



ILLINOIS

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

Instructional Letter: VETS ACT 2013
(for VFWs, American Legions, etc.)

Dear Prospective Veteran Organization (Donee):

Thank you for expressing an interest in acquiring property through the **Illinois State Agency for Surplus Property (CMS Federal Surplus)**.

The **VETs Act of 2013** is for organizations (VFWs, American Legions, etc.) identified by the U.S. General Services Administration (GSA) as found in the (please see) **“Interim Guidelines.”**

If after examining the list of eligible Veteran Service Organizations (VSOs), and you find that your organization VFW, American Legion, etc., is qualified to participate in this program, please complete the Federal application and forward to this office for processing.

Along with your completed and signed three-page application, please include the following:

- ◆ Documentation that at least 33% of your membership consists of Veterans; (copy of membership roster works).
- ◆ Description/documentation of sources of funding, i.e., Donations, or copy of Current Budget;
- ◆ Copy of any unexpired accreditation or facility license received, (if any);

If you have any further questions regarding eligibility, please feel free to contact my office at **(217)785-6903**. **Your application cannot be processed until receipt and review of the above-requested documentation. Partial submissions will be returned as being incomplete.**

Sincerely,

Curtis A. Howard

Curtis A. Howard
Administrator, Property Control Division

CH/tlr

Requires: Application