

GOVERNOR'S TRAVEL CONTROL BOARD

Meeting of the Board

September 15, 2009

2:00 p.m.

James R. Thompson Center
Room 4-404

100 West Randolph Street
Chicago, Illinois 60601

and

William G. Stratton Building
Room 715

401 Spring Street
Springfield, Illinois 62706

MINUTES

PRESENT:

Members

In Chicago

Chairman James P. Sledge
Simone McNeil

Staff

In Chicago

Jay Brown
Sean Connolly, Legal Counsel

In Springfield

Kelley Shaw, State Travel Coordinator

ABSENT:

Michael Wortham

I. Call to Order

On September 15, 2009 at approximately 2:00 p.m., Chairman James P. Sledge called to order a meeting of the Governor's Travel Control Board.

Prior to the meeting, Member Simone McNeil gave notice to the Board that Michael Wortham would be unable to attend the September 15, 2009 meeting.

II. Consideration of Minutes

August 31, 2009

STATE OF ILLINOIS
Governor's Travel Control Board

Minutes – September 15, 2009

Page 2 of 2

The minutes of the meeting of August 31, 2009, were approved. Motion made by Simone McNeil, with a second by Chairman Sledge to approve the minutes as submitted. Motion carried 2-0.

III. New Business

Legislative Audit Commission Report

The Board reviewed and approved the FY09 4th Quarter Exception Report to be sent to the Legislative Audit Commission.

IV. Approved Travel Exceptions

- A. State employee traveled to San Antonio, Texas. Employee was carrying files required to complete project and was charged \$25 for an Airline Baggage Fee.
- B. State employee traveled to Memphis, Tennessee and would be traveling for two weeks. Employee was charged for an extra checked bag on two flights for a total of \$80.00.

V. Travel Exceptions - Deferred Approval to Governor's Office of Management & Budget

- A. A State Department requested blanket approval to travel out of state for the purpose of retrieving surplus property.

VI. Public Act 96-240

- A. The Board discussed the financial ramifications of Public Act 96-240 which takes effect January 1, 2009 regarding Personal Mileage Reimbursement.

VII. Adjournment

The Meeting was adjourned at 2:40pm. Motion made by Simone McNeil, with a second by Chairman Sledge. Motion carried 2-0.

Respectfully submitted,

Sean P. Connolly
GTCB Counsel