

**County of Kane  
PURCHASING DEPARTMENT  
KANE COUNTY GOVERNMENT CENTER**

**THERESA DOBERSZTYN, C.P.M., CPPB**  
Director of Purchasing

719 S. Batavia Avenue, Bldg. A.  
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**REQUEST FOR PROPOSAL**

**DATE:** November 6, 2019

**RFP NUMBER:** 51-019 Sheriff's Office Energy Efficiency Audit

The Kane County Building Management Department on behalf of the Sheriff's Office is seeking Contractors/Engineers to perform an audit of the Sheriff's Office Operations and provide energy usage findings and a proposal to achieve cost savings. Prevailing wages may apply.

<b>EVENT:</b>	<b>LOCATION:</b>	<b>DATE:</b>	<b>TIME:</b>
Mandatory Pre-Proposal Conference	KC Sheriff's Office Lobby 37W755 IL Rt. 38, St. Charles, IL 60175	11/14/19	10:30 A.M.
Deadline for Exceptions to Proposal Language and Specification Inquiries.	Must be submitted in writing to: <a href="mailto:Purchasing@co.kane.il.us">Purchasing@co.kane.il.us</a>	11/19/19	12:00 P.M.
Offeror's Proposal Due	Kane County Purchasing Office 719 S. Batavia Avenue, Rooms 211, 212 or 214, Geneva, IL 60134	11/26/19	2:00 P.M.

√	<b>SUBMITTAL CHECKLIST</b>
	PROPOSAL RESPONSE FORM COMPLETED, WITH AUTHORIZED SIGNATURE
	ONE (1) ORIGINAL & FOUR (4) COPIES
	ELECTRONIC (PDF) COPY ON CD OR FLASH DRIVE
	ADDENDA NUMBER ACKNOWLEDGED, IF APPLICABLE
	PROPOSAL PRICING (INCLUDING UNIT PRICES, WHERE REQUIRED)
	REFERENCES
	COMPLETED CONTRACTOR DISCLOSURE FORM (SIGNED & NOTARIZED)
	CERTIFICATE OF INSURANCE
	PREVAILING WAGE REQUIREMENT (IF APPLICABLE)
	<a href="#">CERTIFIED TRANSCRIPT OF PAYROLL SAMPLE (IF NOT USING STATE FORM)</a>
	<a href="#">PROPOSAL SECURITY (5%)</a>
	<a href="#">FAMILIAL RELATIONSHIP (SEE ATTACHED PUBLIC ACT 101-0544)</a>

**PLEASE NOTE:** Proposals received after the submittal time will be rejected and returned unopened

**CONTACT PERSON:** Maria C. Calamia, CPPB  
[purchasing@co.kane.il.us](mailto:purchasing@co.kane.il.us)

**INSTRUCTIONS TO OFFERORS  
COUNTY OF KANE  
COMPETITIVE SELECTION PROCEDURE - PROPOSAL  
TERMS AND CONDITIONS**

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**A. REQUEST FOR PROPOSALS**

A.01 Definition:

Request for Proposals (RFP) is a method of procurement permitting discussions with responsible offerors and revisions to proposals prior to award of a contract. Award will be based on the criteria set forth herein.

A.02 Proposal Opening:

Sealed proposals will be received at the Kane County Purchasing Department until the date and time specified, at which time the names of offerors will be read aloud and recorded on an abstract. Contents of the sealed proposals will be opened and evaluated in private with proposal information kept confidential until an award is made. Late proposals shall be rejected and returned unopened to the sender. Kane County does not prescribe the method by which proposals are to be delivered; therefore, it cannot be held responsible for any delay, regardless of the reason, in delivery of the proposals.

A.03 Proposal Preparation:

Proposals must be submitted on this form and all information and certifications called for must be furnished. Proposals submitted in any other manner, or which fail to furnish all information or certificates required, may be summarily rejected. Proposals may be modified or withdrawn prior to the time specified for the opening of proposals. Proposals shall be filled out legibly in ink or typewritten with all erasures, strikeovers and corrections initialed in ink by the person signing the proposal. The proposal shall include the legal name of the Vendor, the complete mailing address, and be signed in ink by a person or persons legally authorized to bind the Vendor to a contract. Name of person signing should be typed or printed below the signature.

A.04 Proposal Envelopes:

Envelopes containing proposals must be sealed and addressed to the County of Kane, Purchasing Department. The name and address of the Vendor and Invitation Number must be shown in the upper left corner of the envelope.

A.05 Addenda:

A.05.1 Addenda are written instruments issued by the County prior to the date for receipt of proposals which modify or interpret the RFP by addition, deletion, clarifications, or corrections.

- A.05.2 Prior to the receipt of proposals, addenda will be mailed or delivered to all who are known to have received a complete Request for Proposals.
- A.05.3 After receipt of proposals, addenda shall be distributed only to offerors who submitted proposals, and those offerors shall be permitted to submit new proposals or to amend those submitted.
- A.05.4 Each offeror shall ascertain prior to submitting a proposal that all addenda issued have been received and acknowledge on the proposal response form, by submission of a proposal, such act shall be taken to mean that such offeror has received all addenda, and that the offeror is familiar with the terms thereof and understands fully the contents of the addenda.
- A.06 Evaluation of Proposals:  
The proposals submitted by offerors shall be evaluated solely in accordance with the criteria set forth in the RFP. The Proposals shall be categorized as:
- A.06.1 Acceptable;
- A.06.2 Potentially Acceptable; that is, reasonably susceptible of being made acceptable; or
- A.06.3 Unacceptable.
- A.07 Discussion of Proposals:
- A.07.1 The Evaluation Panel may conduct discussions with any offeror who submits an acceptable or potentially acceptable proposal. Offerors shall be accorded fair and equal treatment with respect to any opportunity of discussion and revision of proposals. During the course of such discussions, the Evaluation Panel shall not disclose any information derived from one proposal to any other offeror.
- A.07.2 During the initial discussion, the offeror shall be prepared to give an oral presentation covering the following topics:
- (a) The specific services to be provided;
  - (b) Qualifications of the offeror, experience of personnel, etc;
  - (c) The working relationship to be established between the County and the offeror, including, but not limited to, what each party should expect from the other.
  - (d) A review of the costs associated with this project.
- A.08 Negotiations:  
The County of Kane reserves the right to negotiate specifications, terms and conditions which may be necessary or appropriate to the accomplishment of the purpose of this RFP. The County may require the entire proposal be made an integral part of the resulting contract. This implies that all responses, supplemental information, and other submissions provided by the offeror during

discussions or negotiations will be held by the County of Kane as contractually binding on the successful offeror.

A.09 Notice of Unacceptable Proposal:

When the Evaluation Panel determines an offeror's proposal to be unacceptable, such offeror shall not be afforded an additional opportunity to supplement its proposal. The decision of the Evaluation Panel shall be final.

A.10 Confidentiality:

The County's Director of Purchasing shall examine the proposals to determine the validity of any written requests for nondisclosure of trade secrets and other proprietary data identified. After award of the contract, all responses, documents, and materials submitted by the offeror pertaining to this RFP will be considered public information and will be made available for inspection, unless otherwise determined by the Director of Purchasing. All data, documentation and innovations developed as a result of these contractual services shall become the property of the County of Kane. Based upon the public nature of these RFP's, an offeror must inform the County, in writing, of the exact materials in the offer which cannot be made a part of the public record in accordance with the Illinois Freedom of Information Act.

A.10.1 Confidential information submitted by the Vendor shall be labeled and shall be maintained in confidence to the extent permitted by the Illinois Open Meetings Act, and the Illinois Freedom of Information Act.

A.11 Proprietary Information:

Under the Illinois Freedom of Information Act, all records in the possession of Kane County are presumed to be open to inspection or copying, unless a specific exception applies. 5 ILCS 140/1.2 One exception is "[t]rade secrets and commercial or financial information obtained from a person or business where the trade secrets or commercial or financial information are furnished under a claim that they are proprietary, privileged or confidential, and that disclosure of the trade secrets or commercial or financial information would cause competitive harm to the person or business, and only insofar as the claim directly applies to the records requested." 5 ILCS 140/7(1)(g). The County will assume that all information provided to us in a bid or proposal is open to inspection or copying by the public unless clearly marked with the appropriate exception that applies under the Freedom of Information Act. Additionally, if providing documents that you believe fall under an exception to the Freedom of Information Act, please submit both an un-redacted copy along with a redacted copy which has all portions redacted that you deem to fall under a Freedom of Information Act exception.

A.12 Interpretation or Correction of Documents:

Vendors shall promptly notify the County of any ambiguity, inconsistency or error they may discover upon examination of the specification documents. Interpretations, corrections and changes will be made by addendum.

- A.13 Variances:  
State or list by reference any variations to specifications, terms and conditions.

**B. TERMS AND CONDITIONS**

- B.01 Authority:  
This Request for Proposals is issued pursuant to applicable provisions of the Kane County Purchasing Department.

- B.02 Errors in Proposals:  
Offerors are cautioned to verify their proposals prior to submission. Negligence on the part of the offeror in preparing the proposal confers no right for withdrawal or modification of the proposal.

- B.03 Reserved Rights:  
The County of Kane reserves the right at any time and for any reason to cancel this Request for Proposals, or to accept an alternate Proposal. The County reserves the right to award one or more contracts for their services specified herein. The County reserves the right to waive any immaterial defect in any proposal. Unless otherwise specified by the offeror, the County has one hundred twenty (120) days to accept. The county may seek clarification from any offeror at any time and failure to respond promptly is cause for rejection.

Kane County reserves the right to compare pricing submitted to any and all known national joint purchasing cooperatives in order to obtain the lowest pricing available in the current market place for this contract award. The list of joint purchasing cooperatives is not all inclusive and may include other joint purchasing cooperatives Kane County is not currently aware of at the present time. Kane County reserves the right to award a contract to the lowest responsive, responsible vendor for said product or service after reviewing all joint purchasing cooperative pricing available for Kane County to participate in their program.

GSA Schedule 13 (General Services Administration)  
State of Illinois Central Management Services (CMS)  
U. S. Communities  
National IPA  
National Joint Purchasing Alliance (NJPA)

- B.04 Incurred Costs:  
The County of Kane will not be liable in any way for any costs incurred by respondents in replying to this RFP.

- B.05 Award:  
Proposals will be evaluated and negotiated by the Evaluation Panel. The Evaluation Panel shall have the authority and discretion to determine the qualifications, responsibility and capabilities of offerors, the reasonableness of

price, and other factors (where applicable): (a) adherence to all conditions and requirements of the proposal specifications; (b) price; (c) qualifications of the Vendor, including past performance, financial responsibility, general reputation, experience, service capabilities, and facilities; (d) delivery or completion date; (e) product appearance, workmanship, finish, taste, feel, overall quality, and results of product testing; (f) maintenance costs and warranty provisions; and (g) repurchase or residual value.

B.05.1 Confidential information submitted shall be maintained in confidence to the extent permitted by the Illinois Open Meetings Act, and the Illinois Freedom of Information Act. The Evaluation Panel's final recommendation and reports shall be forwarded to the appropriate committees of the Kane County Board for consideration and award of the contract.

B.06 Criteria for Selection:

All proposals will be evaluated based on the criteria as stated on the specification.

B.07 Pricing:

The price for the contract is to be held firm for the term of the contract.

B.08 Taxes:

The County of Kane is exempted from paying Illinois Retailers Occupation Tax and Federal Excise Tax.

B.09 Warranty:

Vendor or Seller (as the case may be) expressly warrants that all goods and services (real property and all structures thereon) will conform to the drawings, materials, performance and any other specifications, samples or other description furnished by the County, and will be fit and sufficient for the purpose intended, merchantable, of good material and workmanship. Vendor or Seller (as case may be) agrees that these warranties shall run to Kane County, its successor, assigns, customers and users of the products or services and that these warranties shall survive acceptance of the goods or performance of the services.

B.10 Indemnity:

Contractor and/or Servicer and/or Seller (as the case may be), agrees to save, hold harmless, defend and indemnify the County of Kane and its Officers, Agents and Employees from any and all liability or loss incurred by the County of Kane resulting from Contractor's and/or Servicer's and/or Seller's noncompliance with any laws or regulations of any governmental authority having jurisdiction over Contractor's and/or Servicer's and/or Seller's performance of this contract and Contractor's and/or Servicer's and/or Seller's violation of any of the terms and conditions of this agreement, and from the Contractor's and/or Servicer's and/or Seller's negligence arising from, in any manner and in any way connected with,

the terms and conditions of this Agreement and arising from the Contractor's and/or Servicer's and/or Seller's performance thereunder.

**Contractor and/or Servicer and/or Seller shall provide to the County of Kane proof of adequate insurance coverage to satisfy the indemnification provisions herein.**

**B.11 Equal Employment Opportunity:**

The equal employment opportunity clause required by the Illinois Human Rights Act is hereby incorporated by reference in all contract made by the County of and in all proposal specifications therefore furnished by the County to all Vendors, contractors and subcontractors.

The County of Kane, State of Illinois, represents that it and the employing agencies responsible to it, conform to the following:

We do not discriminate against any employee or applicant for employment because of race, creed, color, age, disability, religion, sex, national origin/ancestry, sexual orientation, marital status, veteran status, political affiliation, pregnancy, or any other legally protected status. We will take whatever action is necessary to ensure that applicants and employees are treated appropriately regarding all terms and conditions of employment. We will post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

We will, in all solicitations or advertisements for employees placed by or on behalf of the employing agencies, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex, marital status, military status, sexual orientation, pregnancy or unfavorable discharge from military service. (Ordinance No. Res. No. 82-90, 6-10-80; Res. No. 81-79, 6-9-81; Res. No. 82-90, 6-8-82; Res. No. 05-303, 9-23-05). State law references—Illinois Human Rights Act, 775ILCS 5/1-101 et seq.

**B.12 Default:**

If delivery of services is not completed by the time promised, the County reserves the right, without liability, in addition to its other rights and remedies, to terminate the contract by notice effective when received by the Contractor.

**B.13 Payments:**

**B13.1** The payment terms for this contract will be made on a monthly basis by the County of Kane.

**B13.2** The County of Kane requests all payments being made to vendors be done as direct deposits through an Automated Clearing House (ACH). All vendors being awarded a contract shall complete an authorization agreement form prior to award. The ACH form and information on this

program can be located on the County's Web site under Vendor Information on the Finance Department page.

**B.14 Eligibility:**

By signing the proposal response form, the Vendor hereby certifies that they are not barred from bidding on this contract as a result of a violation of Article 33E, Public Contracts of the Illinois Criminal Code of 1961, as amended (Illinois Compiled Statutes, 720 ILCS 5/33E-1).

**Prohibition to Award Contracts to Parties Debarred or Suspended:**

No contract may be awarded to parties listed on the federal governments Excluded Parties List System in the System for Award Management (SAM), on the State of Illinois' list of sanctioned persons maintained by the Agency's Office of Inspector General, or on the County's own list of parties suspended or debarred from doing business with the County.

**Debarment:**

Debarment is the process of determining that a contractor is ineligible to received contract awards based upon a preponderance of evidence, usually a conviction. Debarment is usually three (3) years in length. The name of the debarred contractor may be published as ineligible on the System for Award Management (SAM), which is a website administered by the U. S. General Services Administration, or on the list of sanctioned providers maintained by the State of Illinois Office of Inspector General.

**Suspension:**

Suspension is the process of determining that a contractor is ineligible to receive contract awards based upon adequate evidence, usually an indictment. Suspension is a temporary measure having a 12 month limit. It is usually used pending completion of an investigation or legal proceedings. The name of the suspended contractor will be published as ineligible on the System for Award Management (SAM), which is a website administered by the U. S. General Services Administration, or on the list of sanctioned providers maintained by the State of Illinois Office of Inspector General.

**B. 15 Communication during the Procurement Process:**

In an effort to create a more competitive and unbiased procurement process, the County desires to establish a single point of contact through the solicitation process. Therefore, from the issue date of any solicitation until the due date of the solicitation, all requests for clarification or additional information regarding the solicitation, or contact with County personnel concerning this solicitation or the evaluation process must only be through the Purchasing Department staff. Inquires will be collected by the Purchasing Department staff who will then submit the inquiries to the Department Head responsible for the procurement. Responses by the Department Head to the inquires will be submitted to the Purchasing Department staff who will then distribute the responses to all vendors responding to the solicitation. In this way it will be assured that all vendors

participating in the process will be receiving the same information. No contact regarding this solicitation with other County employees, agents of the County or elected officials is permitted unless expressly authorized by the Purchasing Director. A violation of this provision is cause for the County to reject the Bidder's proposal. If it is later discovered that a violation has occurred, the County may reject any proposal or terminate any contract awarded pursuant to this solicitation.

**B. 16 CERTIFICATE OF INSURANCE REQUIRED BY KANE COUNTY**

Contractor to furnish and deliver prior to commencement of work, a completed Certificate of Insurance satisfactory to the requirements of County of Kane containing:

B.16.1 The Contractor and all Subcontractors shall provide a Certificate of Insurance naming the Owner (Kane County) as certificate holder and as additional insured. The certificate shall contain a 30-day notification provision to the owner (Kane County) prior to cancellation or modification of the policy.

B.16.2 Commercial General Liability insurance including Products/Completed Operations, Owners and Contractor Protective Liability and Broad Form Contractual Liability. The exclusion pertaining to Explosion, Collapse and Underground Property Damage hazards eliminated. The limit of liability shall not be less than the following:

General Aggregate	\$2,000,000
Products and Completed Operations	\$2,000,000
Personal and Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Or - Combined Single Limit	\$1,000,000

B16.2.1 Products and Completed Operation coverage is to remain in force for a period of two years after the completion of project.

B16.3 Business Automotive Liability Insurance including owned, hired and non-owned automobiles, and/or trailer and other equipment required to be licensed, with limits of not less than the following:

Each Person for Bodily Injury	\$1,000,000
Each Occurrence for Bodily Injury	\$1,000,000
Each Occurrence for Property Damage	\$1,000,000
Or - Combined Single Limit	\$1,000,000

B16.4 Statutory Worker's Compensation insurance shall be in accordance with the provisions of the laws of the State of Illinois, including

Occupational Disease Act provisions, for employees at the site of the project, and in case work is sublet, the Contractor shall require each Subcontractor similarly to provide this insurance. In case employees are engaged in work under this contract and are not protected under the Workers Compensation and Occupational Disease Act, the Contractor shall provide, and shall cause Subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.

B16.5 Umbrella Liability:  
Aggregate Limits \$5,000,000

B16.6 Professional Liability policy to cover all claims arising out of the Consultant's operations or premises, Sub-consultant's operation or premises, anyone directly employed by the Consultant or Sub-consultant, and the Consultant's obligation of indemnification under this Contract.

Limits:

Aggregate \$1,000,000

**Vendor to furnish a copy of the Endorsement showing Kane County, as an additional named insured on the General Liability, Auto, and Excess policies.**

The Contractor shall cease operations on the project if the insurance is cancelled or reduced below the required amount of coverage.

**C. CONTRACTOR DISCLOSURE**

C.01 Prior to award, every contractor or vendor who is seeking or who has obtained contracts or change orders to contracts or two (2) or more individual contracts with Kane County resulting in an amount greater than Fifteen Thousand Dollars (\$15,000) shall disclose to the Kane County Purchasing Department, in writing all cumulative campaign contributions, (which includes multiple candidates) made within the previous twelve (12) months of awarding of the contract made by that contractor, union, or vendor to any current officer or countywide elected officer whose office the contract to be awarded will benefit.

Disclosure shall be updated annually during the term of a multi-year contract and prior to any change order or renewal requiring Board level approval. For purposes of this disclosure requirement, "contractor or vendor" shall include owners, officers, managers, insurance brokers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors corporations, partnerships, associations, business trusts, estates, trustees, and/or beneficiaries under the control of the contracting person, and political action committees to which the contracting person has made contributions.

- C.02 All contractors and vendors who have obtained or are seeking contracts with Kane County must disclose the following information which shall be certified and attached to the application or document. Penalties for knowingly violating disclosure requirements will potentially result in immediate cancellation of the contract, and possible disbarment from future County contracts:
- C.02.1 Name, address and percentage of ownership interest of each individual or entity having a legal or a beneficial interest of more than five percent (5%) in the applicant. Any entity required by law to file a statement providing substantially the information required by this paragraph with any other government agency may file a duplicate of such statement;
- C.02.2 Names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with County employees or officials in relation to the contract or RFP. This information disclosure must be updated when any changes to the information occurs.
- C.02.3 Whenever any interest required to be disclosed in paragraph (a) above is held by an agent or agents, or a nominee or nominees, the principals for whom such agents or nominees hold such interest shall also be disclosed. The application of a spouse or any other party, if constructively controlled by another person, or legal entity as set forth above, shall state the name and address and percentage of beneficial interest of such person or entity possessing such constructive control and the relationship under which such control is being or may be exercised.
- Whenever a stock or beneficial interest is held by a corporation or other legal entity, such shareholder or beneficiary shall also make disclosure as required by paragraph C.02.1 above.
- C.02.4 A statement under oath that the applicant has withheld no disclosures as to economic neither interests in the undertaking nor reserved any information, data or plan as to the intended use or purpose for which it seeks County Board or other county agency action.
- C.03 All disclosures and information shall be current as of the date upon which the application is presented and shall be maintained current until such time as Kane County shall take action on the application. Furthermore, this information shall be maintained in a database by the Purchasing Department, and made available for public viewing.
- C.04 Notwithstanding any of the above provisions, the County Purchasing Department with respect to contracts awarded may require any such additional information

from any applicant which is reasonably intended to achieve full disclosure relevant to the application for action by the County Board or any other County agency.

C.05 Any failure to comply with the provisions of this section shall render any ordinance, ordinance amendment, County Board approval or other County action in behalf of the applicant failing to comply voidable at the option of the County Board or other County agency involved upon the recommendation of the County Board Chairman or the majority of the County Board.

**D. LAW GOVERNING:**

D.01 This contract shall be governed by and construed according to the laws of the State of Illinois.

**E. Illinois Non-Appropriation Clause:**

A forfeit clause is provided pursuant to the Illinois Non-Appropriation Clause of funds for government entities that if funds or budgets are not approved, service may be cancelled. No early cancellation penalties will be assessed, but the customer must be given 30 day notice of intent to cancel.

**F. Termination for Cause:**

This Contract may be terminated by the County at any time upon thirty (30) days written notice, or by either party in the event of substantial failure to perform in accordance with the terms hereof by the other party through no fault of the terminating party. This Contract is also subject to termination by either party if either party is restrained by state or federal law of a court of competent jurisdiction from performing the provisions of this Agreement. Upon such termination, the liabilities of the parties to this Contract shall cease, but they shall not be relieved of the duty to perform their obligations up to the date of termination. Mailing of such notice, as and when above provided, shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing.

If this Contract is terminated due to the County's substantial failure to perform, the Contractor shall be paid for labor and expenses incurred to date, subject to setoff for any damages, losses or claims against the County resulting from or relating to Contractor's performance or failure to perform under this agreement.

In the event of termination by the County upon notice and without cause, upon completion of any phase of the Basic Services, fees due the Contractor for services rendered through such phase shall constitute total payment for services. In the event of such termination by the County during any phase of the Basic Services, the Contractor will be paid for services rendered during the phase on the basis of the proportion of work completed on the phase as of the date of termination to the total work required for that phase.

In the event of any such termination, the Contractor also will be reimbursed for the charges of independent professional associates and contractors employed by the Contractor to render Basic Services, and paid for all unpaid Additional Services and Reimbursable Expenses not in dispute.

Reimbursable expenses mean the actual expenses incurred by the Contractor or the Contractor's independent professional associates or contractors, directly or indirectly in connection with the Project.

### **G. Litigation**

Vendors are required to disclose if they have been a party to any lawsuits or arbitration proceedings involving their services within the last five years. Provide status or outcome of any such proceedings disclosed.

### **H. Holidays**

Kane County is closed for business on the following holidays: New Year's Day; Martin Luther King, Jr. Day; Lincoln's Birthday, Washington's Birthday; Spring Holiday (April 19, 2019); Memorial Day, Independence Day; Labor Day, Columbus Day; Veteran's Day, Thanksgiving Day; Day Following Thanksgiving Day and Christmas Day.

### **I. Proposal Deposit**

All proposals must be accompanied by a Bank Cashier's Check, Bank Draft, Certified Check, or Proposal Bond for not less than Five Thousand Dollars (\$5,000.00) or five (5%) percent of the amount of the Proposal, or according to the schedule as provided.

Accompanying this Proposal is a Bank Cashier's Check, Bank Draft, Certified Check, or Proposal Bond, complying with the requirements of the specifications, made payable to the **KANE COUNTY TREASURER.**

In the event that one check, draft or bond is intended to cover two or more RFPs, the amount must be equal to the sum of the RFP guarantees of the individual sections covered.

### **J. Execution of a Performance, Payment, and Labor and Materials Bond**

When noted in the specifications, the County reserves the right to require the successful offeror to supply a Performance Bond, Payment Bond and a Labor and Materials Bond within ten (10) calendar days of acceptance of the Vendor's RFP by the County. The bonds, unless otherwise specified by the Director of Purchasing, shall be 100% of the total contract price.

### **K. Failure to Furnish Bond**

In the event that the Vendor fails to furnish the abovementioned bonds within ten (10) calendar days after acceptance of the proposal by the County, then the RFP deposit of the offeror shall be retained by the County as liquidated damages, it being now agreed that said sum is a fair estimate of the amount of damages that said County will sustain due to the Offeror's failure to furnish said bonds.

**L. SECURITY (GENERAL):** A portion of the work may be performed within secured areas.

- A. If requested, the Contractor shall submit to a Criminal History and Background Check for all of their employees and subcontractor employees who may be working at the job-site for security requirements.
- B. The Contractor will provide the County with a complete list of all persons employed that might work at the specified secured buildings. Only those persons will be allowed to work within the secured areas. All personnel authorized to work within secured areas may be subject to fingerprinting, a criminal security check performed by the County, and/or Criminal Justice Level 4 Security Training and Certification. The County may issue temporary identification cards, which will be kept by County's security personnel and issued and collected on a daily basis.
- C. The County will require the Contractor to remove any worker who has been convicted of a felony, who is a family member of an inmate, or who violates any provision of this proposal.
- D. Work being performed within certain areas may require an escort provided by the County. These areas shall not be entered into without a County escort. Work within these areas may be restricted to spaces that need to be observed by the County's escort.
- E. All tools and equipment taken into a secured area shall be listed in a manifest with copies provided to the County's security personnel. All tools and equipment shall be accounted for at the close of each day. All changes to the inventory shall be addressed by changing the manifest. The Contractor is responsible for proper storage of tools and equipment when in a secured area. The Contractor is required to report all broken tools and equipment to the County's security personnel.

## LOCAL GOVERNMENT ENERGY CONSERVATION ACT

### LOCAL GOVERNMENT ENERGY CONSERVATION ACT (50 ILCS 515/)(50 ILCS 515/1)

Sec. 1. Short title. This Act may be cited as the Local Government Energy Conservation Act. (Source: P.A. 88-173.)

### (50 ILCS 515/3)

Sec. 3. Applicable laws. Other State laws and related administrative requirements apply to this Act, including, but not limited to, the following laws and related administrative requirements: the Illinois Human Rights Act, the Prevailing Wage Act, the Public Construction Bond Act, the Public Works Preference Act (repealed on June 16, 2010 by Public Act 96- 929), the Employment of Illinois Workers on Public Works Act, the Freedom of Information Act, the Open Meetings Act, the Illinois Architecture Practice Act of 1989, the Professional Engineering Practice Act of 1989, the Structural Engineering Practice Act of 1989, the Local Government Professional Services Selection Act, and the Contractor Unified License and Permit Bond Act. (Source: P.A. 97-333, eff. 8-12-11.)

### (50 ILCS 515/4)

Sec. 4. Applicability. In order to protect the integrity of historic buildings, no provision of this Act shall be interpreted to require the implementation of energy conservation measures that conflict with respect to any property eligible for, nominated to, or entered on the National Register of Historic Places, pursuant to the National Historic Preservation Act of 1966, or the Illinois Register of Historic Places, pursuant to the Illinois Historic Preservation Act. (Source: P.A. 94-1062, eff. 7-31-06.)

### (50 ILCS 515/5)

Sec. 5. Definitions. As used in this Act, unless the context clearly requires otherwise: "Energy conservation measure" means any improvement, repair, alteration, or betterment of any building or facility owned or operated by a unit of local government or any equipment, fixture, or furnishing to be added to or used in any such building or facility, subject to all applicable building codes, that is designed to reduce energy consumption or operating costs, and may include, without limitation, one or more of the following:

- (1) Insulation of the building structure or systems within the building.
- (2) Storm windows or doors, caulking or weather-stripping, multi-glazed windows or doors, heat absorbing or heat reflective glazed and coated window or door systems, additional glazing, reductions in glass area, or other window and door system modifications that reduce energy consumption.
- (3) Automated or computerized energy control systems.
- (4) Heating, ventilating, or air conditioning system modifications or replacements.
- (5) Replacement or modification of lighting fixtures to increase the energy efficiency of the lighting system without increasing the overall illumination of a facility, unless an increase in illumination is necessary to conform to the applicable State or local building code for the lighting system after the proposed modifications are made.
- (6) Energy recovery systems.
- (7) Energy conservation measures that provide long-term operating cost reductions.  
"Guaranteed energy savings contract" means a contract for:

- i. the implementation of an energy audit, data collection, and other related analyses preliminary to the undertaking of energy conservation measures; (ii) the

evaluation and recommendation of energy conservation measures; (iii) the implementation of one or more energy conservation measures; and (iv) the implementation of project monitoring and data collection to verify post-installation energy consumption and energy-related operating costs. The contract shall provide that all payments, except obligations on termination of the contract before its expiration, are to be made over time and that the savings are guaranteed to the extent necessary to pay the costs of the energy conservation measures. Energy savings may include energy reduction and offsetting sources of renewable energy funds including renewable energy credits and carbon credits.

"Qualified provider" means a person or business whose employees are experienced and trained in the design, implementation, or installation of energy conservation measures. The minimum training required for any person or employee under this paragraph shall be the satisfactory completion of at least 40 hours of course instruction dealing with energy conservation measures. A qualified provider to whom the contract is awarded shall give a sufficient bond to the unit of local government for its faithful performance.

**"Request for proposals" means a competitive selection achieved by negotiated procurement. The request for proposals shall be announced through at least one public notice, at least 14 days before the request date in a newspaper published in the territory comprising the unit of local government or, if no newspaper is published in that territory, in a newspaper of general circulation in the area of the unit of local government, from a unit of local government that will administer the program, requesting innovative solutions and proposals for energy conservation measures. Proposals submitted shall be sealed. The request for proposals shall include all of the following:**

- (1) The name and address of the unit of local government.
  - (2) The name, address, title, and phone number of a contact person.
  - (3) Notice indicating that the unit of local government is requesting qualified providers to propose energy conservation measures through a guaranteed energy savings contract.
  - (4) The date, time, and place where proposals must be received.
  - (5) The evaluation criteria for assessing the proposals.
  - (6) Any other stipulations and clarifications the unit of local government may require. "Unit of local government" means a county, township, municipality, or park district.
- (Source: P.A. 96-1197, eff. 7-22-10.)

## **50 ILCS 515/10)**

Sec. 10. Evaluation of proposal. Before entering into a guaranteed energy savings contract under Section 15, a unit of local government shall submit a request for proposals. The unit of local government shall evaluate any sealed proposal from a qualified provider. The evaluation shall analyze the estimates of all costs of installations, modifications, or remodeling, including, without limitation, costs of a pre- installation energy audit or analysis, design, engineering, installation, maintenance, repairs, debt service, conversions to a different energy or fuel source, or post-installation project monitoring, data collection, and reporting. The evaluation shall include a detailed analysis of whether either the energy consumed or the operating costs, or both, will be reduced. If technical assistance is not available by a licensed architect or registered professional engineer on the unit of local government's staff, then the

evaluation of the proposal shall be done by a registered professional engineer or architect who is retained by the unit of local government.

Any licensed architect or registered professional engineer evaluating a proposal under this Section may not have any financial or contractual relationship with a qualified provider or other source that would constitute a conflict of interest. The unit of local government may pay a reasonable fee for evaluation of the proposal or include the fee as part of the payments made under Section 20. (Source: P.A. 94-1062, eff. 7-31-06.)

**(50 ILCS 515/15)**

Sec. 15. Award of guaranteed energy savings contract. Sealed proposals must be opened by a member of the unit of local government's governing body or an employee of the unit of local government at a public opening at which the contents of the proposals must be announced. **Each person or entity submitting a sealed proposal must receive at least 10 days notice of the time and place of the opening. The unit of local government shall select the qualified provider that best meets the needs of the unit of local government. The unit of local government shall provide public notice of (i) the meeting at which it proposes to award a guaranteed energy savings contract, (ii) the names of the parties to the proposed contract, and (iii) the purpose of the contract. The public notice shall be made at least 10 days prior to the meeting.** After evaluating the proposals under Section 10, a unit of local government may enter into a guaranteed energy savings contract with a qualified provider if it finds that the amount it would spend on the energy conservation measures recommended in the proposal would not exceed the amount to be saved in either energy or operational costs, or both, within a 10 year period from the date of installation, if the recommendations in the proposal are followed. (Source: P.A. 88-173.)

**(50 ILCS 515/20)**

Sec. 20. Guarantee. The guaranteed energy savings contract shall include a written guarantee of the qualified provider that either the energy or operational cost savings, or both, will meet or exceed within 20 years the costs of the energy conservation measures. The qualified provider shall reimburse the unit of local government for any shortfall of guaranteed energy savings projected in the contract. A qualified provider shall provide a sufficient bond to the unit of local government for the installation and the faithful performance of all the measures included in the contract. **The guaranteed energy savings contract may provide for payments over a period of time, not to exceed 20 years from the date of the final installation of the measures. (Source: P.A. 96-1197, eff. 7-22-10.) Winnebago County prefers a 15-year period of time.**

**(50 ILCS 515/25)**

Sec. 25. Installment payment contract; lease purchase agreement. A unit of local government, or units of local government in combination, may enter into an installment payment contract or lease purchase agreement with a qualified provider or with a third party, as authorized by law, for the funding or financing of the purchase and installation of energy conservation measures by a qualified provider. Every unit of local government may issue certificates evidencing the indebtedness incurred pursuant to the contracts or agreements. Any such contract or agreement shall be valid whether an appropriation with respect thereto is first included in any annual or supplemental budget adopted by the unit of local government. Each contract or agreement entered into by a unit of local government pursuant to this Section shall be authorized by official action of the unit of local government's governing body. The authority granted under this Section is in addition to any other authority granted by law.

If an energy audit is performed by an energy services contractor for a unit of local government within the 3 years immediately preceding the solicitation, then the unit of local government must publish as a reference document in the solicitation for energy conservation measures the following:

- (1) an executive summary of the energy audit provided that the unit of local government may exclude any proprietary or trademarked information or practices; or the energy audit provided that the unit of local government may redact any proprietary or trademarked information or practices.

A unit of local government may not withhold the disclosure of information related to (i) the unit of local government's consumption of energy, (ii) the physical condition of the unit of local government's facilities, and (iii) any limitations prescribed by the unit of local government.

The solicitation must include a written disclosure that identifies any energy services contractor that participated in the preparation of the specifications issued by the unit of local government. If no energy services contractor participated in the preparation of the specifications issued by the unit of local government, then the solicitation must include a written disclosure that no energy services contractor participated in the preparation of the specifications for the unit of local government. The written disclosure shall be published in the Capital Development Board Procurement Bulletin with the Request for Proposal. (Source: P.A. 95-612, eff. 9-11-07; 96-1197, eff. 7-22-10.)

**(50 ILCS 515/30)**

Sec. 30. Term; budget and appropriations. Guaranteed energy savings contracts may extend beyond the fiscal year in which they become effective. **The unit of local government shall include, in its annual budget and appropriations measures for each subsequent fiscal year, any amounts payable under guaranteed energy savings contracts during that fiscal year.** (Source: P.A. 88-173.)

**(50 ILCS 515/35)**

Sec. 35. Operational and energy cost savings. The unit of local government shall document the operational and energy cost savings specified in the guaranteed energy savings contract and shall designate and appropriate that amount for an annual payment of the contract. If the annual energy savings are less than projected under the guaranteed energy savings contract, the qualified provider shall pay the difference as provided in Section 20. (Source: P.A. 88-173.)

**(50 ILCS 515/40)**

Sec. 40. Available funds. A unit of local government may use funds designated for operating or capital expenditures for any guaranteed energy savings contract, including purchases using installment payment contracts or lease purchase agreements. A unit of local government that enters into such a contract or agreement may covenant in the contract or agreement that payments made under the contract shall be payable from the first funds legally available in each fiscal year. (Source: P.A. 88-173.)

**(50 ILCS 515/45)**

Sec. 45. Funding. State aid and other amounts appropriated for distribution to or reimbursement of a unit of local government shall not be reduced as a result of energy savings realized from a guaranteed energy savings contract or a lease purchase agreement for the purchase and installation of energy conservation measures. (Source: P.A. 88-173.)

**(50 ILCS 515/75)**

Sec. 75. (Amendatory provisions; text omitted). (Source: P.A. 88-173; text omitted.)

**(50 ILCS 515/99)**

Sec. 99. This Act takes effect upon becoming a law. (Source: P.A. 88-173.)

**END OF LOCAL GOVERNMENT ENERGY CONSERVATION ACT**

## STATEMENT OF WORK

### For SHERIFF ENERGY EFFICIENCY AUDIT

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#### A. GENERAL BACKGROUND AND PROJECT GOALS

##### PURPOSE

The Kane County Building Management Department on behalf of the Sheriff's Office is seeking Contractors/Engineers to perform an audit of the Sheriff's Office Operations, provide energy usage findings and a proposal to achieve cost savings.

The energy efficiency audit for the Sheriff's Office should include but not be limited to utilities, HVAC engineering solutions for the Jail building maintenance, plumbing, lighting electrical, building envelope for the Jail and Sheriff's Office Buildings, along with fleet acquisition and maintenance fleet fuel, telephone and internet revenue generation.

The Kane County Adult Corrections Facility was completed and in operation on or about September 10, 2008 and is a 207,000 square foot building that can accommodate up to approximately 700 detainees.

##### DELIVERABLES

The Contractor/Engineer will be required to provide the following deliverables:

Energy Efficiency Audit Report Including:

- Heating Ventilating and Air Conditioning (HVAC) equipment including humidity control;
- Energy management and control systems;
- Lighting;
- Water usage;
- Domestic hot water;
- Building envelope including insulation
- Other energy systems.

The Energy Efficiency Audit Report must identify current conditions, improvement opportunities, and estimated costs to implement improvement opportunities.

Responses should be technically creative regarding modernization, energy conservation, energy management, maintenance, training and overall service.

##### OVERVIEW OF GOALS AND OBJECTIVES

The Owner expects to achieve the following goals and objectives:

1. Reduce operating costs to reinvest in deferred maintenance areas
2. Improve environmental conditions for employees and visitors to the facilities
3. Improve maintenance and operation of the facilities
4. Provide better working conditions in the identified facilities
5. Preserve capital funds for other requirements

**DISCLOSURES**

Pursuant to 50 ILCS 515/25, the County discloses that Leopardo Companies, Inc., with offices in Chicago and Hoffman Estates, Illinois has assisted in preparing the specifications listed in this RFP. Refer to Page 22 for the list of attached files for Contractors to review in order to submit a comprehensive proposal for the requested Energy Efficiency Audit Services.

**2018 ACTUAL OPERATING EXPENSES**

Grease Trap-Septic Services	\$ 5,820.00
Disposal Services	\$ 16,347.85
Janitorial Services	\$ 59,970.39
Repairs and Maintenance-Roads	\$ 20,028.34
Repairs and Maintenance-Buildings	\$122,594.32
Repairs and Maintenance-Grounds	\$ 6,586.10
Repairs and Maintenance-Equipment	\$ 42,576.50
Utilities-Water	\$ 67,985.79
Cleaning Supplies	\$ 24,102.30
Uniform Supplies	\$ 761.20
Utilities-Sewer	\$112,841.47

**FY2020 BUDGETED INFORMATION TECHNOLOGY ACCOUNTS**

Telephone	\$284,639
Cellular Phone	\$259,200
Internet	\$116,161

**MANDATORY PRE-PROPOSAL CONFERENCE**

There will be a one-time mandatory pre-proposal conference to be held on Thursday, November 14, 2019 at 10:30 a.m. C.S.T. at the Kane County Adult Corrections Facility, located at 37W755 IL-38, St. Charles, IL 60175. Vendors interested in submitting a proposal are required to attend the full conference. A tour of the Adult Corrections Facility and Sheriff's Offices will take place immediately following the meeting. Vendors will be required to sign in at the beginning and end of the tour.

## COMPANY PROFILE/PRODUCT INDEPENDENCE

1. Provide information specifying legal business classification, state of incorporation, audited annual report and summary of financial strength.
2. Address the company's ability to fulfill the financial guarantee terms and duration of the performance-based contract. Include a summary of the extent and stability of business operations related to installation services for past years.
3. If the firm is a factory owned branch, specify the legal business classification, state of incorporation and where legal contracts will be executed. Specific information about the business unit (the specific branch, division, or office responding to this RFP only), project team and management dedicated to ensuring project performance as well as the energy service company will be evaluated. Inclusion of information on projects performed or developed outside of responding branch or office will not be considered.
4. Indicate whether the response is being submitted on behalf of a parent company (list any division or branch offices to be involved in this project); division (attach separate list if more than one is to be included); subsidiary; or branch office. Include the name, address, city, state, and zip code.
5. Address the firm's representation or affiliation with the manufacturing or installation of any line of energy related equipment, which may be utilized in this project. Specify what that equipment is and how it may impact the project.
6. Corporate Data – Indicate how many years your firm has been in business under its present business name. Provide the total number of employees of the responding branch only. Please identify the number of personnel or resources that are capable of supporting the project in the responding branch office. Give the name and address of the primary individual responsible for contract negotiation as well as all persons with authority for contract execution. This person should reside in responding branch.

## FINANCIAL APPROACH

The respondent should describe financial alternatives that will responsibly maximize the net economic benefit and minimize financial risk.

### A. Financing Sources

Provide descriptions of the sources and types and costs of financing available and recommended use in this program, if the County decides to possibly entertain a performance contracting model.

### B. Savings

Describe the basis of cost operations savings and related infrastructure improvements identified to achieve these savings, its execution, and the methods of auditing, if the County decides to possibly entertain a performance contracting model.

### C. Financial Model – if the County decides to possibly entertain a performance contracting model.

1. Include the procedure for calculation of savings with related cost adjustments.
2. Include the procedure for handling excessive savings.
3. Include the procedure for handling project delays and related cost adjustments.
4. Include detailed General Conditions expenses and Overhead & Profit information for each identified Energy Efficiency & Energy Conservation measure.

## OTHER BENEFITS

Describe any other benefits your firm can bring to the energy efficiency audit services program.

**CRITERIA FOR SELECTION**

All proposals submitted in response to this RFP will be evaluated based on the following criteria:

Company Profile/Product Independence	10%
Project Team and Experience	15%
Technical Approach, Energy Efficiency and Energy Conservation Measures	20%
Financial Approach	25%
Cost	30%

**NOTE:** If the County chooses to entertain a Performance Contracting model, the County will only enter into a guaranteed energy savings contract with a qualified provider if it finds that the amount it would spend on the energy conservation measures recommended in the proposal would not exceed the amount to be saved in either energy or operational costs, or both, within a ten (10) year period from the date of installation, if the recommendations in the proposal are followed.

**ADDITIONAL INFORMATION**

If additional files are requested for more detailed information, Vendors will be required to sign a non-disclosure agreement before the release of any additional information.

ATTACHMENT: (1) Sheriff's Office Vehicle Fleet Inventory

**PROPOSAL RESPONSE  
FORM  
SHERIFF'S ENERGY EFFICIENCY AUDIT**

**RFP Due Date & Time: NOVEMBER 26, 2019 AT 2:00 P.M. CST**

To: County of Kane Purchasing Department  
719 S. Batavia Ave., Bldg. A, Room 211, 212 or 214  
Geneva, Illinois 60134  
Hours: 8:30 a.m. to 4:30 p.m. CST, Monday-Friday

**The proposer shall return RFP with all documents, as well as literature, samples, etc. as required within the specifications.**

The undersigned proposer, having examined the specifications and any other related documents, hereby agrees to provide the Sheriff's Energy Efficiency Audit per specifications and to perform other work stipulated in, required by and in accordance with the proposal documents attached for and in consideration of the proposed prices.

**RECEIPT OF ADDENDA:** The undersigned hereby acknowledges receipt of following addendum(s): \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_.

The Vendor has examined the Contractor Disclosure section C of the Terms and Conditions, and has included or provided a document listing all cumulative campaign contributions made within the past twelve months, to any current or county-wide elected officer, and ownership interest in entity greater than five percent.

By signing this proposal, the proposer hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended. The awarding of any contract resulting from this RFP will be based upon the funding available to Kane County. The terms of the RFP and the response shall be incorporated by this reference as though fully set forth into the Contract notwithstanding any language in the contract to the contrary. In the event of any conflict between the terms of the Contract and the terms of the RFP and the response, the terms of the RFP and the response shall govern. Every element or item of the RFP and the response shall be deemed a material and severable item or element of the contract. **THIS SECTION MUST BE SIGNED BY AN AUTHORIZED REPRESENTATIVE OF THE COMPANY OR ENTITY RESPONDING TO THE RFP.**

**Signature** \_\_\_\_\_

**Typed Signature** \_\_\_\_\_

**Company** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone #** \_\_\_\_\_ **Fax#** \_\_\_\_\_

**Federal I.D./Social Security #** \_\_\_\_\_ **Date** \_\_\_\_\_

## ACCEPTANCE

The Offer is hereby accepted for the Sheriff's Energy Efficiency Audit.

The Contractor is bound to provide the materials and services listed in the attached agreement and based upon the Request for Proposal, including all terms, conditions, specification and amendments, the Contractor's offer is accepted by the County of Kane.

This contract shall henceforth be referred to as Contract Number 51-019. The Contractor has been cautioned not to commence any billable work or to provide any materials or services until this Contractor receives a purchase order and or notice to proceed.

---

Christopher J. Lauzen  
Chairman, County Board  
Kane County, Illinois

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Date

**REFERENCES**  
Sheriff's Office Energy Efficiency Audit  
For  
**KANE COUNTY BOARD, Geneva, Illinois**

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List below businesses or other organizations for whom you have provided comparable services:

Offeror's Name: \_\_\_\_\_

1.     Organization: \_\_\_\_\_  
       Address: \_\_\_\_\_  
       City, State, Zip Code: \_\_\_\_\_  
       Telephone Number: \_\_\_\_\_  
       Contact Person: \_\_\_\_\_  
       Date of Project: \_\_\_\_\_
  
2.     Organization: \_\_\_\_\_  
       Address: \_\_\_\_\_  
       City, State, Zip Code: \_\_\_\_\_  
       Telephone Number: \_\_\_\_\_  
       Contact Person: \_\_\_\_\_  
       Date of Project: \_\_\_\_\_
  
3.     Organization: \_\_\_\_\_  
       Address: \_\_\_\_\_  
       City, State, Zip Code: \_\_\_\_\_  
       Telephone Number: \_\_\_\_\_  
       Contact Person: \_\_\_\_\_  
       Date of Project: \_\_\_\_\_
  
4.     Organization: \_\_\_\_\_  
       Address: \_\_\_\_\_  
       City, State, Zip Code: \_\_\_\_\_  
       Telephone Number: \_\_\_\_\_  
       Contact Person: \_\_\_\_\_  
       Date of Project: \_\_\_\_\_

**SPECIAL CONDITIONS**

**1. Response Instructions**

An original RFP response, marked as "**original**" (with submittal requirements) and three (3) copies, and one copy (1) on CD shall be returned in a sealed package or envelope bearing the name and address of the respondent and be labeled "**51-019 SHERIFF'S OFFICE ENERGY EFFICIENCY AUDIT**". Your proposal may be mailed or hand delivered as follows:

County of Kane Purchasing Department  
Kane County Government Center  
719 S. Batavia Ave., Bldg. A, Room 211, 212 or 214  
Geneva, Illinois 60134  
Hours: 8:30 a.m. to 4:30 p.m. CST, Monday-Friday

**2. Proposers' Questions**

All questions pertaining to this Request for Proposals must be submitted in writing to the Purchasing Department no later than **November 19, 2019 at 12:00 P.M.** For the quickest response to all questions please send via e-mail to: [purchasing@co.kane.il.us](mailto:purchasing@co.kane.il.us) or Fax to (630) 208-5107.

**PROPOSALS MAY NOT BE SUBMITTED ELECTRONICALLY.**

<b>SEALED PROPOSAL</b> <b>RFP #: 51-019</b> <b>OPENING DATE: NOVEMBER 26, 2019</b> <b>OPENING TIME: 2:00 P.M. CST</b> <b>DESCRIPTION: SHERIFF'S OFFICE ENERGY EFFICIENCY AUDIT</b> <b>DATED MATERIAL DELIVER IMMEDIATELY</b>
<b>RETURN ADDRESS LABEL</b>
<b>VENDOR NAME:</b> _____
<b>ADDRESS:</b> _____
<b>CITY/STATE/ZIP:</b> _____

PLEASE CUT OUT AND AFFIX THE PROPOSAL LABEL (ABOVE) TO THE TOP LEFT CORNER OF YOUR PACKAGE/ENVELOPE OF YOUR PROPOSAL TO HELP IDENTIFY VENDOR SUBMITTING!

**LATE PROPOSALS CANNOT BE ACCEPTED!**

YOUR LETTERHEAD  
1234 South Main Street  
Geneva, IL 60134

**CONTRACTOR DISLCOSURE**

As of January 1, 2015, ABC Company , to the best of our knowledge the Owners, Officers or Executives have not made any political campaign contributions to any Kane County Elected Official countywide in the last 12 month period.

Below is a list of shareholders or owners with at least 5% holdings in ABC Company:

Mr. John Smith 50%  
456 Second Street  
Geneva, IL 60134

Ms. Sue Jones 50%  
456 Second Street  
Geneva, IL 60134

\_\_\_\_\_  
Officer  
Title

\_\_\_\_\_  
Date

Subscribed and Sworn this \_\_\_\_ day of \_\_\_\_\_, 2015

\_\_\_\_\_  
Notary Public



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/19/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).XYZ

PRODUCER  ABC Company * *	CONTACT NAME: AM Best A Rated Carrier	25658
	PHONE (A/C, No, Ext) AM Best A Rated Carrier	FAX (A/C, No):
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED  2126374053	INSURER A :	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

**COVERAGES**

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	ABC123	1/1/2018	1/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	ABC123	12/1/2018	12/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			ABC123	12/1/2018	12/1/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y	ABC123	12/1/2018	12/1/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability			ABC123	12/1/2018	12/1/2019	Aggregate 2,000,000 Each Occurrence 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Job No./Event/Project. PLEASE INCLUDE COPY OF ENDORSEMENTS

County of Kane is included as additional insured on a primary/non-contributory basis for Commercial General Liability as required by written contract (Per CG 2010 &amp; CG2037 or equivalent).

Waiver of Subrogation on General Liability, Auto, &amp; W.C in favor of the additional insureds as required by written contract.

**CERTIFICATE HOLDER****CANCELLATION**

County of Kane 719 Batavia Ave., Bldg A Geneva IL 60134	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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## **IMPORTANT**

If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. A Statement on this certificate does not confer rights to the certificate holder in lieu of such endorsements(s).

If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

## **DISCLAIMER**

This Certificate of Insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED - OWNERS, LESSEES OR  
CONTRACTORS - SCHEDULED PERSON OR  
ORGANIZATION**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART  
SCHEDULE**

Name of Additional Insured Person(s) or Organization(s):	Location(s) of Covered Operations
<div style="border: 2px solid red; padding: 20px; width: fit-content; margin: auto;">SAMPLE</div>	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II - Who is an Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR  
CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement  
Insured

Effective Policy No.

Endorsement No.  
Premium

Insurance Company

Countersigned by \_\_\_\_\_

Sec. 5-3003. Contracts for goods and services valued at more than \$30,000.

(a) As used in this Section, "familial relationshi" means an individual's father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half-brother, half-sister, and the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiance or fiancée.

(b) A county may deny, suspend, or terminate the eligibility of a person, firm, corporation, association, agency, institution, or other legal entity to participate as a vendor of goods or services to the county if the vendor, for contracts greater than \$30,000, fails to disclose to the county a familial relationship between a county elected official or county department director and any of the following individuals who have the authority to act on behalf of and with the power to bind the respective person, firm, corporation, association, agency, institution, or other legal entity: a corporate officer; a member of the corporate board of directors; a limited liability company manager; a member with management authority of a limited liability company; or a partner of a partnership.

(c) If a person, firm, corporation, association, agency, institution, or other legal entity seeking to contract with the county has a familial relationship required to be disclosed under subsection (b), then the contract may be approved or renewed by roll call vote of the county board following a recitation of the name of the county official and the nature of the familial relationship being disclosed.

(55 ILCS 5/6-31013 new)

Sec. 6-31013. Transitional audits.

(a) No later than 10 days after certification of the election results, the county board chairperson, county board president, or county executive shall notify newly elected countywide officials of the option for an auditor to conduct a transitional audit at the county's expense. An elected county auditor shall conduct the audit upon a request of the newly elected countywide official. In a county that does not have an elected county auditor, the newly elected countywide official may hire a qualified auditing firm. The county board shall pay all costs associated with an audit. The transitional audit shall examine funds expended by the official for whom the newly elected official is taking over and report if the expended funds were consistent with the county board's financial allocations to that official.

(b) A county board shall give the option for a transitional financial audit to all county officials elected in or after

KANE COUNTY SHERIFF'S VEHICLES

YEAR	MAKE	MODEL	VIN #	MARKED UNMARKED	IN SERVICE	MLEAGE	TAKE HOME	VIDEO CAMERA	PLATE NO.	LOCATION T=HOME G=SHOP	COST	RADAR	RADIO	county#	l pass#	
<b>PATROL</b>																
8	2013	FORD	EXPLORER	1FM5K8AR1DGA13330	MARKED	8/6/2012	52,000	YES	1412063659	S45-8	T	\$ 26,550.00	DE5799	103TLG3074	1260	
20	2014	FORD	EXPLORER	1FM5K8AR0EGB96379	MARKED	4/11/2014	101,000	YES	1303061089	S45-20	T	\$ 26,895.00	DE5798	103THJ1443	1141	1505380519
30	2014	FORD	EXPLORER	1FM5K8AR9EGB96378	MARKED	4/18/2014	95,000	YES	COBAN	S45-30	T	\$ 26,895.00		103TQW1282	1140	none
31	2015	FORD	EXPLORER	1FM5K8AR7FGB03598	MARKED	12/30/2014	67,000	YES	COBAN	S45-31	T	\$ 26,810.00	RP17263	103TJN3020	1177	1504547399
48	2013	FORD	INTERCEPTOR	1FAHP2M80DG148503	MARKED	4/25/2013	109,000	YES	33007644	S45-48	T	\$ 23,808.00	XE18799	103THQF304	1025	
52	2013	FORD	INTERCEPTOR	1FAHP2M82DG104065	UNMARKED	6/12/2012	80,000	YES	COBAN	P67 4217	T	\$ 24,876.00		103THQE400	1261	1505790721
57	2015	FORD	INTERCEPTOR	1FAHP2MK3FG124310	MARKED	1/19/2015	53,000	YES	1303061059	S45-57	T	\$ 24,970.00		103THJ2442	1157	
60	2015	FORD	INTERCEPTOR	1FAHP2MK7FG124309	MARKED	1/19/2015	88,000	YES	1303061377	S45-60	T	\$ 24,970.00	XE23997	103TJNB321	1156	
61	2019	FORD	INTERCEPTOR	1FM5K8AR6KGA29326	MARKED	11/13/2018	100	YES	21000909	S45-61	T	\$ 29,547.00	DE010972	103THJ1445		
62	2019	FORD	INTERCEPTOR	1FM5K8AR6KGA19797	MARKED	11/23/2018	100	YES		S45-62	T	\$ 29,547.00				
63	2019	FORD	INTERCEPTOR	1FM5K8AR4KGA29325	MARKED	11/13/2018	2,000	YES	COBAN	S45-63	T	\$ 29,547.00				
64	2019	FORD	INTERCEPTOR	1FM5K8AR8KGA29327	MARKED	11/13/2018	3,200	YES	COBAN	S45-64	T	\$ 29,547.00				
65	2015	FORD	INTERCEPTOR	1FAHP2MK1FG124306	MARKED	1/22/2015	73,000	YES	1303061181	S45-65	T	\$ 24,970.00	DE5795	103THJ1485	1153	none
70	2013	FORD	INTERCEPTOR	1FAHP2M81DG148493	MARKED	3/22/2013	88,000	YES	1303061057	S45-70	T	\$ 23,808.00	RP12428	103THQF302	1012	
71	2015	FORD	INTERCEPTOR	1FAHP2MK3FG124307	MARKED	1/22/2015	66,000	YES	21001740	S45-71	T	\$ 24,970.00	RP19009	103THJ0947	1154	
72	2015	FORD	INTERCEPTOR	1FAHP2MKXFG124305	MARKED	2/1/2015	98,000	YES	1411060700	S45-72	T	\$ 24,970.00	RP17265	103THJ0079	1152	
76	2013	FORD	INTERCEPTOR	1FAHP2M80DG148498	MARKED	3/11/2013	82,000	YES	COBAN	S45-76	T	\$ 23,808.00	XE18810	103TJNB6942	1017	
81	2015	FORD	INTERCEPTOR	1FAHP2MK0FG178275	MARKED	5/16/2016	57,000	YES	1506060425	S45-81	T	\$ 23,990.00		103THQF299	1284	none
83	2014	FORD	INTERCEPTOR	1FAHP2MKXEG164964	MARKED	5/13/2014	107,000	YES	1308060818	S45-83	T	\$ 25,055.00	RP15144	103TPE1849	1148	none
89	2015	FORD	INTERCEPTOR	1FAHP2MK9FG178274	MARKED	5/16/2016	49,000	YES	33007927	S45-89	T	\$ 23,990.00	XE21894	103TLW1185	1285	
94	2014	FORD	INTERCEPTOR	1FAHP2MK6EG164962	MARKED	5/13/2014	118,000	YES	COBAN	S45-94	T	\$ 25,055.00	RP15146	103TPGB581	1146	none
97	2013	FORD	INTERCEPTOR	1FAHP2M89DG148502	MARKED	3/5/2013	112,000	YES	33007658	S45-97	T	\$ 23,808.00	XE23994	103TJN3985	1023	
101	2015	FORD	INTERCEPTOR	1FAHP2MK2FG112164	MARKED	9/20/2014	69,000	YES	COBAN	S45-101	T	\$ 25,085.00	RP15139	103THQF300	1150	
103	2014	FORD	INTERCEPTOR	1FAHP2MK0EG129673	MARKED	10/10/2013	96,000	YES	1503060564	S45-103	T	\$ 25,295.00	RP13018	103THJ0937	1074	
104	2014	FORD	INTERCEPTOR	1FAHP2MK2EG129674	MARKED	10/10/2013	86,000	YES	COBAN	S45-104	T	\$ 25,295.00	RP13005	103THJ1436	1075	
105	2014	FORD	INTERCEPTOR	1FAHP2MK4EG129675	MARKED	10/10/2013	109,000	YES	1308060420	S45-105	T	\$ 25,295.00	RP13010	103THJ0070	1076	none
108	2014	FORD	INTERCEPTOR	1FAHP2MK6EG129676	MARKED	10/10/2013	104,000	YES	21001133	S45-108	T	\$ 25,295.00	RP13011	103THJ1445	1077	
109	2013	FORD	INTERCEPTOR	1FAHP2M84DG148505	MARKED	9/5/2012	107,000	YES	1303061037	S45-109	T	\$ 23,808.00	RP19010	103TJN3989	1028	
118	2014	FORD	INTERCEPTOR	1FAHP2MKXEG129678	MARKED	10/10/2013	120,000	NO	31005259	S45-118	T	\$ 25,295.00	RP13004	103TNJ2290	1079	none
120	2016	FORD	INTERCEPTOR	1FAHP2MK8GG122392	MARKED	8/20/2016	47,000	YES	33008221	S45-120	T	\$ 24,990.00	DE5791		1286	
121	2016	FORD	INTERCEPTOR	1FAHP2MK8GG119489	MARKED	8/20/2016	53,000	YES	1506060830	S45-121	T	\$ 24,990.00	DE5796		1287	none
123	2014	FORD	INTERCEPTOR	1FAHP2MK8EG164963	MARKED	5/13/2014	92,000	YES	21000395	S45-123	T	\$ 25,055.00	RP13006	103THJ1486	1147	
125	2015	FORD	INTERCEPTOR	1FAHP2MI K9FG112162	MARKED	9/20/2014	79,000	YES	33006500	S45-125	T	\$ 25,085.00	RP15141	103TJUD125	1159	
131	2018	FORD	EXPLORER	1FM5K8AR2JGA71474	MARKED	2/1/2018	15,000	YES	COBAN	S45-131	T	\$ 29,547.00				
133	2018	FORD	EXPLORER	1FM5K8AR9JGA71472	MARKED	2/1/2018	16,000	YES	COBAN	S45-133	T	\$ 29,547.00				
135	2018	FORD	EXPLORER	1FM5K8AR7JGA71471	MARKED	2/1/2018	17,000	YES	COBAN	S45-135	T	\$ 29,547.00				
136	2015	FORD	INTERCEPTOR	1FAHP2MI K4FG178294	MARKED	12/30/2015	76,000	YES	1308060313	S45-136	T	\$ 24,155.00	DE005793		1288	
137	2015	FORD	INTERCEPTOR	1FAHP2MK4FG112165	MARKED	9/20/2014	116,000	YES	33006499	S45-137	T	\$ 25,085.00	RP15140	103TPE1815	1151	
138	2018	FORD	EXPLORER	1FM5K8AR4JGA71475	MARKED	2/1/2018	21,000	YES	COBAN	S45-138	T	\$ 29,547.00				
139	2015	FORD	EXPLORER	1FAHP2MK5FG112160	MARKED	9/20/2014	93,000	YES	33006497	S45-139	T	\$ 25,085.00	RP15153	103THJ0974	1161	
141	2015	FORD	INTERCEPTOR	1FAHP2MK5FG124308	MARKED	1/14/2015	38,000	YES	COBAN	S45-141	T	\$ 24,970.00		103THJ1400	1155	
142	2018	FORD	EXPLORER	1FM5K8AR7JGB12018	MARKED	4/18/2018	15,000	YES	COBAN	S45-142	T	\$ 29,547.00				
<b>PATROL COMMAND</b>																
21	2018	FORD	EXPLORER	1FM5K8AR0JGA71473	MARKED	2/1/2018	16,000	YES		S45-21		\$ 29,547.00				
23	2016	FORD	EXPLORER	1FM5K8AR9GGD05229	UNMARKED	6/16/2016	26,000	YES	NONE	S45-23	T	\$ 28,375.00		103TLW1185	1289	
33	2017	FORD	EXPLORER	1FM5K8AR3HGE39882	UNMARKED	10/31/2017	9,000	YES	NONE	S45-33	T	\$ 29,428.00		103THJ1487	1332	
43	2017	FORD	EXPLORER	1FM5K8AR5HGE39883	UNMARKED	11/1/2017	6,000	YES	NONE	S45-43	T	\$ 29,428.00		103THJ1444	9883	
98	2017	FORD	EXPLORER	1FM5K8AR0HGE39886	MARKED	11/27/2017	21,000	YES	NONE	S45-98	T	\$ 29,428.00			9886	
99	2017	FORD	EXPLORER	1FM5K8AR2HGE39887	MARKED	11/27/2017	29,000	YES	NONE	S45-99	T	\$ 29,428.00	DE006377	103TLW1189	9887	
107	2017	FORD	EXPLORER	1FM5K8ARXHGE30502	MARKED	11/27/2017	16,000	YES	NONE	S45-107	T	\$ 29,428.00		103THQF302	1327	
110	2017	FORD	EXPLORER	1FM5K8AR9HGE39885	MARKED	10/28/2017	32,000	YES	NONE	S45-110	T	\$ 29,428.00			1328	
112	2017	FORD	EXPLORER	1FM5K8AR4HGE39888	MARKED	10/29/2017	34,000	YES	NONE	S45-112	T	\$ 29,428.00			1329	
122	2017	FORD	EXPLORER	1FM5K8AR7HGE39884	MARKED	10/27/2017	24,000	YES	NONE	S45-122	T	\$ 29,428.00			1330	
126	2017	FORD	EXPLORER	1FM5K8AR6HGE39889	MARKED	11/27/2017	14,000	YES		S45-126	T	\$ 29,428.00		103TLE4571	1331	
<b>PATROL UTILITY</b>																
6	2009	FORD	FOCUS	1FAHP35N29W255186	UNMARKED	6/19/2009	96,000	YES	NONE	H902735	T	\$ 13,905.00		103THJ0947	878	
50	2013	FORD	INTERCEPTOR	1FAHP2M82DG148504	MARKED	5/15/2013	104,000	NO		S45-50	T	\$ 23,808.00		103THJ0076	1027	
55	2013	FORD	INTERCEPTOR	1FAHP2M85DG148500	MARKED	3/27/2013	102,000	YES	1303061304	S45-55	T	\$ 23,808.00	XE18808	103TNNH518	1021	none
59	2013	FORD	INTERCEPTOR	1FAHP2M87DG148496	MARKED	4/9/2013	104,000	YES	1303061332	S45-59	T	\$ 23,808.00	XE18813	103THJ1100	1015	

91	2014	FORD	INTERCEPTOR	1FAHP2MK4EG164961	MARKED	5/13/2014	100,000	YES	1303061297	S45-91	T	\$ 25,055.00	RP15145	103TRE1746	1145	
92	2014	FORD	INTERCEPTOR	1FAHP2MK2EG164960	MARKED	5/13/2014	95,000	YES	1308060477	S45-92	T	\$ 25,055.00	RP15147	103THJ1483	1144	
94	2014	FORD	INTERCEPTOR	1FAHP2MK6EG164962	MARKED	5/13/2014	118,000	YES	COBAN	S45-94	T	\$ 25,055.00	RP15146	103TPGB581	1146	none
95	2013	FORD	INTERCEPTOR	1FAHP2M89DG148497	MARKED	4/15/2013	107,000	YES	1303061297	S45-95	T	\$ 23,808.00	XE23989	103TNJ3975	1016	
100	2010	FORD	CROWN VICTORI	2FABP7BV1AX129296	MARKED	6/30/2010	104,000	NO	1308060930	S45-100	G	\$ 20,924.00	XE24001	103TPG2301	960	
128	2014	FORD	INTERCEPTOR	1FAHP2MK1EG129679	MARKED	10/10/2013	121,000	YES	1308060936	S45-128	T	\$ 25,295.00	RP13002	103THJ0947	1080	none
130	2013	FORD	INTERCEPTOR	1FAHP2M83DG148494	MARKED	1/9/2013	95,000	YES	1303061314	S45-130	T	\$ 23,808.00	XE23991	103TNJ3973	1013	

**PATROL**

**K-9**

3	2016	FORD	EXPLORER	1FM5K8AR2GGB13330	UNMARKED	10/16/2015	47,000	YES	1504063124	Z523800	T	\$ 28,485.00	RP15142	103TMJE082	1292	1505380519
28	2015	FORD	EXPLORER	1FM5K8AR3FGB03596	MARKED	11/24/2014	82,000	YES	21001054	S45-28	T	\$ 26,810.00	RP17264	103THQF298	1149	
29	2015	FORD	EXPLORER	1FM5K8AR9FGB03599	MARKED	12/12/2014	82,000	YES	1308060536	S45-29	T	\$ 26,860.00	RP15143	103TMJE083	1262	
34	2015	FORD	EXPLORER	1FM5K8AR5FGB03597	MARKED	12/17/2014	77,000	YES	NONE	S45-34	T	\$ 26,810.00		103TJUD172	1176	
124	2012	CHEVY	TAHOE	1GNSK2E06CR270901	MARKED	11/8/2012	130,000	YES	NONE	S45-124	T	\$ 29,999.60		103THJ0935	1258	
129	2018	FORD	EXPLORER	1FM5K8AR6JGA71476	MARKED	2/1/2018	23,000	YES		S45-129	T	\$ 29,547.00				

**INVESTIGATIONS**

4	2013	CHEVY	CARGO VAN BOI	1GCWGF6G1D1143729	MARKED	3/13/2013	38,000	YES	NONE	S45-4	T	\$ 20,627.76		103THJ1448	1171	
9	2015	CHEVY	EQUINOX	2GNALBEK0F6345229	UNMARKED	4/24/2015	37,000	YES	NONE	E854676	T	\$ 21,116.00			1257	
24	2016	FORD	EXPLORER	1FM5K8AF5GGD05230	UNMARKED	7/12/2016	20,000	YES	NONE	BD18229	T	\$ 28,375.00			1290	
25	2007	CHEVY	SILVERADO	IGCJJK33D37F119165	MARKED	3/11/2013	281,000	YES	NONE	S45-25	T	FORFEITURE			1170	
27	2016	FORD	EXPLORER	1FM5K8AR7GGD05228	UNMARKED	6/16/2016	22,000	YES	NONE	Q550923	T	\$ 28,335.00		103THJ1174	1303	
41	2009	FORD	FOCUS	1FAHP35N89W208146	UNMARKED	3/20/2009	68,000	YES	NONE	S45-41	T	\$ 13,905.00			846	
180	2011	NISSAN	ARMADA	5N1AA0NCXBN607464	UNMARKED	10/21/2015	117,000	YES	NONE	ZX62190	T	FORFEITURE		103THJ1123	1297	
181	2012	NISSAN	MURANO	JN8AZ1MW7CW215976	UNMARKED	11/10/2016	64,000	YES	NONE	ZX62191	T	FORFEITURE			1306	1506493400
183	2005	GMC	SEIRRA	2GTEK190881324144	UNMARKED	6/1/2017	102,000	YES	NONE	2246683B	T	FORFEITURE			1335	
184	2009	CHRYSI	300	2C3LA33V99H522996	UNMARKED	6/25/2018	72,000	YES	NONE	360734	T	FORFEITURE				
185	2000	HONDA	ACCORD	JHMCG5677YC013881	UNMARKED	6/1/2017	171,000	YES	NONE	AJ71681	T	FORFEITURE			1336	
187	2010	FORD	EDGE	2FMDK3GC8ABA37418	UNMARKED	4/19/2015	75,000	YES	NONE	E981747	T	FORFEITURE			1305	
191	2007	JEEP	CHEROKEE	1J8GR48K07C688407	UNMARKED	1/10/2014	111,000	NO	NONE	AA65224	O	FORFEITURE			1295	1504087594
192	2005	HYUND	TUCSON	KM8JN72D45U071857	UNMARKED	10/19/2015	148,000	YES	NONE	Z826422	T	FORFEITURE		103THJ1480	1293	1505198349
197	2008	TOYOT	CAMRY	4T1BK46K78U574520	UNMARKED	2/6/2013	205,000	YES	NONE	R281640	O	FORFEITURE			1294	1504916884

**FORFEITURES**

193	2009	FORD	VAN	1FMNE11W19DA31727	UNMARKED	3/16/2012	79,000		NONE	S45-9	O	FORFEITURE			1296	
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**JAIL K9**

127	2015	FORD	INTERCEPTOR	1FAHP2MK0FG112163	MARKED	9/20/2014	63,000	YES	NONE	S45-127	T	\$ 25,085.00	RP15148	103THJ1122	1158	
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**COURT HOUSE SECURITY**

18	2009	FORD	CROWN VICTORIA	2FAHP71V79X124661	MARKED	5/8/2009	101,000	NO	NONE	S45-18	O	\$ 20,912.00			829	
44	2009	FORD	FOCUS	1FAHP35N99W208138	UNMARKED	3/20/2009	65,000	NO	NONE	S45-44	O	\$ 13,905.00			854	
51	2013	FORD	INTERCEPTOR	1FAHP2M87DG148501	MARKED	2/12/2013	110,000	YES	NONE	S45-51	T	\$ 23,808.00	RP11060	103TNJ3959	1022	
CS1	1998	KAWASA	MULE	E408NL00000002	MARKED				NONE			DONATION				

**PLANNING COORDINATOR**

**OFFICE OF STANDARDS**

58	2009	FORD	FOCUS	1FAHP35N49W208144	UNMARKED	3/20/2009	63,000	YES	NONE	H435525	T	\$	13,905.00			848	1505306354
67	2009	FORD	FOCUS	1FAHP35N29W208143	UNMARKED	3/20/2009	55,000	YES	NONE	H435526	O	\$	13,905.00			849	1505767565

**COPS**

102	2013	FORD	INTERCEPTOR	1FAHP2M85DG148495	MARKED	5/6/2013	72,000	YES	NONE	S45-102	T	\$	23,808.00	RP17261	103TLQ2254	1014	
132	2013	FORD	INTERCEPTOR	1FAHP2M8XDG148492	MARKED	12/20/2012	92,000	YES	NONE	S45-132	T	\$	23,808.00	XE23983	103THJ1440	1011	

**TRANSPORTATION**

22	2010	FORD	CARGO VAN	1FTNE2EW7ADA64577	MARKED	5/21/2010	78,000	NO	NONE	S45-22	O	\$	18,558.00		103TMJE082	964	
36	2012	FORD	CARGO VAN	1FTSS3ELXCDA79570	MARKED	5/15/2012	89,000	NO	NONE	S45-36	O	\$	21,291.15		103THQE939	1030	
37	2015	CHEVY	STARCRRAFT BUS	1GB6G5BL7F1126390	MARKED	2/28/2015	11,000	NO	NONE	S45-37	O	\$	73,572.00		103TJUD004	1175	
84	2014	FORD	INTERCEPTOR	1FAHP2MK4EG161574	UNMARKED	5/16/2014	110,000	YES	NONE	S45-84	T	\$	25,055.00		103THQF287	1143	1505948881
86	2011	FORD	CARGO VAN	1FTSSEL7BDA25822	MARKED	11/29/2010	126,000	NO	NONE	S45-86	O	\$	24,157.00			913	
106	2011	FORD	CARGO VAN	1FTSS3ELXBDA00333	MARKED	10/6/2010	105,000	NO	NONE	S45-106	O	\$	21,317.38		103TLQ2256	917	
114	2011	FORD	CARGO VAN	1FTSS3EL1BDA00334	MARKED	10/5/2010	112,000	NO	NONE	S45-114	O	\$	21,317.00		103TLQ2390	916	
117	2011	FORD	CARGO VAN	1FTSSEL7BDA25821	MARKED	12/20/2010	82,000	NO	NONE	S45-117	O	\$	24,157.00			912	

**WARRANTS**

2	2017	FORD	EXPLORER	1FM5K8ARXHGA37213	UNMARKED	1/19/2017	22,000	YES	NONE	AH48530	T	\$	28,990.00		103TJN3022	1334	
26	2016	FORD	EXPLORER	1FM5K8AR7GGD05231	UNMARKED	7/12/2016	39,000	YES	NONE	S45-26	T	\$	28,375.00	DE5792	103TJUD163	1291	
40	2013	FORD	INTERCEPTOR	1FAHP2M82DG148499	MARKED	12/4/2012	102,000	NO	NONE	S45-40	T	\$	23,808.00	XE23992	103THQF303	1019	
45	2017	FORD	EXPLORER	1FM5K8AR1HGE39881	UNMARKED	3/23/2181	46,000	YES	NONE	S45-45	T	\$	29,428.00			1333	
85	2015	FORD	INTERCEPTOR	1FAHP2MK3FG142628	UNMARKED	4/15/2015	75,000	YES	NONE	S45-85	T	\$	25,020.00		103TQW1282	1204	1505068053

**CIVIL PROCESS**

5	2009	FORD	FOCUS	1FAHP35N49W255187	UNMARKED	6/19/2009	86,000	NO	NONE	S45-5	T	\$	13,905.00			879	
35	2013	FORD	FOCUS	1FADP3E25DL283188	UNMARKED	7/2/2013	97,000	NO	NONE	S45-35	O	\$	13,818.00		103THJ1484	1174	
47	2009	FORD	FOCUS	1FAHP35N79W208140	UNMARKED	3/20/2009	97,000	NO	NONE	S45-47	T	\$	13,905.00		103TJUD004	852	
66	2009	FORD	FOCUS	1FAHP35N99W208141	UNMARKED	3/30/2009	116,000	NO	NONE	S45-66	T	\$	13,905.00		103TJUD122	851	
67	2009	FORD	FOCUS	1FAHP35N29W208143	UNMARKED	3/20/2009	60,000	YES	NONE	H435526	O	\$	13,905.00			849	1505767565

**SNOW PLOW WORK TRUCKS**

42	2014	FORD	PICKUP	1FT7X2B69EEB27444	UNMARKED	1/2/2014	26,000	NO	NONE	S45-42	G	\$	25,184.00			1073	
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**TRAILERS**

14	2004	ATLAS	TRAILER FOR GA	5HCKU142X4E004267	MARKED	9/2/2004	N/A	NO	NONE	M094342	G				934
16	2019	R&R	SWAT TRAILER	5KGBDDH2XK1017159	MARKED	10/29/2018	N/A	N	NONE	S45-16	O	\$	12,748.00		
19	1979		BOMB TRAILER	N/A	MARKED	1/1/1985	N/A	NO	NONE	S45-19	G				726
87	2010	R&R	UTILITY TRAILER	5KGBAAV27A1008395	MARKED	12/28/2010	N/A	NO	NONE	S45-87	O	\$	6,578.00		
88	2013	R&R	K9 TRAILER	5KGBBTD13D1011896	MARKED	12/17/2013	N/A	NO	NONE	S45-88	O	\$	3,754.00		
116	1998		BURN TRAILER	1H9BS13298H246010	UNMARKED	4/1/1998	N/A	NO	NONE	S45-116	G	\$	8,875.00		727
150	2004	WANCC	SPEED TRAILER	5F17S101941002738	MARKED	6/10/2014	N/A	NO	NONE	G	G	\$	-		
151	2004	WANCC	SPEED TRAILER	5F17S101! 941002741	MARKED	6/10/2014	N/A	NO	NONE	G	G	\$	-		
188	1997	HAULMARK		MC61C 16HCB1010VH040035	MARKED	8/28/2018	N/A	NO	NONE				DONATION		

**SPECIALTY**

10	2011	MERCEDES	SPRINTER	WD3PF4CB4B5520283	UNMARKED	1/24/2011	11,000	NO	NONE	S45-10	O	\$	48,865.00		983
11			MAMBA		UNMARKED		1000	NO	NONE	SA5-11	G		DONATION		1298
12	2004	JOHN DEERE		GATO1 M0HP4GX016124	UNMARKED	9/2/2004	N/A	NO	NONE	N/A	G				256
15			CASPIR		UNMARKED		1000	NO	NONE	S45-15	G		DONATION		1299
17	2004	POLARI	RANGER	4XARF50A84D170737	UNMARKED	10/1/2013		NO	NONE	N/A	G		DONATION		1300
54	1999	INTERN	4700	1HTSCABN3XH648428	UNMARKED	8/18/2016	14,000	NO	NONE	S45-54	G		DONATION		
115	1998	CHEVY	CUTAWAY	1GBJG31F6W1106478	MARKED	11/27/1998	26,000	NO	NONE	S45-115	G	\$	22,483.48	400202	138
189	2007	SUZUKI	LTF500F	5SAAM44A377103890	UNMARKED	8/28/2018		NO	NONE				DONATION		
195	2009	POLARI	RAZOR	4XAVH76M49D819074	MARKED			NO	NONE	N/A	G		DONATION		
196	1995	YAMAHA	ATV	JY44GBA07SA068671	MARKED	6/22/2002	N/A	NO	NONE	N/A	G		DONATION		1302
901	2008	MAXPRO		1HTWEADR08J699536	MARKED		8000	NO	NONE	G	G		DONATION		

**SHERIFF ADMIN**

27	2016	FORD	EXPLORER	1FM5K8AR7GGD05228	UNMARKED	6/16/2016	13,000	YES	NONE	Q550923	T	\$	28,335.00	103THJ1174	1303
32	2016	FORD	EXPLORER	1FM5K8AR7GGD16536	UNMARKED	6/16/2016	24,000	YES	NONE	Q550924	T	\$	28,435.00	103THJ1445	1304
46	2009	FORD	FOCUS	1FAHP35NX9W208147	UNMARKED	3/20/2009	107,000	YES	NONE	S45-46	T	\$	13,905.00		845
93	2013	FORD	INTERCEPTOR	1FAHP2M88DG148491	MARKED	3/18/2013	105,000	YES	NONE	S45-93	G	\$	23,808.00	DE5555 103TNC2477	1009
111	2014	FORD	INTERCEPTOR	1FAHP2MK8EG129677	MARKED	10/10/2013	112,000	YES		S45-111	T	\$	25,295.00	RP13013 103TJUD170	1078
134	2015	FORD	INTERCEPTOR	1FAHP2MK7FG112161	MARKED	9/20/2014	118,000	YES	1403062507	S45-134	T	\$	25,085.00	RP15137 103THQF297	1160
194	2015	CHEVY	TRAVERSE	1GNKRKGD4FJ119526	UNMARKED	1/2/2019	86,000	YES	NONE	BD18230	T		FORFEITURE		