



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 810-080-019

### EMERGENCY PURCHASE STATEMENT / NOTICE OF AWARD

Agency: Capital Development Board Point of Contact: Dan Bielski

Location of Emergency: Rock Valley College

Vendor: Sjostrom & Sons, Inc. (576)

Address: 1129 Harrison Avenue City: Rockford State: IL Zip: 61104

### Emergency Purchase Details

Emergency Category (select the appropriate option(s) from the checklist below):

- Involving threat to public health or public safety
- Immediate expenditure is necessary for repairs to State property to protect against further loss or damage
- To prevent or minimize serious disruption in critical State services that affect health, safety, or collection of substantial State revenues
- To insure integrity of State records

Describe the scope of the emergency. Show justification for the need of an emergency contract, the selection of the vendor, and explain why the need for work cannot be met through a competitive process:

The Educational Resource Center (ERC) at Rock Valley College is a high traffic area, and currently 50% of the entrances are closed because of the deteriorating concrete stairs. Due to the cracked concrete, crumbling cement, decaying handrails and loose rail footings, there is an unsafe and hazardous threat to the public. Additionally, the current conditions are limiting the use of ADA accessible areas and building egress. Should an emergency exit be required, the College would be at risk for injury due to a lack of adequate space for exiting the premises. Additionally, both sets of stairs have electric snow melt systems so a temporary solution is not adequate.

This project began through the selection of an Architect/Engineer under the Qualifications Based Selection process. After a design was complete, regular bidding processes occurred on May 12, 2021. However, all bids were rejected due to various bidding/contractual deficiencies. The project has yet to re-bid and CDB and the College feel this work needs to take place prior to winter conditions. Therefore, an emergency declaration is necessary in order to replace various staircases, sidewalks, ramps and handrails as soon as possible in order to prevent the threat to public safety, to prevent further loss or damage and to prevent serious disruption to critical State services.

Sjostrom & Sons, Inc., located in Rockford, IL was selected because they provided the lowest responsive and responsible quote, and they can respond immediately to this request for emergency services. Several firms were invited to provide quotes, based on their availability, expertise, experience and location.

Describe the scope of work or services provided to include special limitations, conditions and incorporated documents:

The scope of work provides for, but is not limited to, the replacement and expansion of the staircase, patio and ADA ramp systems and sidewalk entryway surrounding the Educational Resource Center. The work also includes the rehabilitation/replacement of bituminous and concrete sidewalk systems in front of the Educational Resource Center and Classroom Building 1, improved way finding signage and landscape improvements within the project area as previously advertised. Incorporated documents include the March 2009 Standard Documents for Construction & Supplement, design documents provided by the architect/engineer of record, and quote provided by Sjostrom & Sons, Inc. Services provided under this procurement should not exceed \$297,629.00, prior to entering into a Construction Contract, without prior authorization from the Capital Development Board in consultation with the Chief Procurement Office. Final Actual Costs will be reported upon project completion and project close-out.

In accordance with 30 ILCS 500/50-35, all contractors, and each subcontractor to be used whose contract/subcontract exceeds an annual value of \$50,000, shall submit financial disclosures and certifications as a material term of the contract. In accordance with section 00 21 50 of the Standard Documents for Construction, the General Contractor shall perform no less than 20% of work with its



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own staff. Each other trade shall perform no less than 40% of work with its own staff. Work with own staff includes direct labor and supervision, as well as material purchases where the material is installed by the contractor.

Was authorization to proceed verbally given?  Yes  No, receipt of this signed Notice authorizes the vendor to begin work

If Yes is checked above, explain who authorized the work, when, under what conditions or limitations and for what scope.

Expected Start Date: Sep 9, 2021 Estimated End Date: Dec 7, 2021

Amount of this expenditure is: \$297,629.00 Actual or Estimated: Estimated

#### Signatures

I am making this statement and providing it to the CPO Office, the Auditor General, and the Procurement Policy Board in compliance with the Illinois Procurement Code and within 10 days after award of the contract.

I have authorized the emergency procurement in accordance with the requirements of the Illinois Procurement Code (30 ILCS 500) and the applicable administrative rule. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles Date: 2021.09.09 15:20:30 -05'00' Title: Executive II

SPO/CPO Signature: GERALD STEVEN BURLINGHAM Digitally signed by GERALD STEVEN BURLINGHAM Date: 2021.09.09 15:31:31 -05'00' Date: Sep 9, 2021



# CHIEF PROCUREMENT OFFICE

## Art Moore, Capital Development Board

Reference #: 810-080-019

### EMERGENCY PURCHASE EXTENSION

Agency: Capital Development Board Point of Contact: Dan Bielski

Location of Emergency: Rock Valley College

Vendor: Sjostrom & Sons, Inc. (576)

Address: 1129 Harrison Avenue City: Rockford State: IL Zip: 61104

### Extension Justification

Original Emergency Term Start Date: Sep 9, 2021 Original Emergency Term End Date: Dec 7, 2021

Amount of original: \$297,629.00 (Current Contract) Actual or Estimated: Estimated

Extension Hearing Date: Nov 4, 2021 Requested Extension End Date: May 31, 2022

Amount of extension expenditure: N/A - Tim Only Actual or Estimated: \_\_\_\_\_

Describe the scope of the original emergency (supply, service, etc.):

The scope of work provides for, but is not limited to, the replacement and expansion of the staircase, patio and ADA ramp systems and sidewalk entryway surrounding the Educational Resource Center. The work also includes the rehabilitation/replacement of bituminous and concrete sidewalk systems in front of the Educational Resource Center and Classroom Building 1, improved way finding signage and landscape improvements within the project area as previously advertised.

Describe the scope of the extension (supply, service, etc.). Show justification for extending the original emergency contract, and explain why the extension need cannot be met through a competitive process:

Sjostrom & Sons's emergency contract will expire on 12/07/2021. The project team awaits an authorization to proceed for the electrical trade, which was bid through regular processes, to install a snow melt system. The under slab snow melt system must be coordinated with the emergency general contractor as the work needs to be completed at the same time. Notice of Intent to Award documents were sent to the electrical contractor on October 1, 2021 and CDB awaits all post award requirements to be met. The emergency portion of this project is scheduled for Substantial Completion on December 24, 2021, assuming the electrical trade doesn't delay the project. Additionally, because CDB received emergency quotes for what was initially advertised for the general trade, there is a small amount of landscaping that is included. This landscaping may not be able to be completed until Spring of 2022. The completion of the stairways/ramps/handrails/sidewalks will also require an extension but should be completed before the onset of winter. Therefore, the project team is requesting consideration to extend the emergency declaration through May 31, 2022 to allow for all physical work to be completed, to account for any unforeseen conditions, and to allow for complete close-out of the project. CDB requires Sjostrom & Sons, Inc.'s continued participation as they are familiar with the site, scope of work, and can continue to work in an expedited manner.

Term of emergency procurement shall not exceed 90 days. Contract may be extended beyond 90 days if CPO determines additional time is necessary; however, prior to execution of extension, CPO must hold a public hearing and provide written description

### Signatures

I am requesting an extension of the requested emergency contract. I know and understand the contents of this statement and all statements herein are true and correct to the best of my knowledge.

Agency Signature: Chris Miles Digitally signed by Chris Miles  
Date: 2021.10.07 13:18:28 -05'00' Title: Executive II

State of Illinois Chief Procurement Office for the Capital Development Board

NOTICE OF HEARING

  X        Emergency Extension

The Office of the Chief Procurement Officer will hold a public hearing to hear testimony and receive comments on the proposed contract(s) as described below.

Details of the proposed contract, justification for the Agency to contract in this way and the hearing procedure can be found at [www.purchase.state.il.us/](http://www.purchase.state.il.us/). Click "Illinois Bid" and enter Procurement Bulletin Reference # in the search box.

HEARING DETAILS

DATE:                      Thursday, November 4, 2021  
TIME:                      2:30 p.m.  
LOCATIONS:              via WebEx from multiple locations.

This hearing will be conducted remotely and will be accessible via WebEx or telephone. For those wishing to attend please call 1-312-535-8110, and enter the access code outlined in this notice.

Phone: 1-312-535-8110  
Access Code: 2450 645 6795

HEARING CONTACT PERSON

NAME:                      Gerald Burlingham  
TITLE:                      State Purchasing Officer, Illinois Capital Development Board  
ADDRESS:                  401 S. Spring St., Springfield, IL 62706  
PHONE:                    217-836-0185  
FAX:                        217-558-1399  
E-MAIL:                    gerald.burlingham@Illinois.gov

TESTIMONY

Anyone wishing to testify—please notify the HEARING CONTACT PERSON of desire to testify in advance if possible.

PROPOSED CONTRACT(S) SUBJECT OF THIS HEARING

Agency:                      Illinois Capital Development Board

Vendor:                      Sjostrom & Sons, Inc..

Brief Descriptions:

The Office of the Chief Procurement Officer for the Capital Development Board will hold a public hearing to hear testimony and receive comments on the proposed contract extensions for construction services from Sjostrom & Sons, Inc. This is related to an emergency procurement at Rock Valley College.  
CDB #810-080-019