

**State of Illinois**  
**State Use Committee Meeting**  
**Minutes**  
**September 13, 2017**

Video Conferencing sites:

Stratton Office Building Room 500 ½  
Springfield, Illinois

James R. Thompson Center  
Room 9-036  
Chicago, Illinois

**I. Call to Order**

After some difficulty with the video-conferencing equipment, Chairman Rutter called the meeting to order at 1:15 PM.

**II. Roll Call**

Chairman Rutter asked all members to introduce themselves in lieu of roll call.

<u>Committee members present:</u> <i>Attachment #1 sign in</i>	<u>Others present:</u>
Tracy Rutter, Stratton Springfield	Mary Matheny, CMS/BOSS
Christine Dickey, Stratton Springfield	Mindy Reynolds, CMS/BOSS
Richard W. Gloede, Stratton Springfield	Shirley Webb, COP-HE
George Indelli, JRTC Chicago	Jenessa Conner, COP-HE
Dan Strick, JRTC Chicago	Vernell Hammons, UIChicago
Tania Morawiec, DHS designee/JRTC Chicago	Mark Hardy, PPB
	Matt VonBehren, PPB

Chairman Rutter announced a quorum was present.

**III. Approval of the June 22, 2017 Meeting Minutes**

Chairman Rutter confirmed the members had reviewed the June 22, 2017 meeting minutes and there were no proposed changes.

Chairman Rutter called for a motion to approve the Minutes. Motion to approve was made by Member Dickey, seconded by Member Gloede. All members unanimously approved the Minutes.

**IV. Review of and Vote on Proposed Contracts Attachment #2 vote sheet**

Chairman Rutter asked the Committee if all had a chance to review the list of contracts and request letters that are to be voted on today. All Committee members affirmed they had. As Chairman Rutter read aloud the contracts for vote, she requested voting for each contract. All contract were approved.

Chairman Rutter announced that the contracts voted on today represented 161 Client jobs and a total of \$131,343,546.24 in contracting.

**V. New Business**

Chairman Rutter informed the Committee The Bureau of Rapid Results is being utilized to do a complete overview of the State Use Program. As part of the overview, the State Use Program would like to host a “Stakeholders Meeting” to connect with State Use Vendors and encourage registration in Diversity Compliance B2GNow program. A new general email address has been set up for correspondence [CMS.BOSS.Sourcing@illinois.gov](mailto:CMS.BOSS.Sourcing@illinois.gov) which is monitored by the help desk. Please include ‘State Use’ in the subject line so the email will be routed correctly.

Chairman Rutter informed the Committee Public Act 100-0203 passed unanimously. Chairman Rutter mentioned the 5 year plan is now a 3 year plan and requested any ideas, recommendations or terminology updates to be submitted so the information could be discussed further at the next meeting. In order to determine success, ideas and recommendations should be measurable.

Member Indelli inquired about any upcoming Supplier Diversity Conferences. Discussion followed about requesting a pro-bono or discounted booth space at an IAPPO conference.

**VI.**

There were no public comments.

**VII.**

Next meeting is scheduled for December 14, 2017 at 1:00 pm.

**VIII. Adjournment**

Tracy Rutter called for motion to adjourn. Motion to adjourn was made by Member Gloede, seconded by Member Dickey. Members unanimously approved the motion to adjourn.

Chairman Rutter announced the motion to adjourn was approved and adjourned the meeting at 2:07 P.M.

TR