



**Business Enterprise Program
CERTIFICATION SUBCOMMITTEE MEETING MINUTES**

Friday, May 29, 2020

10:00 am – 11:30 am

Location: Webex

SUBCOMMITTEE COUNCIL MEMBERS IN ATTENDANCE

Beth Doria; Karen Eng; Larry Ivory; Sharron Matthews; Sharla Roberts;

SUBCOMMITTEE COUNCIL MEMBERS NOT IN ATTENDANCE

Bola Delano; Jaime DiPaulo; Edward McKinnie;

OTHERS IN ATTENDANCE

N/A

COUNCIL SECRETARY

Radhika Lakhina

CMS STAFF IN ATTENDANCE

Kori Acosta; Carlos Gutierrez Elias Ngwayah



**Business Enterprise Council
CERTIFICATION SUBCOMMITTEE MEETING**

Friday, May 29, 2020

10:00 am – 11:30 am

Location: Webex Videoconferencing

Webex Meeting Number (access code): 283-936-121

Password: dpXApJs8d32

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Join by phone - [+1-312-535-8110](tel:+13125358110)

AGENDA

- I. Welcome
- II. Call to Order
- III. Roll Call
- IV. Posted Business
 - Approval of May 15, 2020 Certification Subcommittee Meeting Minutes
 - Appeals:
 - H & S Mechanical
 - To Be Incorporated DBA Maureen Mahr Lighting Design
 - Clark Wire & Cable, Inc.
- V. Upcoming Business Enterprise Council and Subcommittee Meeting date:
 - Next BEP Council Meeting – Monday, June 22, 2020
 - Next Subcommittee Meeting – Monday, July 27, 2020
- VI. Public / Vendor Testimony
- VII. Adjournment

**In accordance with the Illinois Open Meetings Act (5 ILCS 120) and the
Freedom of Information Act (5 ILCS 140) the above meeting is open to the public
BEP Council Certification Subcommittee**



I. Welcome

Chair Roberts welcomed everyone to the meeting.

II. Call to Order

Chair Roberts called the meeting to order at 10:04 a.m. and proceeded with roll call.

III. Roll Call

Roll call conducted. Quorum was established.

IV. Posted Business

- Approvals of Minutes for the May 15, 2020 Meeting Minutes

Approval of the minutes was deferred to the next meeting.

- Appeal:

- H & S Mechanical

Chair Roberts welcomed Tara Howard and introduced herself and the Council members. She explained the proceedings and opened the floor for her opening remarks.

Mrs. Howard thanked the Mr. Gutierrez and the members of the subcommittee. She introduced herself as President and 68% majority owner of H & S Mechanical Inc. Mrs. Howard explained she would give a brief review of her written statement and update of her company. She introduced Mindy Dray, her staff accountant, who she hired and has been with them since 2016. She said the idea for H & S Mechanical originated from herself and business partner and husband Shaun Howard. Mrs. Howard stated she saw it as an opportunity to take their destiny into their own hands. She said she grew up around the trades and her father is a retired Local 353 steamfitter. Mrs. Howard narrated that throughout her childhood he suffered long bouts of unemployment. She stated they didn't go on any vacations because he would never refuse the opportunity to work and when they did have the opportunity while he was laid off he didn't want to spend the money which had a large impact on her and major motivation to start the business. Mrs. Howard remarked she always had an interest in his profession and would have discussions with him about it. She said her contact with the trades is how she met her husband, while he was finishing up his apprenticeship with Local 353 and they were introduced in 2002.

Mrs. Howard explained that the dream of owning a business is one they had early on. She said they spent many nights discussing and planning. Mrs. Howard indicated that in 2008 they obtained a business loan and signed their house as collateral. She noted that she submitted copies of these documents with her original application. Mrs. Howard reported that at this time Dan and Tara Sorenberger, another union family, joined forces with them and H & S Mechanical was formed. She reported that the investment from Mr. Howard and herself came from their joint account. Mrs. Howard said each family invested \$500 as capital stock. She stated H & S Mechanical became operational January 1, 2008 and their first project was not until March 2008. Mrs. Howard cited that because of this uncertainty



she decided to return to work part time as needed as a registered nurse, then when the 2008 recession hit, her employment became vital not only to her family's security but to the security of the business. She said to limit the overhead of the company, she increased her employment status from on call or "PRN" to part time making her eligible to receive health benefits for her family. Mrs. Howard further explained that this strategy allowed Mr. Howard to go on salary while opting out of union benefits while still paying dues as a member. She explained that the goal of their business model has always been to limit overhead costs as much as possible, bid competitively, and pass the savings on to customers.

Mrs. Howard narrated that executive and administrative operations were performed out of their basement, growth was slow at first, but they managed to stay afloat. She affirmed she was involved in every major decision made regarding business operations, strategy and planning. Mrs. Howard stated that because of her involvement and experience in business, she was voted Vice President by both Mr. Howard and Mr. Sorenberger in 2013. She reported that in 2013 H & S started a second division and became signatory with Local 112 ironworkers. Mrs. Howard said by 2014 a fabrication shop and office space were secured, and the business finally moved out of her basement. She said four of her daughters were in school and one would go to work with her. Mrs. Howard stated that in 2014 Mr. and Mrs. Sorenberger decided they no longer wanted to be involved in the business and sold their 50 shares at a value of \$5,000 back to H & S Mechanical becoming Treasury stock.

She reported that the business continued to grow and in 2015 they could afford to put her on payroll at that time. Mrs. Howard disclosed that revenues grew to \$4 million and it was a period of growth for payroll as well. She said 2016 saw another increase in revenue to over \$6 million. Mrs. Howard stated they required more personnel and it was a time of growth and transition where Mr. Howard decided to step down as President and she became President in 2017. She said that business would not have started and succeeded without her efforts and they divided Mr. Howard's original shares to reflect the partnership. Mrs. Howard pointed out that she was the natural successor to him. She reported that after her first year as President, the revenues grew again to \$7 million and they opened an electrical division.

Mrs. Howard indicated that in 2018 revenues grew to over \$11 million, a 60% increase from the prior year, and based on that growth and performance of the company during her tenure, she chose to purchase 26 shares of the Treasury stock remaining at a value of \$100 per share, \$2,600 total. She outlined that the motivation for this purchase was twofold; she never wants anyone to doubt her investment in the company, and she wants to further insure that she will hold the majority and control the company regardless of the sale of the remaining Treasury stock. Mrs. Howard pointed out that her purchase of the Treasury stock is 5 times higher than the original investment. She stated she applied to WeBank in addition to applying for BEP certification in July. Mrs. Howard said she became aware of the WeBank certification through the BEP website. She stated she submitted



documentation for both since the documentation requirements are nearly identical and documentation for her WeBank certification is included in her submission.

Mrs. Howard continued, stating she would now address the three reasons given for her denial. She listed Mr. Howard's ability to indebt the company with no set limits and checking account access and responded that she as President oversees all payroll, accounts payable, accounts receivable, cash flow projections and the line of credit. Mrs. Howard added that she has possession of the checking and has provided a statement to reflect this. She stated having discussed this issue with various professionals including her attorney, banker, corporate accountant and banking consultant. Mrs. Howard informed the subcommittee that the consensus was that very few companies with revenues in their range have only one signatory and that it would not be an imprudent nor wise business practice. She explained that construction contracting is a cash-heavy business and any absence due to unknown circumstances could cripple their operations. Mrs. Howard addressed dual signatures with her bankers who stated this could not be enforced on their end since all checks are processed electronically. She stated understanding of the concern and added an addendum to their bylaws regarding expenditure limits, stating that any invoices totaling \$10,000 or more need approval by the President, a copy of which she submitted. Mrs. Howard pointed out that Mr. Howard is unable to indebt the company without her approval, as banks require the signature of at least two officers to authorize the loans.

Addressing the second point for denial, that she does not possess the knowledge and expertise, pointing specifically to her training as a nurse, Mrs. Howard outlined that she has a broad educational background. She said she had a large focus in business in high school including advanced and computerized accounting, she was a business coop student employed by McCadre and Polen LLC, she was class treasurer and was a member of the Future Business Leaders of America, she excelled in math and science courses, strongly considered pursuing architecture, has a Bachelor degree in Science Molecular & Integrative Physiology, and in 2003 she became a licensed RN. She chronicled that she worked part time to supplement their income and fix overhead costs while still contributing to the business. She stated she provided W2's and a final pay stub reflecting her downgrade in status from part time to PRN status. Mrs. Howard offered that she provides much more than her experience as an RN. She attested she is running a company now during a global pandemic where her training is definitely an asset as she has established policies and is following CDC guidelines, created a safety policy and guidelines for operations during this time initially with little guidance, and all with the intent of keeping her employees and their families safe while mitigating risks to the company. Mrs. Howard reported that they have almost completely transitioned to paperless records.

Mrs. Howard stated regarding the third point, the income discrepancy between herself and her husband, that she is the highest compensated individual in recent years. She detailed that when owning a business, owner compensation is sometimes sacrificed in order to ensure cash flow for payroll and other expenses. She attested that in 2016 she



was not the highest officer in the corporation and therefore not the highest compensated. She added that she had to hire two additional office staff and had to ensure the company could withstand that additional cost. Mrs. Howard stated Mr. Howard's salary compensation had traditionally remained fixed at \$52,000 since 2008. She reported that she increased her salary as President to reflect her experience, contributions and hours worked. Mrs. Howard noted that the raise did not go into effect until the end of the second quarter. She explained that the first and second quarters are always tight for cash for her company due to state unemployment, worker's compensation and general liability insurance premiums due, and that in fact no large expenditures are approved during the 1st and 2nd quarter. Mrs. Howard outlined that she chose not to back date her pay at that time. She stated that in 2018 her salary was higher as well and she submitted a report reflecting this.

Mrs. Howard pointed out that the denial letter references 1099s as miscellaneous income but contended this is inaccurate, stating they are rents rather than earned income for the company. She informed the subcommittee that they had purchased 4 vehicles on personal credit in order to save on interest rates. Mrs. Howard stated that H & S makes payments directly to the bank and neither she nor Mr. Howard make any additional income on the transactions. She explained that in order to be tax compliant the yearly amounts paid for the trucks have to be filed on a 1099 and they are personally taxed on their return. Mrs. Howard indicated that in 2017 the 1099 for \$60,000 is for rent on the building rather than earned or compensated income. She detailed that they own the building and it is reported on the Schedule E form on the 2017 joint tax return. She asserted that the rent is established on a very fair market value, is not inflated, and noted she also submitted documentation demonstrating comparable rents in the area as proof.

Mrs. Howard declared that as President and 68% majority owner of the company, she has ultimate and complete control written in the bylaws. She affirmed that she votes the majority of her shares to establish directors and break tie votes. Mrs. Howard asserted she has control of all financial and legal matters, including applying for and securing the PPP loan. She said she negotiates, reviews and signs all contracts, consults with her insurance agent and attorney to mitigate risks and exposures, hires and fires all management personnel. Mrs. Howard stated she meets with trade directors to discuss potential projects and strategy for procurement, plans and provides business training opportunities for them, determines billing rates, and built a spreadsheet for bidding and estimating projects. She reported she travels to jobsites to meet with project managers to check progress and problem-solve and meets with clients to build partnerships. Mrs. Howard listed she oversees and manages all financial operations, plans marketing strategy including building a new website, maintains relationships with local union halls.

Mrs. Howard highlighted that she has grown up around the trades, knows the work they do, and takes her leadership role very seriously as she has the power to affect families just like hers. She explained that as an original partner she has the expertise and experience to lead the company because she has always been in the business and it would not exist if



her hands were not in it, and like a thread she is woven into it and it into her. Mrs. Howard pointed out that she has been certified by an entity recognized and approved by the State of Illinois and is providing the same facts she gave the subcommittee today. She declared she meets all guidelines of the administrative code and requested she be granted WBE certification through the Business Enterprise Program. She thanked everyone in conclusion.

Member Ivory asked what are the current company revenue totals. Mrs. Howard answered that they are on track to meeting last year's revenues of \$11.7 million. She further explained that they have never pulled any of the routine earnings out of the company because of the growth. She added that growth is fantastic, but that you are always trying to catch up to your growth. Member Ivory asked what was the valuation of the treasury stock. Mrs. Howard responded they didn't have an official evaluation but made the purchase for the amount Mr. Sorenberger sold it. Member Ivory stated he found it confusing that there was no official evaluation because the company was experiencing significant growth. Mrs. Howard surmised that her attorney at that time who is now retired evaluated the shares when she purchased them. She clarified that 100 shares were created when the company was created and that no one gave any indication that the purchase was unfair. Member Ivory explained that he is just confused, not saying that she cannot do this, citing that according to what the company was worth the shares could have been evaluated for more. He asked where the company is located. Mrs. Howard responded in Bartonville, Illinois just outside of Peoria. Member Ivory asked about the truck purchase. Mrs. Howard explained that she and her husband purchased the trucks to get a better interest rate and in hindsight they would not do it that way again.

Member Doria asked where the money to purchase the treasury stock came from. Mrs. Howard responded that it was part of her inheritance from her grandmother who passed away in 2016. Chair Roberts requested clarification. Mrs. Howard stated that when she received the inheritance, she opened a new account in her name only and that is where the money to purchase the stock came from. Member Doria asked about the electrical unit and who held the supervising electrician's license. Mrs. Howard stated that was held by Tim Swordinski, but they had to let him go in January and they do not currently have a contract or electrical license. She added that it is currently not necessary to the business they are doing within the industrial sector and they would only need it if they were doing a local commercial project, which is their smallest division and that the 4 electricians they still have are serving as industrial maintenance support for current customers.

Member Matthews stated she wanted to recheck with her and asked whether at the time she had to return to nursing was she President of the company. Mrs. Howard replied she was not. She commented that her last nursing shift was in 2017 as reflected in the pay stub she submitted. She further explained that she was never full time as can be seen in her income, only part time status from 2008 to 2016 and in 2016 she downgraded her status to PRN, which means she had to work one shift every two weeks which she could



fulfill on the weekends and she did that for a year. Mrs. Howard added that once she downgraded to PRN she had to create a benefit plan, then in 2017 she worked her final shift and hasn't been back to work as a nurse since.

Member Matthews asked who was running the company during that time. Mrs. Howard responded that she was and was still working for the company. She chronicled that technically since 2014 she has been performing operational duties, in 2015 she placed herself on payroll, continued to manage more as time went on, until in 2017 she became President, but has been doing all the same things as when she was Vice President other than signing contracts which she did not do until 2017 .

Member Eng asked for clarification on her salary and miscellaneous income. Mrs. Howard said the miscellaneous income is from the 1099s which is for rent, the vehicle leases and rent for the building. Member Eng asked whether that was income or reimbursement for expenses. Mrs. Howard responded that the rent is what they would pay anyone for operating out of the space and the vehicle rent is not income nor money that she receives directly, it's the company payment on the mortgage which she is personally taxed on. She explained that it is not a strategy she would use again because she is taxed at a higher rate personally for those vehicles even though neither she nor her husband receive direct income from that. Ms. Dray further explained that the 1099s were submitted under rent and they were perceived as miscellaneous income according to the rejection letter. Mrs. Howard detailed that the \$60,000 is the rent which is \$5,000 per month times 12 times and is not a distribution of earnings.

Chair Roberts asked whether her firm has ever been certified with the State of Illinois. Mrs. Howard replied that this is the first time she has ever applied and has never been certified with the state. Chair Roberts asked with which universities does her company do business. Mrs. Howard listed Western Illinois University with whom they have an ongoing maintenance support PO which they have had since 2008, she has a signed MSA with ISU, however they have not done many projects with them currently, and they do local work with the University of Illinois Medical School in Peoria when they are called. Chair Roberts opened the floor for her closing remarks.

Mrs. Howard said she wanted to reiterate that she is 68% majority owner of the company which was started with her input and financial credit. She highlighted that she has always been involved in all decision-making and been a partner in the business. Mrs. Howard stated that as her kids have gone to school she has been able to physically be in the office of the business. She read that according to the BEP Act control means exclusive, ultimate, and sole control of the business, including but not limited to capital investment, other financial matters, property acquisition, contract negotiations, legal matters, officer, director or employee selection, and she asserted she does all of these things. Additionally, Mrs. Howard pointed out that that a women-owned business is considered to be 51% majority owned which she meets. She said WeBank is an entity recognized by BEP so she hopes that they will strongly consider reversing her denial. Chair Roberts thanked Ms.



Collins for her closing remarks and explained the proceedings. She thanked her again for taking time out of her extremely busy schedule to present to the Certification Subcommittee.

- To Be Incorporated DBA Maureen Mahr Lighting Design

Chair Roberts welcomed Ms. Mahr and introduced herself and the Council members. She explained the proceedings and gave the floor to Ms. Mahr for opening remarks.

Ms. Mahr introduced herself as President and majority owner of Maureen Mahr Lighting Design. She stated she has an architectural engineering degree from Penn State University with a focus on architectural lighting design and has been a Chicago architectural lighting designer since 2002. Ms. Mahr reported that in 2014 she had her first child and in 2015 she decided to strike out on her own, consulting as a lighting designer under Maureen Mahr Lighting Design. She stated that what the Business Enterprise Program does is really important, as do her clients, which is why she would like to achieve this certification.

Addressing the question of 51% ownership, Ms. Mahr stated she has always owned 51% of the business as demonstrated by her K1 forms, Chase bank certificate of beneficial ownership and her stock certificates for the company. She outlined that she is the only employee, the only person who receives a W2 and the only person who works on projects. She added she is the only person who has insurance and definitely the person running the company. Ms. Mahr explained that there was no startup capital other than her education, background and experience. She said she already owns the computer, works from home so there is no rent to pay and added that as a business is a consulting service, the only expenditure was what she paid to the Illinois Secretary of State which was under \$200 for the business license which was paid out of a joint checking account.

Ms. Mahr presented that she has the power to make decisions as she is the President, sole employee, only decision maker, and now the only person on the Chase bank account since Mr. Buswell has been removed from that account. She read the denial letter which stated that Mr. Buswell was named President on the Chase account and she was named shareholder. Ms. Mahr confirmed that has been corrected, she is now the only person on the account and said thank you for that observation. She summarized that there is no Maureen Mahr Lighting Design without her. She said she is the Director, shareholder, President, the only one who has the expertise, education and experience, and is the majority owner managing all day to day operations. Ms. Mahr asked that the Council please consider that Maureen Mahr Lighting Design fits the definition of a Women Enterprise company. She thanked the Council. Chair Roberts thanked Ms. Mahr and opened the floor for questions.

Member Doria asked Ms. Mahr to confirm whether the only start-up funds were the \$200 for the corporate filing. Ms. Mahr confirmed this. Member Doria asked If architectural



lighting engineer is licensed profession. Ms. Mahr stated it is not. Chair Roberts asked about Mr. Buswell's ownership percentage and what role he plays in the company. Ms. Mahr stated she owns 51% and he owns 49% of the company. She explained that the company is a dba of a company they had set up in 2011 called To Be Incorporated on the advice of their accountant and that that company doesn't do anything, but they decided to make Maureen Mahr Lighting a dba in 2015 because they already had opened a company and had a tax ID. Chair Roberts asked what is the relationship between Mr. Buswell and herself. Ms. Mahr stated he is her husband.

Member Eng asked if the bank signing was changed and whether everything else was for clarification. Ms. Mahr confirmed that is correct. Member Doria asked what is the structure of the other company. Ms. Mahr stated that To Be Incorporated was set up to be over their rental property to cover the assessment of the property on recommendation of their CPA. She clarified that that company has no business and no employees. Member Doria asked what is the split with her husband with that company. Ms. Mahr replied that she owns 51% and he owns 49%. Member Doria asked her to confirm whether they share the same tax ID for both companies. Ms. Mahr said yes. Member Doria asked what is the voting structure. Ms. Mahr replied that there really is no voting since she runs all the management aspects of the business. Member Doria stated she understands that but asked whether the voting is outlined in the bylaws and what is her role. Ms. Mahr stated she is now both the President and the Secretary. Member Doria asked if in her bylaws the voting is done by number of shares or directors. Chair Roberts explained. Ms. Mahr answered that she has a 51% vote. Chair Roberts stated that if there were no more questions she would open the floor to Ms. Mahr for closing statements.

Ms. Mahr thanked the subcommittee for their time and reiterated she is the majority owner of the business, President, only one with the expertise to provide architectural design lighting consulting services, and that there is no Maureen Mahr Lighting without her. Chair Roberts thanked Ms. Mahr and explained the proceedings.

o Clark Wire & Cable, Inc.

Mr. Gutierrez introduced Patricia Collins of Clark Wire & Cable. Chair Roberts welcomed Ms. Collins and introduced herself and the Council members. She explained the proceedings and gave the floor to Ms. Collins for opening remarks.

Ms. Collins thanked Mr. Gutierrez and the Council members. She said she is a mother of one, a veteran of the United States Army and the owner of Clark Wire & Cable since 2005. Ms. Collins expressed that she is not looking for favors, looking to exploit the system, nor to deceive the subcommittee in any way. She stated that she is only seeking proper business status based on the reality of the situation. Ms. Collins asserted she oversees all aspects of the company, financial management and operations. She said her husband does work there and is part owner of the company but reports directly to her and any employee without being coerced would unequivocally state the same. She affirmed she



approves all hiring, salaries, budgets, purchases and expenses. Ms. Collins stated she oversees all AR and AP. She pointed out that not having her women-owned status has cost her business as she has lost jobs with Illinois to out-of-state companies. She thanked the Council for their consideration and said she hopes they can see her sincerity and appreciation. Chair Roberts opened the floor for questions.

Member Doria asked what inspired her, assuming she started the company. Ms. Collins said she previously worked there with the other owner. She explained that she decided to retire, and suggested Ms. Collins buy the company from her because she knew Ms. Collins was in charge. Ms. Collins said she had worked there a number of years at that point. Member Doria asked what was her previous role in the company. Ms. Collins stated she was office manager. Member Doria asked what work her husband did or does. Ms. Collins said her husband does sales. Member Doria asked who supervises the all the field work and does all the estimating. Ms. Collins responded she does and her sales staff and explained that field work is sales basically. Member Doria asked if they are just selling the product. Ms. Collins stated this was correct. Member Doria asked her who are some of the companies they have worked with in the past. Ms. Collins listed CVS, Fox, Sureshot, and Upstaging PRG.

Member Doria asked if she had a 49-51% split with her husband. Ms. Collins confirmed this. Member Doria asked what was the impetus to do that type of a split. Ms. Collins responded that she thinks they didn't put that much thought into it. She said she was in charge, he was in sales and they didn't put much thought into it. Ms. Collins added that when you sign the loan papers, they make you co-sign everything. Member Doria noted there was an SBA loan obtained. Ms. Collins said this was correct. Member Doria asked if she or both of them obtained this loan. Ms. Collins confirmed they were both obligated to co-sign it. She added she does have bank cards that are strictly in her name and other things. Member Doria asked who is signatory on the banking account. Ms. Collins replied only herself. Member Doria asked if she is the only one who can indebt the company, although her husband is on the SBA loan. Ms. Collins responded this was correct, adding the SBA loan was long paid off.

Member Eng stated there were two reasons for the denial, one was regarding control and the SBA loan, the other the signing cards. Ms. Collins explained that the first time she had everyone on the signing cards for fear of what if something happens to her and then nobody can sign a check. She said she took everyone off as signatories, so she is now the only one. Chair Roberts asked who started in company first, she or her husband. Ms. Collins said she didn't know her husband at that time and that she met him at the company and that he did not get her hired or anything. She stated that he was hired by Susan Clark, the previous owner. Chair Roberts restated that under Susan Clark he was hired, and she was 100% owner. Chair Roberts asked if the company was woman-owned certified. Ms. Collins confirmed this. Member Eng asked if Ms. Collins is the only board director. Ms. Collins confirmed she believes so. Member Eng looked through Ms. Collins's documentation and read Article III stating that "the number of directors shall be one".



Chair Roberts asked who were the directors. Ms. Collins confirmed she believes so, but she doesn't have the articles in front of her to see how it's worded. Member Eng stated she answered that if there is one board of director as she just read in the article and it's her that means that she has control of the company. Chair Roberts asked if Ms. Collins is identified somewhere else as the board director. Member Eng responded that the articles are generalized. Chair Roberts asked Mr. Gutierrez who on the BEP certification application was listed as board director. Mr. Gutierrez stated that on page 153 of their March 29th minutes there are two board of directors listed, Patricia Collins with 510 and Shane Collins with 490. Chair Roberts asked who is listed under the titles, not just in their bylaws but also within the application. Ms. Collins stated she is CEO who overrides the President according to their bylaws and that her husband is the President. She asserted that she overrides everything. Chair Roberts asked if there were any further questions from the members. There were none. Chair Roberts opened the floor to Ms. Collins for closing remarks.

Ms. Collins stated she has owned the company for 10 years and has been working there for about 20 years. She emphasized that she has been in charge, everyone reports to her, have been reporting to her and nothing gets done without her approval. She expressed hope that the Council would see that. Ms. Collins said she appreciates the Council hearing her out. Chair Roberts opened the floor for questions.

Member Eng motioned to move to executive session to discuss the appeals presented today. Member Doria seconded the motion. All agreed.

Deliberations were held, votes taken, and the following recommendations were made:

- **H & S Mechanical** – Recommended upholding the denial
- **To Be Incorporated DBA Maureen Mahr Lighting Design** – Recommended overturning the denial
- **Clark Wire & Cable, Inc.** – Recommended upholding the denial

V. Upcoming Business Enterprise Council and Subcommittee Meeting dates:

- Next Council Meeting – Monday, June 22, 2020
- Next Subcommittee Meeting – Monday, July 26, 2020

VI. Public /Vendor Testimony

Chair Roberts asked if there was public/vendor testimony. There was none.

VII. Adjournment

Member Doria moved to adjourn. Member Eng seconded. Meeting adjourned at 11:40 am.