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GENERAL INFORMATION:

The procurement of design services by the Capital Development Board (CDB) is governed by the Illinois Compiled Statutes; Illinois Procurement Code, 30 ILCS 500 and Architectural, Engineering and Land Surveying Qualifications Based Selection Act, 30 ILCS 535.

This Professional Services Bulletin (PSB) is the advertisement to procure design services whose official notification is made via the CDB website, www.illinois.gov/cdb. Significant revisions to the text of the Bulletin will only appear in “RED” the first time the changes are included in the Bulletin. Because of this, it is imperative that firm’s take a few minutes to review the instructions each time a Bulletin is published. Failure to follow these instructions could result in rejection of the submitting firm’s 255 Form submittal.

The responsible State Purchasing Officers for procurements under this Bulletin are Mike Hays, Ken Morris and Jerry Burlingham.

Listed below are important guidelines, instructions and general information. Please read the following information carefully. Questions related to any information in the PSB, including instructions and submittal procedures should be directed to the QBS Department at 217/524-6400.

Unless otherwise specified, submittal(s) are to be sent to: Qualifications Based Selection (QBS) Department Capital Development Board 3rd Floor, William G. Stratton Building 401 South Spring Street Springfield, IL 62706

or via e-mail at: CDB.QBS@illinois.gov

The CDB is not responsible for submittal(s) sent to any individual within the CDB or to another office.

SUBMITTAL REQUIREMENTS:

- **Prequalification Requirements in Accordance with 44 Illinois Administrative Code 980.130.**
  - All Architect/Engineers (A/E’s) submitting statements of qualifications for a project shall be prequalified with the CDB prior to the date and time that the submittal(s) are due. Failure to be prequalified will result in rejection of the submittal(s).
  - Consultants that will be performing architectural, engineering or land surveying professional services for the Prime A/E submitting the 255 Form shall be prequalified with the CDB prior to the date and time that the submittal(s) are due. Failure of the professional consultants to be prequalified shall result in rejection of the Prime A/E’s submittal(s).
  - Contact the CDB Contracts Pre-qualification Division at cdb.vendorreg@illinois.gov or at 217/782-2864 regarding the prequalification process.

- **E-mail.**
CDB has implemented an electronic process for submission of the 255 Form, via e-mail to CDB.QBS@illinois.gov. The CDB encourages A/E’s to use this new method of submission.

- **Standard Business Terms and Conditions.**

Prior to entering into a contract with the CDB, all A/E’s must submit a fully executed copy of the Standard Business Terms and Conditions. This document can be obtained at the following link: [http://www.illinois.gov/cdb/business/library/Pages/255Form.aspx](http://www.illinois.gov/cdb/business/library/Pages/255Form.aspx) or can be downloaded from the reference library section of the CDB website.

- **Disclosures and Certifications.**

All A/E’s submitting statements of qualifications for a project have two options for providing the required disclosures and certifications.

**Option 1:** Forms A – The standard paper method of required documents and information.

**Option 2:** Forms B – Requires an Illinois Procurement Gateway (IPG) Registration Number. This option allows for reduced documentation when using an approved IGP registration number.

Forms A and Forms B can be obtained at the following link: [http://www.illinois.gov/cdb/business/library/Pages/255Form.aspx](http://www.illinois.gov/cdb/business/library/Pages/255Form.aspx) or can be downloaded from the reference library section of the CDB website. Please ensure you are using the most recent Forms A, version 15.2a, to ensure payment from the Illinois Comptroller’s Office.

The Illinois Procurement Gateway is located at [http://ipg.vendorreg.com](http://ipg.vendorreg.com). The IPG is a web-based system that serves as the primary location for entering, organizing and reviewing vendor information. The IPG allows vendors to provide disclosures, registrations and other documentation needed to do business with a State agency or university in advance of a particular procurement, thereby reducing the number of documents needed to be submitted with a bid or proposal. The State reviews information submitted through the IPG to register vendors in advance of submitting offers for contracts. Upon approved registration, vendors receive a registration number that may be used when submitting the required forms. Reviews may exceed two weeks when information is incomplete or inaccurate.

The forms must be completed in their entirety and signed. Failure to provide a completed Forms A or Forms B, whichever is applicable, along with the submittal, shall be a material deficiency and will result in rejection of the submittal.

Projects included in this Bulletin are subject to other Procurement Code requirements which will include, but not be limited to, the submittal of consultant subcontracts over $50,000 in value, financial disclosures, conflicts of interest and certifications of all primes and those consultants over $50,000 in contract value (renewal on an annual basis).
Highlights of the Procurement Code include, but are not limited to, consultant financial disclosures and subcontracts to be submitted to the CDB; annual re-certifications of all primes and consultants; contracts, subcontracts and other project documentation to be available to the Chief Procurement Officer, State Purchasing Officer and Procurement Compliance Monitors for review; and, procurement communications reporting and lobbyist communication reporting.

The subcontracts, disclosures and certifications from the consultants are not to be submitted until after the execution of the Prime A/E contract.

- **Joint Ventures.**

  Two or more prequalified A/E’s may submit a 255 Form as a Joint Venture. If a Joint Venture submits a 255 Form, the CDB may require disclosure of the contractual arrangement between the members of the Joint Venture prior to selection award. At a minimum, the Joint Venture documents shall identify the consent of the insurance underwriters to insure the Joint Venture in accordance with the CDB requirements. If awarded the project, the parties of the subsequent contract will be the CDB and the Joint Venture. For partnership arrangements between firms who do not have a contractual joint venture relationship, one firm shall submit the 255 Form as the Prime A/E and the other firm(s) shall be listed as a consultant.

  The following requirements apply to Joint Ventures:

  - Each member of a Joint Venture must submit a complete Forms A or Forms B, whichever is applicable. For more information, please see the Disclosures and Certifications section of this Bulletin under the Submittal Requirements.

  - Each member of a Joint Venture shall be prequalified with the CDB as an A/E. The Joint Venture does not need to submit a separate prequalification form; however, each member of the Joint Venture shall be prequalified separately under the CDB A/E prequalification process as described in this section.

**PREQUALIFICATION:**

- If you require assistance or have questions regarding the prequalification process, contact the CDB Contracts Prequalification Division at cdb.vendorreg@illinois.gov or at 217/782-2864. Any significant changes in the existing information provided in your firm’s prequalification application form must be submitted within ten days.

- Any firm providing architectural, engineering, or land surveying must be prequalified with the CDB.

- To verify that all design firms (prime and/or consultants) are currently prequalified with the CDB, please search the CDB Vendor database at: http://www.illinois.gov/cdb/services/Pages/VendorSearch.aspx.

- To obtain prequalification forms you may download them from the CDB website, http://www.illinois.gov/cdb/business/library/Documents/AEprequal.doc.
• The CDB requires within its prequalification process that all firms obtain an Illinois Department of Human Rights eligibility number.

• If selected, the CDB prequalification is required until the issuance of the contract. It is the responsibility of all firms to maintain a current CDB prequalification status.

• If a firm’s (or their consultant’s) prequalification expires during the selection, award or contract negotiation process, the CDB reserves the right to remove the submittal from consideration, recommend another firm for final selection or cease negotiations of a contract and commence negotiations with another firm.

• Corporations, LLPs and LLCs shall be in good standing with the Illinois Secretary of State, Corporation Division, to be granted prequalification and issued a contract.

• Firms must be properly licensed in the respective profession(s) with the Illinois Department of Professional Regulation.

SUBMITTAL PROCEDURES:

• The 255 Form can be obtained at the following link: http://www.illinois.gov/cdb/business/library/Pages/255Form.aspx or can be downloaded from the reference library section of CDB website. A copy of this form is no longer included in this publication. Use only the version of the form, dated October 2017, for submittal.

• The CDB will accept 255 Form submittals in hard copy format or through e-mail submission.

  • Hard copy submittals must include one original of the 255 Form for each project submittal. The submittal must also include one original Standard Business Terms and Conditions and one original Forms A or Forms B. Please do not staple the original submittal, but rather attach with a binder clip.

  • E-mail submittals must be submitted in a PDF format for each project submittal, as well as a Standard Terms and Conditions and Forms A or Forms B. These documents should be compiled into a single PDF file in the following order: 255 Form, Standard Business Terms and Conditions and either Forms A or Forms B prior to submission. A separate email should be used for each project submittal. All submittals must be sent to CDB.QBS@illinois.gov. An e-mail will be sent to the sender’s e-mail address to confirm receipt of the submittal. This confirmation e-mail is not an automated reply and therefore for submittals received after hours or over a weekend the confirmation e-mail will be sent on the next business day during normal business hours. It is the submitting firm’s responsibility to ensure the 255 Form submittal and all required documentation is attached to the e-mail.

• By making a submittal, the firm attests that it has read and agrees or conforms to the Standard Business Terms and Conditions and certifications subject to Forms A and Forms B.

• Please do not include pictures or other graphics. The submittal is not intended to be a marketing brochure. Provide only the information requested. It is not necessary to submit a copy of your CDB prequalification letter.
● Cover/transmittal letters on the 255 Form or accordion binders will not be accepted. The 255 Form is the only information accepted as the submittal.

● The name of the firm making the submittal must be the legal name as provided on that firm’s prequalification application.

● The firm making the submittal must be the office location where the work is being performed. The office location must be prequalified either as the home office or branch office. Branch offices must be prequalified. Failure for branch offices to be pre-qualified will result in disqualification.

● For Joint Venture submittals, all members of the Joint Venture must be identified on the front page of the 255 Form, the design discipline identified for each member and the anticipated percentage of services to be provided by each member. The office location of each Joint Venture member must be prequalified with the CDB.

● The original submittal must contain the signature of a person authorized to execute business for the firm.

● Submittal(s) for more than one project may be mailed or packaged together. Separate envelopes are not required. For electronic submittal: A separate e-mail must be received for each project submittal.

● The submittal shall include the names of persons who will perform the services, including their project assignment or duties, as well as a resume of their experience and expertise that qualifies them to perform the assignment. This includes the listed consultant’s designated staff.

● The A/E shall clearly indicate the anticipated percentage of the services that will be performed by each listed consultant.

● The Prime A/E must use the consultants and staff as submitted in their 255 Form. Consultants are considered first tier and shall hold a contract directly with the firm submitting the 255 Form.

● Project team changes will not be allowed without prior written approval of the CDB’s Executive Director.

● Faxed submittal(s) will not be accepted.

● Submittal(s) received after **11:30 a.m.** (CST) on the designated date will be disqualified. If a delivery service (USPS, UPS, and FedEx) is used, the CDB strongly encourages that submittals be delivered one day before the deadline date.

● Do not include any additional information such as a prequalification letter, minority certification, etc.

● Do not include the name of your firm on the consultant page.

● Do not include fractions when showing the percentages of work done by any consultants.
When showing the percentage of work performed by consultants in Item #7 of the 255 Form, the number should reflect the total of percentage as shown under the heading “Percentage” in the second column of the consultant page. For example, if you have two consultants and one is doing 10 percent MBE/WBE and another is doing 5 percent MBE/WBE, then 15 percent is what you will put in Item #7.

REJECTION OF SUBMITTALS:

A material deficiency will result in an immediate disqualification. Material deficiencies include:

- Submittals received after the designated due date and time as stated on the PSB.
- Submittals received from a branch office that is not prequalified with the CDB.
- Failure of any of the members of the Joint Venture to be prequalified.
- Failure of the Prime A/E firm to be prequalified.
- Failure of the consultants (providing construction-related professional services) to be prequalified will result in rejection of the Prime A/E’s submittal(s).
- Failure to properly identify the members of the Joint Venture and the services to be provided by each member at the time of the 255 Form submittal.
- Determination by the CDB that the contractual arrangement between Joint Venture members is not approved.
- Any incorrect, incomplete or misleading information given on the 255 Form may result in the rejection of the submittal. Please be sure to have the information completed in its entirety.
- Failure to comply with 30 ILCS 500/50-35 by not submitting the applicable Forms A or Forms B.
- If a firm’s (or their consultant's) prequalification expires during the selection, award or contract negotiation process, the CDB reserves the right to remove the submittal from consideration, recommend another firm for final selection or cease negotiations of a contract and commence negotiations with another firm.

Technical deficiencies will be rejected if not corrected with seven days of submittal:

- Failure to sign the 255 Form submittal(s).
- Failure to submit the disclosure of the contractual arrangement between members of a Joint Venture when requested by the CDB.
- Including pictures or any graphics.
- Any other technical deficiency specifically identified in the project solicitation.
SELECTION PROCESS:

- Selection of design firms by the CDB is not based on competitive bidding but on the firm's professional qualifications. Consideration criteria may include, but are not limited to, experience and expertise of professional personnel assigned to the project, relevant project experience, prior performance, willingness to meet time requirements, proximity to site, workload/recent selections and participation by the Department of Central Management Services (CMS) certified firms with MBE, WBE and VBE.

- The CDB strongly encourages MBE/WBE/VBE firms to apply for selection as the Prime A/E and to seek participation as a consultant with Prime A/E firms.

- The CDB will only accept MBE/WBE/VBE firms certified by CMS as a MBE or WBE or VBE. The CMS certified MBE/WBE/VBE firms are listed in a database located at [https://www.illinois.gov/cms/business/sell2/Pages/VendorSearch.aspx](https://www.illinois.gov/cms/business/sell2/Pages/VendorSearch.aspx). The MBE/WBE/VBE certification with CMS shall be in good standing no later than the close of business the day before the 255 Form submittal date.

- For each project with an estimated basic services fee of $75,000 or more, MBE/WBE/VBE goals will be applicable for the A/E design team. The CDB Fair Employment Practices (FEP) Department will set participation goals for minority-owned and women-owned business enterprises and veteran-owned businesses. See individual project description notice sheet for specific goal information.

- The VBE goals can be satisfied by a combination of veteran-owned small business (VOSB) and/or service disabled veteran-owned small business (SDVOSB) firms certified by CMS.

- It shall be the policy of the CDB to apply the ten day cure provision to goals established for CMS certified veteran-owned businesses.

- Firms can only be used to satisfy one goal, MBE, WBE or VBE, not multiple goals. Only CMS certified firms will count toward meeting the goals.

- Subsequent to the 255 Form submittal deadline, members of the A/E Selection Committee are not available to discuss project specifics. The CDB procedures ensure that all members of the committee are provided with detailed information concerning prior performance, current projects and all submittal information provided by the A/E firms.

- For interview level projects, all parties, including all consultants, shall be available to participate in the interview process. Not all firms that submit will be interviewed. The A/E Selection Committee will select three to five (typically four) firms to participate in the interview process.

- Results of the selection process are available on the CDB website ([www.illinois.gov/cdb](http://www.illinois.gov/cdb)) the day after the Board Meeting as designated on the respective Bulletin cover.
New Business Enterprise Act Changes – Public Act 99-0462

On August 25, 2015, Governor Rauner signed into law (Senate Bill 1334) Public Act 99-0462, which amends the Business Enterprise for Minorities, Women and Persons with Disabilities Act (BEP Act), effective immediately. Public Act 99-0462 amends the BEP Act regarding the use of businesses owned by minorities, women and persons with disabilities for the procurement of goods and services by State agencies, universities and community colleges. The new law will applies to solicitations posted after August 2015.

The key provisions are as follows:

- An aspirational goal for contracts for construction and A/E services of not less than 20 percent of State contracts.

- A cure period not to exceed ten days for A/E’s and construction contractors whose bids or proposals are otherwise responsive, but fail to meet the MBE/WBE/VBE goals.

- The deficiency in the bid or proposal may only be addressed, within ten days of bid/submittal due date by:
  - meeting the goal by contracting with additional MBE/WBE/VBE firms or, where applicable, persons with disabilities; or
  - granting of waiver through the CDB Good Faith Effort (GFE) process.

GOAL CURE PROCEDURE:

- Any offeror that fails to meet BEP or Veteran Business Program (VBP) goals shall be notified and afforded a period not-to-exceed ten (10) calendar days from the date of notification to cure that deficiency or submit GFE documentation to the CDB. Failure to cure a deficiency or submit GFE documentation within the 10-day cure period will result in rejection of the submittal.

- An A/E seeking to cure a goal deficiency during the allowable ten day cure period, shall submit an amended 255 Form, comprised of changes made to meet or exceed published goals. The deficiency in the submittal may only be cured by contracting with additional CMS certified consultants sufficient to meet or exceed the goals.

- The amended 255 Form shall be returned by e-mail to the CDB QBS staff member requesting the information.

- Upon receipt of the amended 255 Form, the QBS staff will verify that goals have been met. If the goals have been met, the firm’s submittal will move to the next steps in the selection process. If the goals have not been met, all GFE documentation will be sent to the FEP Department for a GFE determination. A waiver may be granted if an A/E or construction contractor provides sufficient evidence to the CDB that a GFE was made to find sufficient minority-owned, women-owned or veteran-owned business enterprises willing and able to perform the work.
GOOD FAITH CRITERIA:

- An A/E attempting to demonstrate that it made a GFE to meet goals for businesses owned by minority, women and veterans shall submit:
  
  - All information indicating why the specified goal cannot be met.
  
  - A list of all minority-owned, women-owned and veteran-owned business enterprises that were contacted.
  
  - Copies of all solicitation letters to minority-owned, women-owned and veteran-owned business enterprises containing, at a minimum:
    
    - Project title and location.
    - Classification of work items for which consultants are sought.
    - Date, time and place responses are due.
    - Returnable acknowledgement of the solicitation.
  
  - Evidence, such as a log of telephone contact, including time and date of call, telephone number and name of person spoken to.
  
  - Any other evidence of GFE or other relevant information in support of the request.
  
- Upon review, the CDB may reject a submittal based on insufficient evidence of a GFE.

DEBRIEF MEETING POLICY:

- All successful and unsuccessful offerors may request a debrief meeting within 7 days of an A/E selection being posted to the CDB website. The request may be made in writing or by telephone. To the extent practicable, the meeting will occur within 30 days of receipt of a request.

- The meeting shall be conducted in person, by teleconference or by any other method deemed acceptable by the CDB. The scope of the meeting shall be limited to the offeror’s capabilities and to the submittal and/or interview being addressed. The meeting will only occur in a scheduled meeting or teleconference with the Chairman of the Selection Committee or their designee. The meeting may be limited to 30 minutes. No more than 3 persons may attend an in-person meeting on behalf of the offeror.

- No meeting will be conducted if any firm or team protests the procurement or takes legal action against CDB. In such cases, the meeting shall be delayed until any protests or legal actions have been resolved.
Requests should be submitted to:

Qualifications Based Selection (QBS) Department
Capital Development Board
3rd Floor, William G. Stratton Building
401 South Spring Street
Springfield, IL 62706

or by telephone to: 217/524-6400

FEE NEGOTIATION:

To ensure that the completion of the project is not delayed by extended negotiations before the start of the contract work, the CDB representative negotiating the contract will state the length of time the firm will be limited to in preparing its estimate of effort and cost. Should the CDB be unable to successfully negotiate a contract with the recommended A/E, the CDB will immediately proceed to negotiate with the second ranked firm.

The determination of compensation for the performance of basic services is through negotiation of fees and services with the CDB based on the following criteria:

- The project type classification.
- The scope of basic services required to complete the agreed upon project scope.
- The degree of difficulty of the scope of basic services' tasks as applied to the particular project.
- The proposed project construction budget. (Used primarily as a benchmark reference.)

Projects shall be classified as either new construction (N) or remodeling (R). Each classification is broken down into three levels of complexity as described below:

**Group I**
Generally, the most complex projects in both design and detail and shall involve complex programs, mechanical systems, code requirements, etc.

**Group II**
Generally, projects with normal or average complexity may include a combination of more and less complex elements in the scope.

**Group III**
Generally, these projects shall be of simple or repetitive construction without any great degree of special finish or design effort. May include projects where equipment purchases comprise a large portion of the construction budget.

The services to be provided by the firm will conform to requirements included in the latest version of the CDB Professional Services Agreement, the Design and Construction Manual, the Standard Documents for Construction and the Centralized Fee Negotiation Professional Services and Fees Handbook.
State Comptroller Act - 15 ILCS 405/23.9
Minority Contractor Opportunity Initiative

The Act requires a fee of $15 to cover expenses related to the administration of the Minority Contractor Opportunity Initiative. Any vendor awarded a contract of $1,000 or more from this solicitation is required to pay a fee of $15. The Comptroller shall deduct the fee from the first check issued to the vendor under the contract and deposit the fee in the Comptroller’s Administrative Fund.

Supplement to the Design and Construction Manual (DCM)

Effective with the PSB 222, the supplement to the DCM will be added to the Professional Services Agreement (contract) for all projects selected on or after February 14, 2017.

The supplement includes updates regarding applicable Building Codes and required Building Code Analysis, the Domestic Products Act, Green Building Requirements, Division of the Work, Geotechnical Testing and Reports, Environmental Testing and Reports and Record Construction Drawings.


Prevailing Wage Requirements

Pursuant to Illinois Compiled Statutes 820 ILCS 130/.01 et seq. the Illinois Department of Labor (DOL) has established a prevailing rate of wages for on-site materials testers for the following counties:

Boone    Carroll    Cook    DeKalb    DuPage    Grundy    Kane
Kankakee    Kendall    Lake    Lee    McHenry    Ogle    Will
Winnebago

A/E’s and their consultants selected for projects in these counties must comply with all applicable provisions of the Prevailing Wage Act 820 ILCS 130/.01 et seq.

Material Testers are defined by the DOL as:

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

Note: the prevailing wage has not been established for the counties not listed above.

All of the above-mentioned requirements shall be effective for all contracts entered into as a result of selections from PSB 185 and all subsequent Bulletins shall require that the A/E comply with the above requirements. These requirements shall also be applicable to contracts resulting from all other types of A/E selections on or after May 14, 2013.
Apprenticeship and Training Requirements

(Revised effective March 26, 2015)

To ensure the highest quality and safety for on-site construction related work, all selected A/E’s and/or their consultants will be required by contract to participate in applicable apprenticeship and training programs approved by and registered with the United States Department of Labor’s Bureau of Apprenticeship and Training for all on-site construction related activities, including but not limited to material testing and drilling.

Pursuant to policy established by the CDB, apprenticeship and training requirements will be applicable to projects located in the following counties:

Boone  Carroll  Cook  DeKalb  DuPage  Grundy  Kane  Kankakee  Kendall  Lake  Lee  McHenry  Ogle  Will  Winnebago

A/E’s and their consultants selected for projects in these counties must comply with all applicable provisions regarding apprenticeship and training.

Note: the apprenticeship and training requirement has not been established for the counties not listed above.

All of the above-mentioned requirements shall be effective for all contracts entered into as a result of selections from PSB 208 and all subsequent Bulletins shall require that the A/E comply with the above requirements. These requirements shall also be applicable to contracts resulting from all other types of A/E selections on or after March 26, 2015.
The Illinois State Fairgrounds is located on a 366 acre site originally constructed in 1894. This project includes the following buildings: Series 25 Barns (E0131 - E0146); the Dairy Building (E0102); the Exposition Building (E0105); the Illinois Building (E0178); and, the Emmerson Building (O0102).

The scope of work provides for removing and replacing approximately 178,100 square feet of roofing including but not limited to shingled, metal panel, built-up, modified bitumen and EPDM systems. The work also includes structural repairs to the Exposition Building roof system, repairing decking as needed, repairing seams on some of the roofing, all accessories as needed and minor interior repairs to the Illinois Building. This project will require an expedited design schedule to allow for as much roofing as possible to be bid and completed prior to the 2019 State Fair and may require multiple bid packages.

A combined MBE/WBE goal of 15 percent is applicable to the A/E team.

A VBE goal of 3 percent is applicable to the A/E team.

Apprenticeship and Training for on-site material testers and drillers is applicable to this project: NO
Prevailing wage for on-site material testers and drillers is applicable to this project: NO

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm’s project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.
CDB PROJECT NO. 039-150-188
Department of Agriculture
Replace Roofing Systems
Illinois State Fairgrounds, Springfield, Sangamon County

CDB PROJECT MANAGER: David Owuor

APPROPRIATED AMOUNT: $1,870,700
ESTIMATED TOTAL PROJECT COST: $1,870,700

PROFESSIONAL LIABILITY INSURANCE REQUIRED: $500,000

PROJECT FEE CLASSIFICATION: Group III R

The Illinois State Fairgrounds is located on a 366 acre site originally constructed in 1894. This project includes the following buildings: Racehorse Barn 38 (E0164); Sheep and Swine Pavilion 31 (E0152); Racehorse 101 Barn (E0214); Racehorse Barn 102 (E0215); Racehorse Barn 77 (E0189); the Junior Livestock Building (O0101); and, the Arts and Crafts Building (E0100).

The scope of work provides for removing and replacing approximately 115,200 square feet of roofing, including but not limited to, shingled, metal panel and modified bitumen. The work also includes repairing decking as needed, repairing seams on some of the roofing and all accessories as needed. Multiple bid packages may be required.

A combined MBE/WBE goal of 15 percent is applicable to the A/E team.

A VBE goal of 3 percent is applicable to the A/E team.

Apprenticeship and Training for on-site material testers and drillers is applicable to this project: NO
Prevailing wage for on-site material testers and drillers is applicable to this project: NO
The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm’s project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.
ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.
CDB PROJECT NO. 104-212-017
Department of Natural Resources/HPA
Renovate North Factory Building
Pullman Factory Historic Site, Chicago, Cook County

CDB PROJECT MANAGER: Blanca Arteaga

APPROPRIATED AMOUNT: $1,600,000
ESTIMATED TOTAL PROJECT COST: $1,600,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: $500,000

PROJECT FEE CLASSIFICATION: Group I R

The Pullman Factory Historic Site is a 2-building facility established in 1880.

The scope of work provides for an assessment, recommendations and design related to the following elements of the North Factory Building: foundations and interior utility trench assemblies, masonry, exhibit bay rail door and hardware assemblies which are currently absent, windows and the roofing system. The project will provide for a written description of the existing conditions, photo documentation and a design to restore all of the areas to the original designs and meet current applicable codes. For some elements of the building, archived materials including historic photos and graphics are available.

A combined MBE/WBE goal of 15 percent is applicable to the A/E team.

A VBE goal of 3 percent is applicable to the A/E team.

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The Michael A. Bilandic Building (J0200) is a 420,367 square foot, 24-story building established in 1923.

The scope of work provides for repairing brick, limestone and terra cotta masonry and replacing damaged windows in a high-rise building.

A combined MBE/WBE goal of 15 percent is applicable to the A/E team.

A VBE goal of 3 percent is applicable to the A/E team.

The interviews for this project are tentatively scheduled for January 4, 2019.

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The Capitol Complex is a 23 building facility established in 1867.

The Willard Ice Building (I0100) is a 913,236 square foot, 7-story building established in 1982. The Michael J. Howlett Building (M0102) is a 450,000 square foot, 8-story building established in 1929. The Wm. G. Stratton Building (M0103) is a 452,523 square foot, 9-story building established in 1955. The Library Building (M0500) is a 37,170 square foot, 5-story building established in 1900. The Index/SOS Police Building (M0106) is a 37,170 square foot, 5-story building established in 1900. The Power Plant Building (M0110) is a 32,046 square foot, 5-story building established in 1946. The Capitol Building (M0100) is a 368,000 square foot, 7-story building established in 1876.

The scope of work provides for the analysis of the cooling towers, recommendations of replacement options and design of the option selected, including but not limited to, piping, chillers, air handlers, pumps, controls and any incidental work to improve HVAC water quality. Some of the work may require removal and replacement of miscellaneous building components such as, walls, roofs, patios and other assemblies. The work will also include abatement and removal of related hazardous materials.

Each proposed A/E team should include all necessary consultants to address architectural and engineering specialties that may be encountered at each facility.

A combined MBE/WBE goal of 18 percent is applicable to the A/E team.

A VBE goal of 3 percent is applicable to the A/E team.

The interviews for this project are tentatively scheduled for January 7, 2019.
The Capitol Complex is a 23 building facility established in 1867. The Michael J. Howlett Building (M0102) is a 450,000 square foot, 8-story building established in 1929. The Margaret Cross Norton Building (M0105) is a 134450 square foot, 14-story building established in 1938. The Library Building (M0500) is a 164,047 square foot, 6-story building established in 1990. The Index/SOS Police Building (M0106) is a 37,170 square foot, 5-story building established in 1900. The Illinois State Museum Building (Y0100) is an 85,666 square foot, 6-story building established in 1961. The Court of Claims Building (M0113) is a 5,052 square foot, 2-story building established in 1977. The Willard Ice Building (I0100) is a 913,236 square foot, 7-story building established in 1982. The Wm G. Stratton Building (M0103) is a 452,523 square foot, 9-story building established in 1955. The Capitol Building (M0100) is a 368,000 square foot, 7-story building established in 1876. The Driver License and Service Building (M0109) is a 14,140 square foot, 1-story building established in 1968. The Warehouse and Office Building (M0111) is a 38,403 square foot, 2-story building established in 1970. The Herndon Building (J0150) is a 48,984 square foot, 4-story building established in 1945. The Secretary of State Police Building (M0116) is a 4,500 square foot, 3-story building established in 1951. The Visitors Center Building (M0400) is an 8,060 square foot, 1-story building established in 1987.

The scope of work provides for the replacement of building and site plumbing systems such as domestic hot/cold water distribution and additional sanitary work as required to improve HVAC water quality. The work also includes miscellaneous fixture replacement and other appurtenances to ensure compliance with the water quality management plan. Additionally, abatement and removal of related hazardous materials may also be required.

Each proposed A/E team should include all necessary consultants to address architectural and engineering specialties that may be encountered at each facility.

A combined MBE/WBE goal of 20 percent is applicable to the A/E team.

A VBE goal of 5 percent is applicable to the A/E team.

The interviews for this project are tentatively scheduled for January 9, 2019.
Illinois Math and Science Academy, Aurora, Kane County

CDB PROJECT MANAGER: Ebene White

APPROPRIATED AMOUNT: $3,425,000
ESTIMATED TOTAL PROJECT COST: $3,425,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: $750,000

PROJECT FEE CLASSIFICATION: Group II R

The Illinois Math and Science Academy in Aurora is a 10-building facility established in 1976.

The Math and Science Academy Building (CP078) is a 332,000 square foot, 2-story building established in 1976. Dorm 1505 (CPD05) is a 29,836 square foot, 2-story building established in 1988. Dorm 1506 (CPD06) is a 29,836 square foot, 2-story building established in 1990. Dorm 1507 (CPD07) is a 29,836 square foot, 2-story building established in 1990.

The scope of work provides for the assessment, recommendation and design for corrections of the heating, ventilation and air conditioning (HVAC) system deficiencies, including air distribution throughout the campus. The work also includes prioritization of rooftop unit replacements, piping insulation, temperature control systems, air/water testing and balancing and a backup power system for critical functions. The project may include abatement of hazardous materials related to this work.

Due to the severity of the deficiencies related to the current system, this project will require a completed design ready to bid within 4 months of execution of the Professional Services Agreement.

A combined MBE/WBE goal of 15 percent is applicable to the A/E team.

A VBE goal of 3 percent is applicable to the A/E team.

Apprenticeship and Training for on-site material testers and drillers is applicable to this project: YES
Prevailing wage for on-site material testers and drillers is applicable to this project: YES

The selected firm will be notified of the time and place for the orientation meeting by the contract executive or the project manager. The meeting shall be attended by the firm’s project manager, consultants and a person authorized to make scheduling and financial commitments for the firm.

ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES.
The Illinois Central College in East Peoria is a 29 building facility established in 1967.

The Edwards Library/Administration Building (JC13A) is a 127,378 square foot, 8-story building established in 1974. The Academic Building I (JC13B) is a 226,051 square foot, 4-story building established in 1972. The Academic Building II (JC13C) is a 83,997 square foot, 4-story building established in 1974.

The scope of work provides for replacement of the curtain wall/architectural panels and window systems with new aluminum framing and Low-E, insulated glass on the front of the Library/Administration building and the walk over bridge between the Technology Center Building and the Library Administration Building. The project will also include new signage with the College's logo affixed to the upper curtain wall.

Phased construction may be necessary to accommodate College operations and funding and will be determined during the design process.

There are no MBE/WBE/VBE goals applied to the A/E team but participation is encouraged.

| Apprenticeship and Training for on-site material testers and drillers is applicable to this project: | NO |
| Prevailing wage for on-site material testers and drillers is applicable to this project: | NO |
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| ALL SUBMITTING FIRMS SHOULD INCLUDE ON THEIR TEAMS STAFF AND/OR CONSULTANTS WITH THE NECESSARY EXPERTISE TO PERFORM THE SCOPE OF SERVICES. |
Illinois Board of Higher Education
Elevator Renovation
Chicago State University, Cook County

CDB PROJECT NO. 814-010-081
CDB PROJECT MANAGER: Blanca Arteaga

APPROPRIATED AMOUNT: $2,642,000
ESTIMATED TOTAL PROJECT COST: $2,642,000

PROFESSIONAL LIABILITY INSURANCE REQUIRED: $750,000

PROJECT FEE CLASSIFICATION: Group II R

Chicago State University is a 16-building facility established in 1970.

The scope of work provides for an assessment and replacement of elevator components as needed in both freight and passenger elevators located in approximately four buildings. This work may require replacement of complete systems at specific locations based on the results of the assessment.

A combined MBE/WBE goal of 15 percent is applicable to the A/E team.

A VBE goal of 3 percent is applicable to the A/E team.

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The Northeastern Illinois University in Chicago is a 19-building facility established in 1900.

The College of Business Management (T3100) is a 36,954 square foot 1-story building established in 1961. Building B (T3101) is a 36,374 square foot, 1-story building established in 1961. Building C (T3102) is a 40,664 square foot, 9-story building established in 1961. Building D (T3103) is a 59,519 square foot, 4-story building established in 1961. Building E (T3104) is a 84,826 square foot, 4-story building established in 1961. The Library (T3120) is a 141,232 square foot, 6-story building established in 1978. Lech Walesa Hall (T3118) is a 148,662 square foot 7-story building established in 1972. Bernard Brommel Hall (T3117) is a 143,670 square foot, 3-story building established in 1971.

The scope of work provides for replacement of aluminum cable and outdated tap boxes throughout the main campus. The aluminum cable carries 4160-volt current to all of the main campus buildings. A portion of the work will require that the electrical system be shut down, necessitating execution during closed hours.

A combined MBE/WBE goal of 15 percent is applicable to the A/E team.

A VBE goal of 3 percent is applicable to the A/E team.
The Western Illinois University in Macomb is a 114-building facility established in 1899.

The scope of work provides for the full roof replacement on Currens Hall and Knoblauch Hall, partial roof replacements on Simpkins Hall, the Heating Plant Annex and plaza deck repair and replacement on Malpass Library.

The scope of work at Currens, Knoblauch, Simpkins and the Heating Plant Annex includes the removal and disposal of the existing roofing material to the structural deck, potentially minor masonry repair, flashing repair/replacement, installation of new tapered polyisocyanurate insulation and fully adhered, non-ballasted EPDM roofing material.

The scope of work at the Malpass Library includes the removal of the existing concrete topping, membrane, and insulation to the structural deck, potentially minor masonry repair, flashing repair/replacement, installation of bitumen-based material to seal and waterproof the structure and installation of new concrete topping and joint sealant. (Note: This plaza deck is over occupied areas in the library and is critical to maintaining WIU's collection.)

A combined MBE/WBE goal of 15 percent is applicable to the A/E team.

A VBE goal of 3 percent is applicable to the A/E team.
The Western Illinois University in Macomb is a 114-building facility established in 1899.

The scope of work provides for architectural and engineering services to assess and prioritize the replacement of system water piping for domestic, cooling and heating water systems in three campus buildings. The academic buildings are Stipes Hall, Browne Hall and Morgan Hall. The piping systems have exceeded their life expectancy and system failures have increased the likelihood of future failures.

Firm submittals shall include a design team with expertise to provide design replacement of water piping in designated buildings. The successful respondent shall provide evaluation and development of construction documents, professional services during the bidding process and observation/on-site representation during construction.

A combined MBE/WBE goal of 15 percent is applicable to the A/E team.

A VBE goal of 3 percent is applicable to the A/E team.

**Apprenticeship and Training for on-site material testers and drillers is applicable to this project:** NO

**Prevailing wage for on-site material testers and drillers is applicable to this project:** NO

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The Northern Illinois University in DeKalb is a 97-building facility established in 1897.

The scope of work includes preparing a program statement/scope development followed by the bridging documents for the design/build project.

Elements of the project will include construction of a new central heating plant with phased implementation of new boilers and related equipment to provide a reliable, economical and sustainable central heating facility that may include the option to construct a combined heat and power facility. Location of the new facility will be as recommended in the boiler and steam system assessment report dated January 26, 2017 (firms shortlisted for interviews will receive a copy of this report with their invitation to interview). The project may also include improvements and connection to existing campus infrastructure. LEED Silver certification will be required and additional energy efficiencies will be considered. Major design features will include the following elements:

Design parameters:

• Demolition of existing buildings may be required to accommodate new construction. This work may require phasing and/or preparation of a separate RFP and will likely include asbestos abatement.
• Pavement, utility infrastructure and site development will be a part of the scope.
• Phased construction as recommended by the report dated January 26, 2017.

Program analysis and schematic design will include the following major elements:

• Identify and document requirements for compliance with applicable codes, regulations, standards and agencies having oversight of design and construction.
• Schematic design for programmed functions.

The bridging documents will include, but are not limited to:

• Project Intent
• Preliminary Site Plan
• Program Elements
• Conceptual Designs
• Required Infrastructure Expansion or Modification
• Preliminary Specifications

The A/E will develop a comprehensive bridging document, including all of the above elements, in addition to all other miscellaneous criteria as required to provide clearly defined design guidance as a precursor for the follow-on design-build contract.

Continued on next page for CDB Project No. 822-010-127
The firm selected to design the bridging documents must have prior experience in developing these types of documents, and the type of heavy mechanical facilities and boiler systems and should have experience as part of a design-build team. The firm will also be required to provide on-site observation and quality assurance services during construction. Selection of a design firm will be based on prior work which clearly demonstrates excellence in these concepts. The successful firm should have a team that includes professionals capable of guiding the using agency through a decision making process to determine the maximum level of services that can be provided within the scope of the project budget.

It should be noted that the firm selected for bridging services and any associated consultants, as well as any subsidiaries, will not be allowed to be a member of the design-build team.

A combined MBE/WBE goal of 18 percent is applicable to the A/E team.

A VBE goal of 3 percent is applicable to the A/E team.

The interviews for this project are tentatively scheduled for January 3, 2019.

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