



ILLINOIS

Pat Quinn, Governor

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

Malcolm Weems, Director

The Honorable Pat Quinn  
Governor of the State of Illinois  
207 State House  
Springfield, IL 62706

Dear Governor Quinn:

I am pleased to present this report to you on the achievements of the State Use Program for Fiscal Year 2011 and its positive impact on the lives of our citizens with disabilities.

In Fiscal Year 2011, the State Use Program accounted for more than \$32 million in contracts between Community Rehabilitation Facilities and State agencies for products and services. The program helped provide training, employment and greater independence for 2,197 disabled individuals and supplied them with 735,772 hours of work.

With continued support of this program, the number of disabled individuals with long-term employment and increased economic stability will grow, minimizing their need for public assistance and entitlement benefits.

The State Use Program is truly a win-win investment for the State of Illinois – providing job opportunities and greater independence for its disabled citizens while benefiting State Agencies with Quality goods and services at fair market prices.

Sincerely,

A handwritten signature in black ink, appearing to read "Malcolm Weems", is written over a light blue horizontal line.

Malcolm Weems  
Director

# The State Use Program

## FY11 Annual Report

S T A T E O F I L L I N O I S



### State Use Committee Members

**Malcolm Weems, Chairman**  
Department of Central Management Services

**Michelle R. B. Saddler, Secretary**  
**Curt Massie, Designee**  
Department of Human Services

**Dr. Seymour Bryson**  
Associate Chancellor, Diversity  
Southern Illinois University at Carbondale

**David B. Dailey**  
Policy Assistant, Bureau  
Employee Services  
Department of Transportation

**Chris Dickey**  
Community Development  
Director  
Clay County Rehabilitation Center

**Richard W. Gloede**  
CEO  
Shelby County Community Services

**Daniel Strick**  
President/CEO  
Southstar Services

**Audrey McCrimon**  
President  
McCrimon Group

### THE STATE USE PROGRAM

was created in 1983 when the Illinois Purchasing Act was amended to allow the State to contract with qualified Community Rehabilitation Facilities (CRFs) without going through a competitive bidding process. The CRFs are centers that help severely disabled individuals find employment. State Use Program Regional coordinators, along with procurement experts in the Bureau of Strategic Sourcing (BOSS), work with CRFs to provide opportunities of long-term employment and job-training for people with disabilities who are otherwise unable to engage in standard competitive employment.

Contracts are independently reviewed, evaluated and approved by the State Use Committee to ensure the best quality and pricing available. In Fiscal Year (FY) 2010, the Illinois Procurement Code was amended to increase the number of committee members from six to eight, and to add the directive of developing a "five-year plan for increasing the number of products and services purchased from qualified, not-for-profit agencies for persons with severe disabilities, including the feasibility of developing mandatory set-aside contracts."

The Department of Central Management Services (CMS) matches State of

Illinois agency procurement needs to the capabilities of a CRF, which offer services ranging from janitorial, document shredding, microfilming, printing and data entry to rest-area maintenance, carpet cleaning and laundry services. CRFs also produce needed commodities such as soap, pillows, desk pad calendars, trash can liners, license plates and laser printer cartridges.



Clients from TRI, Industries packaging laser cartridges.

### B E N E F I T S O F T H E P R O G R A M

Individuals with disabilities benefit significantly from this program. They are afforded gainful, long-term employment opportunities, marketable job skills, and a greater chance for economic independence. By expanding their scope of experience and enhancing their abilities, some disabled employees are able to take on new assignments at increasingly higher levels of difficulty, which prepares them for a wider variety of jobs either within or outside of the Rehabilitation Facility. In FY 11, 60 CRFs were awarded contracts with State agencies through the State Use Program, employing 2,197 disabled individuals (see page 5).

The State of Illinois benefits by receiving high-quality goods and services for fair market prices in long-term contracts. The State has reduced administrative costs as well through State Use contracts, as a competitive bidding process is not required by qualified CRFs.

Providing disabled citizens with opportunities for economic independence enables them to become taxpayers and helps reduce the need for public assistance and entitlement benefits.

## C O M M U N I T Y R E H A B I L I T A T I O N F A C I L I T I E S

To qualify in the State Use Program, a CRF must meet the following guidelines:

- Comply with Illinois law governing private not-for-profit organizations.
- Be certified as a sheltered workshop by the Wage and Hour Division of the U.S. Department of Labor under section 14(c) of the Fair Labor Standards Act.
- Meet the Illinois Department Human Services (DHS) Rehabilitation Services' Minimum Standards for Certification of Developmental Training Programs, or possess commission on Accreditation of the Rehabilitation Facilities (CARF) certification.
- Meet the bid specifications or the needs of the purchasing agency.
- Set a fair market price.
- Quarterly reports of contracts with State agencies.

In FY11, there were 102 registered Community Rehabilitation Facilities in Illinois. A complete list can be found on page 3.

The State is divided in half into a Northern Region and a Southern Region. A regional coordinator represents each of the regions, providing assistance necessary to facilitate success of the program.

## H I G H D O L L A R S T A T E U S E C O N T R A C T S F O R F Y 1 1

<u>Contract</u>	<u>Vendor</u>	<u>Value</u>
License Plates	Macon Resources	\$4,433,234
Laser Cartridges	Thresholds Industries	\$1,826,738
Data Entry	Bridgeway Training Services	\$1,957,865
Toilet Tissue	Malcolm Eaton Enterprises	\$2,088,726
Baking Mixes	Human Resources Center	\$1,015,237
Trash Can Liners	Shelby Co. Community Services	\$1,618,591
Imaging	Bridgeway Training Services	\$2,524,718

## S T A T E U S E S T A F F

**Jeremy Bliss**  
Division Manager

**Corrie Smith**  
Northern Region Coordinator

**Brynn Henderson**  
Southern Region Coordinator

### Duties and Responsibilities of Staff Members:

- Act as liaison between participating not-for-profit organizations and the Committee by collecting information, responding to inquiries, or resolving issues.
- Act as liaison between not-for-profit organizations and State agencies by collecting information, responding to inquiries, or resolving issues.
- Provide technical assistance and training to participating not-for-profit organizations.
- Monitor the quality of products and services.

COMMUNITY REHABILITATION FACILITIES

**Northern Region**

Abilities Center	Rockford
Abilities Plus	Kewanee
Achievement Industries	Monmouth
Ada S. McKinley	Chicago
ARC Industries	Rock Island
Aspire of Illinois	Bellwood
Assn. for Individual Development	Aurora
Avenues to Independence	Wheeling
Bridgeway Training Services	Galesburg
Cass County Mental Health Center	Beardstown
Chicago Assn. for Retarded Citizens	Chicago
Chicago Lighthouse for the Blind	Chicago
Clearbrook	Rolling Meadows
Community Workshop & Training Center	Peoria
Cornerstone Services	Joliet
Countryside Association	Palatine
CRC Industries	Quincy
Developmental Services Center	Champaign
DeWitt County Human Resource Center	Clinton
Easter Seals Reaching for Adulthood	Oak Park
El Valor	Chicago
Fulton County Rehabilitation Center	Canton
Futures Unlimited	Pontiac
Gateway Services	Princeton
Glenkirk Vocational Training Center	Northbrook
Goodwill Industries of Central Illinois	Peoria
Goodwill Industries	Chicago
Habilitative Systems	Chicago
Hancock County Industries	Carthage
Helping Hand and Rehabilitation Center	LaGrange
Hope Industries	Rockford
Horizon Industries	Peru
Illinois Growth Enterprises	Rockford
Illinois Valley Industries	Morris
Jan Tech	Chicago

Jewish Vocational Service	Chicago
Kankakee County Training Center	Bradley
Knox Co. Council for Dev. Disabilities	Galesburg
Kreider Services	Dixon
Lambs Farm	Libertyville
Lester and Rosalie Anixter Center	Chicago
Little City Foundation	Palatine
Logan-Mason Rehabilitation Center	Lincoln
Malcolm Eaton Enterprises	Freeport
Northpointe Resources	Zion
NTSW	Skokie
O.H. Industries	Sycamore
Oak/Leyden Developmental Services	Oak Park
Opportunities, Inc.	Highland Park
PARC	Chicago
Pioneer Center of McHenry County	McHenry
Ray Graham Association	Elmhurst
Sequin Services	Cicero
Sertoma Centre	Alsip
SHORE Training Center	Morton Grove
Southstar Services	Chicago Heights
Southwest Community Services	Tinley Park
Spectrum Vocational Services	Downers Grove
St. Colletta's of Illinois	Tinley Park
Streator Unlimited	Streator
TCRC	Tremont
The Workshop	Galena
Thresholds Rehabilitation Industries	Chicago
Thresholds Rehabilitation Industries	St. Anne
Transitions NFP	Rock Island
TRI Industries	Chicago
Trilogy, Inc.	Chicago
Trinity Services	Joliet
Victor C. Neumann Assn.	Chicago
Village of Progress	Oregon
WorkSource	Danville



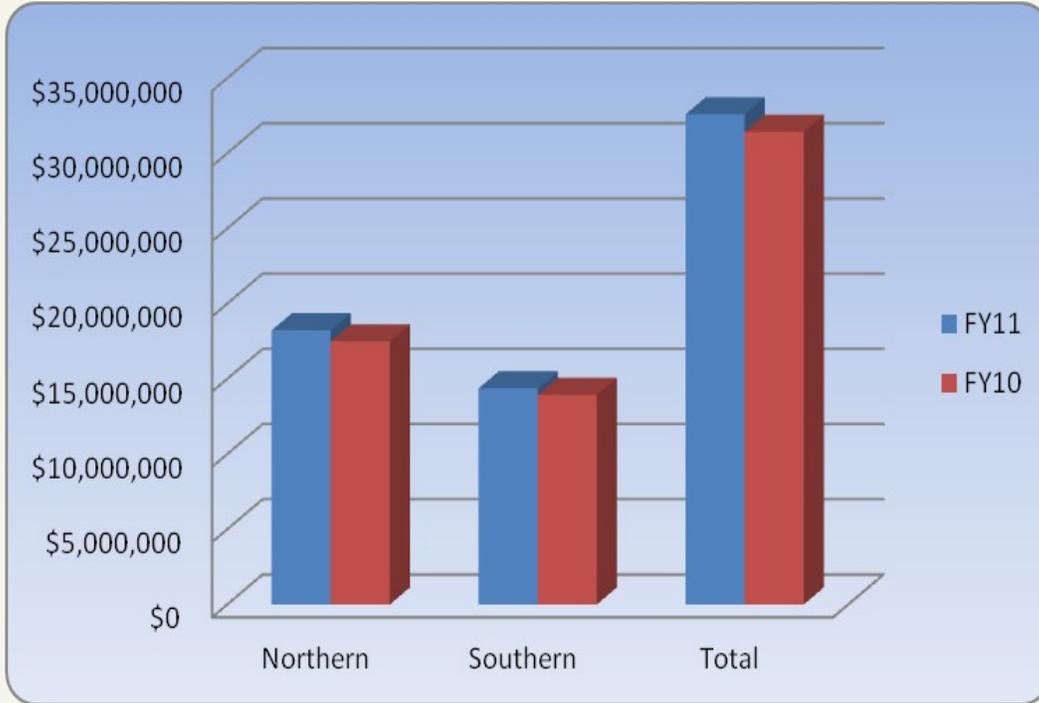
**Southern Region**

ARC Community Support Systems	Teutopolis
Career Development Center	Fairfield
CCAR Industries	Charleston
Challenge Unlimited	Alton
Charleston Transitional Facility	Charleston
Christian County Mental Health Assn.	Taylorville
Clay County Rehabilitation Center	Flora
Coleman Tri-County Services	Shawneetown
Community Link	Breese
Elm City Rehabilitation Center	Jacksonville
FAYCO Enterprises	Vandalia
Five Star Industries	DuQuoin
Franklin-Williamson Human Services	West Frankfort
Human Resources Ctr. Edgar/Clark Cos.	Paris
Human Support Services	Waterloo
Human Service Ctr. Southern Metro East	Red Bud

Illinois Valley Rehabilitation Center	Gillespie
Kaskaskia Workshop, Inc.	Centralia
Land of Lincoln Goodwill	Springfield
Lawrence Crawford Assn. Exceptional Citizens	Robinson
Macon Resources	Decatur
M.A.P. Training Center	Karnak
Moultrie County Beacon	Sullivan
New Opportunities	Madison
R.A.V.E. Inc.	Anna
S.A.V.E. Inc.	Belleville
Shelby County Community Services	Shelbyville
SPARC Vocational Services	Springfield
START, Inc.	Murphysboro
TRADE Industries	McLeansboro
UCP of Land of Lincoln	Springfield
Wabash Area Vocational Enterprises	Mt. Carmel

### STATE REVENUE SUMMARY

State agencies spent **\$32,587,484** in State Use contracts in FY11.



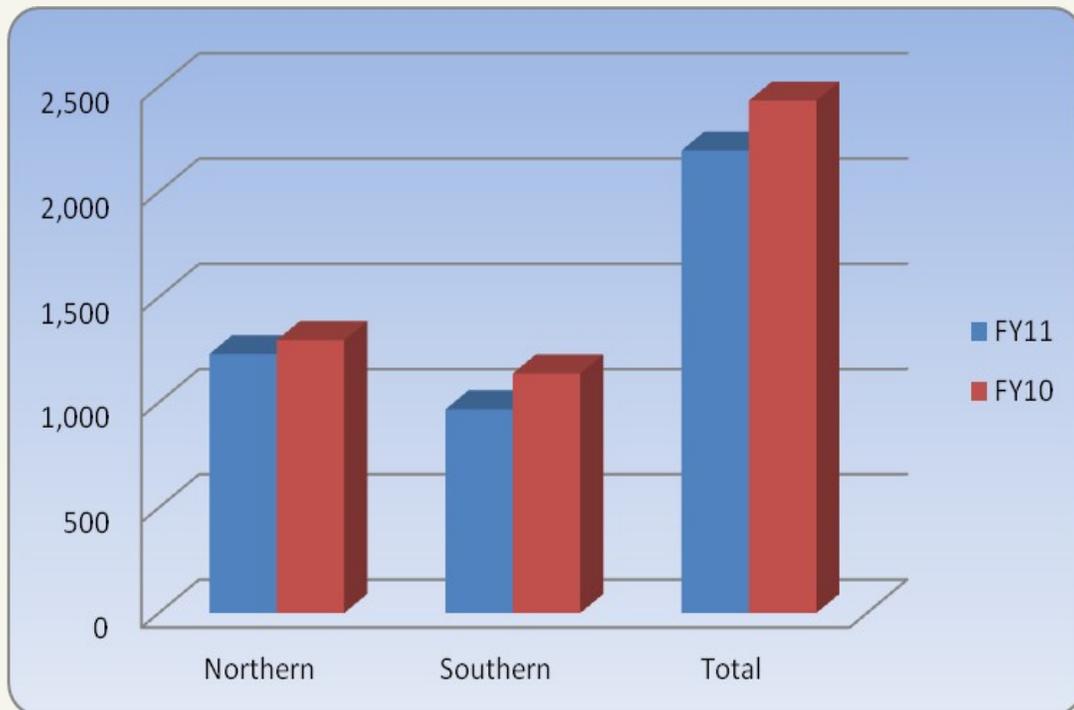
	<u>Northern</u>	<u>Southern</u>	<u>Total</u>
FY11	\$18,221,823	\$14,365,661	\$32,587,484
FY10	\$17,492,530	\$13,919,597	\$31,412,127



In this picture clients from Data Document Destruction are sorting paper preparing it for shredding.

EMPLOYMENT OPPORTUNITIES

The primary objective of the CMS State Use Program is to develop employment opportunities for citizens with disabilities by establishing contracts with CRFs for goods and services. There were **2,197 jobs** created for citizens with disabilities through these State contracts during FY11.



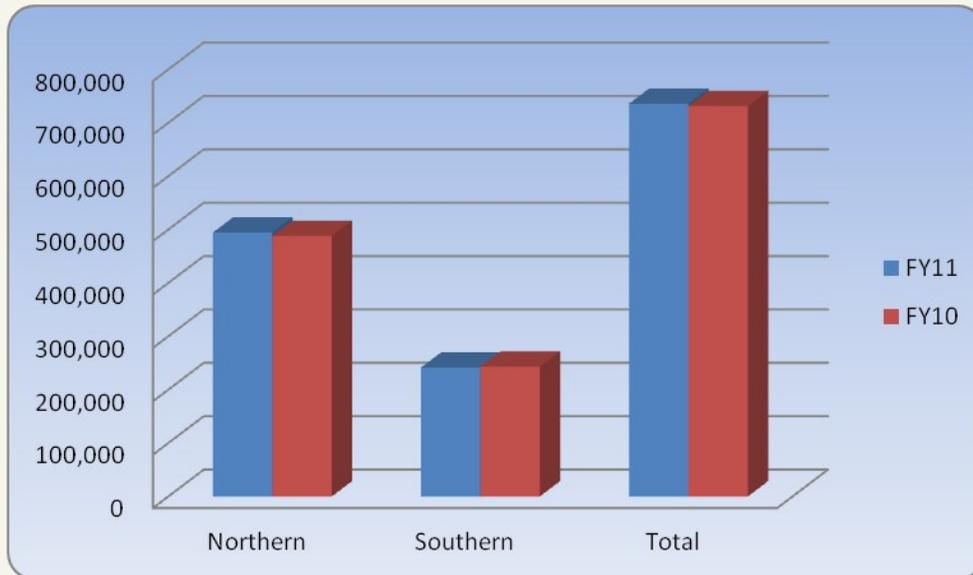
	<u>Northern</u>	<u>Southern</u>	<u>Total Jobs</u>
FY11	1,230	967	2,197
FY10	1,296	1,138	2,434



Citizens package baking mix for shipping at Human Service Center in Red Bud.

CLIENT HOURS WORKED

Many disabled Illinoisans have been afforded the opportunity to gain meaningful employment through the State Use Program. In FY11, Community Rehabilitation Facilities have provided **735,772 hours of work** for these individuals.



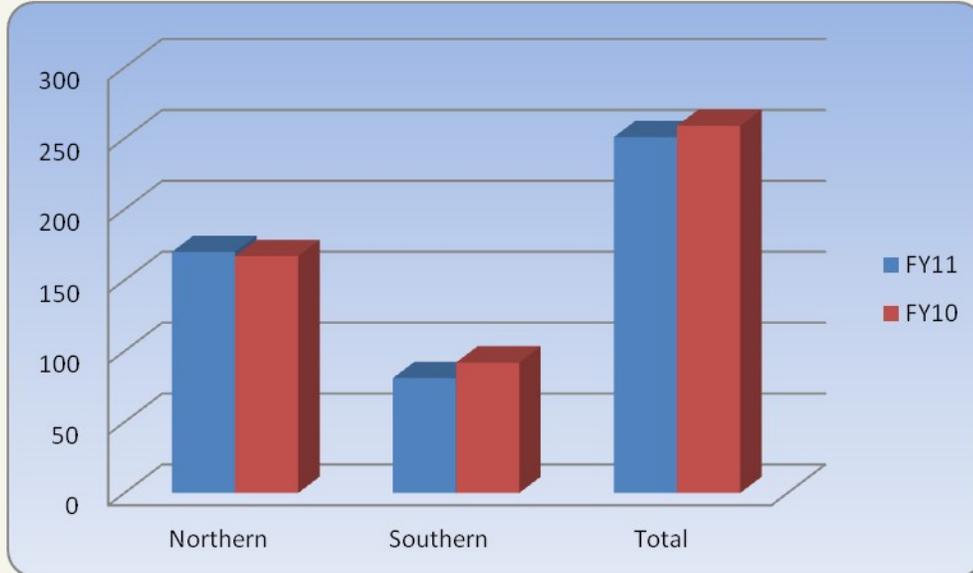
	<u>Northern</u>	<u>Southern</u>	<u>Total Hours</u>
FY11	494,440	241,332	735,772
FY10	488,050	243,201	731,251

A disabled citizen dismantles electronics while obsolete computer monitors await recycling at Clay County Rehabilitation Services/ Secure Processors in Flora.



STATE USE CONTRACTS AWARDED

In FY11, **251 contracts** were awarded.



	<u>Northern</u>	<u>Southern</u>	<u>Total Contracts</u>
FY11	170	81	251
FY10	167	92	259



A greenhouse filled with lush plants can be found at Shelby County Community Services in Shelbyville.