CMS

FIRE PROTECTION DISTRICTS/VOLUNTEER FIRE & RESCUE SQUADS

Dear Prospective Donee:

Thank you for expressing an interest in acquiring property through the **Illinois State Agency for Surplus Property (CMS Federal Surplus).**

Personal property may be acquired by any tax-supported agency, including the various departments, divisions, bureaus and agencies of state government or any agency thereof. Local governments including cities, villages, and townships, or any of their divisional agencies, any agency created by compact or agreement between unit of government at all levels, or multi-jurisdictional districts created by law may also be eligible participants.

If after examining the paragraph above, you find that you may qualify to participate in this program**,** please complete the Federal application and forward to this office for processing.

Along with your <u>completed</u> and <u>signed</u> three-page application, please include the following:
♦ Submit evidence of public funding appropriated for fire/rescue, and/or a copy of your budget;
♦ Provide evidence of staff training completed within the past year (date/type of training, names of attendees);
♦ Submit a summary of your general firefighting/rescue equipment inventory;
♦ Copy of the tax-exempt letter you received from the Illinois Department of Revenue (must reflect the current name/address of your entity);
♦ Provide a letter from the appropriate representative (County Manager or Public Safety Officer) stating that the fire department/rescue squad has been accepted as an integral part of their safety program (not necessary for departments receiving tax dollars).

If you have any further questions regarding eligibility, please feel free to contact my office at **(217)785-6903. Your application cannot be processed until receipt and review of the above-requested documentation. Partial submissions will be returned as being incomplete.**

Sincerely,

Curtis A. Howard

Curtis A. Howard
Administrator, Property Control Division

CH/tlr
Requires: Application & Resolution