

**State Of Illinois  
State Use Committee Meeting  
Minutes  
March 16, 2016**

Video Conferencing sites:

SIU-E  
Lawson Hall Room 225  
Carbondale

Stratton Bldg.  
Room 500 ½  
Springfield

JRTC  
Room 9-035  
Chicago

**I. Call to Order**

Chairman Rutter called the meeting to order at 1:02 PM.

**II. Roll Call**

Brynn Henderson conducted roll call.

The following members were present: (Attachment #1 sign in sheet)

Tracy Rutter, Stratton Springfield  
Richard W. Gloede, Stratton Springfield  
George Indelli, Chicago  
Dan Strick, JRTC Chicago  
Chris Dickey, Stratton Springfield  
Skylar Tierney, Stratton Springfield  
Khari Hunt, Stratton Springfield

Chairman Rutter announced that there was a quorum present.

**III. Approval of the February 19, 201 Meeting Minutes  
Approval of Corrected December 4, 2015 Meeting Minutes**

Chairman Rutter confirmed the members had reviewed the Corrected December 4, 2015 Minutes and the February 19, 2016 Minutes and there were no proposed changes.

Chairman Rutter called for a motion to approve the Minutes.  
Motion to Approve: Member Gloede  
Second: Member Dickey  
Tally of Votes: Members unanimously approved the Minutes.

#### **IV. Review of and Vote on Proposed Contracts (Attachment #2 vote sheet)**

Chairman Rutter asked the Committee if everyone had a chance to review the list of contracts and request letters that are to be voted on today.

The Committee stated that they did.

Corrie Smith read aloud the contracts for vote, during the reading of the individual contracts it was discovered that the Thresholds contracts should be corrected and removed from vote sheet.

Member Gloede moved to table all Thresholds contracts until next meeting.

Chairman Rutter asked if there were any other questions from the committee or a member of the public regarding any contract. Chairman Rutter called for a motion to approve the list of contracts read aloud by Corrie Smith with the exception of the Thresholds contracts that were removed to be voted on at the next meeting. A corrected vote sheet will be sent out to the Committee for signatures.

Motion to approve: Member Gloede

To second: Member Dickey

Tally of Votes: The contracts were approved

#### **V. New Business**

Chairman Rutter introduced Cindy Krebs COO who will oversee the State Use Program. Cindy has been with CMS for many years and has most recently been with the CPO's office. We welcome Cindy.

#### **VI.**

Chairman Rutter called for Public and Vendor Comments. There were none.

#### **VII.**

Chairman Rutter announced that the next scheduled meeting date is May 18<sup>th</sup> 2016. Another meeting prior to May 1<sup>st</sup> will be scheduled to vote on Thresholds contracts. Committee will be notified when rooms are arranged.

#### **VIII. Adjournment**

Chairman Rutter called for motion to adjourn.

Motion to Approve: Member Dickey

Second: Member Gloede

Tally of Votes: Members unanimously approved the motion to adjourn.

Chairman Rutter announced the motion to adjourn was approved and adjourned the meeting at 1:23 P.M.

Future meeting dates:

May 18, 2016

BH