



## MEMORANDUM

TO: The Honorable Pat Quinn

FROM: Simone McNeil, Acting Director  
Department of Central Management Services

DATE: January 8, 2014

SUBJECT: FY13 Report on the hiring of Ex-Offenders by State Vendors

30 ILCS 500/15-25 requires that all invitations for bid include encouragement to prospective vendors to hire residents discharged from Illinois adult correctional centers. In accordance with this mandate, the following language has been incorporated in the standard bid documents:

**1.16 Employment Tax Credit:** Vendors who hire qualified veterans and certain ex-offenders may be eligible for tax credits. Please contact the Illinois Dept. of Revenue (312-814-3215) for information about tax credits. If you receive this tax credit you must report to the Dept. of Central Management Services the number of individuals hired for whom you received tax credits. You must submit this information by August 31 of each year covering the previous 12 months (July-June) (PA 94-1067; 30 ILCS 500/45-67 and 45-70).

30 ILCS 500/45-67 also directs CMS to provide the Governor and the General Assembly with a yearly report identifying “the activities undertaken by Chief procurement Officers and ... (CMS) to encourage prospective vendors to consider hiring Illinois residents who have been discharged from an Illinois adult correctional center. The report must include the number of vendors who have hired Illinois residents who have been discharged from an Illinois adult correctional center”.

The current procedure for tracking vendor hiring of ex-offenders requires self-reporting. During the past fiscal year, CMS sought vendor information about this program. The following information was received:

Number of vendors hiring ex-offenders:	0
Number of ex-offenders hired by State vendors:	0

CMS continues to explore various methods of increasing vendor awareness and self-reporting.