



**Business Enterprise Program Council**  
**SPECIAL CERTIFICATION SUBCOMMITTEE MEETING MINUTES**

**Monday, December 3, 2018**  
**1:00 pm – 1:30 pm**  
**James R. Thompson Center**  
**100 W. Randolph Street, Suite 2-025**  
**Chicago, IL 60601**

**SUBCOMMITTEE COUNCIL MEMBERS IN ATTENDANCE**

Karen Eng, Larry Ivory, Sharla Roberts, Beth Doria, Bola Delano, Sheila Hill-Morgan, Edward McKinnie, Jaime Di Paulo

**SUBCOMMITTEE COUNCIL MEMBERS NOT IN ATTENDANCE**

Derrick Champion

**OTHERS IN ATTENDANCE**

Ben Jones

**COUNCIL SECRETARY**

Cate Costa

**CMS STAFF IN ATTENDANCE**

Carlos Gutierrez



**Business Enterprise Program Council  
SPECIAL CERTIFICATION SUBCOMMITTEE MEETING**

**Monday, December 3, 2018**

**1:00 pm – 1:30 pm**

**Chicago (JRTC Room 2-025);**

**Via Teleconference Number - 888-494-4032**

**Access Number - 2587213722**

**AGENDA**

- I. Welcome
- II. Call to Order
- III. Roll Call
- IV. Posted Business
  - Approvals of Minutes for the September 24, 2018 Meeting
  - Determination on Appeals:
    - Elete Construction
    - Envirox
    - McGuire Iglesias & Associates
    - Mosiac Associates Inc.
    - La Marche Mfg. Co.
- V. Suggestions for BEP Council meeting agenda
  - Next BEP Council Meeting – December 3, 2018
  - Next Subcommittee Meeting – January 28, 2019
- VI. Public / Vendor Testimony
- VII. Adjournment

**I. Welcome**

Chair Roberts welcomes all.

**II. Call to Order**

Chair Roberts called the meeting to order at 1:00pm and proceeded with roll call.

**III. Roll Call**

Roll call conducted. Quorum was not established.

**IV. Posted Business**

Chair Roberts brief the subcommittee on what took place at the last subcommittee meeting regarding the various appeals.

- **Elete Construction and Mosaic Associates Inc.**

She told them that the subcommittee had recommended that Elete Construction and Mosaic denial be overturned because they had met the criteria to be certified. She said the other three vendors were supposed to provide additional information. She explained the situation why the firms were expected to provide the information.

- **La Marche Manufacturing**

Mr. Gutierrez said La Marche Manufacturing did not provide the requested information.

- **McGuire**

He further said McGuire provided the requested information regarding her capital contribution.

Member Doria asked whether McGuire was talking about her expertise that she brought to the table or specific services she provided free of charge. Mr. Gutierrez said she brought her name recognition and also clients and contracts from her previous company. Assistant Director Jones added that she said her contribution of her office was her biggest in-kind contribution to the company.

Member Doria wants to know whether there was another issue with the file because when she reviewed the file, she did not see any issue with the file. Chair Roberts said the main issue had to do with the compensation received by both owners.

Chair Roberts recommended that based on the information provided, McGuire should be overturned pending a quorum.

- **Envirox**

Mr. Gutierrez explained that we requested a copy of their annual reports from 2012 to the present (not provided), capital contributions and income taxes, and management's report of changes that took place within the company over the years (provided). Vendor provided pages of the annual reports showing the change of name. Vendor also provided assignment of membership interest.

Chair Roberts further explained the situation with Envirox. Mr. Gutierrez further explained that the applicant made various changes after being denied on September 26, 2018, including with the Secretary of State.

Quorum established with the formal recognition of member Hill-Morgan and member McKinnie.

### **Recess**

Member McKinnie motioned to recess and reconvene after the Council meeting. Seconded by member Eng.

### **Resumption of Meeting**

Roll call conducted, quorum established.

Votes taken, and the following decisions were approved:

Approval of the September 24, 2018 subcommittee meeting minutes

Approval to overturn the denial of Elete Construction.

Approval to overturn the denial of Mosaic Associates

Approval to overturned McGuire Iglesias and Associates

Additional information sought from La Marche Mfg.

Additional information sought from Envirox

## **V. Suggestions for BEP Council Meeting Agenda**

- Next BEP Council Meeting – February 25, 2019
- Next Subcommittee Meeting – January 28, 2019

**VI. Public vendor testimony**

None

**VII. Adjournment**

Motion made by member McKinnie to adjourn meeting. Seconded by member Doria. Vote taken, meeting adjourned at 4:09pm.