

GOVERNOR'S TRAVEL CONTROL BOARD

Meeting of the Board

June 24, 2015

10:00 am

James R. Thompson Center
16th Floor
100 West Randolph Street
Chicago, Illinois 60601
And
Capitol Building
Room 207
Springfield, Illinois 62706

MINUTES

PRESENT:

Members

In Chicago Chairman Trey Childress

In Springfield Scott Harry, Member
Morgan Kreitner, Member

Staff

In Chicago
Benno Weisberg, Deputy General Counsel

In Springfield
Kelley Wells, State Travel Coordinator

I. Call to Order

At approximately 10:00 Chairman Trey Childress called to order a meeting of the Governor's Travel Control Board.

II. Consideration of Minutes

March 31, 2015

The minutes of the meeting of March 31, 2015 were approved. Motion made by Scott Harry with a second by Morgan Kreitner to approve the minutes as presented.

III. New Business

Exception Report

STATE OF ILLINOIS
Governor's Travel Control Board

Minutes – June 24, 2015

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Approved Travel Exceptions

- 1) Office of the State Fire Marshall – Lodging over Maximum Rate
- 2) Insurance – Valet Parking
- 3) Insurance – Excessive Lodging Rate
- 4) Public Health – Airline Change Fee
- 5) Public Health – Excessive Enterprise Rental Fees
- 6) Public Health - Excessive Enterprise Rental Fees
- 7) Public Health – Valet Parking
- 8) Illinois Tollway – In Headquarters Expenses
- 9) DHS – Amtrak Fare over State Rate
- 10) DHS – Hotel Cancellation Fees
- 11) DCEO – Amtrak Fare over State Rate
- 12) DCEO – Excess Baggage Fee
- 13) DCEO – Valet Parking
- 14) DCEO – In Headquarters Expenses
- 15) DCEO – In Headquarters Expenses
- 16) DCEO – In Headquarters Expenses
- 17) DCEO – In Headquarters Expenses
- 18) DCEO – Weekend Amtrak Fare
- 19) DCEO – Airline Change Fee
- 20) Illinois State Police - Blanket Approval for Executive Protection
- 21) Illinois State Police – Valet
- 22) Veterans' Affairs – Hotel Cancellation Fee

Travel Exceptions - Denied

- 1) Public Health – Blanket Exception for Amtrak Business Class
- 2) DCEO – Hotel Cancellation Fee

Travel Exceptions – Partial Approval or More Information Requested

- 1) Aging -Valet Parking
 - 2) IDFPD – Lodging over State Rate
 - 3) DCEO – Valet Parking
 - 4) DCEO – Valet Parking
- IV. Per Diem – The Board made the decision to issue a Travel Update to clarify procedures regarding the calculation of per diem quarters
- V. Adjournment – A motion was made to adjourn the meeting at 10:50am by Scott Harry. Morgan Kreitner seconded the motion.