

BidBuy Training Agency

Purchase Order

Release Order Number

19-999TRAIN-TRAIN-P-2569:7

Master Contract? Y

Master Con/Ref #: 123456789

Contract/PO #:

VENDOR	Vendor Number: 00000011 alaw inc
	123 Stratton Bldg Springfield, IL 62706 amy.adams@illinois.gov (123) 456-7890

SHIP TO	Stratton Office Building 401 S. Spring Street Springfield, IL 62706 US Email: test@periscopeholdings.com (555) 555-5555
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BILL TO	Stratton Office Building 401 S. Spring Street Springfield, IL 62706 US Email: test@periscopeholdings.com (555) 555-5555
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VENDOR INSTRUCTIONS:

PURCHASE ORDER REQUIREMENTS - STATE OF ILLINOIS AGENCIES

Prior to commencement of billable work, delivery of supplies or rendering of any service on a Purchase Order exceeding \$20,000:
 --Initial Purchase Order/Contract - All parties, including the State and vendor, must fully execute the contract in its entirety.
 --Release from an existing Purchase Order/Contract - The vendor must receive a Purchase Order signed by the State Agency and attached in BidBuy.

PURCHASE ORDERS REQUIREMENTS - OTHER PURCHASING ENTITIES

--Please see specific requirements provided by the purchasing entity.

Shipping Method: Shipping Terms: Solicitation (Bid) No.: N/A Release Begin Date: 08/14/2018	Release End Date: 08/31/2018	Freight Terms: Payment Terms: N/A Delivery Calendar Day(s) A.R.O.: 1
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Item # 1
Class-Item 005-00

Enhanced Direct Release Item

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
50.00	\$ 100.00	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 5,000.00

TAX: \$ 0.00
 FREIGHT: \$ 0.00
 TOTAL: \$ 5,000.00

FOR STATE OF ILLINOIS USE ONLY

Obligation # (if applicable): _____
Release off Statewide Master Contract? Yes ___ No ___
Master Contract Obligation # (if applicable): _____
Acq. Type: _____ Source Sel. Method: _____
Using Agency Funding Source: _____
Detailed Expenditure Object Code: _____
Approp. Acct Code: _____
Award Code: _____
Original Proc. Method: _____
Subcontractors Disclosed: _____
Subcontractors Utilized: _____
Publication Date: _____ Financing Needed: _____
IPG Cert/Disclosure Yes _____ No _____

