



CHIEF PROCUREMENT OFFICE

Art Moore, Capital Development Board

Reference #: 321-110-066

EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Emilija Zgonjanin

Location of Emergency: Ludeman Developmental Center

Vendor: J. L. Adler Roofing & Sheet Metal, Inc. (25569)

Address: 779 Joyce Road City: Joliet State: IL Zip: 60436

Emergency Purchase Details

Emergency Category (select the appropriate option(s) from the checklist below):

- Involving threat to public health or public safety
- Immediate expenditure is necessary for repairs to State property to protect against further loss or damage
- To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues
- To insure integrity of State records

Describe the scope of the emergency. Show justification for the need of an emergency contract, the selection of the vendor, and explain why the need for work cannot be met through a competitive process:

The Capital Development Board is procuring a project on behalf of Ludeman Developmental Center to replace various roofing systems. The project bid through regular procurement processes on July 22, 2020 and J. L. Adler Roofing & Sheet Metal, Inc. is the apparent low bidder. However, an official Notice of Award/Authorization to Proceed has yet to be issued. On August 10, 2020 a windstorm caused significant damage to building 63, resulting in major leaking and exposure to the elements. The scope of work under the project that bid includes roof replacement work on building 63. However, an emergency declaration is necessary in order to provide temporary measures/repair work before the roof replacement work can begin in order to alleviate further damage to the building. J. L. Adler Roofing & Sheet Metal, Inc. was chosen for this emergency work as they are familiar with the facility and overall scope of work, and can respond immediately to this request for emergency services.

Describe the scope of work or services provided to include special limitations, conditions and incorporated documents:

The scope of work provides for immediate assistance for temporary repair work to include providing and applying tarps over the damaged roof areas and/or other temporary but necessary measures approved by CDB at the Ludeman Development Center as a result of the Derecho windstorm event on Monday, August 10, 2020. Incorporated documents include the March 2009 Standard Documents for Construction & Supplement. Services provided under this procurement should not exceed \$50,000.00, which is a place-holder prior to entering into a Construction Contract, without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office. Final Actual Costs will be reported upon project completion and project close-out.

Was authorization to proceed verbally given? Yes No, receipt of this signed Notice authorizes the vendor to begin work

If Yes is checked above, explain who authorized the work, when, under what conditions or limitations and for what scope.

Expected Start Date: Aug 13, 2020 Estimated End Date: Nov 10, 2020

Amount of this expenditure is: \$50,000.00 Actual or Estimated: Estimated



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Signatures

I am making this statement and providing it to the CPO Office, the Auditor General, and the Procurement Policy Board in compliance with the Illinois Procurement Code and within 10 days after award of the contract.

I have authorized the emergency procurement in accordance with the requirements of the Illinois Procurement Code (30 ILCS 500) and the applicable administrative rule. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: **Chris Miles** Digitally signed by Chris Miles
Date: 2020.08.13 14:43:40 -05'00' Title: Executive II

SPO/CPO Signature: **GERALD STEVEN BURLINGHAM** Digitally signed by GERALD STEVEN
BURLINGHAM
Date: 2020.08.13 14:50:32 -05'00' Date: Aug 13, 2020



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EMERGENCY PURCHASE FINAL COST AND TERM

Agency: Capital Development Board Point of Contact: Emilija Zgonjanin

Location of Emergency: Ludeman Developmental Center

Vendor: J. L. Adler Roofing & Sheet Metal, Inc. (25569)

Address: 779 Joyce Road City: Joliet State: IL Zip: 60436

Final Costs and Term

Final total cost of supplies and services: \$9,978.00 Final total term of contract: 2 Days

I am reporting the final costs and term for the referenced emergency contract to the CPO and the Auditor General.

Agency Signature: Chris Miles Digitally signed by Chris Miles
Date: 2020.11.24 10:51:17 -06'00' Title: Executive II

Printed Name: Chris Miles Date: Nov 24, 2020