



Business Enterprise Program Council  
**COMPLIANCE SUBCOMMITTEE MEETING**

Wednesday, September 26, 2018

1:30 pm – 3:30 pm

James R. Thompson Center  
100 W. Randolph Street, Suite 4-404  
Chicago, IL 60601

**SUBCOMMITTEE COUNCIL MEMBERS IN ATTENDANCE**

Sharla Roberts

**SUBCOMMITTEE COUNCIL MEMBERS NOT IN ATTENDANCE**

Edward McKinnie, Larry Ivory, Denise Barreto, Beth Doria, Sheila Hill Morgan, Jesse Martinez

**Staff Assistant**

**COUNCIL SECRETARY**

Cate Costa

**CMS MEMBERS IN ATTENDANCE**

Ben Jones, Harry Reinhard

**OTHERS IN ATTENDANCE**

In accordance with the Illinois Open Meetings Act (5 ILCS 120) and the  
Freedom of Information Act (5 ILCS 140) the above meetings are open to the public  
BEP Council Compliance Subcommittee



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COMPLIANCE SUBCOMMITTEE MEETING  
Wednesday, September 26, 2018  
1:30 pm – 3:30 pm  
Room 4-404 JRTC  
Via Teleconference Number - 888-494-4032  
Access Number - 2587213722**

**AGENDA**

I. Welcome

Chair Roberts welcomed all.

II. Call to Order

Chair Roberts called the meeting to order at 1:30p.

III. Roll Call

Secretary Costa conducted roll call; Quorum was not established.

IV. Posted Business

- Approval of Minutes for the July 25, 2018 Subcommittee Meeting

Chair Roberts requested that a motion to approve minutes from the July 25<sup>th</sup> meeting at the next Council meeting due to non-established quorum. Ben Jones responded that he would have to confirm with Terry Glavin, CMS' legal counsel to honor this request. Secretary Costa and Terry Glavin will investigate this request just to make sure the right things are said.



- Hosting Utilization Plan on Website

Chair Roberts wanted to know the progress of the utilization plan. Ben Jones responded to her inquiry and confirmed that they are still working on this project and will keep Chair Roberts posted. Chair Roberts requested that Higher Education should be included. Ben Jones confirmed her request to add Higher Education.

Chair Roberts asked Ben Jones to explain how BEP plans to use the letter of intent in addition to the utilization plan. She expressed that she has received complaints from people who are having difficulty looking for it.

Ben Jones confirmed that when all the edits are done, he will forward a copy to Chair Roberts. Chair Roberts asked if he could attach terminology subcontract and a joint venture document.

Ben Jones responded that he would investigate if he can add the joint venture document and get back to Chair Roberts.

Chair Jones asked if the utilization plan is completed, will it be hosted on the website? Ben Jones confirmed that it will.

- Update on scheduling meeting during veto session for Council Members to speak with Legislators

Chair Roberts asked for an update on veto sessions? Secretary Costa reported that she has sent out an e-mail and so far, one council member responded to set up for the fall.

Chair Roberts requested to have a reminder sent out to members who have not signed up yet to finalize it.

- Chair Roberts noted that there is nothing to vote on this agenda item.



- Going over the 2017 Compliance Report

Secretary Costa reminded Chair Roberts that this is about the annual report and that the Chair wanted to discuss the layout of the report. Chair Roberts declined discussion at this time due to her other counterparts/members are not available to provide their input. Secretary Costa agreed to put this item on the next agenda to discuss.

- Review Exemptions Request

Chair Roberts informed members that she asked Secretary Costa for a special Compliance meeting to move to review granting or denying exemptions due to concerns of how people are coming to the various of formulas people utilize to come up with what's subject to the goal. Chair Roberts requested a special meeting before the full council meeting just to discuss this item.

#### V. Define Action Items

- Schedule special meeting for the compliance committee to approve July 25<sup>th</sup> minutes and to review the requested exemptions.
- Send a reminder email to council members relative to setting up meetings with legislator
- Discuss the draft of the updated Utilization Plan at the special council meeting.

#### VI. Suggestions for BEP Council meeting agenda item(s)

Chair Roberts reported that Higher Education feel excluded with regards to compiling information and to provide it to them so that can add their input.

Ben Jones confirmed that he has had a conversation with Ben Bagby in relation to this request and confirmed that BEP will comply with getting information to Higher Education.

Ben Jones asked Chair Roberts to confirm it this is an agenda item, or a point being made. Chair Roberts confirmed it is a point being made.

Ben Jones informed Chair Roberts that there were a few agenda items at the Outreach Subcommittee meeting held on Tuesday, Sept. 25<sup>th</sup> that were proposed to invite. The agencies invited were; Camelot, Ngozi sent an invitation to Department of Corrections,

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IL Lottery, Dept of Commerce and Economic Opportunity and the Comptroller's office are possible backups. Another item to revisit is the Sheltered Market and the Sheltered Market vote.

- Next Council Meeting – October 22, 2018
- Next Subcommittee Meeting – November 28, 2018

Chair Roberts noted that the date for the next Subcommittee meeting is ok.

VII. Public / Vendor Testimony  
None

VIII. Adjournment

Chair Roberts made a Motion to adjourn the meeting; there were no objections and the meeting adjourned at 1:24p.