



Business Enterprise Program Council
CERTIFICATION SUBCOMMITTEE MEETING MINUTES

Tuesday, May 28, 2019

1:30 pm – 3:30 pm

James R. Thompson Center

100 W. Randolph Street, Suite 4-404

Chicago, IL 60601

SUBCOMMITTEE COUNCIL MEMBERS IN ATTENDANCE

Sharla Roberts, Karen Eng, Larry Ivory, Bola Delano, Jaime Di Paulo, and Derrick Champion

SUBCOMMITTEE COUNCIL MEMBERS NOT IN ATTENDANCE

Edward McKinnie Sheila Hill-Morgan, Beth Doria, Sheila Hill Morgan

OTHERS IN ATTENDANCE

N/A

COUNCIL SECRETARY

N/A

CMS STAFF IN ATTENDANCE

Carlos Gutierrez, Terrence Glavin



**Business Enterprise Program Council
CERTIFICATION SUBCOMMITTEE MEETING
Tuesday May 28, 2019
1:00 pm – 3:30 pm
Chicago (JRTC Room 4-404);
Via Teleconference Number - 888-494-4032
Access Number - 2587213722**

AGENDA

- I. Welcome
- II. Call to Order
- III. Roll Call
- IV. Posted Business
 - Approvals of April 3, 2019 Meeting Minutes
 - Appeal:
 - Open Kitchens
 - Transformations by Wieland, Inc.
 - Great Pacific Securities
 - Westin Asphalt, Inc.
 - Greenacre Branding, LLC
- V. Suggestions for BEP Council meeting agenda
 - Next BEP Council Meeting – June 224, 2019
 - Next Subcommittee Meeting – July 22, 2019
- VI. Public / Vendor Testimony
- VII. Adjournment

I. Welcome

Chair Roberts welcomed everyone to the meeting.

II. Call to Order

Chair Roberts called the meeting to order at 1:00pm and proceeded with roll call.

III. Roll Call

Roll call conducted. Quorum was established.

IV. Posted Business

○ **Approval of Minutes for the March 25, 2019 Meeting**

Approval postponed due to the lack of quorum.

○ **Appeals**

Chair Roberts introduced herself as the Chairman of the Certification Sub-committee and explain the procedure of the Appeal process to the applicant, Ms. Brenda Wieland.

Chairman Roberts ask each member to introduce themselves.

The following members and staff introduced themselves:

Karen Eng, Larry Ivory, Jamie Di Paulo, Bola Delano, Derrick Champion Carlos Gutierrez, and Terrance Glavin.

Transformation

Applicant Brenda Wieland introduced herself and thanked the Council for the opportunity to meet with them. Ms. Wieland said she and her husband started Transformation in April of 1997. She said her husbands was the Visionary Engineer Designer, and she handled the Accounts, Customer Service, Accounts Payable, and Accounts Receivable. Ms. Whelan said in 2008, the company changed ownership. She said instead of being 50/50, she now owned 51% of the business. She said at the same time, her son-in-law Stuart who is head of Sales owned 5% and her son Jaret who is the Marketing Director owned 5% of the company. She explained that up to that time, the company was not paying her son-in-law and her son proper wages, therefore, she gifted her son-in-Law and son stocks from the company which was her husband's stocks. She said when this was all said and done her husband owned 39% of the

company and she owned 51% of the company, and her son-in-law had 5% and her son had 5%.

Ms. Wieland explained that at the time this was done her husband was not aware of the WBE and that this had nothing to do with the company being WBE. She said she was involved in the day-to-day operations of the business and worked 50 to 60 hours a week up to this time. Ms. Wieland said she had to start cutting back her hours, due to health issues and had to work mostly from home. She said over the course of several years her energy level had depleted, and she had to cut down all her activities. She said she could not go to church and she gave up her social life and started babysitting her grandchildren. Ms. Wieland said the last thing to go was her work, because the company could not afford to hire someone to replace her. She said finally in 2011, the company hired Rick Baker as the company CFO, which was a great relief to her in terms of the day-to-day details.

She said she knew she was still essential to the business and that her business acumen was trusted with the whole team, and they depended on her. Ms. Wieland also said that everything she owns including an office rental building was used for collateral and their line of credit for the business. She quoted the Bible as saying: "Where your treasure is, your heart will be there also". She said her heart is heavily invested in Transformation. She further explained that in August 2015, she was diagnosis with a rare cancer of the appendix, and according to her Oncologist the cancer was growing in her body for 8 to 10 years. Ms. Wieland said in September of 2015, the cancer was removed. She said her recovery was very lengthy, but her health has greatly improved and has been a blessing in the long run. She said her health forced her to delegate day-to-day activities at Transformation, which gave her the opportunity to see the bigger picture.

Ms. Wieland said she loves the Transformation family and people and encouraging them and helping them to find their purpose. She said she loves furniture and feels like Transformation is speaking beauty. Ms. Wieland said she knows she is not at the company on physical basis, because of her health issues. She said her company would not wonder who the leader is, and said the company knows when she speaks things are going to happen. Ms. Wieland said she read the guidelines, and she knows in her heart she meets BEP guidelines. Ms. Wieland said the company recently made her the President of the company, and Mr. Wieland is ok with it,

because of her majority ownership of the company and her leadership position. She said up to this point, titles did not mean anything to her she was just doing her job. Ms. Wieland said she is certainly not an absentee owner at her company. She said her heart and soul is with Transformation and physically she might not be there, but she does a lot of work from home. Ms. Wieland said basically, this is her story and thanked the BEP Council for this opportunity. She said she would love for BEP to approve her appeal, because it would be of help to her company. Ms. Whelan said she is willing to answer any questions they may have regarding Transformation.

Mr. Reynolds explained to the subcommittee the details of the denial and the supporting documents Transformation submitted. He said the 1% that Brenda mentioned to in terms of acquiring has to do with Henry Street Realtor, the holding company that Brenda owns solely. He said the asset of the Henry Street Realtor is used as collateral for Transformation business line of credit. He said by pledging that collateral and the Sweat Equity which is the financial commit Brenda has given to justify the 1%. He said as far as the operation goes, there is one Financial Leadership. He said there was question about the leadership role between Brace, Rick, and himself. He explained that this is in fact the executive team.

Mr. Reynolds said when BEP Council read thru the documents, Transformation redacted the numbers. He said BEP can tell by the way the document is written that Brenda is in leadership with the company. He said Brenda is leading the team. He said this was the purpose of providing all the emails. He said they provided the phone extension because of Brenda hours working from home which she uses her cell phone and her extension is 217 in the office. He said the number is not publicized, because Brenda is never in the office. He said Brenda cell is her main contact in reaching her.

Mr. Reynolds said the need to sign checks were not implemented previously, however, the company did change that, and Brenda is now on as a signatory. He said prior to that, Brenda signed for a Commercial line of credit and guarantee payments and promissory notes. He stressed that the authority for signing for the entire company is a much greater signing authority. He said the resume that Transformation submitted in the actual application the resumes they were not up- to-date resumes and he apologized for this oversight.

Chairman Roberts thanked Transformation for their presentation and she asked the BEP subcommittee whether they had any questions? Member Champion asked Ms. Whelan whether she works mostly from home and not in the office, and Ms. Wieland said that is correct. Member Champion asked Ms. Wieland how often does Ms. Wieland comes into the office? She said not very often, except when there are appointments or meetings; or when customers are coming into the office. She said, when she is able she would go to the factory and talk with the employees. She reiterated that said she does manage the business mainly from her home and that she and her husband discuss a lot of things about the business. Chairman Roberts asked what role does Mr. Wieland play in the company? Ms. Wieland said he would be like the CEO. Chairman Roberts asked Ms. Wieland whether she provided Carlos with documentation about the role of Mr. Wieland. Carlos said at this present time, the only document provide is the Board of Director minutes on April 5, 2019. Carlos said pertain to the resume he has no record of the individual who holds the position of the CEO.

Mr. Reynolds said Mr. Wieland does not actually have the title of CFO. He said Mr. Wieland title is the Secretary and said his role is assisting in management. He also said Ron Baker, himself, and Mr. Wieland would be the executive team. Mr. Reynolds said the company would compile the reports, financials, budgets, and he said Ms. Wieland would review the documents prior and she would ask questions or make decisions and operation decisions, and financial decisions of changes and staff approving. He said the Mr. Wieland and Mr. Baker would interact.

Member Delano said the documentation the BEP have right now states Ms. Wieland has 50/50 ownership in the company. She asked Ms. Wieland where in the document that is states owns 51%? Mr. Reynolds said the stock certificates that was provided back in 2008 when the stock certificate was issued. He said they are reflected in the stock certificates and the ledger but said he does not know if Carlos have this document with him today. Carlos said he does not have the document. Mr. Reynolds said said the ledger was submitted as a supplementary on the document. Member Delano asked Mr. Reynolds whether he was saying this is in line with the 51%? Mr. Reynolds said in 2008, when the stock was gifted to Jaret and him as well as Ms. Wieland, instead of re-issuing the stocks, they were diluted. He said this led to confusion, so in 2018, the company cancel the other stock certificate and re-

issue the 1% for Ms. Wieland which would have been Stock Certificate #8.

He said Stock Certificate #7 would have been 39% for the Mr. Wieland. He said in the original submitted document, there are (5) stock certificates that are still value which are Stock Certificates #2, #7, #8, #9, and #10. He said Stock Certificate #2 is 50 shares for the Ms. Wieland, Stock Certificate #7 is 39% for the Mr. Wieland, Stock Certificate #8 is 1% for Ms. Wieland, and Stock Certificate #9 is 5% for Jaret and Stock Certificate #10 is 5% for himself. He said there is active certificate that is active, and this information was provide in the original questions and answers. He said this certificate was submitted along with the ledger. He apologized the document was not provide, but the company can provide the document.

Chair Roberts asked Mr. Reynolds when did Ms. Wieland gain the 1%? Ms. Wieland said she gained the 1% in 2008. Mr. Reynolds said in 2008, the majority shares of approximately 55% went to Ms. Wieland. He said the stock certificate was canceled and re-issue to make it 51%. He further said because the numbers were fraction and it was a hassle with taxes, it was decided to have them reissued. Ms. Wieland said she gave up some stocks.

Chairman Roberts asked whether the BEP Council members had any questions? Ms. Wieland acknowledged that this may be confusing, but she knows this company inside and out. She said when she was sick, she would have loved to give up everything, and sit at home, read, and paint a picture. She said should would have love to retire but could not because the company needed her, and she knew the company needed her as well.

She said for instance, when the company talk about the budget, she goes thru the budget, because she cares about the bottom line at the company. Ms. Wieland looks at the company budget, and let the employees know the expenses are too high and the sales are too high, and the company is not going to reach those sale goals. She said the company was making expenses to lofty sales and that the company will not have a good year. She said the company would have to lower their sales and expenses. She said the company must go down 30% and tells her employees this needed to be done. She told the subcommittee members that these are things she does for her company.

Member Ivory asked Ms. Wieland whether the company have an exit strategy. Ms. Wieland said yes, they are working on it. She said they are willing to sale the company to Mr. Reynolds, but they are not there yet. She said the company is still in process of taken care this action.

Chairman Roberts asked if BEP Council members have any questions. Chairman Roberts also asked Ms. Wieland if she has any final comments for BEP. Mr. Reynolds said he knows this is a lot and a judgment on BEP part but said he does know that when BEP comes to visit the company and ask any employee who is the final decision maker and the one who makes the important management operations and fiscal decision in the company, it would be clear that it is Ms. Wieland. He said this does not discern the fact that the asset that Ms. Wieland solely owns is placed as collateral. He said without that collateral the company operating line would haven't been able to operate as a company. Ms. Wieland said the company have a large line of credit to fund all the building of the furniture, until the company receives payment in August and September and Ms. Wieland said the liens goes down to nothing. Member Delano asked Ms. Wieland what bank does she have a line of credit with. Ms. Wieland said the bank is First Source.

Chairman Roberts told Ms. Wieland that the BEP Council will take into consideration her presentation that Transformation will not get a decision today but will receive a decision within two-weeks from the Sub-Committee. Chairman Roberts thanked Ms. Wieland for taking the time out of her busy schedule to present further evidence to the Council on why Transformation should be certified in the BEP Program.

Westin Asphalt

Chair Roberts introduced herself as the Chairman of the Certification Sub-committee explained to Ms. Welch the procedure of the meeting. Chairman Roberts ask each member to introduce themselves to Ms. Welch.

Chairman Roberts said to Ms. Welch that the Council members are here to listen to her appeal and urged her to provide any evidence that was not previously submitted to the BEP Program. Chairman Roberts said the council members will allow Ms. Welch to give an opening statement and provide any additional information that was not submitted with the original

Certification. She said once Ms. Welch is done with her opening statement and provide more information, the Certification subcommittee members will have the opportunity, and to ask any questions. Chairman Roberts gave Ms. Welch the floor to address anything that she needs to clarify and BEP can decide on why Ms. Welch firm to be certified in the BEP Program. Chairman Roberts told Ms. Welch the BEP Council will not decide today, but instead she will be hearing from the BEP Council Sub-committee within two- weeks.

Ms. Welch thanked BEP Council members for this opportunity to speak with CMS in the denial of her Certification as a woman owned BEP firm. Ms. Welch said the basis of this denial is that she does not operate the company, but instead relied on her brother, an ineligible owner. Ms. Welch explained that Westin Asphalt started in 1973, by Ms. Welch father and several silent partners. Ms. Welch's mother worked for the company as a bookkeeper for many years, and her mother would eventually buy out the silent partners and established majority ownership of the company. Ms. Welch said, her mother subsequently applied with the IDOT as a woman owned business and said her mother was denied several times. Ms. Welch said her mother took out several loans to purchases all the shares of the company and form a Corporation.

Ms. Welch said after several more denials her mother received, she secured legal representation and eventually was awarded the Certification in 1983. Ms. Welch said at the current time, Westin Asphalt is no longer doing Asphalt and Concrete work, but instead the company is concentrating their efforts on Environmental Remediation and Trucking. Ms. Welch said the company consists of her, the President and Bookkeeper; Office Support, Mechanic, and (4) Seasonal employees. Ms. Welch said one of the seasonal employees is her brother. She said her mother, the previously owner, died in 2018. Ms. Welch said her brother inherited 70% shares of Westin Asphalt and she inherited 30% of West Asphalt shares. She said her brother did not have the necessary skills to manage the company in any capacity. Ms. Welch said her brother did not desire to acquire the skills which is required so he continue his employment as a Union Operator and a Truck Driver. Ms. Welch said her brother has not submitted any capital, and all the brother's interest in the company is inherited.

Ms. Welch said in addition to her inherited shares, she risked a total of a quarter-million dollars for purchasing additional

shares from her brother to acquire majority ownership. Ms. Welch said since, July of 2018, she has controlled and managed the day-day activities of the company. She dismissed the notion that she is an absentee owner. Ms. Welch said her brother has worked for the company for the last forty-years, with several periods of absenteeism from the company and then return to the company. She said her brother went to Quincy, Illinois to work as a welder for several years and went to Arizona to work for several years as a Security Sales Manager.

Ms. Welch said her brother is a Unit Operator and drive a truck. She said his former education includes Welding at Quincy Technical College. His resume reflects working as a Project Manager in environmental jobs. Ms. Welch said she would like to emphasize that every one of the environmental jobs have a full-time Project Manager, Health and Safety Officer, and (1) Engineer employed by the Engineer firm, or utility company and they are at the site at all the time. She said her brother has never had experience with Administrative decisions, Financial schedules, human resource service, or dispatching with the company.

Ms. Welch said her brother over the years have provided information and preparing and getting jobs. She said her brother has attended only one pre-bid meeting in all the years with the company and, Ms. Welch said that was shortly, after Ms. Welch and the brother received ownership.

Ms. Welch said she have at least attended (3) pre-bid meetings in the last year. Ms. Welch said her brother has never price a job in its entirety, and said her brother is not aware of the overhead cost, such as: General Liability Insurance, Workers Compensation, Payroll Taxes, Repair Payments, and Utilities. Ms. Welch records her brother is a seasonal employee during his entire career with the company. She said the 20-20 mediocre jobs her brother had was seasonal jobs. She said since she resumed operational control, her brother has not received compensation without performing work. In fact, she said her brother is laid-off and have been receiving unemployment compensation. Ms. Welch said her brother have received unemployment from December 12, 2018, until recently.

Ms. Welch said she was very much aware of operational and management issues. She said she would not obviously possess the firsthand history and experience with the company as her

brother with the company, however, she does have the expertise to control the company, and the brother remains in the same capacity since his exception with the company. Ms. Welch said in the rejection letter, there was a question about her role with the company relating to control of the business. She said she would like to address each one of these requirements. She said she has the sole control over capital and other investments. She provided financial bank statements clearly stating she is the only person with signatory authority. She provided By-Laws clearing stating she is the only person in control of the financial matters. Her resume states this as well. She said she personally approves project plans, site visits and is involved in preparing estimates for jobs. She said even though it takes more time to prepare estimates than other companies with significant experiences, however, she said this does not mean she is not competent in her position as President of Westin Asphalt.

Ms. Welch said under her direction the company is significantly expanding the used of Quick Books and increasing efficiency and reducing errors. She said they are also providing insight into the Co-Operations. Ms. Welch said in forty-years Westin Asphalt have never conducted a job costing. Ms. Welch said under her direction the company is now looking at profit and losses on complete jobs. Ms. Welch said she have been recognized by the Federal Government as Economic Advantage Women Owned Business, and (2) large Utility Companies have determined her credentials are enough to be listed as a Women Owned Business under the Diversity Business Listing.

Ms. Welch next talked about control of the company acquisitions. She said she does not own real estate, but however, she has control of the property since she has required ownership. She said she sold a Pick-up Truck, Semi-Trailer, after carefully researching consideration in structuring the bed, and other modification, she converted one of the Westin Asphalt Semi-Truck into a tandem. She said she did consult with other companies on modifying Semi-Truck, and tandem before making decisions. Ms. Welch said her brother was not asked to provide any input on any of these transactions. Ms. Welch said in addition, she researched and contracted companies to install lightning and windows at the facility and repaired concrete damaged. Ms. Welch said her brother was not advised as part of these (3) projects.

Next, Ms. Welch spoke about contract obligations. She said she has signed contracts agreement with USM, Illinois Road Contracts, Opening Dock Pavement, and Illinois Department of Government Collection Contracts. She said she is the sole responsible party and the brother have never signed a contract in the forty-years of employment with the company. Ms. Welch said she have negotiated (2) contracts with Engineering Firms in the last year and have signed confidentiality agreements with companies. She said her brother was not involve in any part of the contract processing and to date the brother have not seen any contracts.

Ms. Welch said she decides which jobs the company bid on and when the company declines to submit a bid. She said with any company employees provide input with solicitations. She said she has an opening door policy does listen to the input of employees. Notwithstanding, she does however make the independent decision. Ms. Welch said she is signatory with Operators and Labor contracts. Ms. Welch said she handles all legal matters including: attorney selections, meetings, correspondents, and has exclusive responsibility. She stated that her brother has not been present or consulted on any legal issues.

On matters relating to office director, employee selection, and process of hiring, she said she had initiated all business meetings and amended the company by-laws which give the president authority to do the hiring and firing of employees. She said she also revised the company Health and Safety Plan. She claims to have developed the first Westin Asphalt employee handbook. According to her, she has hired (5) employees in the last year, (2) Part-time Truck Drivers, (1) Part-time Operator, (1) Full-time Clerical Staff, and (1) Part-time CPA. Ms. Welch said she have replaced a part-time Bookkeeper who have been with the company for (4) years and have hire a Full-time General Office Support staff person. She said this allows her to be flexible and be on the job-site. Ms. Welch said she have bee on every job-site drilling and roofing and various other projects in the last year.

Ms. Welch said she has interviewed and hired each employee without her brother being present. She has clerical experience and have benefitted from Quick Books training and additional training from accounting firms. Ms. Welch said she is capable and able to perform all her duties and review employees work on a regular basis. Ms. Welch have independently given pay

raises to (3) employees and neither of the (3) employees was Ms. Welch's brother.

Next, Ms. Welch spoke about Full Control and Operations Responsibility and Cost Control. She said she had made improvement to the property and reduced utility cost in the shop, which included LED Lightning, windows, and repairing mortars. She said she also signed a contract with the City of Chicago to have the water installed to replace the sprinkler system. Ms. Welch said she also, got prices from several insurance companies and has successfully reduced the Worksmen Comp liability by over half what the company was spending per year. She said she established a Reimbursement Employee Policy for travel, phone, and health insurance, and reducing cost to the company. Ms. Welch said she did not seek her brother advice regarding these markets.

Next, Ms. Welch spoke about Control for Income and Dividend Matters and Financial Transactions, and Right for Shareholders and Joint Partners. She said as the company incur a lost for last year, there are no dividends income matters to address. Ms. Welch said the company By-Laws clearly stated that the President (Ms. Welch) is the only shareholder with authority of right and management of control of the company. As previously stated, Ms. Welch is the only person of authority to discuss financial matters.

Ms. Welch next spoke about Controlling Real Substantial Matters. Ms. Welch said she is at work between 5am and 6pm. She said she has work weekends while preparing bids and have dispatched and assigned all duties to all employees and including her brother. Ms. Welch said she have the authority, and daily execute that to manage activities and policies of the business. Ms. Welch have the exact Certification that her brother has as well as the majority the company employees and Ms. Welch said included by not limited to 40- hour Waller Course and OSHA Certification.

Next, Ms. Welch spoke about Bids and Controls to Concur Mediation. She said there have been significant changes in the management documentation of non-wasted products in the last (6) months. Ms. Welch said she had an invitation to meet with the management of IDOT, to provide input and proposed bids and clarification. Ms. Welch developed the training classes for outside monitoring. Ms. Welch said (3) employees include herself are certified to conduct on-site monitoring thru IDOT. Ms. Welch said she does have over thirty-years of mid-to -high

level supervisory and management positions in the State of Illinois and serving Cook County. Ms. Welch has supervised agencies with other (400) employees and Bargaining Unions including the Trade Unions. She has been involved in Capital Development thru the Illinois Department of Corrections. She has vast amount of experience with Grants, Contracts Negotiations and the hiring and including discipline and making major policies decisions. Ms. Welch have written polices and Procedure Audits and establishing programs. Ms. Welch said this position have acquire her to be on call 24-hour day & Ms. Welch have successful established reputation of reformity and accomplishments.

Ms. Welch said in addition, she will not only have the managerial & supervisory experience with the agency. She was appointed by the Independent Contractors to oversee a large project with a \$40 million annual budget.

Ms. Welch rejects the notion that she is not in control of the company and said that her specific background including education and training demonstrated that she does not rely on non-eligible individual. Ms. Welch said she does consider all Westin Asphalt employees an asset to the company, however, she does not have reliance thru individual to conduct operations. Ms. Welch said she does not have more or the same experience, and expertise as her employees, and Ms. Welch said she will never have an opportunity at forty-years of experience driving a truck or operating heavy machinery. Ms. Welch said she does not find any requirements anywhere that states she must be able to perform every task of the company. Ms. Welch said she believe she have demonstrated with her prior work experience, and fully executed duties, since becoming majority owner of the company, that she does have the managerial experience that exceeds the extent and complexity of running Westin Asphalt.

Ms. Welch said in closing, she would like to have her brother as a witness, however, his testimony would be considered and relied on a non-eligible individual to accomplish this important task. Ms. Welch said she respectively request, CMS to reconsider the decision and find her to be eligible for Woman Owned Business.

Chairman Roberts asked whether any of the council members have any questions for Ms. Welch. Member Di Paulo asked Ms. Welch whether she has a contract with IDOT. Ms. Welch said the company have several sub-contracts thru IDOT. She

said her company is eligible to be a Prime Contractor with IDOT and a Sub-Contractor with IDOT. Ms. Welch said she is not DBE with IDOT as this present time. Member Di Paulo asked Ms. Welch what is her title with IDOT. Ms. Welch said she is a Sub-contractor with IDOT and a Prime Contractor with IDOT as a company. Member Di Paulo asked Ms. Welch about inheriting the company. Ms. Welch said her brother and her inherited the company. Ms. Welch said about a year before, her mother's death, she moved to Springfield with her mother due to the seriousness of her mother's illness. Ms. Welch said she was familiar with the company, prior to her mom's illness, but she was not on the payroll as an employee.

Counsel Glavin asked Ms. Welch whether she applied for DBE in any other jurisdictions? Ms. Welch said they had a DBE with IDOT and when her mother died, IDOT suspended the DBE and her application. Ms. Welch said all the paperwork, and everything had to be transferred over to the business. Ms. Welch said IDOT interviewed her when she was the owner for approximately (2) months and Ms. Welch was denied. Counsel Glavin asked Ms. Welch what was the basis of the denial? Ms. Welch said DBE said she did not have the experience. Counsel Glavin asked Ms. Welch whether IDOT weigh-in on the ownership and control? Ms. Welch said the DBE really concentrate on experience which ties into ownership and control and at that time, she was the owner of the company for only (2) months.

Chairman Roberts asked Ms. Welch whether she had taken any professional classes? Ms. Welch said she had training classes Four Wall Certificate Courses, Supervisory Certificate courses, and OSHA Training Certificate courses. Ms. Welch said she have other courses in terms, of Vested Training. Chairman Roberts asked Ms. Welch were these documents submitted with her Certification? Ms. Welch said yes all except the latest one with IDOT training. She said IDOT just came out with their training a few months ago and Ms. Welch said that was not submitted with her application.

Chairman Robert asked the council members whether they have any other questions. Member Champion asked Ms. Welch if she served as the President and Secretary of the company. Ms. Welch said that is correct. Mr. Gutierrez said to Chairman Roberts there are no further questions for the council members.

Chairman Roberts said since there are no questions for Ms. Welch, she can now present her final statement, but please be mindful of the time. Chairman Roberts said the council members have (2) other testimony and time was lost due to technical difficulties.

Ms. Welch said she feel that she has expressed everything she needed to present to the council members. Chairman Roberts told Ms. Welch a decision will not be made today, but she will hear from the Certification Program within two-weeks. Ms. Welch thanked the council members for this opportunity.

Greenacre Branding, LLC

Chair Roberts introduce herself as the Chairman of the Certification Sub-committee. Chair Roberts stated she received the appeal regarding the BEP Certification from Brooke Friedman with Green Acres Branding. Chairman Roberts explained to Ms. Friedman the procedure of the meeting.

Chairman Roberts ask each member to introduce themselves to Mrs. Friedman. Chairman Roberts said to Mrs. Friedman the Council members are here to listen to Mrs. Friedman appeal and to provide any evidence that was not previously submitted to the BEP Program. Chairman Roberts the Council members will allow Mrs. Friedman to give an opening statement and provide any additional information that was not submitted with the original Certification along with the evidence why BEP Program should support Mrs. Friedman Certification as a BEP business firm. Chairman Roberts said to Mrs. Friedman, once she is done with her opening statement, and provide more information Chairman Roberts said the Certification member will have opportunity to ask any questions and Mrs. Friedman can provide answers. Chairman Roberts said Mrs. Friedman will have a final closing statement to address anything that needs to be clarified so BEP can decide on whether Mrs. Friedman firm need to be certified in the BEP Program. Chairman Roberts told Mrs. Friedman the BEP Council will not decide today but instead will hear from the BEP Council Sub-committee within two- weeks. Chairman Roberts gives Mrs. Friedman the floor.

Mrs. Friedman thanked the Sub-Committee members for this opportunity to discuss the application to become Woman Owned Business. She said she is the CEO and Owner of Green

Acre Branding. Mrs. Friedman says her company believe that the BEP Program is to foster and create inclusive and competitive business environment. Mrs. Friedman said the BEP Program would be extremely helpful to the company growing business. She said over the past decade she had been out of the business world attending to her family of (5) which includes Mrs. Friedman, her husband, and her (3) children. Mrs. Friedman said most of her early career was spent with Turner Broadcasting which is where she spent much of her time by adding sales and promotion to the company.

Mrs. Friedman stayed at home for the past twelve years, but her ambitious was always to get back in to the business world. She thought for a long time, about leveraging her experience with her current network. Mrs. Freidman said in June of 2018, after much thought, she started to incorporate a promotional product business and she loved how brands promote themselves. Mrs. Friedman said within the past year, Green Acre can supply many companies with many promotional products from over 3000 suppliers. Mrs. Friedman said the company sought after branding giveaways, apparel, tradeshow displays, and executive guest. She said if successfully, in the company application for Certification as a Woman Owned Business, the growth of the company business would be exponential. Mrs. Friedman said her role and responsibility at Green Acre Branding is being in full control over the business operations. She said as part of her day to day operations, she is responsible for Invoicing, Bookkeeping, Item selections, Art apparel, Accounts payable, and Accounts receivable. She said in addition, she has the authority to signed checks, take out business line- of- credit if necessary, hire and terminate employees, and making decision that determines the growth of the company.

Mrs. Friedman said not only is the company Woman Business Owned, she said the company options to involve women world extends to the company employees and vendors. Mrs. Friedman said currently the company Art Department is run by a woman and the company also employed (2) women salespeople who would be starting in the next two-weeks. Mrs. Friedman entered into the Operating Agreement with her husband (Rich) who Mrs. Friedman trust and love dearly. Mrs. Friedman Operating Agreement specifically gives responsibilities and duties to Mrs. Friedman and her husband. Mrs. Friedman said to ensure that never be an overlap between their respective jobs. Mrs. Friedman stated clearly the Operating Agreement specifically, designate each of their

respective responsibility, Rich is in Sales and Mrs. Friedman is running the day-to-day operations.

Mrs. Friedman said the Operating Agreement stated, amongst other things, gives her full operating authority. She said the Operating Agreement also stated each party respective share and ownership. Mrs. Friedman said under the Agreement in thorough consideration, 75% of the business would be owned by Mrs. Friedman and the remaining 25% of the business is owned by the husband. Mrs. Friedman said it should be known, Section 3.1 of the Agreement the holders of the majority interest such as Mrs. Friedman can act without notice to the other members. Mrs. Friedman said much has been made of the financial contributions to Mrs. Friedman company.

Mrs. Friedman said at the time of the filing the Incorporation Documents, she said there was no money deposited into the Corporate Account. Mrs. Friedman said the initial capital distributions of \$25,000 dollars, was invested 30 to 45 days, after the Incorporation Documents was filed. Mrs. Friedman said the capital contributions of the \$25,000 dollars came from the joint account, which Mrs. Friedman and husband (Rich) owns. Mrs. Friedman said moreover, each of them owned 100% of the joint account. Mrs. Friedman said, if she wanted to, she could have withdrawn all the money out of the account, because Mrs. Friedman is 100% owner. She said according to the Operating Agreement Mrs. Friedman could have labeled a 100% of the capital contributions, because as previously, stated Mrs. Friedman is 100% account owner of where the funds came from.

Mrs. Friedman said it should be noted, that Mrs. Friedman incur 75% of the business, yet, she only has 50% of the initial capital contribution as Mrs. Friedman is vested. Mrs. Friedman said despite the sum there should be no doubt Green Acre Branding is a Woman Owned Business Organization. She said she has exclusive control of the Business Financial matters, Property, Acquisitions, Contract Negotiations, Legal Matters, Employee Selection, Comprehensive Hiring Procedures, Operating Responsibility, Cost Control Matters, Incoming Dividend Matters, and Financial Transactions. She said her responsibility and duties, and authority surpassed those of Mr. Friedman, the Co-Owner, and the Sub-Committee Council should grant her sole control over Green Acre Branding. Mrs. Friedman thanked the Sub-Committee Council for this opportunity, and if the committee have any questions, she would be more than happy to answer.

Chairman Roberts asked whether any Council members have any questions for Mrs. Friedman. Chairman Roberts asked Mrs. Friedman what her current position was. Mrs. Friedman said she worked at the Turner Broadcasting for twelve years, in Advertising and Sales Promotions. Chairman Roberts asked Mrs. Friedman where she got the Certification to run Green Acre Branding. Mrs. Friedman there is no past Certification.

Mr. Molan, a representative from Turner Broadcasting said Mrs. Friedman was not in broadcasting. He said Mrs. Friedman line of work was Advertising and Promotion of Sales. Mr. Molan said with that background, it gave Mrs. Friedman a good starting point, for were to launch her business. Chairman Roberts asked Mrs. Friedman what her husband title is. Mrs. Friedman said she is the CEO and her husband is the CFO and in charge of the entire Sales Department. Chairman Roberts asked Karen if she had any questions. Karen said she was confused about the joint checking accounting. Mrs. Friedman said she does have 100% of the joint account and the husband share the account jointly, but Mrs. Friedman and Mr. Friedman can withdraw from the account. Chairman Roberts asked Mrs. Friedman, how she submitted a check for contribution. Mrs. Friedman said her contributions check was in the amount of \$12,500 dollars

Mr. Gutierrez asked how was the distribution of shares capital structure? Mr. Molan said the capital contribution came from an account that is jointly held for Mrs. Friedman and Richard Friedman. Mr. Molan said Mrs. Friedman and Mr. Friedman are the rightful owners. He said they do not need one or the other, if Mrs. Friedman wanted to take out the money she could have. Mr. Molan said Mrs. Friedman is not 50% owner of the account. He said Mrs. Friedman and Mr. Friedman have 100% owners of the account. Mr. Molan said they are not subject to the other. He said it is very clear that Mrs. Friedman was owner of the funds that came in and said they can be fully traced back to Mrs. Friedman account.

Mr. Molan said the fact that the capital contributions was divide up at 50-% for Mrs. Friedman and 50-% for Mr. Friedman, does not necessarily foot with how the ownership of the company is.

Chairman Roberts said she believes in the State of Illinois, when you look at a joint checking account the State of Illinois see the account as 50/50. Chairman Roberts said it would be

hard for the committee to decipher, if the funds aren't from a 50/50 account. Chairman Roberts said Mrs. Friedman supposed to get paid in contributions commensurate with their contribution, so if Mrs. Friedman and Mr. Friedman gave out the same back account in the amount of \$25,000 dollars, how will Mr. Friedman be consummated or how Mr. Friedman is paid into the company, if Mrs. Friedman and Mr. Friedman both put in \$12,500 dollars, from the same bank account. Chairman Roberts said Mrs. Friedman ownership is 75% and Mr. Friedman ownership is 25% and Mrs. Friedman expertise is sales, but Mr. Friedman is CFO.

Ms. Hadrin who is a representative from Green Acre Branding said the \$25,000 dollars was transferred all at once. She said Rich and Brooke did not separately transfer \$25,000 dollars. She said it was one transfer from the married jointly account to Green Acre Branding as a contribution of \$25,000 dollars. Ms. Hadrin said the money came from Mrs. Friedman control to transfer in creating Operating Agreement, because Mrs. Friedman and Mr. Friedman share the account. She said it was just of transparency to say it was split. Ms. Hadrin said it was from Mrs. Friedman authority to Green Acre Branding of \$25,000 dollars. She further said it was for clarification purposes this was included in the application as (1) transfer of \$25,000 dollars from the account.

Mr. Gutierrez asked how were the units and LSC determine? Mrs. Friedman said she allowed this the transfer this way, because she wanted control of the company.

Chairman Roberts asked whether any other Sub-committee members have any other questions. Counsel Glavin asked who the ownership of Homecourt is. Mrs. Friedman said this is her husband business. Counsel Glavin asked Mrs. Friedman whether Mr. Friedman have 100% ownership? Mrs. Friedman said her husband shares Homecourt with (3) other people. Counsel Glavin asked whether all (3) individuals are males? Mrs. Friedman said that is correct. Counsel Glavin asked Mrs. Friedman does she used Homecourt as a supplier. Mrs. Friedman said Homecourt does purchase products for Green Acre Branding. Counsel Glavin asked Mrs. Friedman whether she has purchase products from Homecourt? Mrs. Friedman said no she did not purchase any products from Homecourt. Mrs. Friedman said Homecourt specializes in Basketball courts and Tennis courts and this has nothing to do with Mrs. Friedman business. Counsel Glavin asked Mrs. Friedman whether there is a joint venture with Homecourt? Mrs.

Friedman said Homecourt just purchases gears from her company and she has no affiliation with her husband business.

Chairman Roberts allowed Mrs. Friedman the time to providing closing remarks or any evidence that can help the Sub-Committee Council decide why Mrs. Friedman should be certified as Minority Woman Owned Firm in the BEP Program.

Mrs. Friedman said she believe she is showing the committee that she owns the majority of Green Acre Brands. Mrs. Friedman said the money might have come from a joint account, but she can take the money and used the money and she used the money for her business. Mrs. Friedman said she employed women and she work with women every day. Mrs. Friedman said there are some accounts she currently has, and her growth would be limitless if she gets her Certification. Mrs. Friedman said she worked with large clients as of today, and said she knows if she had the Certification Mrs. Friedman opportunity would be amazing for her company.

Chairman Roberts thanked Mrs. Friedman for coming to present before the BEP Sub- Committee Council today, regarding Mrs. Friedman Certification that Minority Woman Owned Firm with BEP Program. Chairman Roberts said Mrs. Friedman would not receive a decision from the council today, however, Mrs. Friedman will receive a decision from the BEP Program Secretary within two-weeks of the decision that was made by the council. Chairman Roberts thanked Mrs. Friedman for taking out the time out of her busy schedule to appeal before the Committee.

Open Kitchen

Chairman Roberts ask each member to introduce themselves to Mrs. Fiore. Chairman Roberts said to Mrs. Fiore the Council members are here to listen to your appeal and for you to provide any evidence that was not previously submitted to the BEP Program. Chairman Roberts said the council members will allow Mrs. Fiore to give an opening statement and provide any additional information that was not submitted with the original Certification and give evidence as to why BEP Program should support her company as a BEP business firm. Chairman Roberts said to Mrs. Fiore once she is done with her opening statement, and provided more information, Council members will have the opportunity to ask any questions and

she can provide answers. Chairman Roberts said Mrs. Fiore will have a final closing statement to address anything that she needs to clarify before the subcommittee can decide on whether Mrs. Fiore firm can be certified in the BEP Program. Chairman Roberts told Mrs. Fiore that the BEP Council will not decide today, Chairman Roberts said Mrs. Ferreri will here from the BEP Council Sub-committee within two- weeks. Chairman Roberts said Mrs. Fiore has the floor.

Mrs. Fiore said she purchased Open Kitchen in 1998. She said for over thirty years she has been running Open Kitchen as a Food Service Company which serves mostly seniors and children. Mrs. Fiore company does Meals on Wheels for the City of Chicago, CPS, Archdiocese, Park Districts, Daycares, and other schools. Mrs. Fiore company have only 270 employees currently. In 1998 when Mrs. Fiore she purchased the company, it was a vending company and Meals on Wheels which served under a thousand meals. Now, the company is up to 6400 Meals on Wheels customers. Mrs. Fiore is 51% owner of the company and Mr. Fiore (husband) owns 49% of the company. Mr. Fiore is the accounting/bookkeeping of the company. Mrs. Fiore handles all the personal actions with the employees, hiring and firing, Mrs. Fiore is the main contact for all the employees and negotiates contracts, day-to-day activities.

Mrs. Fiore gets into the office every day at 6:00am. She is there for the drivers in the morning in case there are any problems with the drivers. She is also there for the night crew, when they are leaving for evening. Mrs. Fiore make sure the commissary is clean and production is ready to go for the day. She inspects the food and make sure the food is up to standards. Mrs. Fiore goes over details with the Nutritionist and the Dietician to make sure the company have the correct menu. Mrs. Fiore makes sure the company does not have any shortages on food, because the company delivers the meals a day before. Mrs. Fiore received feedback form the customers, drivers, and the employees all the time. She is the focus part of the company, because the company started so small. She is also the main contact for the company.

Mrs. Fiore turned over the rest of the discussion to Ms. Duche for additional comments. Ms. Duche who represents Mrs. Fiore is an attorney for the law firm Chico & Nunez. Ms. Duche said she was there to assist Mrs. Fiore and addressing the legal arguments regarding the denial of Open Kitchen

Certification. Ms. Duche stated there were (2) grounds for the denials. She said the first denial is that Mrs. Fiore assets is not real, because marital assets were used for a portion of Mrs. Fiore's contributions. Ms. Duche said the second denial is that Mrs. Fiore does not own the company, because of Mr. Fiore 49% owner signed 2 documents. She said regarding the first issue of ownership, Ms. Fiore purchase of Open Kitchen was 1998, thru two major finances. She said the first was the \$400,000 in Debit finances from West Suburban Bank. Ms. Duche said Mrs. Fiore signed the document solely without Mr. Fiore signature or involvement. She further said Mrs. Fiore was the only person in charge of this transaction. Ms. Duche said the second finance was the \$400,000 dollars in a Personal Equity contribution made by Mrs. Fiore and Mr. Fiore. She said the loan from West Suburban Bank was not an issued in the denial. She said the loan was used for partial stock redemption, because it was an existing company.

She said none of the money from West Suburban Bank was distributed to Mr. Fiore or Mrs. Fiore personally. She said the denial focused on the personal equity contribution and she said she will focus on this topic as well. She explained that the equity contributions came from (4) sources. She said the first equity source came from \$155,000 dollars from the joint savings account of Mr. Fiore and Mrs. Fiore as a married couple. She said the second equity source was the \$115,000 dollars personal loan to Mrs. Fiore from her family, which includes her Grandparents and her two brothers. She further said the third equity source was the \$30,000 dollars loan that was given to Mr. Fiore from his sister. She said the last equity source was a home equity loan on Mrs. Fiore and Mr. Fiore residency.

Ms. Duche said two out of four sources are listed for Mr. Fiore and Mrs. Fiore as their accounts were not joint. She explained that the loans were individually obtained and repaid. She said the personal loan from Mrs. Fiore family was issued to Mrs. Fiore directly, and it was Mrs. Fiore obligation and her sole obligation and sole responsibility to pay her family back for the loan. She said notably, the entire transaction was made in arm length and with formal written loan documents. She said there was an interest rate for the loan dates for repayments of the loan. Ms. Duche said unfortunately, the transaction was taken so long ago that neither Mrs. Fiore nor her family have any records of the transaction because the documents were shredded upon repayment. She said what should have been done to address this is the affidavit from Mrs. Fiore's brothers,

stating that the loans existed. She said there were documents executed and it was at arm's length. She said the money was directly given to Mrs. Fiore individually which she said the loan was not link to Mrs. Fiore and Mr. Fiore.

Ms. Duche said she thinks this is important, because the crafty formalities that Mrs. Fiore went thru to obtain majority ownership of the company. She said Rick did a similar transaction the same way. She said Mr. Fiore obtain a loan from his sister and the loan was given directly to Mr. Fiore personally and not to Mrs. Fiore. Ms. Duche said everything was meticulously managed and she said the funding for Mrs. Fiore and her ownership was attributed to Mrs. Fiore because there were (2) other sources that was made, and contrary to the denial all the sources was not marital. She said it was a significant amount of \$115,000 dollars directly attributed to Mrs. Fiore. She said the portion that did come from the martial property, is the joint savings and the home equity loan. She said the BEP regulations do not prohibit this issue. She explained that the BEP regulations that considers martial assets or that martial assets do not count as a bonafide investment for female owned interest.

Ms. Duche argued that to construe it a way it would be discriminatory, because there is no way to incur the marital property argument especially since the parties have taken such painstaking stops to separate their ownership. She said the stocks were not initially in both parties' name. She said they were issued separately. She said Mr. Fiore has not picked up the benefit of Mrs. Fiore ownership. She said the appropriate documents shows that KI has been issued separately and Mrs. Fiore have gotten 51% of the distribution, because she had stocks in her name. She said Mrs. Fiore can dispose of her shares as owner without any input from Mr. Fiore.

Ms. Duche said these formal written steps that Mrs. Fiore and Mr. Fiore have taken and to separate out Mrs. Fiore ownership are important. She said denial of ownership has been misinterpreted. She said the transaction that took place in 1998 by saying that Mr. Fiore transferred shares to Mrs. Fiore. She said that was not the case. She said the shares were transferred between the two parties and Open Kitchen issued \$8,162 dollars to Mrs. Fiore to correct the error the Mr. Fiore accountant made initially in 1998. Mr. Fiore accountant issued \$201,000 shares to Mrs. Fiore initially and Mr. Fiore received \$99,999 shares which equals to 51% and 49%. She said in 1991, the accountant did an audit and stated there is a mistake

made and stated it needed to be corrected. She said that is why Open Kitchen issued shares to Mrs. Fiore. This made her initial contribution of \$115,000 dollars loan as compared to Mr. Fiore \$30,000 dollars loan. Ms. Duche said this was enough to give Mrs. Fiore the extra shares so that Mrs. Fiori did not have to be considered anymore. Ms. Duche said control is also important in the denial. She said the committee heard from Mrs. Fiore that she is focused is on the company and the main contact for the employees, and customers. She said the documents shows Mrs. Fiore presence in the company. She said Mrs. Fiore is at the company on a day-to-day basis and is running the company as well. She said the logical choice for that is the other owner and the person who is in charging of the bookkeeping. Gina said Mr. Fiore primarily does administrative functions in the business and Mrs. Fiore does the day-to-day operating of the business. She said Mrs. Fiore has her hands in everything regarding the business, nevertheless, Mr. Fiore ability to sign is limited occasional and Gina said most important, it is replicable.

She said Mrs. Fiore is the majority owner and the President. She said if Mrs. Fiore wants to change this issue Mrs. Fiore can do so regarding Mr. Fiore's presence on the bank signature. She said over the last thirty years Mrs. Fiore has signed nearly She said Mrs. Fiore have copies of recent major contracts and Mrs. Fiore signature as well. She said the records for Open Kitchen shows that Mrs. Fiore is behind and responsible for every decision and to narrowly focus on these two documents is unfair. She said as far as the bank signature card is concerned, Mrs. Fiore is executing the signatory authority not Mr. Fiore.

Ms. Duche thanked the Sub-Committee council for the opportunity to explain in more detail the initial equity investment and Mrs. Fiore control in terms of management to the company. She believes that Open Kitchen is clearly, within the BEP guidelines in terms of control as a female owner.

Chairman Roberts asked do any of the committee present have any questions? Member Champion asked Mrs. Fiore whether she has 270 employees working in the company. Mrs. Fiore said that is correct. He also asked Mrs. Fiore how many full-time employees. Mrs. Fiore said there are 270 employees at her company. Mrs. Fiore said she does have part-time employees, but she employs 270 employees. Member Champion said looking at Mr. Fiore's resume, he does not have an extensive background in the business. He said her husband

can handle the day-to-day activities with the company according to Mr. Fiore's resume. Member Champion asked Mrs. Fiore from the standpoint of Mrs. Fiore education background, can she handle running the company without her husband? Mrs. Fiore said she does need her husband for the accounting side of the business. Mrs. Fiore said she would have to hire an accountant for the business. Mrs. Fiore said some companies do have accountant and she feels she need some assist in that part of the business.

Mrs. Fiore said in the beginning it was a very small company, and it was a vending company. She said it had Meals on Wheels for 1000 customers and she did not need an accountant at that time. Mrs. Fiore said it takes a whole team to run a business and keep the business a float.

Member Delano said on Mrs. Fiore application she is certified as a WBE and Bola asked Mrs. Fiore whether she still holds these Certifications. Mrs. Fiore said she still hold these Certifications. Mrs. Fiore said, when she first purchased the company in 1998, she did not need a Certification, because her main business was with the City of Chicago and the City of Chicago does not require a Certification.

Chairman Roberts asked how long Mrs. Fiore has been doing business with CPS. Mrs. Ferreri said this is her third year with CPS. Chairman Roberts asked if she is currently certified with any other agencies. Mrs. Ferreri said she is not certified with any other agency, only with CMS. Mrs. Fiore said she has the WBE recognition.

Chairman Roberts asked Mrs. Ferreri is allowed the time to providing closing remarks or provide any evidence that can have the Sub-Committee Council decide why Mrs. Friedman should be certified as Minority Woman Owned Firm in the BEP Program.

Mrs. Fiore said the company is her heart and soul and a family business and Mrs. Fiore developed the business from nothing and now the business has 270 employees. Mrs. Fiore said she is very proud of the company and hopefully, she can get a Certification for CMS, so Mrs. Ferreri can continue to work with the CPS. Mrs. Ferreri said her company also works with the Archdiocese and other and daycares. She said she is very proud of the company. Mrs. Ferreri want to mention in 1998, the stock was 51/49 the WBE was at a fragile state and Mrs. Ferreri said she try to split the business to get CMS

Certification. She once again reiterated that at the City of Chicago she did not need Certification.

Chairman Roberts thanked Mrs. Fiore for coming to be present before the BEP Sub- Committee Council today regarding Mrs. Fiore Certification with BEP Program. Chairman Roberts said Mrs. Fiore would not receive a decision from the council today, however, Mrs. Ferreri will receive a decision from the BEP Program Secretary within two-weeks of the decision that was made by the council. Chairman Roberts thanked Mrs. Fiore for taking out the time out of her busy schedule to appeal before the Committee.

Closed Session:

Motion to go into executive session by member Eng. Seconded by member Champion. Vote taken, motion passes.

Deliberations held, votes were taken, and the following recommendations were made:

- Open Kitchen - Recommended overturning the denial.
- Green Acre Branding - Recommended upholding the denial
- Westin Asphalt - Recommended upholding of the denial.
- Transformation – Tabled

Motion made by member Eng to get out of closed session. Seconded by member Champion. Vote taken, motion passes.

V. Suggestions for BEP Council Meeting Agenda

- Next BEP Council Meeting – June 24,2019
- Next Certification Subcommittee Meeting. – July 22, 2019
- Next Outreach Subcommittee Meeting - July 23, 2019
- Next Compliance Subcommittee Meeting - July 24, 2019

VI. Public vendor testimony

N/A

VII. Adjournment

Meeting adjourned at 3:40pm.