

## GOVERNOR'S TRAVEL CONTROL BOARD

### Meeting of the Board

August 15, 2013

10:00 am

James R. Thompson Center  
Room 4-404  
100 West Randolph Street  
Chicago, Illinois 60601

And

William G. Stratton Building  
Room 715  
401 Spring Street  
Springfield, Illinois 62706

### MINUTES

#### PRESENT:

##### Members

*In Chicago* Simone McNeil  
John D'Alessandro

*In Springfield* Chairman Malcolm Weems

##### Staff

*In Chicago* Benno Weisberg, Deputy General Counsel

*In Springfield* Kelley Wells, State Travel Coordinator

##### Guests

*In Springfield* Thanh Melick, Illinois Department of Financial and Professional Regulation

#### I. Call to Order

On August 15, 2013 at approximately 10:00am, Chairman Malcolm Weems called to order a meeting of the Governor's Travel Control Board.

#### II. Consideration of Minutes

June 26, 2013

The minutes of the meeting of June 26, 2013 were approved. Motion made by Simone McNeil with a second by Chairman Weems to approve the minutes as presented. Motion carried 3-0.

#### III. New Business

Approved Travel Exceptions

**STATE OF ILLINOIS**  
**Governor's Travel Control Board**

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- 1) ILDPR - Amtrak Fare Over State Rate
- 2) ILDPR - Amtrak Fare and Lodging Over State Rate
- 3) CMS - Amtrak Fare Over State Rate
- 4) CMS - Hotel Cancellation Fee
- 5) Veterans' Affairs - Hotel No Show Fee
- 6) Human Rights - Airline Change Fee
- 7) Illinois Gaming Board - In Headquarters Mileage Reimbursement
- 8) DCEO - Unused Hotel Room and Training Fees
- 9) DCEO - Excess Baggage Fees
- 10) DCEO - Excess Baggage Fees
- 11) DCEO - Business Class Fare on Amtrak
- 12) DCEO - Hotel Cancellation Fee

Travel Exceptions - Denied

- 1) DCEO - Excessive Car Rental Charges

V. Miscellaneous

- A. Discussion regarding commuting miles, Employee Owned or Controlled Housing and Out of Country travel approval.

VI. Adjournment

The meeting was adjourned at approximately 11:00 am. John D'Alessandro made the motion and Simone McNeil seconded the motion.