



## ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing [BEP.CMS@illinois.gov](mailto:BEP.CMS@illinois.gov) ATTN: Patricia Boscan.

Institution Name: \_\_\_\_\_

Institution Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_

5. \_\_\_\_\_ 6. \_\_\_\_\_

7. \_\_\_\_\_ 8. \_\_\_\_\_

9. \_\_\_\_\_ 10. \_\_\_\_\_

This report covers (please select):  fiscal year  calendar year 20\_\_\_\_\_.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \_\_\_\_\_

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

	Goal		Actual	
	\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.				
<b>Total Spend with M/W/VBEs:</b>				
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.				
<b>Code/Description 1:</b>				
<b>Code/Description 2:</b>				
<b>Code/Description 3:</b>				
<b>Code/Description 4:</b>				
<b>Code/Description 5:</b>				
<b><i>Please report actual spend for Fiscal Year 2020</i></b>				

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.