State of Illinois
State Use Committee Meeting Minutes
December 11, 2019

Video Conferencing sites:

1000 E Converse, 2nd floor
Springfield, Illinois

James R. Thompson Center
Room 9-036
Chicago, Illinois

I. Call to Order

Chairman Wilson opened the meeting at 1:00 pm

II. Roll Call

Committee members present:	*Attachment #1 Sign in* Others present:
Ron Wilson, Springfield	Katrina Livingston, CMS/BOSS
Joyce McGrady, Springfield	Robert Johnson, Bridgeway
Christine Dickey, Springfield	Tammy Diefendorf, Bridgeway
Leigh Ann Stephens, Springfield	Ruth Owens, IARF
Melissa Norman, Springfield	Luke Bryant, SPARC
George Indelli, Chicago	Shirley Webb, EEC
Felicia Rauls, Chicago	Ashley Stewart, EEC

Chairman Wilson noted there was a quorum present with seven members.

III. Introduction of New Members

Chairman Wilson started the introductions which concluded with the final introduction of Member George Indelli. Chairman Wilson gave brief description of what the State Use Program is and responsibilities of the committee.

IV. Approval of the September 11, 2019 Meeting Minutes

Chairman Wilson confirmed the members had reviewed the September 11th meeting minutes and there were no proposed changes. Chairman Wilson called for a motion to approve the Minutes. Motion to approve was made by Member Dickey, seconded by Member Indelli. All members unanimously approved the Minutes.

V. Review and Vote on Proposed Contracts *Attachment #2 vote sheet*

Chairman Wilson asked the Committee if all had a chance to review the proposed contracts and request letters to be voted on today. Committee responded they had reviewed and no questions. Chairman Wilson also noted to Committee we will in the future set hard date for deadline for State Agency's to get request letters to Coordinator so that we can get packets to Committee in more timely manner. Coordinator Livingston began the reading of contracts to be voted on. Chairman Wilson questioned during the reading of the proposal for Lincoln Development Center lawn care the number of persons exposed to contract only being one. Tammy Diefendorf with Bridgeway was present and respond to question "there will be a lead person (not disable) and one person (disabled) at 40 hours per week if unable to maintain a person at 40 hours will employ two (disabled people) for 20 hours per week". Coordinator Katrina added "it is 120 acres and will take whole week to complete". Chairman Wilson agreed "This is a significant amount of lawn care." Member Dickey added statement "They are also supplying the equipment and the fuel." Tammy Diefendorf added "There will be a clean-up period in which we hope to do bring in more people

but with this being the first year of this kind of contract we aren't sure about how that will play out but hope to bring in more people". Chairman Wilson clarified "This particular facility has been particularly hard to acquire lawn care services through the competitive marketplace. We understand there is a little bit of uncertainty going in but also this type of contract usually has fall and spring cleanup which is more intensive work". Member Dickey concluded "there is a ton of clean-up work areas around the buildings" with Tammy adding "There are a lot of little bushes so we will see how that goes". Chairman Wilson asked if there were anymore questions, with no response Coordinator Livingston continues with the vote and all approved without further questioning.

VI. Future Meeting Date

Chairman Wilson expressed his appreciation to the Committee members present for their attendance and reviewed the upcoming quarterly meeting dates:

- March 11th, 2020 at 1pm
- June 3rd, 2020 at 1pm
- September 9th, 2020 at 1pm
- December 2nd, 2020 at 1pm

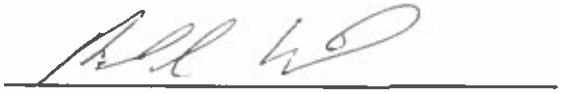
VII. Open Floor for Discussion

Chairman Wilson opened the floor to the public for any questions or comments. Question from Shirley Webb about the status of Sheltered Workshop due to talk of them being eliminated. Chairman Wilson advised there is a larger discuss over the 14(c) designation and the ability to pay minimum wage and the ability to subminimum wage. Currently federal standard is that once the US Dept of Labor issues a subminimum 14(c) certificate to a not for profit rehabilitation facility they have the ability to pay sub minimum wage to individuals who qualifies based on their abilities to be paid under that wage. There very much is a kind of disagreement as to whether or not this advantageous or whether its not advantageous that conversations ongoing. Currently federal law allows subminimum wage and US DOL designation of the 14 (c) and State of Illinois is similarly in that ban so the State Use Program requirement for a sheltered workshop to be considered program participant is that they have a US DOL wage certificate and 14 (c) designation so until that law changes nothing here changes.

VIII. Adjournment

There being no further business to come before the Committee, Chairman Wilson called for a motion to adjourn. Motion to adjourn was made by Member Norman, seconded by Member McGrady. Members unanimously approved the motion to adjourn.

Chairman Wilson announced the motion to adjourn was approved and adjourned the meeting at 1:38 P.M.



Ron Wilson