

**Business Enterprise Program Council for Minorities,
Females and Persons with Disabilities Meeting**

MEETING MINUTES

Monthly Council Meeting

100 W. Randolph
Room 2-025
Chicago, IL 60602

401 S. Spring St.
Room 500 1/2
Springfield, IL 62706

Monday, October 24, 2011 - 1:39 p.m.

COUNCIL MEMBERS IN ATTENDANCE

Alesia Hawkins
Beth Doria
Charisse Witherspoon
Charles L. Lowder
Florence Cox
Hedy Ratner
Jesse Martinez
Nelida Smyser Deleon
Rodney Lewis
Alfred R. Ramirez
Lynne M. Turner
Perry A. Nakachi
Fred Coleman

COUNCIL MEMBERS NOT IN ATTENDANCE

Malcolm Weems, Chairman
Richard Boykin
Joan Archie
Omar Duque
Samantha Hufnagel
Lawrence Parrish
Larry D. Ivory

COUNCIL SECRETARY

Ruddy Ortiz, BEP/ Deputy Director

CMS STAFF IN ATTENDANCE

Tasha Green Cruzat, CMS
Dante Watson, CMS
Chimaobi Enyia, CMS
Wanda Ortiz, CMS

Timothy J. Coleman, CMS
Philina King, CMS/ Deputy General Counsel – BEP
Nadine Lacombe, CMS/ General Counsel
Angela Stinson-Marti/CMS Legal
Ellen Daley, CMS, Legal
Ashley Hooks, CMS/Legal
Agueda Corona, CMS/ Disparity Study Manager
Sharla Roberts, CMS/ Bureau of Strategic Sourcing
Susan Hartman, CMS, Bureau of Strategic Sourcing
Carlos Gutierrez, CMS/ Business Enterprise Program
Gladys Rodriguez, CMS/ Business Enterprise Program
Elias Ricks Ngwayah II, CMS/ Business Enterprise Program

OTHERS IN ATTENDANCE

Ben Bagby
Darryl Harris
Bryan Clow
John Dotson
Kevin Krass, IRB
Kristine Callanta, IPA
Debra Matlock, DCFS
Omar Brown, University of Illinois at Chicago

AGENDA

- 1.0 Call to Order
- 2.0 Roll Call
- 3.0 Approval of the Minutes of the Council Orientation Meeting held on September 26, 2011
- 4.0 Approval of the Minutes of the Regular Council Meeting held on September 26, 2011
- 5.0 Chair's Report
- 6.0 Posted Business
 - 6.1 Certification Recognition Agreement with WICIMSDC
- 7.0 Unfinished Business
- 7.1 Committee Updates
 - A. Exemption/Compliance Committee
 - B. Bonding Committee
 - C. Professional Services
 - D. Policy/Enforcement Committee
- 8.0 New Business
- 9.0 Adjournment

1.0 CALLED TO ORDER

1.1 The Secretary of the Council, Mr. Ruddy Ortiz, called the Business Enterprise Program (BEP) Council meeting to order at 1:35pm.

2.0 Roll Call

2.1.1 Secretary Ruddy Ortiz took the roll call and announced that there was no quorum so voting on the minutes would have to be postponed until other members joined the meeting.

3.0 POSTED BUSINESS

3.1 Secretary Ruddy Ortiz informed the Council that in an effort to increase BEP vendors, the Business Enterprise Program is coming before the Council for a vote to consider creating a recognition agreement with the Wisconsin Iowa and Central Illinois Supplier Development Council (WICIMSDC) in order to increase the number of BEP certified vendors. Secretary Ortiz had been communicating with Dr. Rose who heads WICIMSDC about this arrangement; however the BEP Administrative Rules do not allow recognition agreements with entities outside of the state of Illinois. Therefore, BEP wanted to discuss the possibility entering into an agreement with this entity and amending the BEP Administrative Rules.

3.2 Mrs. Philina King, Deputy General Counsel for BEP, informed the Council that the administrative rules allows for recognition agreements with local governments, municipalities, and vendors associations as long as they are in Illinois. Ms. King explained however that the Wisconsin Iowa and Central Illinois Supplier Development Council is based in Wisconsin and therefore does not meet the criteria outlined in the administrative rules.

3.3 Mr. Darryl Harris stated that it is important to the administration to support the growth and development of Illinois businesses. Mr. Harris said the idea of taking business from the State of Illinois needs further evaluation and discussion. Mr. Harris also asked whether this arrangement will be reciprocal.

3.4 Dr. Floyd Rose, President of Wisconsin Iowa and Central Illinois Supplier Development Council introduced himself to the council and answered questions and addressed concerns. After some discussion, Mrs. Philina King expressed appreciation to Dr. Rose for making himself available to answer questions for the Council, but believe the Council would need more information and time to study this issue before putting it to a vote. Mrs. King suggested that the Council table this issue until a future meeting. Ms. King asked that any council member with questions should email them to Ruddy so that those questions can be presented to the council at the next meeting.

4.0 Approval of the Minutes of the Orientation and the September 26, 2011 meetings

4.1.1 Secretary Ortiz announced that the council now had a quorum and that they could vote on the minutes of both the orientation and the September council meeting. Both minutes of the Orientation and the September 26, 2011 meeting were approved without opposition or abstentions.

5.0 Unfinished Business

➤ Committee Updates

- 5.1 Compliance Committee – Chair Jesse Martinez talked about receiving request for a waiver and forwarding it to the Secretary of the Council. Mr. Martinez was interested in knowing the procedure for how this request will be handled and the grantee notified. Secretary Ortiz explained the waiver process. Mr. Ortiz further explained that if the waivers were fit for approval, they would be sent to the chairman for his signature. Once signed, the waiver will then be send back to the agency.
- 5.2 Bonding Committee – No report
- 5.3 Professional Services – Chair Hedy Rater – no report.
- 5.4 Policy/Enforcement Committee – Chair Beth Doria stated that the committee was working with CMS staff on a procurement training session for council members. Secretary Ortiz told the council members that the training did take place, but with low participation. Mr. Ortiz volunteered to do the training again for those who missed it.

Also, Ms. Doria talked about serving on a task force along with Ms. Hedy Ratner and working on a universal certification application project with the City of Chicago, Cook County, the State, and other certifying agencies. Ms. Doria told the council that the universal application was forthcoming and she would like for the State to be a part of this process. Mr. Charles Lowder asked if this universal application would take into account the veteran program. Ms. Doria indicated that the application would be applicable to minority, women, persons with disability, and veterans programs.
- 5.5 Secretary Ortiz reminded and encouraged everyone to get involved in the subcommittees. Citing a previous email sent to all members, Mr. Ortiz stressed the need to participate and said a lot could be accomplished if everyone got involved. Mr. Ortiz also reminded everyone to sign the attendance sheet.

6.0 New Business

- 6.1 Ms. Philina King informed the Council about the CMS Business Diversity Fair on November 16, 2011 at the campus of the Illinois Institute of Technology from 8:30am to 1:00pm. Ms. King encouraged everyone to come out and learn about CMS initiatives as it relates to doing business with the state of Illinois.

Note: The next meeting is scheduled for Monday, November 28, 2011, Room 2-025, James R. Thompson Center, 100 W. Randolph Street, 1:30pm to 3:30pm.

7.0 Adjournment

Meeting adjourned at 2:15pm