

GOVERNOR'S TRAVEL CONTROL BOARD

Meeting of the Board

September 26, 2018

10:00 am

James R. Thompson Center
Room 4-400

100 West Randolph Street
Chicago, Illinois 60601

And

William G. Stratton Building

Room 715

Springfield, Illinois 62706

MINUTES

PRESENT:

Members

In Chicago Tim McDevitt, Chairman

Members

In Springfield Jim Foys, Member
Julie Love, Member

Staff

In Springfield
Kelley Wells, State Travel Coordinator

In Chicago Ennedy Rivera, CMS Legal Services

I. Call to Order

At approximately 10 am Chairman Tim McDevitt called to order a meeting of the Governor's Travel Control Board.

II. Consideration of Minutes

June 14, 2018

The minutes of the meeting of the June 14, 2018 meeting were approved. Motion made by Jim Foys with a second by Chairman McDevitt to approve the minutes.

III. Exceptions

Exception Report

Approved Travel Exceptions

STATE OF ILLINOIS
Governor's Travel Control Board

Minutes – September 26, 2018

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- 1) DCEO – Amtrak Fare in Excess of the State Rate
- 2) DCEO – Excess Transportation Fees
- 3) DCEO – Airline Change Fees
- 4) State Police – Lodging Cancellation Fee
- 5) Military Affairs – Lodging and Flight Bundle – No itemized receipt
- 6) IDES – Mileage Reimbursement for Relative
- 7) Dept. of Innovation and Technology – Lodging Late Cancellation Fee
- 8) CMS – Double Occupancy Charges
- 9) Natural Resources – Valet Parking Charges
- 10) Natural Resources – Out of State Per Diem at Federal Rate
- 11) TRS – Excessive Parking Charges

Travel Exceptions – Denied

- 1) DCEO – Travel Insurance
- 2) TRS – Excessive Parking Charges

IV. New Business

- 1) The Board discussed the automated travel voucher system that the Illinois Department of Revenue plans to implement in January. Jim Foys and Kelley Wells have attended a demonstration and it was decided that Julie Love and Chairman McDevitt will attend a demonstration within the next few weeks.

V. Adjournment – A motion was made to adjourn the meeting at 11:00 am by Chairman McDevitt. Jim Foys seconded the motion.