In addition, a piece of concrete used to patch stone masonry on or around the clock tower has dislodged from the ledge and fell below narrowly missing a parked car. This project began through the emergency selection of an Architect/Engineer ("A/E"); this exempts the selection from a 14-day solicitation required through Qualifications-Based Selection ("QBS"). Considering the time frames needed for the selection, negotiation and execution of an A/E contract followed by bidding and award procedures, repairs at the Shapiro Developmental Center under the existing processes would likely not begin for several months. For this reason, emergency purchases are necessary to protect against the threat to public health and safety and to protect against further damage to the building. Bulley & Andrews Masonry Restoration, LLC was chosen because they are familiar with the facility and its deficiencies, are currently mobilized on site, have the necessary expertise and can provide an immediate response.

Describe the scope of work or services provided to include special limitations, conditions and incorporated documents:

REVISED 6-27-18: The scope of work provides for immediate stabilization of a window sill by utilizing stainless steel straps mechanically fastened above and below the failed stone to prevent complete dislodging and the falling of stone. Additionally, under the direction of the A/E, the scope provides for the stabilization, or removal of any large scaling and hollow sounding stone to prevent dislodging from the building representing a fall hazard in order for the A/E to develop a complete assessment of the facades. The stabilization work also includes the removal and replacement of the stone arch/lintel above the east side entranceway, providing masonry repairs above the door arch to water proof the building and protect the masonry, repairing or replacing the leaking roof above the entranceway, including the repair or replacement of the roofs wrought iron railing posts as specified by the A/E and approved by CDB. IHPA will be kept informed at every phase of this project. Incorporated documents include the March 2009 Standard Documents for Construction & Supplement. Services provided under this procurement should not exceed \$50,000.00, which is a place-holder prior to entering into a contract, without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office.



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Was authorization to proceed verbally given?  Yes  No, receipt of this signed Notice authorizes the vendor to begin work

If Yes is checked above, explain who authorized the work, when, under what conditions or limitations and for what scope.

Expected Start Date: May 30, 2018 Estimated End Date: Aug 27, 2018

Amount of this expenditure is: \$50,000.00 Actual or Estimated: Estimated

### Signatures

I am making this statement and providing it to the CPO Office, the Auditor General, and the Procurement Policy Board in compliance with the Illinois Procurement Code and within 10 days after award of the contract.

I have authorized the emergency procurement in accordance with the requirements of the Illinois Procurement Code (30 ILCS 500) and the applicable administrative rule. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Milles Date: 2018.06.27 09:31:20 -05'00' Title: Executive II

SPO/CPO Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM DN: c=US, ou=State of Illinois, ou=CDAS, ou=People, ou=244-EE, serialNumber=73333279, email=GERALD STEVEN BURLINGHAM Date: 2018.06.27 09:42:14 -0500 Date: June 27, 2018



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-100-125

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Leonard McGee

Location of Emergency: Shapiro Developmental Center - Administration Building

Vendor: Bulley & Andrews Masonry Restoration, LLC

Address: 1755 W. Armitage Avenue City: Chicago State: IL Zip: 60622

### Extension Justification

Original Emergency Term Start Date: May 30, 2018 Original Emergency Term End Date: Aug 27, 2018

Amount of original: \$50,000.00 Actual or Estimated: Estimated

Extension Hearing Date: Aug 23, 2018 Requested Extension End Date: Dec 31, 2018

Amount of extension expenditure: N/A - Time Only Actual or Estimated: \_\_\_\_\_

Describe the scope of the original emergency (supply, service, etc.):

The scope of work provided for immediate stabilization of a window sill by utilizing stainless steel straps mechanically fastened above and below the failed stone to prevent complete dislodging and the falling of stone. Additionally, under the direction of the A/E, the scope provided for the stabilization, or removal of any large scaling and hollow sounding stone to prevent dislodging from the building representing a fall hazard in order for the A/E to develop a complete assessment of the facade. The stabilization work also includes the removal and replacement of the stone arch/lintel above the east side entranceway, providing masonry repairs above the door arch to water proof the building and protect the masonry, repairing or replacing the leaking roof above the entranceway, including the repair or replacement of the roofs wrought iron railing posts as specified by the A/E and approved by CDB. IHPA will be kept informed at every phase of this project.

Describe the scope of the extension (supply, service, etc.). Show justification for extending the original emergency contract, and explain why the extension need cannot be met through a competitive process:

The scope of the extension provides for the removal and replacement of the stone arch/lintel above the east side entranceway, providing masonry repairs above the door arch to water proof the building and protect the masonry, repairing or replacing the leaking roof above the entranceway, including the repair or replacement of the roofs wrought iron railing posts as specified by the A/E and approved by CDB. IHPA will be kept informed at every phase of this project. Completed items that were included in the initial scope included stabilization of a window sill by utilizing stainless steel straps mechanically fastened above and below the failed stone to prevent complete dislodging and the falling of stone and removal of any large scaling and hollow sounding stone to prevent dislodging from the building representing a fall hazard in order for the A/E to develop a complete assessment of the facades. Substantial Completion for the above listed emergency work is preliminarily scheduled to take place on or around November 16, 2018. The A/E of record is finalizing plans and specifications for Bulley & Andrews to complete the work. CDB requires Bulley & Andrews continued participation because of their familiarity with the site and recommendations provided by the A/E to date, and scope. CDB is requesting an emergency purchase extension through December 31, 2018 to allow for completion of the emergency work and close-out of the contract.

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description

State of Illinois Chief Procurement Office for the Capital Development Board

NOTICE OF HEARING

  X   Emergency Extension

The Office of the Chief Procurement Officer will hold a public hearing to hear testimony and receive comments on the proposed contract(s) as described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at [www.purchase.state.il.us/](http://www.purchase.state.il.us/). Click "Illinois Bid" and enter Procurement Bulletin Reference # in the search box.

HEARING DETAILS

DATE: Thursday, August 23, 2018  
TIME: 10:30 a.m.  
LOCATIONS: 401 S. Spring St.  
3<sup>rd</sup> Floor, Conference Room E  
Wm. Stratton Building  
Springfield, IL 62706

For those who wish to attend this hearing via teleconference, please call in to the number below:  
1-888-494-4032  
Access Code: 1079279306

HEARING CONTACT PERSON

NAME: Gerald Burlingham  
TITLE: State Purchasing Officer, Illinois Capital Development Board  
ADDRESS: 401 S. Spring St., Springfield, IL 62706  
PHONE: 217-836-0185  
FAX: 217-558-1399  
E-MAIL: gerald.burlingham@Illinois.gov

TESTIMONY

Anyone wishing to testify—please notify the HEARING CONTACT PERSON of desire to testify in advance if possible.

PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

Agency: Illinois Capital Development Board

Vendor: Bulley & Andrews Masonry Restoration, LLC.

Brief Descriptions: The Office of the Chief Procurement Officer for the Capital Development Board will hold a public hearing to hear testimony and receive comments on the proposed contract extension for masonry services from Bulley & Andrews Masonry Restoration, LLC, This is related to an emergency procurement at the Shapiro Developmental Center Administration Building CDB Project # 321-100-125

Procurement Bulletin Reference: 22042541



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### Signatures

I am requesting an extension of the requested emergency contract. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2018.08.08 14:32:41 -05'00' Title: Executive II

### Hearing Disposition

Hearing Date: Aug 23, 2018 Hearing Location: 401 So. Spring St., Wm Stratton Bldg, 3rd Flr, Conf. Rm. E., Springfield, IL.

The State posted to the Illinois Procurement Bulletin a description of the State's need, the justification for emergency extension, and information regarding opportunity to submit comments and testify at a public hearing.

Notice of the hearing was posted to the Illinois Procurement Bulletin at least (14) days in advance of hearing and was also posted outside the hearing room no less than two business days prior to the hearing. The hearing was held to hear testimony and receive comments on extending the procurement.

Hearing Narrative:

PM Leonard McGee provided the current status of this emergency. The work is on schedule and project completion is anticipated to be November 23, 2018. The scope of the extension provides for the removal and replacement of the stone arch/lintel above the east side entrance way, which is on-order from the stone fabricator. The scope also includes providing masonry repairs above the door arch to water proof the building and protect the masonry, repairing or replacing the leaking roof above the entrance way, including the repair or replacement of the roofs wrought iron railing posts as specified by the A/E and approved by CDB. IHPA will be kept informed at every phase of this project. SPO Burlingham recommends extending Bulley and Andrews contract to December 31, 2018 to allow for any unforeseen delays due to stone fabrication or inclement weather.

### Signatures

Hearing Officer recommends approval of the extension request.

Hearing Officer Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM  
DN: c=US, o=State of Illinois, ou=CMS, ou=People, ou=BM-82, serialNumber=70355529, cn=GERALD STEVEN BURLINGHAM  
Date: 2018.08.24 08:43:41 -05'00' Date: Aug 24, 2018

After a complete review of the circumstances relating to the need for extending the existing emergency contract, CPO approval is given to extend for a period not to exceed 126 calendar days.

CPO Signature: Arthur L Moore Digitally signed by Arthur L Moore  
DN: c=US, o=State of Illinois, ou=CMS, ou=People, ou=MM-MZ, serialNumber=70143150, cn=Arthur L Moore  
Date: 2018.08.27 09:53:49 -05'00' Date: Aug 27, 2018



# CHIEF PROCUREMENT OFFICE

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### EMERGENCY PURCHASE FINAL COST AND TERM

Agency: Capital Development Board Point of Contact: Leonard McGee

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### Final Costs and Term

Final total cost of supplies and services: \$113,967.23 Final total term of contract: 194 Days

I am reporting the final costs and term for the referenced emergency contract to the CPO and the Auditor General.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2019.04.18 09:56:16 -05'00' Title: Executive II

Printed Name: Chris Miles Date: Apr 18, 2019