

**State Of Illinois
State Use Committee Meeting
Minutes
June 18, 2014**

Video Conferencing sites:

SIU-C	Stratton Bldg.	JRTC	Hanley Bldg.
Lawson Hall, Room 180	Room 601	Room 9-035	Room 120
Carbondale	Springfield	Chicago	Springfield

Call to Order

Chairman Loftus called the meeting to order at 1:30 P.M.

II. Roll Call

Brynn Henderson conducted roll call.

The following members were present: (Attachment #1 sign in sheet)

Mitzi Loftus: Stratton Springfield
Kacy Bassett: Stratton Springfield
Seymour Bryson: SIU-E Carbondale
Richard W. Gloede: Stratton Springfield
Chris Dickey: Stratton Springfield
Dan Strick: JRTC Chicago
Audrey McCrimon: JRTC Chicago

Chairman Loftus announced that there was a quorum present.

III. Approval of the May 14th, 2014 Meeting Minutes

Chairman Loftus confirmed the members had reviewed the Minutes and that there were no proposed corrections. Chairman Loftus called for a motion to approve the Minutes.

Motion to Approve: Member Gloede

Second: Member Bassett

Tally of Votes: Members unanimously approved the Minutes.

IV. Review of and Vote on Proposed Contracts (Attachment #2 vote sheet)

Chairman Loftus stated that at the last meeting there was a discussion about voting each contract individually and the Committee will now vote on contracts individually with a yay or nay at the end of each reading of the contract.

After voting on each contract individually, Chairman Loftus called for a motion to approve the list of contracts read aloud by Corrie Smith.

Motion to approve: Member Gloede

To second: Member Bassett

Tally of Votes: The contracts were unanimously voted on with the exception of the following:

Member McCrimon	The Chicago Lighthouse	DHS	RIN	Abstain
Member McCrimon	The Chicago Lighthouse	IDFPR	Call Center	Abstain
Member McCrimon	The Chicago Lighthouse	UIC	Call Center	Abstain
Member Dickey	Clay County Rehab	CMS	Recycling	Abstain
Member Strick	SouthStar Services	CMS	Janitorial	Abstain

At Member McCrimons request, there was discussion with the Committee in regards to voting each contract individually and also reasons why a member might abstain.

Chairman Loftus asked the members for possible topics that could be added to the next meeting agenda, some of the members suggested the following:

- Review growth measures – Member McCrimon
- Examine technology to be able to advance – Member McCrimon
- Projections – Member McCrimon
- Continuation of identifying services – Member Dickey

There was also discussion about the progress on the Universities. Chairman Loftus asked Ben Bagby, Chief Procurement Officer with Higher Education, if he would periodically give the Committee updates.

Sharla Roberts, Director of Procurement Diversity with the University of Illinois, stated that she is working with Ben Bagby on which items are realistic for State Use; and would like to do more outreach for State Use.

V. New Business

Elizabeth Kee, CMS Legal Council, gave a brief refresher on the Open Meetings Act and discussed topics such as what constitutes a “meeting” under the Act, when members can call into a meeting and witness slips. Potential action items for the Committee to consider include drafting a written policy for members to call into meetings, a written policy for the general public to present comments at meetings and a witness slip.

VI. Future Meeting Date

Chairman Loftus stated that the next meeting is scheduled for July 9th at 2:00 pm.
The next scheduled meeting is October 8th at 1:30 pm.

VII. Adjournment

Chairman Loftus called for motion to adjourn.

Motion to Approve: Member Gloede

Second: Member Bassett

Tally of Votes: Members unanimously approved the motion to adjourn.

Chairman Loftus announced the motion to adjourn was approved and adjourned the meeting at 2:40 P.M.

CS

SU FY15 VOTE 3

Tuesday, June 17, 2014

1:43:33 PM

Vendor	Region	Renewal/ New	Renewal Options	PBC #	Type of Service	Jobs	Agency	Address	Begin Term	End Term	Annual Contract Value	Total Contract Value
Bridgeway, Inc	Northern			14-83852	Janitorial	3	DotAg-Animal Diagnostic	Animal Diagnostic Lab	07/01/14	06/30/16	\$15,294.96	\$30,589.92
Bridgeway, Inc	Northern			14-87560	Janitorial	2	DCFS	45 E Side Square	07/01/14	06/30/16	\$13,827.84	\$27,655.68
Bridgeway, Inc	Northern			14-87560	Janitorial	3	DHS - Fulton County	1329 N Main St	07/01/14	06/30/16	\$9,742.88	\$19,485.76
Bridgeway, Inc	Northern			14-87562	Janitorial	1	DCFS	500 41st	07/01/14	06/30/16	\$32,176.82	\$64,353.64
Bridgeway, Inc	Northern			14-87562	Janitorial	1	DCFS	500 42nd St	07/01/14	06/30/16	\$29,457.96	\$58,915.92
Bridgeway, Inc	Northern			14-87562	Janitorial	1	ISP	800 Hillcrest	07/14/14	06/30/16	\$33,912.32	\$67,824.66
Bridgeway, Inc	Northern			14-87572	Janitorial	2	DHS	401 Brown St	07/01/14	06/30/16	\$29,000.00	\$58,000.00
Bridgeway, Inc	Northern			14-87572	Janitorial	3	DHS	501 W Washington	07/01/14	06/30/16	\$30,963.00	\$61,926.00
Bridgeway, Inc	Northern			14-87586	Janitorial	1	DHS	405 N Limit	07/01/14	06/30/16	\$19,718.40	\$39,436.80
Bridgeway, Inc	Northern			14-87588	Janitorial	1	DCFS - Satellite Regional Office	107 N 3rd St	07/01/14	06/30/16	\$24,462.00	\$48,924.00
Bridgeway, Inc	Northern			14-87588	Janitorial	2	CMS - Rockford ROB	4302 N. Main Street	07/01/14	06/30/16	\$37,663.00	\$75,326.00
Bridgeway, Inc	Northern			14-87588	Janitorial	3	DHS - Winnebago County	1111 N Avon St	07/01/14	06/30/16	\$55,200.00	\$110,400.00
Bridgeway, Inc	Northern			1487589	Janitorial	2	CMS - Giorgi Center	200 S Wyman	07/01/14	06/30/16	\$96,368.00	\$192,736.00
Bridgeway, Inc	Northern			14-87589	Janitorial	1	ISP - D16 HQ	16450 W State	07/01/14	06/30/16	\$13,344.00	\$26,688.00
Bridgeway, Inc	Northern			14-87590	Janitorial	1	DHS	1631 S Galena	07/01/14	06/30/16	\$9,991.00	\$19,982.00

Vendor	Region	Renewal/ New	Renewal/ Options	P&C #	Type of Service	Jobs	Agency	Address	Begin Term	End Term	Annual Contract Value	Total Contract Value
Bridgeway, Inc	Northern	Renewal		14- 87590	Janitorial	1	DHS	660 W Stephenson	07/01/14	06/30/16	\$13,000.00	\$26,000.00
CCRC (Clay Cnty)	Southern	Renewal		14- 80699	Recycle Elec.	40	CMS	on site	08/01/14	07/31/15	\$0.00	
Chicago Lighthouse	Northern	New		14- 87484	RIN	10	DHS/Data Entry	1850 W Roosevelt Rd	07/01/14	06/30/15	\$198,000.00	
Chicago Lighthouse	Northern	New*		14- 82358	Call Center	5	IDFPR/Banking	1850 W Roosevelt Rd	10/01/14	09/30/19	\$120,000.00	\$600,000.00
Chicago Lighthouse	Northern	New*		N/A	Call Center	10	UIC	1850 W Roosevelt Rd	07/01/14	06/30/17	\$600,000.00	\$1,800,000.00
Dev. Service Center	Northern			14- 86851	Mailing	18	DNR-	1304 W Bradley	07/01/14	06/30/17	\$60,000.00	\$180,000.00
Elm City	Southern	New	Yes	14- 85704	Tooth products	2	CMS	on site	07/01/14	06/30/17	\$126,411.92	\$379,235.76
EPIC	Northern	New*	No	14- 84696	Janitorial	3	CMS/IDES	406-410 Elm St	07/01/14	06/30/19	\$31,450.00	\$157,250.00
EPIC	Northern	New*	No	14- 87571	Janitorial	3	CMS/IDES	211 Southwest Adams	07/01/14	06/30/17	\$4,320.00	\$12,960.00
Kreider	Northern			14- 80699	Recycle	10	CMS	500 Anchor Rd	08/01/14	07/30/15	\$0.00	
Loftl Goodwill Ind	Southern	New*		14- 87566	Janitorial	3	CMS	Ridgley Bldg, Springfield	07/01/14	06/30/19	\$70,740.00	\$353,700.00
SCCS (Shelby Cnty)	Southern	New	Yes	14- 84470	Paper plates	12	CMS	State wide contract	07/01/14	06/30/18	\$45,556.66	\$182,226.65
Sertoma Centre	Northern	New*		14- 87568	Carpet Cleaning	3	CMS	100 W Randolph	07/01/14	06/30/16	\$106,212.00	\$212,424.00
Sertoma Centre	Northern	New*		14- 87594	Janitorial	2	DHS	2650 W Fulton	07/01/14	06/30/17	\$45,096.00	\$135,288.00
Sertoma Centre	Northern	New*		14- 87595	Janitorial	2	DHS	2701 W Lake St	07/01/14	06/30/17	\$54,864.00	\$164,592.00
Southstar Services	Northern	New*		14- 87564	Janitorial	9	CMS	255 N Schuyler	07/01/14	06/30/17	\$25,896.00	\$77,688.00
UCP of Loftl	Southern	New		N/A	Document Des	8	PRB	on site	07/01/14	06/30/15	\$10,000.00	

Vendor	Region	Renewal/ New	Renewal Options	PBC #	Type of Service	Jobs	Agency	Address	Begin Term	End Term	Annual Contract Value	Total Contract Value
						# of Jobs	168					
TOTALS											\$1,962,668.76	\$5,183,608.79

Fair Market Price -- The Illinois Procurement Code requires that qualified sheltered workshops offer a fair market price to state agencies in order to meet specific needs for supplies and services. As not-for-profit organizations, pricing offers developed by workshops are designed to cover costs. In turn, state agencies ensure prices offered by sheltered workshops (often through negotiation) are acceptable (from a budgetary perspective) and are comparable to those paid historically or those paid for similar contracts. When considering contract proposals, the State Use Committee not only takes into account the development process of the pricing offer, but also considers the intent of the State Use program -- to promote employment opportunities for persons with disabilities. Further, under a total cost of ownership model, the Committee considers the fact that if these individuals were not given this opportunity, they would be forced to be supported by other social service programs, thus costing the State additional monies.

On June 18, 2014 the State Use Committee met and reviewed the above contract proposals. As a member of the Committee, I have reviewed these proposals and have determined, based on the facts presented, both above and in discussion with the other Committee members and with the State Use staff, that the prices offered are reasonable and would not be substantially more if this procurement were to be competitively bid. FAX to Corrie Smith at 217-782-5187

Signature of Member

Date
