



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-190-052

### EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Blanca Rivera

Location of Emergency: Kiley Developmental Center

Vendor: IMEG Corp. (34312)

Address: 4850 Grand Avenue City: Gurnee State: IL Zip: 60031

### Emergency Purchase Details

Emergency Category (select the appropriate option(s) from the checklist below):

- Involving threat to public health or public safety
- Immediate expenditure is necessary for repairs to State property to protect against further loss or damage
- To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues
- To insure integrity of State records

Describe the scope of the emergency. Show justification for the need of an emergency contract, the selection of the vendor, and explain why the need for work cannot be met through a competitive process:

In preparation for patients that are receiving mental health treatment at Kiley Developmental Center, who might potentially be diagnosed with Covid-19 or show similar symptoms, the Department of Human Services is requesting emergency purchases from CDB to assess and potentially renovate space in 3 homes for isolation rooms. This project began through an Emergency Selection of an Architect/Engineer ("A/E"); this exempts the selection from a 14-day solicitation required through Qualifications-Based Selection ("QBS"). Considering the time frames needed for the selection, negotiation and execution of an A/E contract, followed by bidding and award procedures if construction services are necessary, an assessment and/or renovation work at Kiley Developmental Center under the existing processes would likely not begin for several months. For this reason, emergency purchases are necessary for Architect/Engineer services to assess, provide guidance and potentially design isolation rooms as quickly as possible in order to protect against the threat to public health and safety and to minimize a serious disruption in critical State services. IMEG Corp., located in Gurnee, IL was selected to provide architect/engineering services as they have the necessary experience for this work, are relatively in close proximity to the site and they can respond immediately to this request for emergency services.

Describe the scope of work or services provided to include special limitations, conditions and incorporated documents:

The scope of work provides for an assessment, guidance and potentially design services for the implementation of isolation space to meet the specific needs of the facility. Incorporated documents include the March 2009 Standard Documents for Construction & Supplement and the March 2009 Design and Construction Manual & Supplement. Services provided under this procurement should not exceed \$50,000.00, which is a place-holder prior to entering into a Professional Services Agreement, without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office. Final Actual Costs will be reported upon project completion and project close-out.

Was authorization to proceed verbally given?  Yes  No, receipt of this signed Notice authorizes the vendor to begin work

Expected Start Date: Mar 24, 2020 Estimated End Date: Jun 21, 2020

Amount of this expenditure is: \$50,000.00 Actual or Estimated: Estimated



# CHIEF PROCUREMENT OFFICE

Art Moore, Capital Development Board

Reference #: 321-190-052

## EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Blanca Rivera

Location of Emergency: Kiley Developmental Center

Vendor: IMEG Corp. (34312)

Address: 4850 Grand Avenue City: Gurnee State: IL Zip: 60031

### Signatures

I am making this statement and providing it to the CPO Office, the Auditor General, and the Procurement Policy Board in compliance with the Illinois Procurement Code and within 10 days after award of the contract.

I have authorized the emergency procurement in accordance with the requirements of the Illinois Procurement Code (30 ILCS 500) and the applicable administrative rule. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles Date: 2020.03.24 11:49:48 -05'00' Title: Executive II

SPO/CPO Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2020.03.24 13:11:43 -05'00' Date: Mar 24, 2020



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-190-052

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Blanca Rivera

Location of Emergency: Kiley Developmental Center

Vendor: IMEG Corp. (34312)

Address: 4850 Grand Avenue City: Gurnee State: IL Zip: 60031

### Extension Justification

Original Emergency Term Start Date: Mar 24, 2020 Original Emergency Term End Date: Jun 21, 2020

Amount of original: \$54,500.00 (Current Contract) Actual or Estimated: Estimated

Extension Hearing Date: Jun 2, 2020 Requested Extension End Date: Sep 30, 2020

Amount of extension expenditure: N/A - Time Only Actual or Estimated: \_\_\_\_\_

Describe the scope of the original emergency (supply, service, etc.):

The originally cope of work provided for an assessment, guidance and potentially design services for the implementation of isolation space to meet the specific needs of the facility.

Describe the scope of the extension (supply, service, etc.). Show justification for extending the original emergency contract, and explain why the extension need cannot be met through a competitive process:

As of April 8, 2020, temporary isolation work for Kiley has been substantially completed. The four cottages have four bedrooms per home which were originally designed to hold two people per bedroom but due to isolation purposes only one person is allowed per bedroom. Kiley can accommodate 16 people that require true isolation. In order to provide proper cooling during the summer months, additional cooling units ("spot coolers") are being reviewed and priced for installation in the four cottages. CDB requests an extension to September 30, 2020 to complete the scope of work, allow for lead times and installation of the new cooling units, and formal close-out of the project. CDB requires IMEG Corp.'s continued participation to ensure proper documentation, observation during construction and assistance with Final Acceptance/Closeout of this project.

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description

### Signatures

I am requesting an extension of the requested emergency contract. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2020.05.14 08:16:58 -05'00' Title: Executive II

## NOTICE OF HEARING

  X   Emergency Extension

The Office of the Chief Procurement Officer for the Capital Development Board will hold a public hearing to hear testimony and receive comments on the proposed emergency contract(s) extensions as described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at <https://www2.illinois.gov/cdb/procurement/Pages/EmergencyProcurementContracts.aspx>

### HEARING DETAILS

DATE: Tuesday, June 2, 2020

TIME: 2:00 p.m.

LOCATION: via WebEx teleconference

Those who wish to attend this hearing via WebEx teleconference please call the number below:

1-312-535-8110

Meeting Access # 284-269-170

### HEARING CONTACT PERSON

NAME: Gerald Burlingham

TITLE: State Purchasing Officer, Illinois Capital Development Board

ADDRESS: 401 S. Spring St., Springfield, IL 62706

PHONE: 217-836-0185

FAX: 217-558-1399

E-MAIL: [gerald.burlingham@Illinois.gov](mailto:gerald.burlingham@Illinois.gov)

### TESTIMONY

Anyone wishing to testify—please notify the HEARING CONTACT PERSON of desire to testify in advance if possible.

### PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

BRiC Partnership, LLC; McFarland Mental Health Center Isolation Rooms 321-125-054

R.D. Lawrence Construction Company; McFarland Mental Health Center Isolation Rooms 321-125-054

IMEG Corp.; Kiley Development Center Isolation Rooms 321-190-052

A.L.L. Masonry Construction Co., Inc. Kiley Development Center Isolation Rooms 321-190-052

Farnsworth Group, Inc.; Fox Development Center Isolation Rooms 321-060-051

CAD Construction, Inc. Fox Development Center Isolation Rooms 321-060-051

Eggemeyer Associates Architects, Inc.; Choate Mental Health Isolation Rooms 321-015-101

H&N Construction, Inc.; Choate Mental Health Isolation Rooms 321-015-101



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-190-052

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Blanca Rivera

Location of Emergency: Kiley Developmental Center

Vendor: IMEG Corp. (34312)

Address: 4850 Grand Avenue City: Gurnee State: IL Zip: 60031

### Hearing Disposition

Hearing Date: Jun 2, 2020 Hearing Location: via WebEx from multiple locations

The State posted to the Illinois Procurement Bulletin a description of the State's need, the justification for emergency extension, and information regarding opportunity to submit comments and testify at a public hearing.

Notice of the hearing was posted to the Illinois Procurement Bulletin at least (14) days in advance of hearing and was also posted outside the hearing room no less than two business days prior to the hearing. The hearing was held to hear testimony and receive comments on extending the procurement.

Hearing Narrative:

PM provided a current status. Temporary isolation work for Kiley was substantially completed on April 8, 2020. The four cottages have four bedrooms per home which were originally designed to hold two people per bedroom but due to isolation purposes only one person is allowed per bedroom. Kiley can accommodate 16 people that require true isolation. In order to provide the four cottages proper cooling during the summer months, additional cooling units ("spot coolers") would be required to be installed. On 5/28/20, a PO was issued to A.L.L. Construction for \$106,390.00 to purchase and install the spot coolers. Additional minor demolition and electrical modifications would also be necessary. Materials are expected to arrive today and the contractor will re-mobilize tomorrow to install the coolers. SPO Burlingham concurs with CDB request and recommends an extension to September 30, 2020 to complete the scope of work, allow for lead times and installation of the new cooling units, and formal close-out of the project.

### Signatures

Hearing Officer recommends approval of the extension request.

Hearing Officer Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2020.06.02 15:03:36 -05'00' Date: Jun 2, 2020

After a complete review of the circumstances relating to the need for extending the existing emergency contract, CPO approval is given to extend for a period not to exceed 101 calendar days.

CPO Signature: Arthur L Moore Digitally signed by Arthur L Moore Date: 2020.06.05 11:48:12 -05'00' Date: Jun 5, 2020



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-190-052

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Blanca Rivera

Location of Emergency: Kiley Developmental Center

Vendor: IMEG Corp. (34312)

Address: 4850 Grand Avenue City: Gurnee State: IL Zip: 60031

### Extension Justification

Original Emergency Term Start Date: Mar 24, 2020 Original Emergency Term End Date: Sep 30, 2020

Amount of original: \$54,500.00 (Current Contract) Actual or Estimated: Estimated

Extension Hearing Date: Sep 16, 2020 Requested Extension End Date: Nov 30, 2020

Amount of extension expenditure: N/A - Time Only Actual or Estimated: \_\_\_\_\_

Describe the scope of the original emergency (supply, service, etc.):

The originally cope of work provided for an assessment, guidance and potentially design services for the implementation of isolation space to meet the specific needs of the facility.

Describe the scope of the extension (supply, service, etc.). Show justification for extending the original emergency contract, and explain why the extension need cannot be met through a competitive process:

The scope of work remains the same. All physical work is said to be complete. All that remains is the processing of RFPCO H-1 (Spot Coolers) and the final acceptance package. However, CDB feels it is prudent to consider extending the emergency declaration to account for any delays in the complete close-out of this time and material contract, including the potential for any agreed upon last minute changes to the contract amount when reviewing the final invoice once submitted or any need for physical corrective work. Therefore, CDB requests consideration to extend IMEG Corp.'s contract through November 30, 2020. CDB requires IMEG Corp.'s continued participation to ensure proper documentation, and assistance with Final Acceptance/Closeout of this project.

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description

### Signatures

I am requesting an extension of the requested emergency contract. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2020.08.31 15:49:07 -05'00' Title: Executive II

## NOTICE OF HEARING

  X   Emergency Extension

The Office of the Chief Procurement Officer for the Capital Development Board will hold a public hearing to hear testimony and receive comments on the proposed emergency contract(s) extensions as described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at <https://www2.illinois.gov/cdb/procurement/Pages/EmergencyProcurementContracts.aspx>

### HEARING DETAILS

DATE: Wednesday, September 16, 2020

TIME: 10:30 a.m.

LOCATION: via WebEx teleconference

Those who wish to attend this hearing via WebEx teleconference please call the number below:

1-312-535-8110

Meeting Access #133 651 4006

### HEARING CONTACT PERSON

NAME: Gerald Burlingham

TITLE: State Purchasing Officer, Illinois Capital Development Board

ADDRESS: 401 S. Spring St., Springfield, IL 62706

PHONE: 217-836-0185

FAX: 217-558-1399

E-MAIL: gerald.burlingham@Illinois.gov

### TESTIMONY

Anyone wishing to testify—please notify the HEARING CONTACT PERSON of desire to testify in advance if possible.

### PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

IMEG Corp.; Kiley Development Center Isolation Rooms 321-190-052

A.L.L. Masonry Construction Co., Inc. Kiley Development Center Isolation Rooms 321-190-052



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 321-190-052

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Blanca Rivera

Location of Emergency: Kiley Developmental Center

Vendor: IMEG Corp. (34312)

Address: 4850 Grand Avenue City: Gurnee State: IL Zip: 60031

### Hearing Disposition

Hearing Date: Sep 16, 2020 Hearing Location: via WebEX from multiple locations

The State posted to the Illinois Procurement Bulletin a description of the State's need, the justification for emergency extension, and information regarding opportunity to submit comments and testify at a public hearing.

Notice of the hearing was posted to the Illinois Procurement Bulletin at least (14) days in advance of hearing and was also posted outside the hearing room no less than two business days prior to the hearing. The hearing was held to hear testimony and receive comments on extending the procurement.

Hearing Narrative:

A Public Hearing was conducted on September 16, 2020 with the following individuals in attendance: Chris Miles, CDB Emergency Coordinator; Blanca Rivera, CDB Project Manager (PM); Andrea Bauer, CDB Regional Manager; Jerry Burlingham, CPO-SPO.

The PM provided a current status report of this project.

Substantial Completion was 6/26/20 and all physical work is complete. The only work remaining is the processing of RFPCO H-1 (Spot Coolers) and creating the final acceptance package.

IMEG's current NTE contract is for \$54,500.00 and no modification will be needed.

The AE and contractor feel final close-out processes can be completed prior to November 30, 2020.

SPO Burlingham recommends approval to extend IMEG Corp's contract until November 30, 2020.

### Signatures

Hearing Officer recommends approval of the extension request.

Hearing Officer Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2020.09.16 12:07:51 -05'00' Date: Sep 16, 2020

After a complete review of the circumstances relating to the need for extending the existing emergency contract, CPO approval is given to extend for a period not to exceed 61 calendar days.

CPO Signature: Arthur L Moore Digitally signed by Arthur L Moore Date: 2020.09.16 17:07:38 -05'00' Date: Sep 16, 2020