Self-Registration

Visit mybenefits.illinois.gov and click Login to begin.

On the Login page, click Register to begin.
Enter the requested information.

**Note:** Your name must be entered exactly as CMS has it documented, including any hyphens.

**Check** I’m not a robot

Click **Continue.**

You will be prompted to complete a security challenge selecting pictures to secure your access.

1. Enter a new password that meets the requirements shown on the screen.

2. Confirm the password.

3. Click **Continue.**
1. Click **Show Login Code.** Your Login Code will appear above the button. Make note of the displayed code for validation purposes, should you forget your login ID at a later date. To hide your Login Code, click **Hide Login Code.**

2. Click **Continue.**
1. Select a Challenge Question from the list.

2. Enter your answer to the question. The answers are case sensitive.

Repeat Steps 1 and 2 for Questions 2 and 3.

3. Click Continue.

On the Confirmation page, review your questions and answers, and then click Continue again.

The portal displays a success page, displaying your challenge questions and answers have been saved. Click Continue.

1. Review the disclaimer and click I ACCEPT.

2. Click Continue.

The portal displays a success page, telling you that you have successfully accepted the disclaimer. Click Continue. The home page of the portal is displayed.
**Update or Verify Email**

The site is designed with a “Call to Action Bar”. This bar notifies you of any actions that need to be taken. You should update or verify their email address each year.

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### Email Address Review/Update

You may update your personal email address and/or you may select your preference for email communications below.

<table>
<thead>
<tr>
<th>Email Type</th>
<th>Email Address</th>
<th>Preferred Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personal</td>
<td>test@mailto</td>
<td></td>
</tr>
<tr>
<td>Work</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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State of Illinois – Registration Guide