

## GOVERNOR'S TRAVEL CONTROL BOARD

### Meeting of the Board

December 17, 2019

9:30AM

James R. Thompson Center  
Room 4-400

100 West Randolph Street  
Chicago, Illinois 60601

And

William G. Stratton Building

Room 715

Springfield, Illinois 62706

### MINUTES

#### PRESENT:

##### Members

*In Chicago* Anthony Pascente, Chairman  
Jasmine Hooks, Member

##### Members

*In Springfield* Jim Foys, Member

##### Staff

*In Springfield*

Kelley Wells, State Travel Coordinator  
Sean Coombe, Attorney

#### I. Call to Order

At approximately 9:30am Chairman Anthony Pascente called to order a meeting of the Governor's Travel Control Board.

#### II. Consideration of Minutes

September 17, 2019

The minutes of the meeting of the September 17, 2019 meeting were approved with a correction to the adjournment time. Motion made by Jim Foys with a second by Jasmine Hooks to approve the minutes.

#### III. Exceptions

Approved Travel Exceptions

- 1) GOMB – Lodging at Conference (Member Jim Foys not voting)
- 2) IEMA – Conference Meals
- 3) IDOT – Resort Fees

**STATE OF ILLINOIS**  
**Governor's Travel Control Board**

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- 4) ISP – Blanket Exception for State Police Honor Guard
- 5) Natural Resources – Amtrak over the State Rate
- 6) DCEO – Resort Fees
- 7) DCEO – Valet Parking
- 8) DCEO – In Headquarters Lodging Expense
- 9) DCEO – Hotel Early Check in Fee
- 10) ISBI – Amtrak over State Rate
- 11) Insurance – Valet Parking
- 12) IDFPD – Valet Parking
- 13) Illinois Commerce Commission – Unused Amtrak Fare

Exceptions – Partial Approval

- 1) IDOT – Unused Airfare
- 2) IDES – Excess Lodging Charges

Exceptions – More Information Required

- 1) DCEO – Seat Assignment Fee
- 2) DCEO – Seat Assignment Fee

Exceptions – Denied

- 1) DCEO – Travel Insurance
- 2) Illinois State Board of Investment – Lodging Charges

IV. New Business

The Board discussed the “Ten Hour Rule” Policy regarding Meal Allowance. It was decided that more information was needed before a decision could be made whether to pursue rulemaking or rescinding the current policy.

- V. Adjournment – A motion was made to adjourn the meeting at 10:30 AM by Jim Foys. Jasmine Hooks seconded the motion.