

## GOVERNOR'S TRAVEL CONTROL BOARD

### Meeting of the Board

July 28, 2016

11:00 am

James R. Thompson Center  
16<sup>th</sup> Floor  
100 West Randolph Street  
Chicago, Illinois 60601  
And  
Capitol Building  
Room 207  
Springfield, Illinois 62706

### MINUTES

#### PRESENT:

##### Members

*In Chicago* Chairman Trey Childress

*In Springfield* Morgan Kreitner, Member  
Scott Harry, Member

##### Staff

*In Springfield*  
Kelley Wells, State Travel Coordinator  
Matthew Sebek, Senior Counsel and FOIA Officer

*In Chicago* Benno Weisberg, Deputy General Counsel

#### I. Call to Order

At approximately 11:00 Chairman Trey Childress called to order a meeting of the Governor's Travel Control Board.

#### II. Consideration of Minutes

March 8, 2016

The minutes of the meeting of the March 8, 2016 meeting were approved. Motion made by Scott Harry with a second by Morgan Kreitner to approve the minutes as presented.

#### III. Exceptions

Exception Report

**STATE OF ILLINOIS**  
**Governor's Travel Control Board**

Minutes – July 28, 2016

Page 2 of 2

Approved Travel Exceptions

- 1) IDOT – Housing Allowance
- 2) CMS – Late Cancellation Fee
- 3) CMS – Unused Amtrak Ticket
- 4) Aging – In Headquarters Expenses
- 5) TRS – Valet Parking
- 6) Tollway – Airline Change Fee
- 7) IDES – Early Departure Fee
- 8) ISP – Early Departure Fees
- 9) ISP – Blanket Exception for Executive Protection
- 10) DCEO – In Headquarters Expenses
- 11) DCEO – Airline Change Fee
- 12) DCEO – Airline Change Fee
- 13) DCEO – Airline Change Fee
- 14) DCEO – Amtrak Ticket over State Rate
- 15) DCEO – Valet Parking
- 16) DCEO – Late Cancellation Fee
- 17) DCEO – Valet Parking
- 18) DCEO – Excess Air Travel Cost
- 19) DCEO – Baggage Fees
- 20) IDPH – Lodging over Conference Rate
- 21) IDPH – Excess Transportation Costs
- 22) DHS – Valet Parking
- 23) IL Council on Developmental Disabilities – Unused Hotel Rooms
- 24) Revenue – Excess Baggage Fee
- 25) Insurance – In Headquarters Parking
- 26) Insurance – Valet Parking
- 27) Insurance – Parking at Residence
- 28) Insurance – Amtrak Fare over State Rate
- 29) Insurance – In Headquarters Parking

Travel Exceptions – More Information Requested

- 1) DCEO – Excess Baggage Fees
- 2) IDOT – Blanket In Headquarters Exception for Day Laborers

IV. New Business

The Board discussed the use of Airbnb and Uber. It was decided parameters would be set for the use of Uber but at this time the use of Airbnb would not be allowed for Official State of Illinois Travel.

V. Adjournment – A motion was made to adjourn the meeting at 11:50am by Morgan Kreitner. Scott Harry seconded the motion.