



NOTICE

**Business Enterprise Council
OUTREACH SUBCOMMITTEE MEETING**

Tuesday, March 23, 2021

1:30 pm – 3:30 pm

Location: Webex Event

MINUTES

I. Welcome

Chair DiMenco welcomed everyone.

II. Call to Order

Chair DiMenco called the meeting to order at 1:39 pm. Kori Acosta proceeded with roll call.

III. Roll Call

Roll call was conducted. Quorum was established.

BEP Outreach Subcommittee				
ATTENDANCE ROSTER: COUNCIL MEMBERS				
Members	Present			Absent
	In person - Chicago	In person- Springfield	via WebEx	
Alex Bautista				x
Bola Delano			x	
Emilia DiMenco			x	
Jesse Martinez				x



Sharron Matthews			x	
Hedy Ratner			x	

Note: The meeting was held via WebEx video conference to adhere to the social distancing guidelines due to the COVID -19 pandemic.

BEP Outreach Subcommittee				
ATTENDANCE ROSTER: Agency Representatives				
Agency	Representative	Present		
		In person - Chicago	In person - Springfield	via WebEx
Central Management Services	Kori Acosta			
	Arielle Johnson			
	Paul Kuchuris			
	Radhika Lakhani			
	Julie Langrehr			
	Nicole Mandeville			

Total: 6 CMS and other Agency Employees attended this meeting.

IV. Posted Business

a. Vote for Outreach Subcommittee Chair

- i. Chair DiMenco stated that the Outreach Subcommittee, like the Certification Subcommittee, has decided to bring this issue up at the full BEP Council meeting and will determine its chair after that discussion.

In accordance with the Illinois Open Meetings Act (5 ILCS 120) and the Freedom of Information Act (5 ILCS 140) the above meeting is open to the public
BEP Outreach Subcommittee



b. Approval of January 26, 2021 Outreach Subcommittee Meeting Minutes

Member Delano brought up a correction that needed to be made regarding prime contractors' letters of interest and there being a loophole. She said she would send Ms. Acosta the changes. Chair DiMenco added that there is a word use error. Member Ratner motioned to approve the minutes from January 26, 2021 with the changes mentioned. Member Delano seconded. All agreed. The minutes were approved.

c. Update on Key Performance Indicators

- i. Ms. Johnson presented on Key Performance Indicators (KPIs) using Constant Contact. She highlighted that emails regarding bids always do better.
- ii. Chair DiMenco pointed out that their event metrics, those who attended versus those who registered, were very good.
- iii. Member Matthews commented that now BEP is using BidBuy as a denominator BEP needs to assist the vendors in registering and have it incorporated into certification. She added that they also have yet to address the expansion of FastTrack.
- iv. Ms. Johnson responded that BEP just wrapped up their calendar year operational plan which includes creating an orientation plan for all new BEP vendors including BidBuy and understanding next steps to learn how to obtain a contract.
- v. Ms. Johnson that BEP sent out 5 agreements for FastTrack and held train the trainer sessions on the Certification process with the Department of Commerce and Economic Opportunity.
- vi. Member Matthews suggested coming up with KPIs for tracking all of these issues.
- vii. Chair DiMenco stated it has come to her attention that there is pending legislation that would set-up an independent procurement board and asked what are the implications for BEP if that goes through.
- viii. Members Matthews and Delano remarked that it has already passed and is waiting on the Governor's signature. Member Matthews stated that is SB1608 and gave a brief overview.
- ix. Ms. Johnson explained that BEP will be placed under the Commission of Equity and Inclusion and there are things BEP is working with the bill sponsors to clarify and understand for implementation.



- x. Ms. Johnson clarified that the Chair and Secretary of the BEP Council will be chosen by the Commission of Equity and Inclusion.
- xi. Member Ratner requested an analysis of SB1608 from CMS. Ms. Johnson stated that Ms. Lakhani is working on a summary of it which they will have by the end of the week.
- xii. Ms. Johnson announced that BEP would be sending out a solicitation on the Illinois Department of Corrections this evening and told members in order to raise awareness.
- xiii. Member Ratner asked about the Disparity Study. Ms. Lakhani stated it should be completed by mid-2022.
- xiv. Member Delano requested that the Outreach Subcommittee receive regular updates on the progress of the Disparity Study.

V. Define Action Items

- a. Request to track attendee data at the BEP events
- b. Assist new BEP vendors to get registered in BidBuy.
- c. Expansion of FastTrack.
- d. Summary analysis of SB1608 and any other pending legislation for the subcommittee or council to review.
- e. Summary report for the Disparity Study monthly or at least quarterly.
- f. Decide the next Outreach Subcommittee Chair at the next subcommittee meeting after discussion.

VI. Open Action Items

- a. One Pager
 - i. Ms. Mandeville stated they are going to move ahead with this.
- b. Update of the Strategic Plan
- c. Chair DiMenco stated they keep a running list of the Open Action Items.
- d. SB1608
 - i. Ms. Johnson stated that tomorrow she will be attending a hearing with Ms. Lakhani regarding SB1608. She said they have a 16 page draft summary that will be given to them by the end of this week.
 - ii. Ms. Lakhani explained that "Article 1 amends the BEP Act: Effective January 1, 2022
 - Amends section 4 to increase the BEP goal to 30% from 20%
 - Amends section 4 to increase breakdown of spend to minority owned businesses, women owned businesses, and businesses owned by persons with



disabilities to 16%, 10% and 4%, respectively, from 11%, 7%, and 2%.

- There is no apparent change to construction goals.
 - Adds requirement that CMS by rule establish committed diversity aspirational goals for State contracts awarded to MBEs, WBEs, and PBEs. Efforts must include concerted outreach.”
- e. Chair DiMenco highlighted that items such as these are what she would like discussed under pending legislation. She said would have preferred to hear about it from BEP.
- f. Member Delano explained that SB1608 was submitted during lame duck session and nobody saw it coming. She added that it surprised everyone that it passed the Senate and pointed out that they are now in the DEI arena.
- g. Member Delano acknowledged that there is no system in place to make sure that those issues are addressed. She affirmed that they as the outreach subcommittee are well positioned to help them understand it, but they have got a lot of things to do.
- h. Ms. Johnson stated that the change from the Business Enterprise Council moving under the Equity and Inclusion Commission will take effect January 1, 2022.

VII. Upcoming Business Enterprise Council & Subcommittee meeting dates:

- Next Council Meeting – Monday, April 26, 2021
- Next Certification Subcommittee Meeting – Monday, May 24, 2021
- Next Outreach Subcommittee Meeting – Tuesday, May 25, 2021
- Next Compliance Subcommittee Meeting – Wednesday, March 24, 2021

VIII. Public / Vendor Testimony

Chair DiMenco asked if there was public/vendor testimony. There was none.

IX. Adjournment

Member Ratner motioned to adjourn the meeting. Member Delano seconded. All agreed. The meeting was adjourned at 3:00 pm.