



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 624-060-044

### EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Ed James

Location of Emergency: Willard Ice Building - Sangamon County

Vendor: BRiC Partnership, LLC (33160)

Address: 427 E. Monroe St., #300 City: Springfield State: IL Zip: 62701

### Emergency Purchase Details

Emergency Category (select the appropriate option(s) from the checklist below):

- Involving threat to public health or public safety
- Immediate expenditure is necessary for repairs to State property to protect against further loss or damage
- To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues
- To insure integrity of State records

Describe the scope of the emergency. Show justification for the need of an emergency contract, the selection of the vendor, and explain why the need for work cannot be met through a competitive process:

The Department of Revenue has notified CDB that the Willard Ice Building's Uninterrupted Power Supply ("UPS") system has failed and can no longer be repaired. The UPS is a system that provides emergency power to a load when the main power source fails. A UPS differs from the standby emergency generator in that it will provide near-instantaneous protection from input power interruptions, by supplying energy stored in batteries. It is a type of continual power system used to protect hardware such as computers, data centers, telecommunication equipment or other electrical equipment where an unexpected power disruption could cause injuries, fatalities, serious business disruption or data loss. Though the actual extent of potential damage to Revenue's data structure and tax record maintenance is undetermined at this time, loss of power supply to the Willard Ice Building is expected to have a major impact on the agency's integrity of tax data records. Revenue's UPS Vendor was unable to get the USP system back on-line and recommends replacing the system because the current system is beyond its useful life. Revenue is now completely without a UPS backup. Due to the failure of the system and ineffective attempted repairs, emergency purchases are necessary to prevent a serious disruption in critical State services and to insure the integrity of State records. BRiC Partnership, LLC located in Springfield, IL was selected to provide engineering services as they are currently providing services at this facility for a different project, have the necessary experience for this work, and they can respond immediately to this request for emergency services.

NOTE (04/17/2020): This emergency project never started as a result of COVID-19. The Department of Revenue notified CDB that due to the virus, the project should be put on hold, potentially until May. Therefore, BRiC Partnership was unable to start their assessment of the UPS system under this emergency declaration. This emergency declaration is hereby being rescinded and the project will be procured by other means.

Describe the scope of work or services provided to include special limitations, conditions and incorporated documents:

The scope of work provides for an assessment of the existing Uninterrupted Power Supply ("UPS") system, recommendations for temporary and permanent solutions, including cost estimates and lead times, and expedited design services for the replacement of the system including any ancillary components. Incorporated documents include the March 2009 Standard Documents for Construction & Supplement and the March 2009 Design and Construction Manual & Supplement. Services provided under this procurement should not exceed \$50,000.00, which is a place-holder prior to entering into a Professional Services Agreement, without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office. Final Actual Costs will be reported upon project completion and project close-out.



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Was authorization to proceed verbally given?  Yes  No, receipt of this signed Notice authorizes the vendor to begin work

If Yes is checked above, explain who authorized the work, when, under what conditions or limitations and for what scope.

Expected Start Date: Mar 13, 2020 Estimated End Date: Jun 10, 2020

Amount of this expenditure is: \$50,000.00 Actual or Estimated: Estimated

#### Signatures

I am making this statement and providing it to the CPO Office, the Auditor General, and the Procurement Policy Board in compliance with the Illinois Procurement Code and within 10 days after award of the contract.

I have authorized the emergency procurement in accordance with the requirements of the Illinois Procurement Code (30 ILCS 500) and the applicable administrative rule. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles Date: 2020.03.13 09:43:51 -05'00' Title: Executive II

SPO/CPO Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2020.03.13 09:57:03 -05'00' Date: Mar 13, 2020



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## EMERGENCY PURCHASE FINAL COST AND TERM

Agency: Capital Development Board Point of Contact: Ed James

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### Final Costs and Term

Final total cost of supplies and services: \$0.00 Final total term of contract: 0 Days (See above Note)

I am reporting the final costs and term for the referenced emergency contract to the CPO and the Auditor General.

Agency Signature: Chris Miles Digitally signed by Chris Miles Date: 2020.04.17 12:22:01 -05'00' Title: Executive II

Printed Name: Chris R. Miles Date: Apr 17, 2020