



Business Enterprise Program Council
COMPLIANCE SUBCOMMITTEE MEETING MINUTES

Wednesday, July 25, 2018
1:30 pm – 3:30 pm
James R. Thompson Center
100 W. Randolph Street, Suite 4-404
Chicago, IL 60601

SUBCOMMITTEE COUNCIL MEMBERS IN ATTENDANCE

Beth Doria, Sheila Hill Morgan, Sharla Roberts, Jesse Martinez

SUBCOMMITTEE COUNCIL MEMBERS NOT IN ATTENDANCE

Edward McKinnie, Larry Ivory, Denise Barreto

Staff Assistant

Leslie Taylor

COUNCIL SECRETARY

Cate Costa

CMS MEMBERS IN ATTENDANCE

Ben Jones, Harry Reinhard

OTHERS IN ATTENDANCE

None



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COMPLIANCE SUBCOMMITTEE MEETING**

Wednesday, July 25, 2018

1:30 pm – 3:30 pm

Room 4-404 JRTC

Via Teleconference Number - 888-494-4032

Access Number - 2587213722

AGENDA

- I. Welcome
- II. Call to Order
- III. Roll Call
- IV. Posted Business
 - Updating the Utilization Plan
 - Hosting Utilization Plan on Website
 - Review of Full Council Agenda
 - Figuring out how to implement a semi-annual compliance report in addition to the annual compliance report.
- V. Define Action Items
- VI. Suggestions for BEP Council meeting agenda item(s)
 - Next Council Meeting – August 27, 2018
 - Next Subcommittee Meeting – September 26, 2018
- VII. Public / Vendor Testimony
- VIII. Adjournment

I. Welcome

Chair Roberts welcomes all.

II. Call to Order

Secretary Harper called the meeting to order at 1:40pm and proceeded with roll call.

III. Roll Call

Roll call conducted, and quorum was not established.

IV. Posted Business

- **Updating Utilization Plan (UPlan)**

Chair Roberts asked Secretary Costa to provide an update on the Full Council's review of the Utilization Plan. Secretary Costa said they have been looking at updates, but it is currently awaiting the appointment of a BEP Legal Counsel. She said the new Legal Counsel is expected to start August 1, 2018. She said she was told by the Assistant Director that the draft of the UPlan will be given to the Council members a week in advance of the Council meeting so that it can be discussed at the Council meeting. Members Doria and Roberts want to know why Assistant Director Jones cannot review the Utilization Plan since he has said publicly that he serves in both capacities as BEP Legal Counsel and Assistant Director of CMS. Member Roberts said this is a high priority. She further said she will recommend a working group be put together for this issue. Members Doria and Martinez concurred.

- **Hosting Utilization Plan on the Website**

Chair Roberts reminded Secretary Costa that when she met with her and Ben Bagby, Mr. Bagby had asked that the Utilization Plan be hosted on the BEP website. Secretary Costa said Assistant Director Jones had promised to put the UPlan on the website once it has been updated.

- **Review of Full Council Agenda**

Secretary Costa reminded the Council that she had sent them the full Council agenda for review and if there are any changes or additional items they could like to put on the agenda, they should have it to her by next week. Chair Roberts said Assistant Director Jones had promised to get the supplemental

documents to the Council a week in advance in order for them to have ample time to review and be prepared for the meeting.

- **Figuring out how to implement a semi-annual compliance report in addition to the annual compliance report.**

Chair Roberts reminded the Council that the law mandated agencies and institutions of higher education prepare a semi-annual compliance report in addition to the annual report and she would like to know where we are regarding its implementation. Secretary Costa said they will put a mid-year compliance report together which will not be as extensive as the end of the year annual report. She said it will be a snap shot of where we are now. She said it will not have all the details and not all the validations that the annual have.

Member Doria wants to know when the Compliance Module will become operational. Secretary Costa said we are hoping for September, but it must pass a security scan before an operational date can be determined. Member Doria said her concern is that whatever numbers we are putting out there are actual numbers that can be validated. She warns of additional oversight from the Legislators if we put some wrong numbers out there.

Member Doria suggested that during veto session, the subcommittee set a time to go down to Springfield and meet with the Legislators and give them a briefing about what we do so they better understand the challenges. Members Hill-Morgan and Chair Roberts agreed with member Doria suggestion.

Member Hill-Morgan said the Council must educate and communicate what we do for the Legislators to understand.

Chair Roberts asked Secretary Costa to schedule some meetings between now and veto session gear toward educating the Legislators. She recommended starting with the Supply and Diversity Committee. Member Doria recommended first writing a letter and schedule a meeting afterward.

V. Define Action Items

- 1) Schedule meeting during veto session for Council members to speak with Legislators
- 2) Go over the 2017 Compliance Report

VI. Suggestions for BEP Council Meeting Agenda (Items)

- Next Council Meeting – August 27, 2018
- Next Subcommittee Meeting – September 26, 2018

VII. Public / Vendor Testimony

Antonio Hilton, Vice President, Business Development Strategy for a small consulting firm in Naperville, Illinois said he had sat in some of the Council meetings with large vendors with the State. He said what we are dealing with now is tracking mechanism associated with SB0008. He said there appears to be a lot of loop holes in it. He said MBEs and WBEs are challenged by the requisite requirements to prime vendors. He said he attended the Quad County African American Chamber of Commerce for a Tollway Briefing and was informed that there is 8 billion dollars over the next 10 years that the Tollway is designating, and they want to meet their commitment to minority contractors such as HACIA and the National Black Construction Contractors Association. He said he noticed we are challenged with the same things: Education and Communication. He said is a program associated with the Tollway thru St. Augustine College that holds workshops. He urged the Council to make more time to hear the small businesses interpretation of what we are find in the rules and how those rules of engagement sometimes prohibit the very thing you are trying to achieve in that documentation. He offered himself as a resource to assist the Council in any way he can.

VIII. Adjournment

Member Hill-Morgan motioned for adjournment. Member Martinez seconded. Meeting adjourned at 2:14pm.